

Town of Green Mountain Falls

Regular Parks, Recreation, & Trails Advisory Board Meeting Agenda P.O. Box 524; 10615 Green Mountain Falls Road Green Mountain Falls, CO 80819 Wednesday, October 07, 2020 at 7:00 p.m.

Online Meeting ONLY**

Join the Zoom Meeting by clicking on the following link:

https://us02web.zoom.us/j/85203528340?pwd=S0tuVUMyaUF5T3FBOWZSTUZ1eDBEZz09&from=msft

Meeting ID: 852 0352 8340 Passcode: 296993

To make a public comment please pre-register by 4pm on the day of the meeting via email: clerk@gmfco.us

REGULAR MEETING:

			DESIRED
TIME*		ITEM	OUTCOME
7:00	1.	CALL TO ORDER / ROLL CALL	
7:00	2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA	
7:05	3.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER	
7:10	4.	CONSENT AGENDA	
7:10	5.	Nomination & Recommended BOT Approval of PRT Secretary	PRT Action Desired
7:20	6.	Review & Recommended BOT Approval of PRT Bylaws	PRT Action Desired
7:30	7.	Smith Concern	Discussion
7:40	8.	Project List	Discussion
8:00	9.	Trails Maps	Discussion
8:10	10.	PRT Master Planning & Go Colorado (GoCO) Grant Opportunities	Discussion
8:20	11.	Trails Ambassador Program Update	Informational Only
8:25	12.	CORRESPONDENCE	
8:25	13.	REPORTS a. Chair Report b. Vice-Chair Reports c. Committee Member Reports	Information Only
8:30	14.	ADJOURN	

^{*}Please note: Times are approximate.

^{**}The Town shall provide reasonable accommodation for those with disabilities on a case by case basis. Please send accommodation requests to clerk@gmfco.us by 4pm on the date of the meeting.

Parks, Recreation, and Trails Advisory Committee Agenda Memorandum

DATE: 10.07.2020	AGENDA NO. 6	SUBJECT: Review & Recommended
Presented by: Goody Goodwin, PRT Ch	airperson	BOT Approval of PRT Bylaws
Attachments: Draft PRT Bylaws		

Background

Ordinance 2020-03 requests that the Parks, Recreation, & Trails Advisory Committee (PRT) create a guiding committee document, referenced as "Bylaws," and recommend them to the Board of Trustees for review and approval.

The PRT reviewed their draft Bylaws at the September 2020 PRT public meeting in detail, and the draft is included as an attachment to this memo/agenda item.

Discussion

All changes from the September 2020 PRT discussion regarding the attached Bylaws were incorporated into the attached draft. Does the PRT Advisory Committee have any tadeonal comments or points for discussion, or would a member of the PRT like to make a motion to approve the draft Bylaws, and recommend them for approval to the Board of Trustees?

Recommended Motion

I move to approve the attached PRT Bylaws as stated in the agenda packet and recommend the Bylaws to the BOT for their review and final approval.

Alternative Options

- 1. Approve the Bylaws amended per PRT discussion.
- 2. Reserve the Bylaws for further discussion at the next or a future meeting.
- 3. Do not approve the Bylaws.

GREEN MOUNTAIN FALLS PARKS, RECREATION AND TRAILS

BYLAWS

ARTICLE I GENERAL

SECTION 1. POWERS AND DUTIES. The Green Mountain Falls Parks, Recreation and Trails Advisory Board (the "PRT"), acting by and through its appointed members, shall have all the powers granted by the Board of Trustees of Green Mountain Falls (the "Board of Trustees") and the Colorado Revised Statutes and shall perform all duties provided therein.

SECTION 2. OFFICE. The office of the PRT shall be at the Green Mountain Falls Town Hall.

ARTICLE II DIRECTORS

SECTION 1. APPOINTMENT AND TERMS. The appointment and the terms of office of the members of the PRT shall be as provided by resolution of the Board of Trustees.

SECTION 2. REMOVAL. Members may be removed by the Board of Trustees as provided by resolution of the Board of Trustees.

