



Town of Green Mountain Falls
Regular Board of Trustee Meeting Agenda
10615 Green Mountain Falls Road
Tuesday, March 10, 2020 at 7:00 p.m.

REGULAR MEETING:

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
3. CONSENT AGENDA
 - a. Approve Board of Trustees Meeting Minutes from February
 - b. Approve contract for temporary accounting services from Fromm & Company, LLC
 - c. Bring Into Record Checks Run
 - d. Muni & Lodging Revs Proposal for STR and Business License Mgmt.
4. OLD BUSINESS
 - a. Consideration of Resolution No. 2020-03, A Resolution Naming Appointments To Committees, Commissions, And Outside Agencies
 - b. Consideration of Resolution No. 2020-06, A Resolution Of The Town Of Green Mountain Falls, Colorado, Canceling The April 7, 2020 Election And Declaring Certain Individuals Elected To The Office Of Trustee Of The Town Of Green Mountain Falls
 - c. Consideration of Resolution No. 2020-07, A Resolution Establishing a Town of Green Mountain Falls Fire Mitigation Advisory Board
5. PUBLIC INPUT: 3 Minutes per speaker
6. CORRESPONDENCE
 - a. Trails Committee Minutes September 12, 2019
 - b. Kirckpatrick Family Fund Grant Application Submittal
7. REPORTS
 - a. Trustees
8. EXECUTIVE SESSION
 - a. Pursuant to C.R.S § 24-6-402(f) for the Purpose of Personnel Matters, Specifically to Evaluate Applicants for Position of – Town Clerk/Treasurer & personnel matters
9. ADJOURN

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
February 4, 2020 – 7:00 P.M.

REGULAR MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Tyler Stevens
Trustee Katharine Guthrie

Board Members Absent

Trustee Chris Quinn

Town Attorney

Public Works

Marshal's Dept.

Town Manager

Angie Sprang

Town Clerk

Public workshop - Ordinance 2020-01, An Ordinance Amending Article I Of Chapter 2 Of The Green Mountain Falls Municipal Code Regarding Elections

Called to order at 7:07pm, and with no public input, adjourned at 7:08pm.

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor -- called the meeting to order at 7:09 p.m. The Pledge of Allegiance was recited, and roll was taken.

2. Additions, Deletions, or Corrections to the Agenda

Ms. Angie Sprang asked for an amendment to the agenda to add an Executive Session Pursuant to C.R.S § 24-6-402(f) for the Purpose of Personnel Matters, Specifically to Evaluate Applicants for Position of Town Clerk/Treasurer.

Mayor Newberry made a motion, seconded by Trustee Stevens, to accept the Agenda with the addition of the Executive Session after item 8.a. Motion passed.

3. Consent Agenda

- a. Approve Board of Trustees Meeting Minutes January 7, 2020
- b. Bring into Record Checks Run January 23, 2020

Mayor Newberry made a motion, seconded by Trustee Guthrie to accept the Consent Agenda. Motion carried.

4. New Business

- a. Consideration of Special Event Application – Green Box Arts Project

Mr. Jesse Stroope shared information about the event.

Mayor Newberry made a motion, seconded by Trustee Stevens to approve the Event Application. Motion carried.

- b. Consideration of Special Event Application – Pooch Parade

Mr. Jesse Stroope shared information about the event. Board questions were addressed.

Mayor Newberry made a motion, seconded by Trustee Stevens to approve the Event Application. Motion carried.

- c. Consideration of New Revocable Permit Application – Green Box Arts – Gazebo Park

Mr. Jesse Stroope described the art installation, location, and lighting plan addressed in the Permit Application.

Mayor Newberry made a motion, seconded by Trustee Peterson to approve the Revocable Permit Application for an Art Installation at Gazebo Park. Motion carried.

- d. Consideration of Renewal of Revocable Permit Application – Green Box Arts – Lake St

Mr. Jesse Stroope took questions and comments from the Board regarding the installation.

Mayor Newberry made a motion, seconded by Trustee Stevens to approve the Revocable Permit Application for the exhibit at the end of Lake St. Motion carried.

e. Consideration of Public Works Flood Recovery Project Analysis and Proposal

Both Ms. Angie Sprang and Mr. Jerome Lumpry addressed and took questions from the Board regarding completing the Flood Recovery Project inhouse. The Board recommended checking with the Counties to obtain materials they may have available. The timeline was also discussed.

Mayor Newberry made a motion, seconded by Trustee Peterson to approve the recommendation to complete the Flood Recovery Project inhouse. Motion carried.

f. Consideration of Public Works Equipment Plan

Both Ms. Angie Sprang and Mr. Jerome Lumpry addressed and took questions and comments from the Board. Financing was discussed along with equipment and road maintenance expenses in conjunction with the Plan cost.

The Board expressed support of the idea, but there needs to be more research completed before a final recommendation can be given by the Board.

g. Introduction Ordinance 2020-02, An Ordinance Adding A New Article XIII To Chapter 2 Of The Green Mountain Falls Municipal Code To Establish An Fire Mitigation Advisory Committee

Mayor Newberry and Ms. Angie Sprang gave some background information about the purpose of the committee.

Mayor Newberry made a motion, seconded by Trustee Peterson to set this matter for Public Hearing on March 3, 2020. Motion carried.

Trustee Stevens questioned the use of an Ordinance, as it costs the Town more than a Resolution would. The Board asked the Ordinance be changed to a Resolution to be revisited in March.

h. Consideration of Resolution 2020-06 A Resolution Of The Town Of Green Mountain Falls, Colorado, Canceling The April 7, 2020 Election

Trustee Stevens made a motion, seconded by Trustee Guthrie to approve the Resolution to Cancel the 2020 Election. Motion carried.

i. WORK SESSION: Potential Grant Funded Public Land Improvement Projects – Concepts & Community Engagement Brainstorming Session

Ms. Angie sprang addressed the Bullet points of the Memo. Discussion followed which included ideas for promoting the Parks Committee, posting of the above-mentioned Memo at the Post Office, and public comment was taken. It was noted that the ideas presented were the result of brainstorming, and the introduction for a Parks and Rec Committee to form.

The Potluck to be held in conjunction with the Census was mentioned, and it was suggested that committee participation could be advertised. Trustee Stevens commented on the fact that the Census and population measures can increase the Town's available budget. Outreach will be key.

5. Old Business

a. Public Hearing and Final Adoption, Ordinance 2020-01, An Ordinance Amending Article I Of Chapter 2 Of The Green Mountain Falls Municipal Code Regarding Elections

Mayor Newberry made a motion, seconded by Trustee Stevens to approve Ordinance 2020-01. Motion carried.

b. Consideration of Resolution 2020-03 Naming Appointments

Mayor Newberry noted more interest from the Community in positions. Information from the Planning Commission memo was shared. The Mayor recommended that other committee opportunities be shared with those not appointed to the Planning Commission. She also mentioned that all members of the Planning Commission should attend the Mandatory training in February as a condition of appointment.

All committee meetings need to be publicly noticed and recorded and open to the public.

Discussion followed regarding open positions for appointment on the Planning Commission.

Mayor Newberry made a motion, seconded by Trustee Guthrie to appoint all 3 applicants to the Planning Commission. Motion carried.

Mayor Newberry made a motion that the Planning Commission make a recommendation to the Board regarding which position each appointee will hold to the Board, seconded by Trustee Guthrie. Motion passed.

Trustee Stevens mentioned that he will be leaving the PPRTA Board in April, so replacement should be considered. That appointment is for an elected official of the Town.

6. Public Input – 3 Minutes Per Speaker

No public comments were heard.

7. Correspondence:

There was no correspondence.

