

**BOARD OF TRUSTEES
TOWN OF GREEN MOUNTAIN FALLS
MINUTES OF REGULAR MEETING – 7:00 P.M. - TUESDAY, APRIL 3, 2018**

ATTENDANCE: Newberry - present Quinn - present Cook - absent
 Pearlman - present Stevens - present Thorne - present (arrived 7:25)

1. The Board of Trustees meeting was called to order by Mayor Newberry at 7:03 p.m.

2. ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA – Add cost of Marshal Training of \$350.00 to Bills and add item 4.f. Tom Hughes’ proposal.

M/S: Newberry/Stevens

Motion: Move to approve agenda as amended

Vote: Motion carried. All yea.

3. CONSENT AGENDA

a. Approve Board of Trustees minutes for 3/20/2018 and bills run through 3/28/18.

M/S Stevens/Pearlman

Motion: Move to approve as submitted with addition of cost of Marshal Training.

Vote: Motion carried. All yea.

4. New Business

a. Request to Adopt 2017 Pikes Peak Regional Building Code
Regional Building—Roger Lovell—announced 2017 edition of Building Code. Includes international codes. Ordinance 2018 adopted by reference 2017 Pikes Peak Regional Building Code and amending Section 18, Line Item 3 of Green Mountain Falls Municipal Code introduced and read in full by Mayor Newberry. The title of the ordinance should be amended to reference ‘and 18.5 for Section’ and the language with amendments referencing 2011 Municipal Code to be stricken. Ordinance will be posted with amendments for public hearing and read again at the next Board of Trustees meeting April 17, 2018.

M/S Stevens/Thorne

Motion: Move that we set a workshop and public hearing for our next upcoming meeting.

Vote: Motion carried. All yea.

b. Discussion and Direction regarding Pikes Peak Council of Governments Mini-Grant Deadline is April 18, 2018. (Total project funding is \$48,000 with DOLA reimbursing up to half or \$24,000)

No construction work is eligible. Planning work, and many other areas are eligible.

Ideas to be considered for the next Board of Trustees meeting April 17, 2018 and possibly run ideas past Rick Sodenburg at a meeting on April 10.

1. In support of our Comprehensive Plan, maps and GIS support and/or meeting facilitation support might be in good alignment their capabilities and ability to assist us and take some tasks off the contractor.

2. Perhaps Main Street planning. Local businesses need to be paying their easement costs.

3. Considering the Lake as a comprehensive project, retooling different phases of the project and budget and funding sources to achieve the total project needs more planning.

c. Discussion and Direction Regarding Short Term Rental Permitting Process

Town Attorney, Mr. Gomez, in communication with Jason Wells, Interim Town Manager, advised that currently operating enterprises should go through the new application process to

get good baseline data. This could take a substantial amount of time away from other crucial needs right now.

Jason Wells, Interim Town Manager recommended Host Compliance for an enforcement tool for collection of short-term vacation sales tax and lodging tax. Public notice requirement is not called out in the application and needs to be clarified.

Mayor Newberry recommended that the Town Clerk or temp help review the files of existing short-term rentals.

Trustee Stevens recommended that wording be changed to 'Application of Operation of Short-Term Rental.'

Trustee Thorne reports that the fees listed do not reflect December 2017 changes.

d. Discussion and Direction Regarding 2018 Pool Operations

Mayor Newberry reports that minimum wage has gone up \$10.20/hr. How do we want to go about hiring lifeguards?

CIRSA audit coming up May 10, 2018. ADA compliance may or may not be required for municipal pool.

Trustee Thorne suggested a moratorium on season passes until the hours are determined.

Pool management companies to be contacted for possible engagement for the season.

e. Consideration of Green Box Arts Festival Event

Jesse Stroope—requesting permit for Green Box 4th of July Block Party at the Farm Stand and closing of Lakes Street at 4:30 pm on the day of the event.

M/S Stevens/Pearlman

Motion: Move approval

Vote: Motion carried. All yea.

f. Lake Discussion

Gazebo Island rock facing is falling.

