

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
March 20, 2018 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Trustee David Pearlman
Mayor Jane Newberry
Trustee Cameron Thorne
Trustee Michael Butts
Trustee Dave Cook
Trustee Tyler Stevens

Interim Town Manager

Jason Wells

Interim Town Clerk

Not Present

Board Members Absent

Trustee Chris Quinn

Town Attorney

Not present.

Public Works

Vacant

Marshal's Dept.

Virgil Hodges

NOTE: These minutes were prepared from the recording.

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the Special Board of Trustee meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Additions, Deletions, or Corrections to the Agenda

The agenda was amended to add Item 4.e. Ute Pass Elementary Security. A motion was made, seconded, and passed unanimously to approve the agenda as amended.

3. Consent Agenda

- a. Approve Board of Trustee Meeting Minutes for March 6 and March 13, 2018
- b. Bring into Record PC Minutes from February 27, 2018

A motion was made, seconded, and passed unanimously to approve the Consent Agenda.

4. New Business

a. Axxis Audio – Mike Elmore

Mr. Elmore presented a proposal for audio equipment for Town Hall. His proposal includes a wireless microphone system to include a mixer, recorder, and microphones.

Mr. Elmore also presented options for video, including a projector/screen system or a 70-inch television screen. The TV can easily be connected to any computer for projection. More research will be needed regarding internet and hardware capabilities.

The Board discussed the pros and cons of a projector/screen compared to a TV.

It was noted that PPCG is retiring microphones similar to what is proposed, and it may be possible to procure these. The reason they are retiring them is a frequency conflict that will need to be explored. They may also have the corresponding receivers.

Mr. Wells will follow up with PPCG and bring information back a recommendation on the audio portion. He will also continue discussions regarding the video options. The Board asked for cost estimates of a projector/screen and TV.

b. Appoint Interim Town Clerk - Judy Egbert

A motion was made, seconded, and carried to appoint Judy Egbert as Interim Town Clerk. She will be given oath of office at the earliest opportunity.

The need for a surety bond was raised, and Mr. Wells will follow up with that.

c. Sallie Bush Community Center Request for Approval to Hang Banners

A representative of the Sallie Bush Community Center presented the request to hang banners for nine events for the season. Each banner will be up for two weeks prior and taken down after the events.

A motion was made, seconded, and carried unanimously to approve event banners as presented.

It was noted that the sign code still needs to be addressed in order to avoid the need to approve this every year. The Board expressed the need for a complete overhaul of the sign code.

d. Discuss and Direct Staff Regarding Trustee Vacancy

Mayor Newberry recommended that the two vacancies be advertised in regular venues. Applicants would be asked to complete the regular volunteer application form plus a letter of interest. She is hopeful that applications could be received by April 17, but that might be too fast of a turnaround.

The Board discussed the potential need for a Resolution declaring these vacancies.

Ms. Egbert will follow through with this process.

e. Ute Pass Elementary Request for School Security Officer

A letter was read from El Longfield, superintendent of Manitou Springs School District 14 requesting funding for Ute Pass Elementary school security services. The letter requested \$25,000 in funds plus support for a tax increase to fund a School Resource Officer.

The Board encouraged The Marshall to work with School District to explore options with less fiscal commitment than funding a specific officer.

The Board agreed by consensus to keep the issue on the back burner and conversations going. A joint meeting

5. OLD BUSINESS

a. Belvidere Project

Mr. Wells reported attending a meeting on this project.

b. Website Follow-Up

The current website hosted by El Paso County will be transitioned to one provided by the State. Mr. Wells will be in contact with the State representative and develop a transitional plan.

c. Comprehensive Plan Update

Dick Bratton reported on the progress on this project, giving a history of work to date. A Request for Proposals will be the next step.

6. PUBLIC INPUT – 3 Minutes Per Speaker

Jeffrey Marsh spoke of concern regarding bridge culvert that may need repair. He further asked that his wife be considered for a Public Works position.

7. CORRESPONDENCE – March 13, 2018 PC Minutes were not available at packet time, and will be provided at a future meeting.

8. REPORTS

Trustee Thorne reported that he had met with Mr. Wells regarding the budget, and encouraged further discussion regarding staffing.

--- spoke regarding the mobile food vendor ordinance, and the need for clarification. Mr. Wells will continue to work toward getting this clarified with the Town Attorney.

Mayor Newberry reported that the May 5 chipper day is moving forward, pending permission from the Kirkpatrick Foundation for the lot at El Paso and Hotel Streets. This is part of the agreement with El Paso County in fire mitigation efforts.

The Board asked for a work session to discuss future staffing needs. For the immediate future, a schedule has been set that keeps one person in the office during open hours. This will involve Mr. Wells, Ms. Egbert, and a temporary agency person. It also allows Ms. Egbert to work remotely at a lesser rate. Public Works is another need to address. The Woodland Park Finance Director will be visiting mid-April to assess the finance staff needs.

Danny reported on Public Works activities, including creating a business plan and attending a workshop.

Marshall Hodges reported on recent activities. Bears are out and impacting trash. He recommended an ordinance to regulate trash in some way.

9. Adjournment The meeting adjourned at 8:50 p.m.

Jane Newberry, Mayor

Judy A. Egbert, Interim Town Clerk