8. Reports

- a. Trustees – Trustee Guthrie spoke about a reboot of the Chamber of Commerce, as the Pikes Peak Chamber of Commerce, to expand upon the local area.
The Mayor discussed a meeting of the local Mayors she recently attended. Mayor Suthers, of Colorado Springs has been approached to serve as the Mayor representative on a National Fire Urban Interface Committee and has asked Manitou Springs and Green Mountain Falls to share input. Mayor Newberry will go to Washington in April and has volunteered to take any messages to any of the local representatives.
- b. Manager Angie Sprang noted we are on point with the 6 month goal planning and invited the Board to start planning the next 6 months at the next Board meeting.

9. Executive Session:

Mayor Newberry made a motion to recess the Regular Board Meeting and enter into Executive Session Pursuant to C.R.S § 24-6-402(f) for the Purpose of Personnel Matters, Specifically to Evaluate Applicants for Position of Town Clerk/Treasurer at 8:31pm. It was seconded by Trustee Peterson. Motion carried.

Staff was invited to attend. The Executive Session adjourned and the Regular Board Meeting resumed at 8:54pm. No action was taken during the Executive Session.

10. Adjournment

Meeting adjourned at 8:55 p.m.

Jane Newberry, Mayor

Laura Kotewa, Town Clerk/Treasurer

Town of Green Mountain Falls

Vendor Invoices Journal

from February 01, 2020 to February 29, 2020

Date	Reference	Entity Number	Name	Total
1-00-00-2000 General-Accounts Payable				
02/02/2020	02.01.2020	COLDepLE	Colorado Depatment of Labor and Employmen	1.17
02/13/2020	00339695	municipalcodeco	Municipal Code Coportion	773.36
02/27/2020	0034190	CEBT	CEBT	5,355.80
02/27/2020	0667625-2517-9	WasteM	Waste Management	95.92
02/27/2020	17233	springsit	Springs IT	250.00
02/27/2020	176	fountaincreekwa	Fountain Creek Watershed	165.00
02/27/2020	19902391	Pinnacol	Pinnacol Assurance	527.00
02/27/2020	2.12-3.11	comcastbusiness	Comcast Business	110.97
02/27/2020	2/25/20 stmt	chasecardservic	Chase Card Services	4,605.68
02/27/2020	29236	fbinalationalacad	FBI National Academy Associates	95.00
02/27/2020	5783	araizeinc	Araize INC.	50.00
02/27/2020	64197	chiefpetroleum	Chief Petroleum	1,794.36
02/27/2020	78837	FlairData	Flair Data Systems DBA	80.00
02/27/2020	Jan 2020	COSpringGaz	Colorado Springs Gazette, LLC	51.10
02/27/2020	mul accts	blackhills	Black Hills Energy	228.16
02/27/2020	multi accts	COSpringUtil	Colorado Springs Utilities	1,155.75
02/29/2020	38	Hoffman	Hoffman, Parker, Wilson & Carberry	2,768.00
Total For 1-00-00-2000 General-Accounts Payable				18,107.27



March 8, 2020

Angie Sprang
Town of Green Mountain Falls
PO Box 524
Green Mountain Falls, CO 80819

Re: Proposal for Accounting Services

Dear Angie,

We appreciate this opportunity to provide a proposal for the provision of Accounting services for the Town. Fromm & Company is a full-service firm that can provide for all of the Town's accounting needs while minimizing your operating costs. We will successfully work with the Town Council and staff to carry out your directions to achieve your goals.

Your account will be serviced by our team of experienced and dedicated professionals. Corbin Fromm will be the lead for the Town. Additional support staff will be used as needed. Please see the list of Team members that would be assigned to the Town on Attachment #1 of this proposal.

Accounting services to be provided are as follows:

Accounting Services

- Attend two Council meetings per year, Audit and Budget;
- Account entry of all financial data;
- Accounts Payable invoice processing, twice monthly;
- Audit Report compilation and preparation, presentation and submission to State, including availability for on-site fieldwork;
- Bank, bond and investment accounts reconciliation;
- Bond, Loan and Grant compliance and monitoring;
- Budget preparation, adoption and submission to State;
- General Ledger maintenance;
- Mill levy review, calculation and certification to County;
- 1099 preparation, distribution and submission to IRS; and
- Advise the Council on financial compliance matters as needed, and coordinate with the Town Manager to comply with financial requirements in the most cost-effective manner.

Estimated monthly expense for Accounting Services outlined above is \$1,000 to \$1,500 per month. A maximum monthly fee of \$1,500 will be honored for the first six months of the contract with a review of actual costs at September 30, 2020.

Additional Services

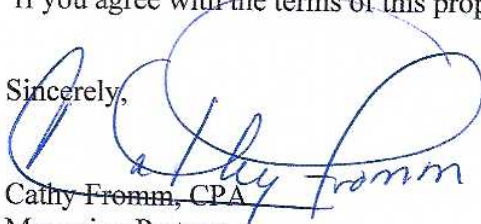
- Billing and collections
- Payroll entry and processing
- Other services/projects deemed necessary by the Town, not included in the scope of services listed in this proposal

Our services will be billed and invoiced monthly on a time and materials basis, in 1/10th hour increments, in accordance with our 2020 Rate Sheet included as Attachment #2 of this proposal. ***Please note, Fromm & Company does not charge for travel time or mileage.***

We are available and welcome the opportunity to discuss the details of this proposal with the Town Council.

If you agree with the terms of this proposal, please indicate your acceptance below.

Sincerely,



Cathy Fromm, CPA

Managing Partner

cathy@frommco.us

303-912-8401

Fromm & Company, LLC Proposal for the Provision of Accounting Services for the Town of Green Mountain Falls

APPROVED & ACCEPTED this _____ day of _____, 2020

Town of Green Mountain Falls

By: _____

Title: _____

ATTACHMENT #1

Team Members Assigned to the District

Cathy Fromm, CPA –

- ✓ Certified Public Accountant (CPA)/State of Colorado-**License #0013780**
- ✓ Director of Finance; City of Greenwood Village, CO- 1991 - 1999
- ✓ CGFOA President, Vice-President and Treasurer
- ✓ Recipient of Distinguished Budget Award and Certificate of Achievement from the National Government Finance Officers Association (GFOA) for Budgets and Comprehensive Annual Financial Reports (CAFRs)
- ✓ Nominated for the Governmental Auditing Standards Board (GASB)
- ✓ Director of Finance for a Special District Management and Accounting firm-supervised the financial staff that serviced over eighty Special District clients, 2007 - 2015
- ✓ 30 + years of experience in local governmental accounting, audit preparation, audit exemption preparation, and budgeting

Corbin Fromm, CPA –

- ✓ Certified Public Accountant (CPA)/State of Colorado-**License #9035315**
- ✓ Big 4 CPA Firm Audit Experience – KPMG, 2015 - 2018
- ✓ Masters Degree in Accounting, University of Colorado
- ✓ Bachelors Degrees in Finance and Accounting, University of Colorado

Megan Holmberg – Accountant/Manager

- ✓ Over 12 years in local government administration, accounting, utility billing, election and management services
- ✓ Designated Election Official
- ✓ Bachelors Degree in Health Science, Colorado State University
- ✓ Associates Degree in Business and Marketing

ATTACHMENT #2

FROMM & COMPANY

2020 RATE SHEET

Per Hour Charges

District Consulting, Management, & Administration:

Managers	\$120.00 - \$150.00
Assistant Managers & District Administrators	\$ 90.00 - \$110.00
Administrative Support Personnel	\$ 60.00 - \$ 90.00

Finance & Accounting:

Certified Public Accountants	\$120.00 - \$150.00
Accountants	\$105.00 - \$120.00
Accounting Administration	\$ 60.00 - \$ 90.00

Project Oversight:

Managers	\$120.00 - \$150.00
Planning Administration	\$ 105.00 - \$120.00
Administrative Support Personnel	\$ 60.00 - \$ 90.00

- All services will be billed on a time and materials basis, in 1/10th hour increments.
- Expenses incurred will be charged at actual invoice cost/expense.
- *Fromm & Company does not charge for travel time or mileage.*



Green Mountain Falls, CO

Short Term Rental Compliance with
Business Licensing & Tax Collection
System

CREATED BY:

Mike Matthews

Community Partnership Manager at LODGINGRevs

Phone: 970-708-1908

Email: mike@lodgingrevs.com



Delivering proven rental compliance since 2011.