Tom Hughes presented a proposal for solution to rebuild using 1-ton blocks that remain in place with gravity atop gravel bed. Estimates 3 weeks for installation. \$15,000 for blocks at \$115 per block and another \$3-5,000 for gravel. The price includes delivery. About 4 weeks for block fabrication after ordering. Proposal cost \$64,420.00 including sod. Price discounted to \$37,818. Mr. Hughes will contribute labor and equipment. Suggested that application of geese deterrent be sprayed on grass. May use artificial turf on the island. Also offered to replace pipes to repair irrigation system on the island.

Jason Wells, Interim Town Manager to request funds from CIRSA for repairs and to prepare a written memo citing the Emergency Procurement Code section and attach it to the purchase order.

Funds from Ute Pass Storm Water Project to be used to help pay for the project.

Rededication of election funds to be used to help pay for the project.

Call to donors to assist with cost.

M/S Stevens/Quinn

Motion: Move to approve the project and place the order for the blocks.

Vote: Motion carried. All yea.

5. Old Business—None

6. Public Input

Ann Esch, owner of property at 6820 Colorado Street, suggested that an invitation for donations for the Gazebo Lake repairs be put in the newspaper reports and mention that the donations are tax deductible. And Michael Lohman asked that she tell the Board of Trustees that he offered to provide streaming services for the Board meetings.

7. Correspondence—No municipal correspondence that required Board discussion or action was presented.

8. Reports

a. **Manager**—requested feedback from Board about frequency and level of detail in Management Reports from manager and clerk.

Trustee Stevens responded that rather than providing a list of tasks done so much as identifying issues that need attention or guidance of the Board of Trustees and items that the Board needs to be aware of, and milestones accomplished.

Requested temporary office assistance to help straighten out some clerical details.

Marshal submitted a written report and is not in attendance due to illness.

Donut Truck—permit issues may possibly be resolved with a Peddler's License.

Belvidere Road improvement project update needs feedback from the Board.

Planning Commission business interfacing with Town Manager needs to be sorted and clarified so that business is completed in an efficient manner.

Town still has no credit cards.

Problems transitioning to new website.

RFP for Comprehensive Plan is posted on current website.

A priority is execution of the Comp Plan grant.

Municode is behind on current code updates so they are not posted on the website at this time.

Town attorney, Andrew Gomez, is leaving the firm. Jeff Barker has been asked to take the assignment.

CIRCA audit scheduled for May 10, 2018.

b. **Clerk**--None

c. **Mayor**--Had a meeting with area mayors and, among other things, discussed summer traffic on Hwy 24 to be impacted by the closure of the Cog Railway. Traffic is going to be worse. This has been brought to the attention of Colorado Springs, Manitou Springs and C-DOT although there is nothing that can be done other than being aware that there is the potential of emergency situations. Mayor Suthers suggested that citizens write to the General Manager of the Broadmoor, the company that owns the Cog Railway, and let them know that we really need the railway back in service in the next two years to improve the driving situation. Colorado Springs has problems with the homeless and is proposing two ordinances:

1. Placing signage recommending other ways for helping the homeless instead of contributing to panhandling.
2. A ban camping within 100 feet of a waterway because it is a health issue.

Mac Patrone reported that Woodland Park is considering a 90-unit tiny house lot, and due to additional pavement, would affect Fountain Creek and increase the amount of water running through Green Mountain Falls.

Board of Trustees work session set for April 21 at 9am.

d. **Public Works Department**—Danny to attend Training for Personnel Safety when encountering Homeless on 4/19/18.

Chipper Day scheduled for May 5, 2018 with assistance of Team Rubicon and Focus on the Forest.

Maintenance department to purchase of new lawn mowers as Town currently has none. The cost will be under budget and at a discounted price \$2,000 below retail and \$200 above cost. Receiving training on grader and planned a schedule for road maintenance. 4 Zones will be cycled monthly with a regular frequency.

Basketball court needs new hoop and paint.

Playground by tennis court needs sand replaced with playground mulch.

Waiting for guidance if and when to begin work on the swimming pool.

9. There being no further business, Mayor Newberry adjourned the meeting at 9:44p.m.

Mayor Jane Newberry

ATTEST: _____
Katharine Guthrie