SECTION 3. CODE OF ETHICS. Each member of the PRT shall comply with the Town's Code of Ethics as set forth in Article XI, Chapter 2, of the Green Mountain Falls Municipal Code, as amended (the "Code"). If any member has a conflict of interest, as defined by the Code, with regard to any matter before the PRT, the member shall follow

the disclosure and other requirements of Section 2-62 of the Code, as amended.

SECTION 4. ALTERNATES. By resolution, the Board of Trustees has appointed alternate members of the PRT. At each meeting of the PRT, if a regular member is not present at the time of roll call, an alternate member who is present at the time of roll call shall be seated as a member for that meeting, by motion of the PRT. Alternate members may take part in the discussion of any matter that comes before the PRT, except for quasi-judicial matters, in which they may not participate unless they have been a) appointed in the place of an absent member for the duration of the matter and b) designated to do so by the chair in place of an absent member. Alternate members may not serve as officers of the PRT.

ARTICLE III OFFICERS

SECTION 1. ELECTION. The officers of the PRT shall be a Chair, a Vice- Chair and a Secretary, they shall be elected annually by the PRT at the first regular meeting of each calendar year, and they shall assume their duties upon election. In the same manner, the PRT shall also elect a secretary who may be a non-member, employee of the Town.

SECTION 2. CHAIR. The Chair shall preside at all meetings of the PRT. Except as otherwise authorized by resolution of the PRT. The Chair shall appoint such standing committees as authorized by a vote of the PRT.

SECTION 3. VICE-CHAIR. The Vice-Chair shall perform the duties of the Chair in the absence from the Town or incapacity of the Chair; and in case of a vacancy in the office of the Chair, the Vice-Chair shall perform

such duties as are imposed on the Chair until such time as the PRT selects a new Chair from among its members.

SECTION 4. SECRETARY. The Secretary shall attest to the signature of the Chair on documents, keep the records of the PRT, shall record all votes, and shall cause to be kept a record of the proceedings of the PRT in a journal of proceedings to be kept for such purposes, and shall perform all other duties incident to this office. The Secretary may be a non-member of the PRT who is employed by the Town.

SECTION 5. ADDITIONAL DUTIES. The officers of the PRT shall perform such other duties and functions as may from time to time be required by the PRT.

SECTION 6. VACANCIES. Should the office of Chair, Vice-Chair, or Secretary become vacant, the PRT shall select a successor from its membership at the PRT's next regular meeting to serve for the unexpired term of said office, pending approval from the Board of Trustees.

ARTICLE IV MEETINGS

SECTION 1. REGULAR MEETINGS. A regular meeting shall be held at Town Hall on the FIRST WEDNESDAY at 1900 [day/time] of each month with notice as required by Colorado law and the Code. If additional room or facilities are needed, with approval of the Board of Trustees or Town Manager, the Chair may change the site of the meeting to another public location within the Town of Green Mountain Falls that is open and accessible to the general public, provided notice of such change is made not less than 24 hours prior to the scheduled meeting time.

SECTION 2. SPECIAL MEETINGS. Special meetings may be called by the Chair, any 3 members, or the Town Manager with at least 24 hours' written notice. When requested, Special Meetings will be scheduled for the THIRD WEDNESDAY at 1900 of the month.

SECTION 3. QUORUM. A majority of the appointed non-vacant seats shall constitute a quorum, but a smaller number may adjourn until a quorum is obtained.

SECTION 4. VOTING. When a quorum is in attendance, action may be taken by the PRT upon an affirmative vote of the majority of the members present. The yeas and nays shall be entered upon the minutes of every meeting, except where there is a unanimous vote.

SECTION 5. ABSENCES. A member who is unable to attend a meeting shall notify the Secretary in advance of the meeting, stating the reason for his or her absence. More than 3 absences from meetings within any calendar year may constitute the basis for removal. Remote participation pursuant to rules and regulations adopted by the Board of Trustees, as they may be amended, shall not constitute an absence.

SECTION 6. RULES OF PROCEDURE. The meetings of the PRT shall be conducted according to the PRT's adopted Rules of Procedure, which may, in the future, be revised to include procedures for allowing members to participate in meetings through telephonic or digital means.