Green Mountain Falls
10615 Unit B – Green Mountain Falls Rd
Green Mountain Falls, CO 80819

Mar 09, 2020

LODGINGRevs
Mike Matthews
1040 Maine Ave
Durango, CO 81301

RE: LODGINGRevs + Town of Green Mountain Falls, CO

Angie,

Thank you for taking the time to join me for the web-meeting demo & discussion. Also, thank you for the opportunity to propose LODGINGRevs, our Short-Term Rental Compliance software solution. The needs of Green Mountain Falls align directly with the features of our product and expertise of our team.

Our company, MUNIRevs, was founded in 2011 and we serve over 50 clients all over the country, including Dallas, Aspen, Maui, and Telluride. Having started from the perspective of pioneering short-term rental compliance solutions almost a decade ago, we know compliance and short-term rental data inside and out. Our clients enjoy an over 90% compliance rate. Because of this excellent compliance rate and the support we provide Green Mountain Falls staff and property owners, LODGINGRevs has a 100% client renewal rate.

We have also been delivering industry leading business licensing and tax collection services to jurisdictions since 2011. Currently, over 50,000 property and business users utilize our online licensing and tax system to easily manage their compliance. Our expert team and the best practices that we employ in delivering solutions to our clients, would undoubtedly empower Green Mountain Falls's team. We encourage you to visit our [website \(www.lodgingrevs.com\)](http://www.lodgingrevs.com) where you can read more, and watch our demo videos.

The LODGINGRevs team is excited with the prospect of collaborating with Green Mountain Falls to achieve the desired community outcome and to implement the best solution to achieve community safety and increase Green Mountain Falls' revenues.

Again, thank you for the opportunity to propose our solution which we are confident can best meet Green Mountain Falls' needs.

Sincerely,

Mike Matthews

Mike Matthews
Community Partnership Manager at LODGINGRevs
Phone 970-708-1908
Email: mike@lodgingrevs.com

ABOUT

Since 2011, MUNIRevs has been assisting cities and counties with vacation rental compliance. MUNIRevs is now in its eighth year delivering short term rental compliance and automated licensing & tax remittance to communities. You can trust that LODGINGRevs, a division of MUNIRevs, is a strong company with the experience to deliver on our promises.

We have proven our commitment to our clients' time and time again. Using our best practices, our jurisdictions have maintained 98.5% or better compliance levels, from the very first census. Our proven best practices, and expert staff review, result in less than 2% of properties requiring additional research after our initial census.

The LODGINGRevs team has been delivering vacation rental compliance longer than any other provider, and we work with numerous communities nationwide.

With LODGINGRevs, you benefit from expertise every step of the way. As you learn more about our team and our services, you will see why clients like Dallas, TX; Aspen, CO; Maui, HI; and Telluride, CO, chose LODGINGRevs.



**WE ARE A COMPANY
OF EXPERTS
HELPING REAL
COMMUNITIES**

DELIVERABLES

- **Short Term Rental Discovery**

- The LODGINGRevs system will discover all available Green Mountain Falls short-term rental ad listings posted on all 30+ sites

- **Short Term Rental Identification**

- LODGINGRevs will maintain a Green Mountain Falls ad listing and property database in our system of all relevant ad and property data that is discovered
- All aspects of the system and the databases are accessible online by Green Mountain Falls staff with unlimited licenses.

- **Ad Listing and Property Reconciliation**

- The system and our expert review team will analyze all Green Mountain Falls ad listings, which are not in the Green Mountain Falls existing database, connect the ad listings to property record data, and determine compliance & registration status.

- **Data Reporting**

- The LODGINGRevs system has extensive reporting and filtering functionality to provide Green Mountain Falls users with readily available short-term rental owner/manager contact data and compliance status
- Green Mountain Falls staff can access the compliance data via our online system and/or we can generate weekly reports for the code compliance staff.

- **Complaint Hotline**

- Support team phone hotline and online bilingual complaint reporting form
- 24/7 Complaint bilingual hotline
- Code Compliance centralized online complaint database with dashboard

- **Notifications**

- Simple integrated notification system with complete data integration via “smart fields”
- The notifications module enables Green Mountain Falls to easily create custom batch notifications using our data “smart fields”

- **Online Business Licensing & Tax Collection Systems**

- Online property owner/manager task portal for new and renewal licensing
- Licensing process online forms and uploads with user prompts
- Automated reminder notifications and easily customizable notification templates
- Custom application approval workflows and interdepartmental collaboration

- Custom tax forms with auto calculation fields and penalty & interest
- All reporting, registration, and tax collection data can be exported anytime in excel CSV formatting
- **Online Tax Support System**
 - Marketplace Booking Reporting
 - Tax Remittance Audit Tool to leverage captured booking data in comparison to tax data
 - Property Owner/Manager user support from our expert support team

Pricing Schedule

Item	One Time Implementation
Short Term Rental Detection, Monitoring, and Compliance	
- Initial Census (includes reconciliation to each registration and initial registration compliance notices) - Training of staff on utilizing the platform and accessing reports - Vacation Rental Census Monitoring & Discovery, and Ongoing Compliance Database - Includes reconciliation by our team of experts - Non-Compliant Evidence Capture - Listing Tracker (Evidence Capture Every 5 Minutes on Non-Compliant Properties) - Notifications Module (Unlimited Notification Templates, Targeted & Customized Notices by Compliance Status) - Online Complaint Form	\$1,000
Business Licensing & Lodging Tax Collection	
- Customization of site address and branding (e.g. greenmountainfalls.munirevs.com) - Data import of business records and transactions - Customization of tax form and licensing form (including automatic late fee calculation) - Web-based training for jurisdiction staff (up to 6 hours) - Unlimited ongoing phone & web support are provided to all administration staff as part of monthly hosting & support - Unlimited email & phone support for all businesses	\$2,250
24/7 Complaint Hotline	
- 24/7 Bilingual Complaint Hotline - 24/7 Bilingual Complaint Hotline dashboard integration - Online Bilingual Complaint Form	\$300
<div>Total\$3,550</div>	

Item	Annual Cost
Short Term Rental Detection, Monitoring, and Compliance	
- Initial Census (including reconciliation to each license and initial license compliance notices) - Training of staff on utilizing the platform and accessing reports - Vacation Rental Census Monitoring & Discovery, and Ongoing Compliance Database - Includes reconciliation by our team of experts - Online Complaint Form - Non-Compliant Evidence Capture - Listing Tracker (Evidence Capture Every 5 Minutes on Non-Compliant Properties) - Notifications Module (Unlimited Notification Templates, Targeted & Customized Notices by Compliance Status)	\$1,800
Business Licensing & Lodging Tax Collection	
- Licensing Module (includes automated annual renewals) - Unlimited user logins for both businesses and jurisdiction users - Unlimited phone & email support to business/administrative users - Software hosting & license fees - Server & IT Infrastructure (includes 24/7 x 365 maintenance and support) - Daily data backup (managed by our expert IT team) - Enhancements released to all equivalent MUNIRevs versions	\$2,100

- 24/7 Bilingual Complaint Hotline - 24/7 Bilingual Complaint Hotline dashboard integration - Online Bilingual Complaint Form

\$1,200

Total

\$5,100

The above ongoing fees for per property pricing will be locked in for the first two years of the contract. 90 days before the renewal for year three the number of properties will be reviewed with the Town of Green Mountain Falls to determine if there is any price change needed for years three and four of a contract extension. Business Licensing & Lodging Tax Collection pricing is based on the presented 160 active business licenses at the signing of the contract.

