

**TOWN OF GREEN MOUNTAIN FALLS  
PLANNING COMMISSION MEETING  
Tuesday, March 13, 2018 – 6:30 P.M.**

**MEETING MINUTES**

**PC Members Present**

Chairman Eric Caldwell  
Commissioner Dick Bratton  
Commissioner Greg Williamson  
Commissioner Rocco Blasi  
Commissioner Gerald Irwin

**PC Members Absent**

None

**Guest**

Cameron Thorne

**Secretary**

Katharine Guthrie

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**1. Call to Order/Roll Call**

Dick Bratton called the meeting to order at 6:37 pm

**2. Additions, Deletions, or Corrections to the Agenda**

**M/S Blasi/Williamson**

**Motion:** Move to approve the agenda as submitted.

**Vote:** Motion carried. All yea.

**Resolution:** Agenda approved as submitted.

**3. Approve Minutes of February 27, 2018**

**M/S Blasi/Irwin**

**Motion:** Move to approve minutes as submitted.

**Vote:** Motion carried. All yea.

**Resolution:** Minutes of February 27, 2018 approved without modification.

**4. Public Input**

Cameron Thorne expressed appreciation for the work the Planning Commission is doing on the Comprehensive Plan.

**5. New Business**

None

**6. Old Business**

Voter registration lists downloaded and plan to add businesses that are licensed in GMF to database. Plan to do a postcard campaign to inform people of an online survey to fill out. Citizen's Advisory Committee needed to help create the survey. CAC still needs to be organized. Recruitment effort needed that includes expected time commitment, duties, ways to participate, etc.

Hazardous Mitigation Team has not been able to meet yet due to scheduling conflicts.

Scope of Work: to be part of RFP or presented at the same time. Much of the wording comes straight from DOLA's grant policy letter.

CIP to be added after town budget is established.

Action Plan: will be included to implement the Comp Plan. Include--timelines and time frames, priorities, potential funding sources, as well as action and tracking areas to measure the town's implementation of the Comp Plan.

RFP: Plan to finalize by next PC meeting (March 27, 2018)

Deadline planned for at least 30 days following day of distribution (April 30, 2018)

Short list of contractors: AECOM, Civil Resources LLC (Place Matters), Clarion Associates, Design Workshop, Ernst Corser Associates, Michael Baken, McCool Development Solutions, Resource Conservation Partners/RG Associates, RPI Consultants/Walzak Architects, SE Group, THK Landscape Architects

**Adjourned: 8:37**

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**Eric Caldwell-Chairman**

**ATTEST:**

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**Katharine Guthrie-Secretary**