SECTION 7. OPEN MEETINGS. The PRT shall make all policy decisions, pass resolutions, adopt rules and regulations, and take action only at meetings open to the public. Notices of meetings shall be posted in compliance with the Colorado Open Meetings Law, C.R.S. § 24-6-401, *et seq.*, and the Code.

ARTICLE V MANAGEMENT

SECTION 1. POLICIES. The PRT may adopt policies as it deems appropriate. All policies shall be reviewed by the Board of Trustees before adoption, and all adopted policies shall be available for public inspection at the Town Clerk/Town Hall office.

SECTION 2. ANNUAL REPORT AND WORK PLAN. Annually the PRT shall present to the Board of Trustees a written report summarizing the work of the PRT during the preceding calendar year. At that time, the PRT shall also present for the Board of Trustees review and approval a proposed work plan for the new year.

SECTION 3. RELATIONSHIP WITH THE TOWN OF GREEN MOUNTAIN FALLS. The PRT, its officers and members shall always strive to provide regular and comprehensive communications regarding the PRT's activities with the Mayor, Board of Trustees and Town Manager of the Town of Green Mountain Falls. The PRT shall cooperate with the Town of Green Mountain Falls to further the Town's adopted goals.

SECTION 4. GIFTS. The TOWN OF GREEN MOUNTAIN FALLS may accept donations on behalf of the PRT in accordance with the Town's Donation Acceptance policy. Donations shall be transmitted immediately to the Town Clerk for deposit in a special designated fund maintained for this purpose by the Town. Neither the PRT nor any member of the PRT shall accept donations on behalf of the Town. Offers of donations shall be forwarded to the Town Manager for handling according to the Town's Donation Acceptance policy.

ARTICLE VI

BOOKS AND RECORDS

SECTION 1. RECORDKEEPING. The PRT shall maintain adequate and correct accounts of its meetings, policies, resolutions, and activities. All records shall be open to inspection by the public at any reasonable time.

SECTION 2. RECORDS TO BE PUBLIC. All resolutions and orders, as soon as practicable after their passage, shall be recorded in a book kept for that purpose and authenticated by the signature of the Chair and attested to by the Secretary. A record shall also be made of all other proceedings of the PRT, with minutes of the meetings and reports entered into the record. Said records shall be public records, shall be open to inspection as required by law, and shall be provided to the Town Clerk.

ARTICLE VII APPROVAL, AMENDMENT TO AND SUSPENSION OF BYLAWS

SECTION 1. These Bylaws shall be reviewed and approved by the Board of Trustees.

SECTION 2. AMENDMENT. Amendments to these Bylaws are subject to Board of Trustee approval after adoption by PRT following first reading at the previous meeting.

SECTION 3. SUSPENSION. Any requirement of these Bylaws may be waived by a written consent signed by all members, except those required by law.

Adopted [date]	, by Res. No	
Approved by the BOT on	[date]	

From: D Smith

Sent: Friday, September 11, 2020 4:51 PM

To: Jane Newberry; Jason Wells; Planner; margaret Peterson; claygafford@aol.com

Subject: RE: Darrell Smith, 7 acre property

All

Just a followup Colorado Springs Utilities has issued me a key so that I may access my property. However I would still like to know the future maintenance and access of that road. Thank You

Darrel D Smith

Sent from Mail for Windows 10

From: Jane Newberry

Sent: Friday, September 11, 2020 4:11 PM

To: Jason Wells; Planner; margaret Peterson; claygafford@aol.com; ruxtonman2@gmail.com

Subject: Darrell Smith, 7 acre property

Hello all--

I spoke with Mr. Smith today (he's copied above: ruxtonman2@gmail.com) about his 7 acres he has for sale. His property is along the old Falls Road, which is now behind the Utilities gate at the end of Belvidere. If you're looking it up, it's on the Teller County Assessor site: R0024129. He had a couple of questions and I'm informing you all so that we can formulate some plans to help him out.

First of all, some of us remember when Falls Road (or "The Loop" between Belvidere and Hondo) was open and driveable. But since that time, Utilities has taken over that portion of the road and we need to establish what/how to make that accessible for a new owner. I know it's do-able, we just need to find out how the gates came about, etc.