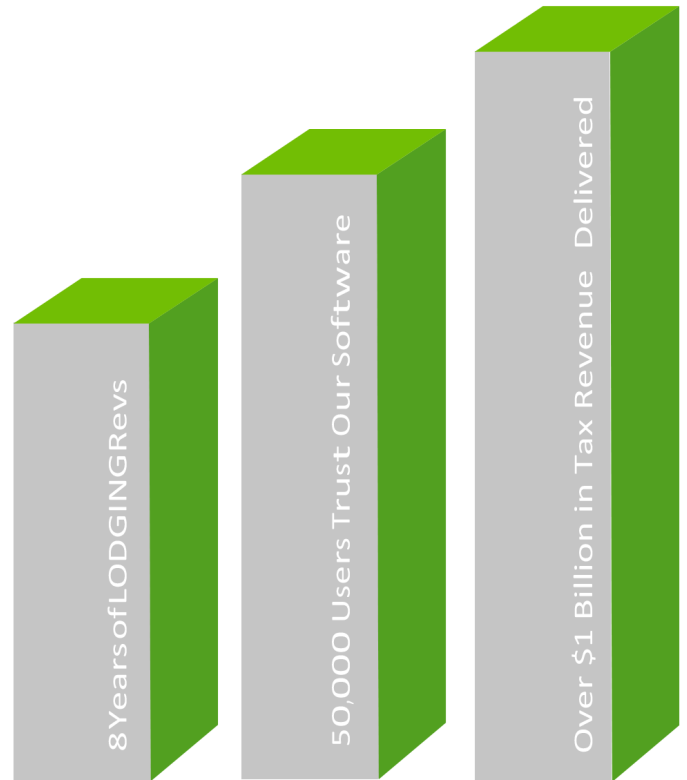
Implementation fees are collected upon completion of initial census. Annual cost can be paid in monthly increments.

*Payment Processing: Jurisdiction contracts directly with gateway and payment processor (fees are approximately ~\$.40 per e-check plus statement & gateway fees of \$20 / month). Credit Card fees are also competitive rates and we can implement a credit card convenience fee (automatically collected) to offset these fees if desired.

WHERE WE'RE AT TODAY

We are proud to currently serve forty governmental communities. We currently are launching ten more communities, and also officially contracted with the Alaska Municipal League in Fall of 2019, which will add 163 more communities to our client list.

We have steadily grown since 2011, ensuring that our foundation of technology and human resources were in place to ensure we can meet the needs of each client.








A NOTE FROM OUR CEO

Since inception, I have driven our company to build solutions that are powered by automation and easy to use tools. We look forward to meeting each client where they are at and anticipating the evolution of their community needs.

Erin Neer, CPA

MEET SOME OF THE TEAM

REAL PEOPLE BEHIND THE HIGHEST PERFORMING
SOFTWARE IN THE INDUSTRY

				
MIKE MATTHEWS	TYLER FISCHER	ERIN NEER, CPA	HALEIGH LYON, CPA	BRAYDEN REESE
Community Partnerships	Strategic Partnership Advisor	CEO	Product and Conversions	Account Manager

The backbone of our corporate culture is ensuring customer success and striving to exceed expectations, which we've been doing for almost a decade.

From system training to ongoing support every member of our team prides themselves on providing clients with the best communication in the industry. We are a team of goal driven individuals that come together to assist local governments navigate short term rental compliance.



QUESTIONS?

PLEASE DON'T HESITATE TO
REACH OUT WITH ANY
QUESTIONS.

PHONE: 970-708-1908
EMAIL: mike@lodgingrevs.com

Signature Certificate

Document Ref.: RLYDS-BBAHT-CTXPL-L2XTD

Document signed by:

	<p>Mike Verified E-mail: mike@lodgingrevs.com</p>	<p><i>Mike Matthews</i></p> 
IP: 184.166.63.143	Date: 09 Mar 2020 21:21:43 UTC	

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09 Mar 2020 21:21:43 UTC

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**GREEN MOUNTAIN FALLS, COLORADO
RESOLUTION NO. 2020-03**

**A RESOLUTION NAMING APPOINTMENTS TO COMMITTEES,
COMMISSIONS, AND OUTSIDE AGENCIES**

WHEREAS, the Board of Trustees of the Town of Green Mountain Falls, Colorado, pursuant to Colorado statute and the Town of Green Mountain Falls Municipal Code, is vested with the authority of administering the affairs of the Town of Green Mountain Falls, Colorado; and

WHEREAS, the Board of Trustees appoints members to the Planning Commission for regular, limited terms; and

WHEREAS, the Board of Trustees appoints members to various standing and ad-hoc advisory committees for regular, limited terms; and

WHEREAS, the Board of Trustees appoints various people to outside agency appointments to represent the interests of the town; and

WHEREAS, minimizing vacancies to these appointments – whether by reappointment or new appointment in advance of term expirations – maximizes continuity in each agency;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, THAT:

Section 1.

The following members, alternates, or secretaries—as indicated—are hereby appointed, nominated, or reaffirmed to these commissions, committees, and outside agencies for the terms as specified:

Member Name	Term Beginning*	Term Ending**
GMF Planning Commission		
<i>The Planning Commission is charged with advising the Board of Trustees in matters of building permits, parking, signage, architectural controls, planning, and zoning, as well as the formulation of a Comprehensive Plan. The Commission consists of a fixed membership of five (5) members serving two (3) year terms, until replaced, appointed by the Board of Trustees. The Planning Commission itself elects a Chair and Vice Chair from among their members.</i>		

Member Name		Term Beginning*	Term Ending**
<i>The Board of Trustees may designate a Secretary who is not a Member of the Commission. In addition, the Mayor is a non-voting ex-officio member of the Planning Commission.</i>			
<i>Town Code Chapter 2 Article IX C.R.S. Title 31 Article 23 Part 2</i>			
Dick Bratton	(2)	February 4, 2020	December 31, 2020
Nathan Scott	(1)	December 18, 2018	December 31, 2021
Rocco Blasi	(1)	April 4, 2017	December 31, 2020
Gregory Williamson	(2)	February 4, 2020	February 4, 2023
Paul Yingling	(1)	February 4, 2020	February 4, 2023
Katharine Guthrie (Secretary)			Until replaced
GMF Parks & Recreation Advisory Committee			
<i>The Parks & Recreation Advisory Committee is a standing committee charged with reviewing the maintenance and capital needs of the Town's parks, recreation facilities, and trails, as well as the formulation of a Parks & Recreation Master Plan. The Committee consists of a fixed membership of seven (7) members serving staggered three (3) year terms, appointed by the Board of Trustees. The Committee itself elects a Chair and Vice Chair from among their members. In addition, the Board of Trustees appoints a Secretary who is not a Member of the Committee.</i>			
<i>Town Code Chapter 2 Article XII</i>			
Nolan Williams		March 3, 2020	March 3, 2023
Paul Yingling		March 3, 2020	March 3, 2023
Vacancy (Member)			
Vacancy (Member)			
Vacancy (Member)			
Vacancy (Member)			
Vacancy (Member)			

Member Name	Term Beginning*		Term Ending**
<i>Vacancy (Secretary)</i>			
GMF Trails Committee <i>The Trails Committee is an ad-hoc committee charged with recommending for approval and carrying out a body of work maintaining and expanding the Town trail system. The Committee consists of a fixed membership of nine (11) members serving staggered three (3) year terms, appointed by the Board of Trustees. The Committee itself elects a Chair and Vice Chair from among their members. In addition, the Board of Trustees appoints a Secretary who is not a Member of the Committee.</i>			
<i>Resolution 2017-09</i>			
Dick Bratton, Vice Chair	(1)	January 16, 2018	January 16, 2022
Claudia Eley	(1)	January 16, 2018	January 16, 2022
Rocco Blasi, Chair	(1)	January 16, 2018	January 16, 2022
Richard Brown	(1)	January 16, 2018	January 16, 2021
Jan Smith	(1)	January 16, 2018	January 16, 2021
Don Walker	(1)	January 16, 2018	January 16, 2021
Mike Lohman	(1)	January 16, 2018	January 16, 2021
Greg Pfander	(1)	January 16, 2018	January 16, 2023
Lisa Townsend	(1)	January 16, 2018	January 16, 2023
Rebecca Ochkie, Secretary	(1)	January 16, 2018	January 16, 2023
<i>Vacancy</i>			
PPACG Board of Directors <i>The Pikes Peak Area Council of Governments is comprised of membership spanning 16 participating local counties and municipalities. Its Board of Directors is charged with establishing objectives and policies related to issues that cross political boundaries, shared opportunities and challenges, and collaborative strategies for action. As a participating</i>			

Member Name	Term Beginning*	Term Ending**
<i>member government, the Town Board of Trustees designates a voting representative and an alternate from among the elected Board of Trustees to represent the Town during their term of office.</i> <i>PPACG Board of Directors Bylaws, Article IV</i>		
Tyler Stevens, Trustee	April 18, 2016	April 21, 2020
Jane Newberry, Mayor (Alternate)	April 15, 2014	April 21, 2020
PPACG Community Advisory Committee <i>The Community Advisory Committee serves as the formal mechanism for the active participation of citizens in the planning, promotion, and evaluation of activities of the Pikes Peak Area Council of Governments, and assists the PPACG staff in keeping the general public informed relative to regional plans and programs. The CAC is a nontechnical body comprised of volunteers who offer a citizen's perspective on issues such as transportation, the environment, economic development and military impact planning in the Pikes Peak region. The Town Board of Trustees nominates a citizen representative who has a sincere interest in serving the community. The PPACG Board of Directors approves all nominations. Representatives may serve up to two (2) consecutive three (3) year terms.</i> <i>PPACG CAC Bylaws</i>		
Vacancy		
Jane Newberry/Tyler Stevens (alternates)	May 1, 2018	November 30, 2020
PPACG Water Quality Management Committee <i>The purpose of this committee is to advise the Pikes Pak Area Council of Governments and PPACG staff on current and emerging issues, goals, plans, and programs affecting the water quality of the Pikes Peak Region, to aid in the review of site applications, and to aid in the development of the water quality management plan updates and amendments.</i>		
Vacancy		
PPRTA Board of Directors <i>The Pikes Peak Rural Transportation Authority Board of Directors has primary responsibility for the management and disbursement of funds generated by the Authority, and the activities that support those functions. As a participating member government, the Town Board of Trustees appoints a single Director from among the elected Board of Trustees to represent the Town, for a calendar year term of office.</i> <i>Intergovernmental Agreement Regarding the Pikes Peak Rural Transportation Authority</i>		

Member Name	Term Beginning*	Term Ending**
Tyler Stevens, Trustee	January 1, 2018	April 20, 2020
<i>Vacancy (alternate)</i>		
PPRTA Citizen Advisory Committee <i>The 17-member Pikes Peak Rural Transportation Authority Citizen Advisory Committee's primary objective is to ensure the capital, maintenance, and public transportation projects and programs approved by voters during the November 2, 2004 election and the November 6, 2012 election are accomplished with PPRTA funds. The committee reports directly to the PPRTA Board of Directors, and is charged with reviewing the budgets of the five local member governments to monitor the expenditure of PPRTA funds on capital, maintenance, and public transportation projects and programs. The Town Board of Trustees appoints two members from among the residents of the PPRTA geographic boundaries to three-year staggered terms. Representatives from member governments do not have term limits.</i> <i>PPRTA CAC Bylaws</i>		
<i>Vacancy</i>		
Richard "Reb" Williams	January 1, 2019	December 31, 2021
Jane Newberry/Tyler Stevens (alternates)	May 1, 2018	April 21, 2020
PPRBD Advisory Board <i>The Pikes Peak Regional Building Department Advisory Board renders advice in the administration operation of the department in matters related to administration and financing and budget of the department. The Town Board of Trustees appoints one representative to the Advisory Board.</i> <i>By-laws of the Regional Building Commission</i>		
<i>Vacancy</i>		
El Paso County Community Development Advisory Board (CDAB) <i>On April 1, 2009, El Paso County became an "entitlement community" and was awarded a Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development (HUD) to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.</i>		

Member Name	Term Beginning*	Term Ending**
<p><i>The Community Development Advisory Board (CDAB) reviews matters of importance regarding the CDBG program and makes recommendations to the El Paso County Board of Commissioners concerning community development issues and use of CDBG funds.</i></p> <p><i>The CDAB is comprised of 12 voting members, including a representative from each of the municipalities participating in the El Paso County CDBG Program and a representative from each of the commissioner districts. Participating municipalities advise the Board of County Commissioners who they have designated as their representative. Members are appointed for five-year terms, with terms initially staggered, and are limited to serving two consecutive five-year terms.</i></p>		
Tyler Stevens	(2) May 2017	April 20, 2020
Angie Sprang	(1) April 21, 2020	April 20, 2025
<p>CML Policy Committee</p> <p><i>The Colorado Municipal League represents the shared interests of 269 of Colorado's 272 incorporated municipalities. The CML Policy Committee has significant policy development responsibilities. The committee is responsible for reviewing of requests from member municipalities for CML-initiated legislation and recommending specific positions to the CML Board, reviewing of requests for policy positions from member municipalities and recommending specific positions to the CML Board, review of known or potential legislative issues or bills, consideration of staff recommendations, and recommending specific positions to the CML Board, and review of the League's Annual Policy Statement that guides League positions on policy issues affecting municipalities and proposing revisions, if necessary, culminating in the ballot questions presented to CML members at the Annual Business Meeting that takes place as part of CML's Annual Conference. Each member municipality of CML is entitled to designate one representative to the League's Policy Committee. One alternate may also be designated, and that alternate should attend only if the appointed member is unable to attend.</i></p>		
Tyler Stevens, Trustee	July 2018	April 20, 2020
Angie Sprang	April 21, 2020	Ongoing
<p>Fire Mitigation Committee</p> <p><i>The Fire Mitigation Committee is an ad-hoc committee charged with recommending for approval and carrying out a body of work outlined in the Town's Comp Plan, p.73 item 2.6 Work with El Paso County Emergency Management and Colorado State Patrol to develop a notification and evacuation plan for the community, and pp. 93 Table 2. Action</i></p>		

Member Name	Term Beginning*	Term Ending**
<i>Recommendations for Structural Ignitability and Public Outreach.. The Committee consists of a fixed membership of six (7) members serving staggered three (3) year terms, appointed by the Board of Trustees. The Committee itself elects a Chair and Vice Chair from among their members. In addition, the Board of Trustees appoints a Secretary who is not a Member of the Committee.</i>		
<i>Ann Esch</i>	March 3, 2020	March 3, 2023
<i>Rocco Blasi</i>	March 3, 2020	March 3, 2023
<i>Dick Braton</i>	March 3, 2020	March 3, 2023
<i>Vacancy</i>		
<i>Vacancy</i>		
<i>Vacancy</i>		

* (N) indicates that the specified term is the member's Nth consecutive term.

** "X" indicates that the member is term-limited at the conclusion of the specified term.

Section 2.

Severability. If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Town Board hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3.

Repeal. Existing resolutions or parts of resolutions covering the same matters embraced in this resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this resolution are hereby repealed except that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this resolution.

Introduced, Read, Passed, and Adopted at a regular meeting of the Board of Trustees of the Town of Green Mountain Falls on this 21st day of January, 2020.