Secondly, this is a question that I'd like the PRT to get started on. A potential buyer discovered that it appears that part of the Catamount switchback trail is on Mr. Smith's property. We absolutely do not want any public trails to be on any private property without a proper easement and agreement. Mr. Smith did not agree to a trail on his property. Mr. Bratton assured him that it was not on his property; however, I have not seen a survey of the trail. To that end, we need to establish where the boundary of town land - where the trail should be - and where the Smith property meet. It was further discussed that the trails map shows the trail on the Smith property. We may need to secure any maps that might be out there.

Further, I would like the PRT to secure surveys of all the Town trails and be sure that the trails are either on Town property or on property with the proper easements. Angle and I believe there is an opportunity to secure GoCo funding for surveys, which could also include trailhead signage, etc. If the PRT would start the GoCo grant process, Angle and I are both happy to lend guidance as she has the numbers and I have successfully secured GoCo funding before.

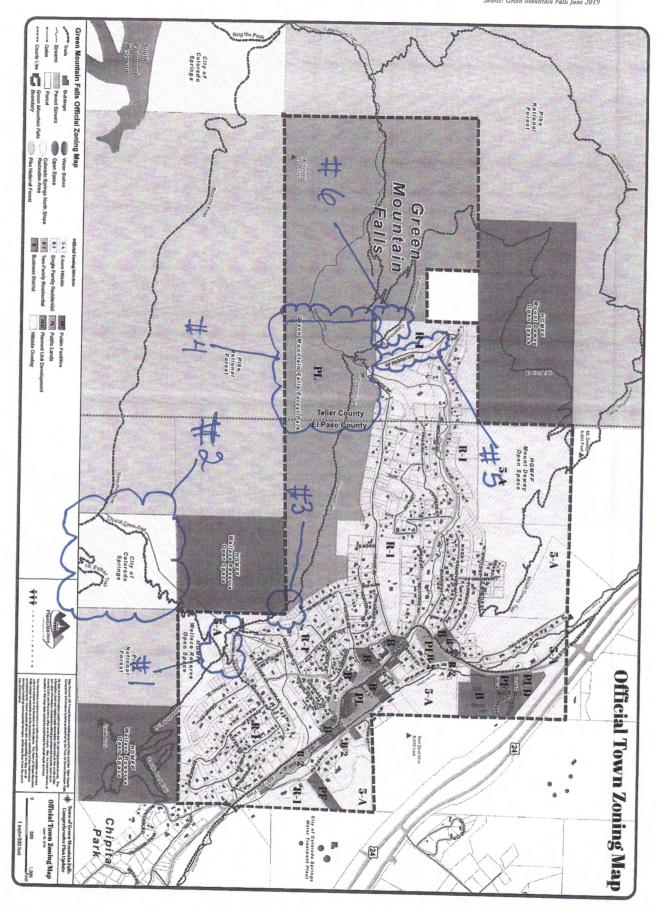
The PRT also needs to be sure the maps properly represent what is available before any are distributed. I have heard many anecdotes of maps "out there somewhere" that indicate trails crossing private property or boundaries. This opens the Town up to an enormous amount of liability.

Details: Mr. Smith has worked with Angie before and she will take the lead on the road question. He is copied here so he knows we are working on this.

PRT: Clay, would you please share with the PRT so we can figure out the boundary, etc.

Thanks all. I appreciate your work on this. Please let me know if I can answer any questions.

Jane



Trails trespass issues needing addressed per Mayor letter to PRT committee

- 1. Crystal and Kirkpatrick trail heads on Mtn. Ave are located on CSU property. Lot 1 #8308417007 thru 7 Blk 6 #8308417001 Mtn. Ave and Harrison. Attached pages 1-4
- 2. Crystal Trail also passes through CSU property starting halfway up to ring the peak trail. 70% + or - of the trail is on CSU property. #830000014. Attached pages 5-6
- 3. Thomas trail has a spur trail built but not on maps connecting trail to Mtn Ave. above Foster St. This trail crosses (3) lots owned by Holloway. #8308307032