**TOWN OF GREEN MOUNTAIN FALLS,
COLORADO**

Jane Newberry, Mayor

ATTEST:

Laura J. Kotewa, Town Clerk

RESOLUTION NO. 2020-06

**TITLE: A RESOLUTION OF THE TOWN OF GREEN MOUNTAIN FALLS,
COLORADO, CANCELING THE APRIL 7, 2020 ELECTION AND
DECLARING CERTAIN INDIVIDUALS ELECTED TO THE
OFFICE OF TRUSTEE OF THE TOWN OF GREEN MOUNTAIN
FALLS**

WHEREAS, the Board of Trustees desires to cancel the April 7, 2020 election pursuant to C.R.S. § 31-10-507.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, THAT:**

Section 1. The April 7, 2020 election is hereby canceled pursuant to C.R.S. § 31-10-507, because the only matter before the voters is the election of persons to office and as of the close of business on February 3, 2020, there were not more candidates than offices to be filled at the election.

Section 2. The following individuals are hereby declared elected to the office of Trustee or Mayor for the following terms:

Jane Newberry – Mayor	Term: April 7, 2020-April 5, 2022
Margaret Peterson – Trustee	Term: April 7, 2020-April 2, 2024
Katharine Guthrie – Trustee	Term: April 7, 2020-April
Dyani Loo – Trustee	Term: April 7, 2020-April

Section 3. This Resolution shall become effective on the effective day of Ordinance No. 2020-01.

INTRODUCED, READ and PASSED this 3 day of March, 2020.

TOWN OF GREEN MOUNTAIN FALLS,
COLORADO

Jane Newberry, Mayor

(SEAL)

ATTEST:

Tim Meador, Town Clerk

TOWN OF GREEN MOUNTAIN FALLS

RESOLUTION NO. 2020-07

A RESOLUTION ESTABLISHING A TOWN OF GREEN MOUNTAIN FALLS FIRE MITIGATION ADVISORY BOARD

WHEREAS, the Board of Trustees of the Town of Green Mountain Falls desires to create a Fire Mitigation Advisory Committee to advise the Board of Trustees and to coordinate with El Paso County Emergency Management and the Colorado State Patrol on fire-related issues affecting the Town and to develop a notification and evacuation plan for the Green Mountain Falls community; and

WHEREAS, the Board of Trustees desires that the Fire Mitigation Advisory Committee advise the Board of Trustees and coordinate the Town's efforts in carrying out the recommendations in the "Action Recommendations for Structural Ignitability and Public Outreach" set forth in the Town of Green Mountain Falls Comprehensive Plan, adopted June 25, 2019, on p.93, Table 2.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, THAT:

An Advisory Fire Mitigation Committee is hereby established to advise the Board of Trustees and develop a notification and evacuation plan for the Green Mountain Falls community.

The Advisory Fire Mitigation Committee shall consist of seven (7) members appointed by the Board of Trustees. All members shall be residents or employees of the Town; however, if there is insufficient interest in membership expressed by Town residents or employees, the Board may appoint non-residents. Persons interested in becoming members shall complete and submit an application in accordance with the Town's Policy on Advisory Committees, Appointments to Outside Agencies and Volunteers.

The Advisory Fire Mitigation Committee shall work to carry out the recommendations in the "Action Recommendations for Structural Ignitability and Public Outreach" set forth in the Town of Green Mountain Falls Comprehensive Plan, adopted June 25, 2019, on p.93, Table 2. The Advisory Fire Mitigation Committee may make further recommendations to the Board of Trustees for additional resources that may be needed to address these needs, and to recommend projects that the Town should undertake to improve the Town's resiliency to fire-related hazards. All activities of the Advisory Fire Mitigation Committee shall be subject to final approval of the Board of Trustees of the Town.

On initial appointment, three (3) members shall be appointed for a term of two (2) years, and four (4) members shall be appointed for a term of three (3) years. Each of these term initial terms shall be deemed to have commenced on January 1, 2020.

Thereafter, all appointments to the Advisory Fire Mitigation Committee shall be made for terms of three (3) years each. When vacancies occur prior to the expiration of a regular term, they shall be filled for the remainder of the vacated term. Members shall be eligible to serve more than one (1) term.

The members of the Advisory Fire Mitigation Committee shall elect from among their members a Chair and a Vice-Chair, each to serve for a period of one (1) year. Both the Chair and the Vice-Chair may serve multiple terms.

No member of the Advisory Fire Mitigation Committee shall receive any compensation for his or her services.

The Board of Trustees shall have the power to remove any member of the Advisory Fire Mitigation Committee at any time with or without cause.

The Advisory Fire Mitigation Committee shall meet at least once per month and shall post notice of their meetings in accordance with the Colorado Open Meetings Law.

The Board of Trustees shall appoint a Secretary to the Advisory Fire Mitigation Committee who shall not be a member of the Committee. The Secretary shall attend all meetings of the Committee, unless excused by the Chair or Vice-chair, and shall take and transcribe minutes of the meetings.

The draft minutes of all Advisory Fire Mitigation Committee meetings will be forwarded to the Board by the Secretary to be included in their meeting agenda packet as correspondence. Once the minutes have been approved by the Committee, an approved copy will be forwarded to the Board to be accepted into the record.

At the first regular meeting of the Board of Trustees in February of each year, the Chair of the Advisory Fire Mitigation Committee shall submit a written report to the Board of Trustees summarizing the work of the Committee during the preceding calendar year.

INTRODUCED, READ and PASSED this 10th day of March, 2020

TOWN OF GREEN MOUNTAIN FALLS,
COLORADO

Jane Newberry, Mayor

ATTEST:

Angie Sprang, Town Manager

GMF TRAILS COMMITTEE MEETING

September 12, 2019- Mucky Duck Restaurant- 6 pm

MINUTES

1. **Meeting called To Order** at 6:04 PM by Vice Chairman Dick Bratton
2. **Attending:** Dick Bratton, Rebecca Ochkie, Don Walker, Lisa Townsend and Claudia Eley
3. **Agenda Approval-** M/S Walker/Townsend. Passed 4:0.
4. **Approve Minutes** of July 11, 2019- M/S Walker/Townsend. Passed 4:0.
5. **Public Input-** none. Items not on Agenda- none
6. **Progress Reports-** since last meeting
 - **Work Day #3**, July 21st 2019: 16 volunteers finished maintenance on Crystal Trail, including blocking numerous points where hikers were cutting switchbacks; rebuilding 6 switchback corners and fortifying rock retaining walls; and lopping and pruning the entire upper section of dense locust tree overgrowth.
 - GMF Board of Trustees approved the Angel's Trail re-route onto the Scott Ave public right-of-way (ROW) between Iona and Hondo on July 16th. The Board also encouraged the TC to seek future approvals to develop social paths on Town rights-of-way and to include them in trails maps (see ToDo list first bullet).
 - Blasi received Town Marshall's go-ahead to include law enforcement contact info on future hiking signs and maps. Blasi has the approved wording for future use.
 - Ochkie, Walker, Brown, Blasi, Deutsch and Wines laid out the 415 LF Angel's Trail re-route in prep for work day #4
 - **Work Day #4**, August 17th 2019: 17 trails volunteers completed the Angel's Trail re-route, including brush clearing and removing low bush juniper prior to digging the 415 LF (linear feet) trail surface. Volunteers built several rock retaining walls to shore up the trail surface. A stone staircase descends off the Hondo Ave. embankment leading hikers onto the trail.
 - Thanks to Crew Leaders Wines, Townsend and Ochkie for leading the volunteer effort.
 - Brown, Wines, and Blasi inspected the Mt. Dewey Trail to prioritize work for work day #5 on Sept 15th
 - Eley reports that the top of Boulder leading to Thomas Trail was overgrown from spring rains making it difficult for hikers to find their way. She cleared the trail and put up a sign showing the way to Thomas Trail.
 - Jesse Stroope, Rocco Blasi, and Dick Bratton met at Green Box Office at 3 PM on Sep 5 to discuss the proposed Pittman Trail.
7. **TC Website and Maps-** Nothing new
8. **Education- Trails Watch Program** -Nothing new
9. **Training**
 - Crew Leader training next Spring- So far Walker and Ochkie express an interest.
10. **TO DO LIST:**
 - Discuss use of undeveloped Street ROW for trails -possible trail on undeveloped portion of Illinois Ave from current driven portion up to Mountain Ave. Land owner of 10680 Mountain Ave has asked the PC that the ROW be added to his lot to allow for a septic system. However, the ROW has been a social trail allowing public access from Illinois Ave to Thomas Trail. **Motion:** The TC recommends the Town Board retain the street ROW from Illinois Ave up to Mountain Ave to preserve future access to potential trails. This will follow precedent and grant a revocable easement for septic space. The TC

recommends splitting the easement equally with 30 feet for the trail and 30 feet for the septic. M/S Townsend/Eley 4:0.