Attached pages 7-8

- 4. The trail heads of Catamount and Thomas located at Catamount creek are on NFS land. Teller County #PNF70. This is almost a 40-acre section of land shown as GMF Forest Park on the Official Town Zoning Map. Attached page 9
- 5. The section of Belvidere Rd. Located above the gate at the top of Belvidere is private property owned by Rodriguez. This is shown as Belvidere Ave. on the town zoning map. Teller county #R0024126. This property was Quit claimed to Rodriguez from GMF in 1994. This is about the time the gate was locked per CSU request to The Marshall Dick Guysin. CSU wanted closed to keep nighttime partiers away from their water storage.

Attached page 10

6. Catamount trail crosses the SW corner of property owned by Smith. Teller # R0024129. This is shown on Town Zoning Map. Mr. Smith has contacted our Mayor about this trespass. He wants to open the section of road described previously in item #5 for access to his property. I don't think the town has any say in this opening. That should be between him and Rodriguez. Attached page 11

EL PASO COUNTY - COLORADO

8308417001 MOUNTAIN AVE

OVERVIEW

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ress: COLORADO SPRINGS CO, 80903	Owner:	
MOUNTAIN AVE	Mailing Address:	
Exempt - 2 - 286	Location:	
286 Scription: LOT 7 BLK 56 GREEN MOUNTAIN FALLS ADD 6	Tax Status:	
286 LOT 7 BLK 56 GREEN MOUNTAIN FALLS ADD 6	Zoning:	
LOT 7 BLK 56 GREEN MOUNTAIN FALLS ADD 6	Plat No:	
	Legal Description:	The restoration of the control of the definition of the following the control of

MARKET & ASSESSMENT DETAILS

	Market Value	Assessed Value
Land	\$8,100	0\$
Improvement	Improvement	
Total	\$8,100	SO

No buildings to show.

LAND DETAILS

rence Number	equence Number Land Use	Assessment Rate	Area	Market Value
		29.000 6250 SOFT S8.100	6250 SOFT	\$8 100

SAI FS HISTORY

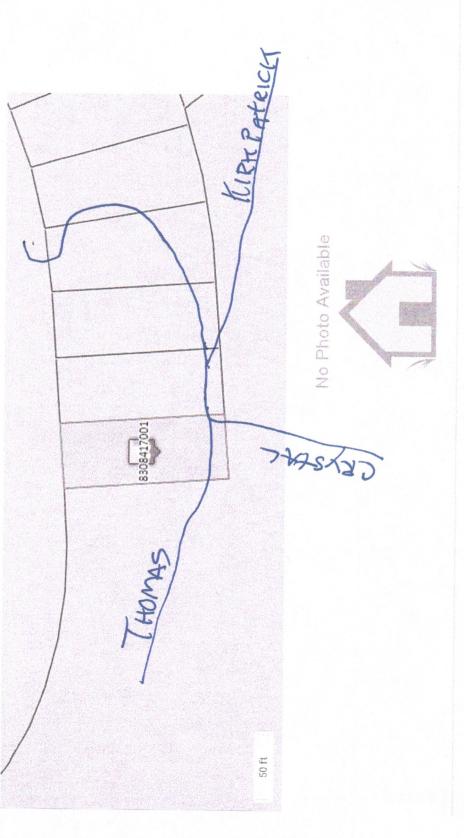
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TAX ENTITY AND LEVY INFORMATION County Treasurer Tax Information

Tax Area Code: HBG Levy Year: 2019 Mill Levy: 104.303

Taxing Entity	Levy	Contact Name/Organization	Contact Phone
EL PASO COUNTY	7.222	FINANCIAL SERVICES	(719) 520-6400
EPC ROAD & BRIDGE SHARE	0.165	ram yanaken iki Jawasan, kataka kataka kataka kataka kataka kataka kataka ili bakata kataka kataka kataka kata	(719) 520-6498
TOWN OF GREEN MOUNTAIN FALLS	17.588	LAURA KOTEWA	(719) 684-9414
EPC-GREEN MTN FALLS ROAD & BRIDGE SHARE	0.165		(719) 520-6498
MANITOU SPRINGS SCHOOL NO 14	58.817	SUZI THOMPSON	(719) 685-2011
PIKES PEAK LIBRARY	3.731	MIKE VARNET	(719) 531-6333
GREEN MTN FALLS/CHIPITA PARK FIRE	16.615	JEFF IDLEMAN	(719) 684-2293