- Bratton will bring in a town map for potential future development of town ROWs.
- Pittman Trail on Red Devil Mtn.
 1. TRAIL NAME - The new trail over Red Devil Mountain will be named the "Pittman Trail" to honor Andy Pittman
 2. TRAIL ROUTE- The trail will generally follow the route shown on the Map "Town Base Map" dated Aug 25. The route shown will be adjusted to incorporate field work by the GMF Trails Committee to lay out the best location marked with red center line flags. GMF TC plans to walk the site in October 2019.
 3. TRAIL USE- Trail use will be limited to hiking only. No motorized, No Mountain Biking, No "E" Bikes, No horses. No smoking, no fires, no fireworks, no camping.
 4. CONSTRUCTION- may involve the use of three Mile Hi Youth Corps (MHYC) teams. GMF Trials Committee crews will provide technical assistance to MHYC.
 5. SCHEDULE-
 - 2019- GMF Trails Committee- field work, trail design, layout
 - 2020- Trail Construction by MHYC/GMF TC:
July 13-17 July 20-24. July 27-31

Motion: Approve the 2020 work day schedule subject to review and approval of the TC Chairman Rocco Blasi. M/S Eley/Townsend 4:0.

6.GREEN BOX TRAIL- A separate trail leading from High Street to a possible future art work may be needed in a couple of years. GMF TC will provide technical assistance with the design, layout and construction.

- Build & install trail signs at Bratton/Catamount int. and Mt. Dewey summit
- Design and install Catamount trailhead board
- Lead 2 hikes for Sallie Bush bingo winners - TBD
- Prep for Oct 5th work day #6, last of the year

11.Other-

- Waldo Canyon: next Roundtable meeting will be November 13. Blasi will cover. Final public meeting pushed back to Jan 22, 2020 from 5:30 - 7:00 p.m. at the Westside Community Center gym

12. NEXT MEETING- October 10, 2019 at the Mucky Duck

13. ADJOURNMENT at 7:17 pm. M/S Townsend/Eley 4:0

ALL MEETINGS ARE OPEN TO THE PUBLIC

RICHARD V. BRATTON, Vice Chair
for **Chairman- Rocco Blasi**
R. Ochkie
Recording Secretary- R. Ochkie

Town of Green Mountain Falls
P.O. Box 524
10615 Green Mountain Falls
Green Mountain Falls, CO 80819

Tuesday, February 5th, 2020

Kirkpatrick Family Fund
1001 W. Wilshire Blvd.
Oklahoma City, OK 73116

Re: KIRKPATRICK FAMILY FUND – 2020 SUPPORT OF GREEN MOUNTAIN FALLS COMPREHENSIVE PLAN GOALS

Dear Kirkpatrick Family Fund,

First, the Town of Green Mountain Falls would like to thank the Kirkpatrick Family Fund for its generous support in years past, and most recently for supporting the Community in a very successful Comprehensive Planning process.

To effectively carry out implementation of the goals outlined in the Comprehensive Plan; the Town of Green Mountain Falls would like to request 2020 capital improvement projects support from the Kirkpatrick Family Fund for the following capital projects:

- (1) Public Restroom Upgrade,
- (2) Fire Mitigation Efforts: Healthy Forest Project,
- (3) Comprehensive Signage & Parking Project, and
- (4) Planning Code Re-write Grant Application Matching Funds.

Public Restroom Upgrade

Our Community Public Restrooms located in our downtown Lake Park community common space have seen considerable wear and tear in recent years. They are being maintained consistently by our new Public Works team, and are in good working order; however, they could use a face lift. A public restroom upgrade was outlined in our Comprehensive Plan as a community priority for 2020; however, the Town Administration does not have funds available to complete the project without taking them away from primary services. The estimated price tag for the upgrade is \$19,000, as outlined in our Comprehensive Plan, and we are requesting the estimated amount of \$19,000 be dedicated to the project from the Kirkpatrick Family Fund.

Fire Mitigation Efforts: Healthy Forest Project

The Town of Green Mountain Falls has been able to dedicate \$5k toward fire mitigation efforts during the 2020 fiscal year to support fire mitigation efforts. The Town Trustees have recently established a Fire Mitigation Committee. The Fire Mitigation Committee has put together a proposal for a project called the Healthy Forest Project. The GMF Healthy Forest Project is a multi-year project to protect the forest habitat in and around GMF and encourage community and partner participation in wildland fire mitigation and creation of defensible space. Below you will find a general outline of the multi-year/multi-phased project:

GMF HEALTHY FOREST PROJECT

A multi-year project to protect the forest habitat in and around GMF and encourage community and partner participation in wildland fire mitigation and creation of defensible space. The funding requested for this project is \$20K/yr to \$25k/year for 5 years. The Town of GMF is only allowed to budget for the coming year, as all municipal governments are not allowed legally to make multi-year financial commitments. In annual budget proposals current Town of GMF Staff will continue to request funding of \$5K/yr be dedicated to the implementation of this project year over year for the next 5 years and will continue to seek additional grant money to match Kirkpatrick Family Fund contribution.

GOALS OF THE HEALTHY FOREST PROJECT

- Reduce fuel loading and catastrophic fire risk in and around GMF
- Safeguard watershed resources and protect soil from erosion
- Increase private participation to create and increase defensible space
- Improve wildlife habitat for animals and recreation experience for humans
- Link with surrounding landowner efforts to advance forest health in larger ecosystem

BACKGROUND INFORMATION

- GMF is in the steep canyon of Catamount Creek and Fountain Creek on the north slope of Pike's Peak
- 99% of GMF population live within the Wildland Urban Interface (WUI), the transition zone between unoccupied land and human development
(ref. CO Wildfire and Risk Assessment Summary Report, version 5.0, 10/8/19)
- Within Town limits, the highest wildland fire threats and risk exist on the south flank (Mt Rebecca, Mt Esther) and north flank (Mt Dewey). (ref. 2019 Town of GMF Comp Plan, Appendix 1, Fig. 2, Fig. 4)
- Town of GMF has allocated \$5K in the FY20 budget to support fire mitigation efforts
- Any additional funding will be leveraged to attract further matching grant money

PRIORITIES - Fuels reduction / thinning

1. Town rights-of-way
 - a. Priority egress routes (Ute Pass Ave / Green Mountain Falls Rd, Hondo Ave, Belvidere Ave, Park Ave/Pine St)
 - b. Rights-of-way with existing roads
 - c. Rights-of-way without roads
2. GMF South Flank
 - a. Mt Rebecca. Below Thomas Trail to private property boundaries
 - b. Mt Rebecca. Above Thomas Trail
 - c. Mt Esther. Below Kirkpatrick Trail to private property boundaries
 - d. Mt Esther. Above Kirkpatrick Trail
3. GMF North Flank
 - a. Below Bratton Trail to private property boundaries
 - b. Above Bratton Trail
4. GMF West Flank - the "Horseshoe" area connecting Mt Dewey with Mt Rebecca
 - a. Colo Springs Utilities access road, working uphill towards Garden of Eden meadow. Access via Catamount Trail

PHASED IMPLEMENTATION*

year 1: mix priority 1a, 1b, 2a (reference priorities above, and the attached map 'Exhibit B' for locations)
year 2: finish 1a, 2a
year 3: finish 1b, mix 1c, 2b

year 4: finish 1c, 2b.

year 5: mix 2c, 3a

Out-years: monitor progress, reevaluate priorities

*Further refinement based on support from additional agencies (Coalition for the Upper South Platte, Colorado State Forest Service, Colorado Springs Utilities, El Paso and Teller Counties). Attached is a map 'Exhibit B' showing locations of priorities and phased implementation listed above.

METHOD

- Tree stands will be thinned mechanically or manually to return treated areas to their historic range of variability
- Slash will be lopped and scattered or chipped and broadcast to maintain slope stability
- The corridor areas immediately adjacent to hiking trails will be minimally affected by thinning / cutting
- Prime habitat or nesting sites will be marked and preserved to retain 2-7 snags per acre for wildlife

Comprehensive Signage & Parking Plan

Signage & Parking Plan Task Force - work to be completed via a task force (ideal/proposed task force composition: Town Manager, Planning Director, 1 to 2 members of the Planning Commission, 1 Trustee, and Jesse Stroope). Goals of the project are to create a universal signage design/look to improve parking and way finding throughout the Town. The scope of work will include evaluation of current signage, signage needs, professional artistic design, mapping, artistic signage creation and purchase, installations, replacement plan for sustainability, parking signage for hikers and tourists. GMF is requesting \$30k during 2020 to move forward with a Comprehensive Signage & Parking Plan for GMF as well as complete the Scope of Work outlined here.

Planning Code Re-write Grant Application Matching Funds

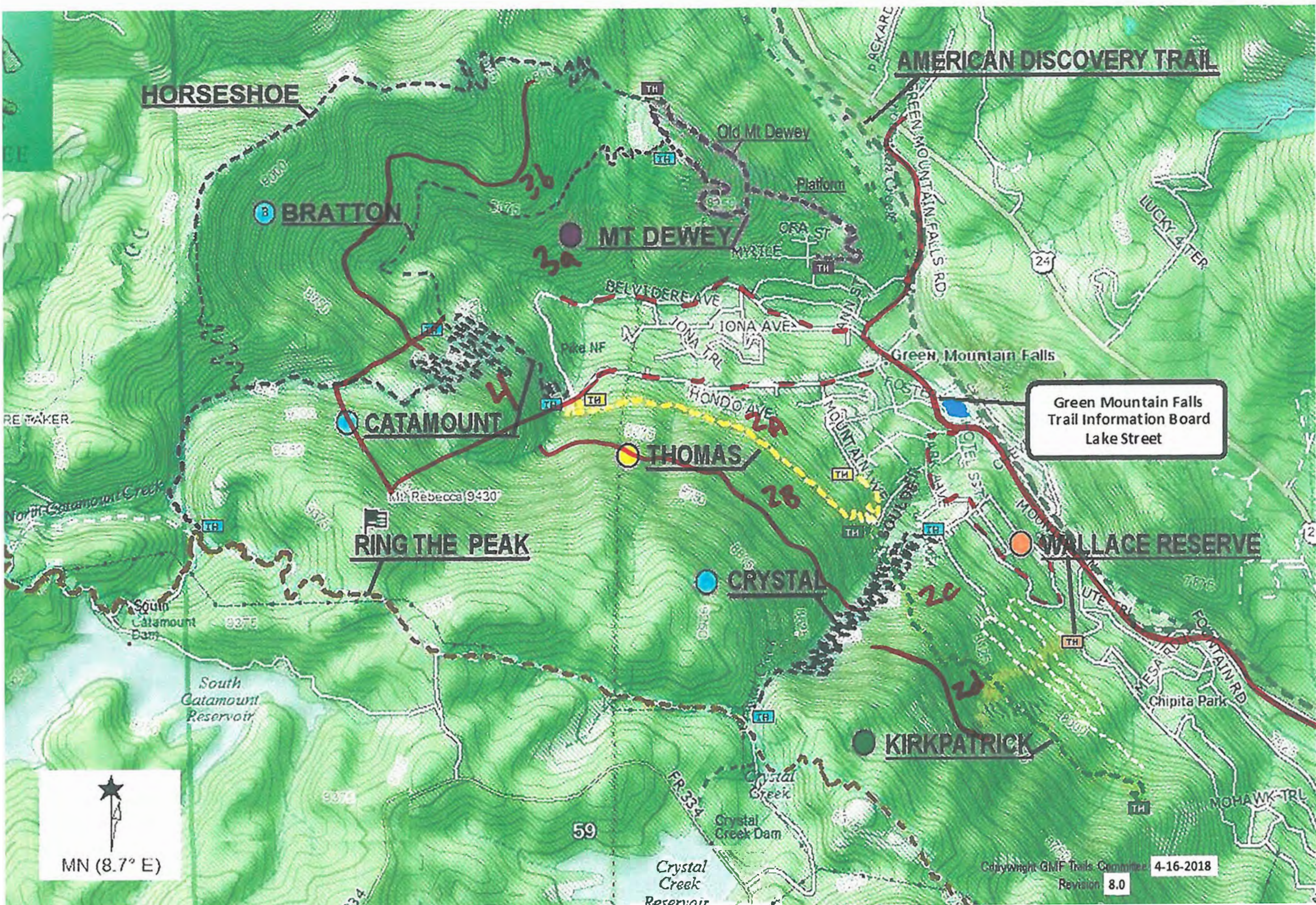
The State of Colorado Department of Local Affairs (DOLA) has been awarding grants for Planning Code Re-writes. The Town of Green Mountain Falls has recently improved its offering of Planning Services by bringing on a professional Planner 30 hours per week. In an effort to continue to improve planning services for members of the Town of Green Mountain falls, attract healthy commerce, and positive but modest and appropriate growth, as well as to support the infrastructure needs outlined in our Comprehensive plan the Board of Trustees and Town Staff would like to update our planning code in 2020. To date GMF has not gone through a planning code re-write and current code was established mostly in the early 1990s or prior, and some piecemeal updates since have occurred. Our current planning code contains some inconsistencies and contradictory statements, which need correction if we are to meet goals outlined in our Comprehensive Plan. Going through a comprehensive planning code re-write process that considers goals in our Comp Plan and involves a community outreach program, will ensure GMF is set up for future success and will clarify a multitude of inconsistencies.

DOLA is awarding 50%/50% matching grants for planning code re-writes. The cost of a rewrite in GMF will be approximately \$50k. The \$50k estimate includes legal fees, and community outreach. Staff would like to recruit a part-time intern working on a master's degree in urban planning or a related field at the University of Colorado to work on the project as a supplement to Staff time on the project and requests another \$20k for said internship. The DOLA grant application requires dedicated matching funds in the amount of \$25k, and staff would need a signed letter awarding the match of \$25k to apply

for the grant. If the DOLA grant is then awarded to GMF, Staff requests another \$20k to cover the cost of a Planning Intern, for a total request for funding of of \$45k.

Thank you for your consideration.

Respectfully Submitted,
Angie Sprang
Town Manager



HORSESHOE

BRATTON

MT DEWEY

AMERICAN DISCOVERY TRAIL

CATAMOUNT

THOMAS

RING THE PEAK

CRYSTAL

Green Mountain Falls
Trail Information Board
Lake Street

WALLACE RESERVE

KIRKPATRICK

MN (8.7° E)

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Revision 8.0