Disclaimer

We have made a good-faith effort to provide you with the most recent and most accurate information available. However, if you need to use this information in any legal or official venue, you will need to obtain official copies from the Assessor's Office. Do be aware that this data is subject to change on a daily basis. If you believe that any of this information is incorrect, please call us at (719) 520-6600.



EL PASO COUNTY - COLORADO

8308417007 MOUNTAIN AVE

OVERVIEW

CALNALLY	
Owner:	COLORADO SPRINGS CITY OF
Mailing Address:	COLORADO SPRINGS CO, 80903
Location:	MOUNTAIN AVE
Tax Status:	
Zoning:	
Plat No:	286
Legal Description:	LOT 1 BLK 56 GREEN MOUNTAIN FALLS ADD 6

MARKET & ASSESSMENT DETAILS

	Market Value	Market Value
Land \$8,100	\$8,100	
Improvement		
Total		

No buildings to show.

LAND DETAILS

Sequence Number		Assessment Rate	Area	Market Value
-	POLITICAL SUBDIVISION	29.000 \$8,100	7188 SQFT	\$8,100

SALES HISTORY

	Sale Type
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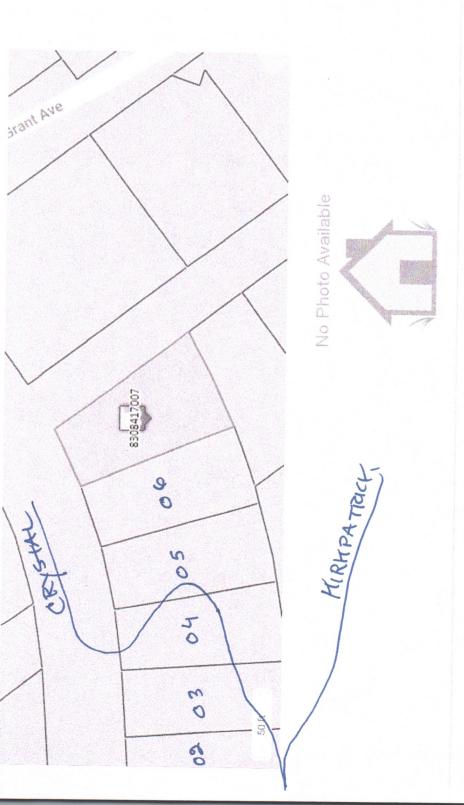
Reception 553624

TAX ENTITY AND LEVY INFORMATION County Treasurer Tax Information

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Taxing Entity	Levy	Contact Name/Organization	Contact Phone
EL PASO COUNTY	7.222	FINANCIAL SERVICES	(719) 520-6400
EPC ROAD & BRIDGE SHARE	0.165		(719) 520-6498
TOWN OF GREEN MOUNTAIN FALLS	17.588	LAURA KOTEWA	(719) 684-9414
EPC-GREEN MTN FALLS ROAD & BRIDGE SHARE	0.165		(719) 520-6498
MANITOU SPRINGS SCHOOL NO 14	58.817	SUZI THOMPSON	(719) 685-2011
PIKES PEAK LIBRARY	3.731	MIKE VARNET	(719) 531-6333
GREEN MTN FALLS/CHIPITA PARK FIRE	16.615	JEFF IDLEMAN	(719) 684-2293





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EL PASO COUNTY - COLORADO

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30 S NEVADA AVE COLORADO SPRINGS CO, 80903-1802 17-13-68 Exempt R-T NE4NW4, SWANE4, N2SW4 SEC 17-13-68	Owner:	
17-13-68 Exempt R-T - NE4NW4, S2NW4, SW4NE4, N2SW4 SEC 17-13-68	Mailing Address:	
Exempt	Location:	
R-T - NE4NW4, S2NW4, SW4NE4, N2SW4 SEC 17-13-68	Tax Status:	
- NE4NW4, SWWNE4, N2SW4 SEC 17-13-68	Zoning:	
NE4NW4, S2NW4, SW4NE4, N2SW4 SEC 17-13-68	Plat No:	
	Legal Description:	

MARKET & ASSESSMENT DETAILS

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	Total	\$212,837	6 m conceptation by many action whether each relative conceptation of photography with the conceptation of a prompty conceptation of the prompty prompty persons and a prompty person of the conceptation of t	g the West and expension of the constitution of the ARCA and the ARCA from the ARCA fr

COMMERCIAL - EXEMPT POLITICAL SUBS/PUB SCHL (1)

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LAND DETAILS

Sequence Number Land Use		Assessment Rate	Area	Market Value	
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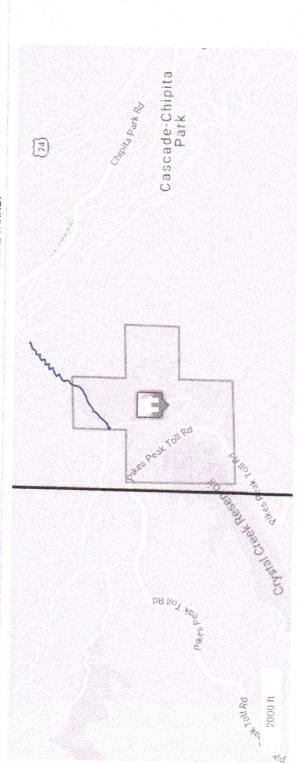


TAX ENTITY AND LEVY INFORMATION

County Treasurer Tax Information

Tax Area Code: HB- Levy Year: 2019 Mill Levy: 70.100

Taking Entity	Levy	Contact Name/Organization	Credence Oberes
EL PASO COUNTY		COMMENT OF A STATE OF THE SECOND SECO	CONTRACT PROME
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EPC ROAD & BRIDGE (UNSHARED)		아니라 아이들은 사람들이 모든 것이 되었다. 그는 아이들은 아이들은 아이들은 아이들은 아이들은 아이들은 아이들은 아이들은	Collection declarate established the Collection
	0.330		(719) 520-6498
MANITOU SPRINGS SCHOOL NO 14		revenue per d'anne reura dus de matéries en receptur produit de les présents de entablis de la company de la compa	
The second of th	710.00	SUZI HOMPSON	(719) 685-2011
PIKES PEAK LIBRARY	-		
	0.73	MIKE VARNET	(719) 531-6333







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EL PASO COUNTY - COLORADO

8308307032 MOUNTAIN AVE

OVERVIEW

OVERVIEW	
Owner:	HOLLOWAY DARLENE TRUSTEE, HOLLOWAY RALPH TRUSTEE
Mailing Address:	PO BOX 447 GREEN MTN FLS CO, 80819-0447
Location:	MOUNTAIN AVE
Tax Status:	Taxable
Zoning:	
Plat No:	
Legal Description:	LOT 34 BLK 46 GREEN MOUNTAIN FALLS ADD 5

MARKET & ASSESSMENT DETAILS

	Market Value	Market Value
Land \$1,800	\$1,800	\$550
Improvement \$0		
Total \$1,800		\$520

No buildings to show.

LAND DETAILS

Sequence Number	Sequence Number Land Use	Assessment Rate Area Market Value	Area	Market Value	
-		29.000	7200 SOFT	\$1800	
				2001	

SALES HISTORY

Sale Date Sale Price Sale Type Reception + 09/20/2002 - 202159636 + 12/29/1998 \$0 - 98191189 + 09/05/1997 \$25,000 - 97104158 + 05/04/1989 \$0 - 14118111 + 08/22/1986 \$42,000 - 1441841 + 10/28/1968 \$0 - 531571	ואסוכווו כשייעה	SIGNI			
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\$00 \$42,000 -	+	09/05/1997	\$25,000	Multiple properties	97104158
\$42,000	+	05/04/1989	80		70000
	+	08/22/1986	\$42,000		1441841
	+	10/28/1968	State in the state of the state	 Control of the control of the control	631571

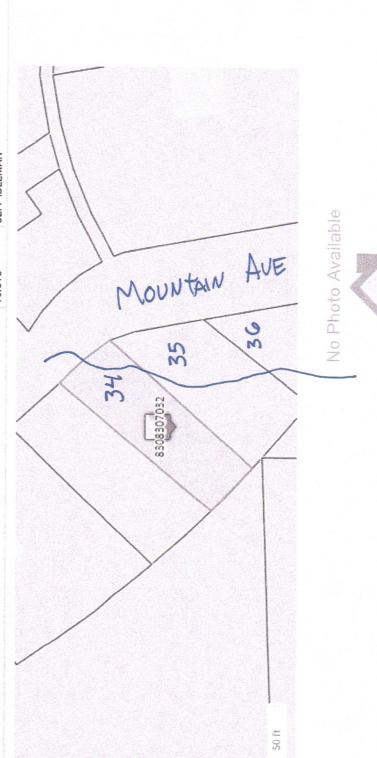


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EL PASO COUNTY	7.222	FINANCIAL SERVICES	(719) 520-6400
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GREEN MTN FALLS/CHIPITA PARK FIRE	16.615	JEFF IDLEMAN	(719) 684-2293



Disclaimer

We have made a good-faith effort to provide you with the most recent and most accurate information available. However, if you need to use this information in any legal or official venue, you will need to obtain official copies from the Assessor's Office. Do be aware that this data is subject to change on a daily basis. If you believe that any of this information is incorrect, please call us at (719) 520-6600.



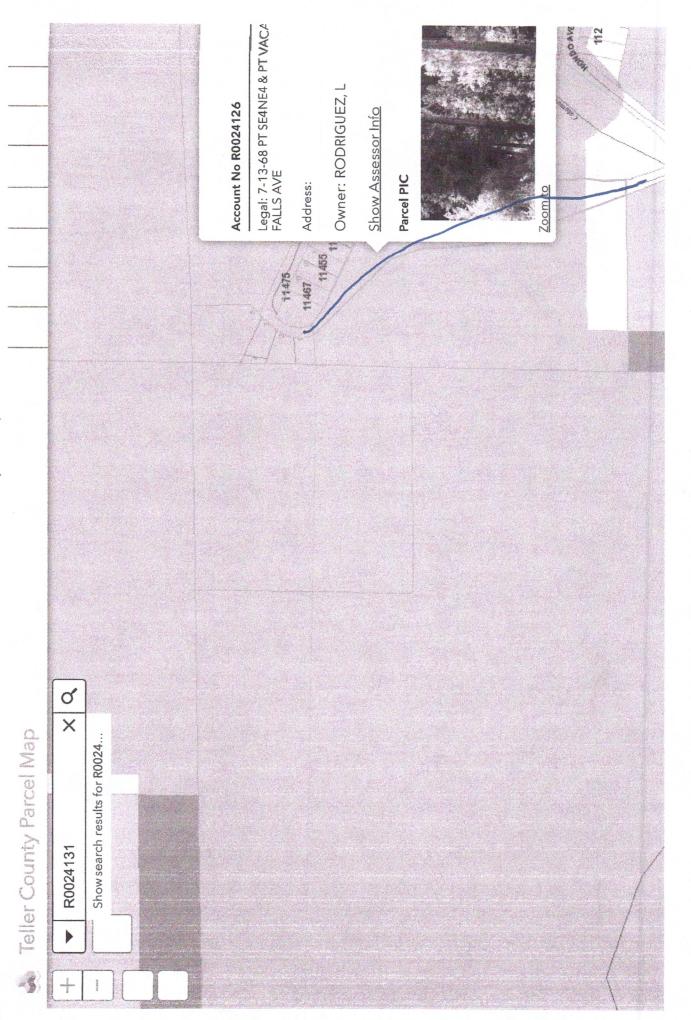


Zoom to

-105.036 38.935 Degrees

300 600ft

355333



1994 Got Chin FROM GAR

-105,037 38,937 Degrees

9/11/2020

200ft

-105,033 38,936 Degrees

