

**TOWN OF GREEN MOUNTAIN FALLS
PLANNING COMMISSION MEETING
Tuesday, May 8, 2018 – 6:30 P.M.**

MEETING MINUTES

PC Members Present

Mayor Jane Newberry
Chairman Eric Caldwell
Commissioner Dick Bratton
Commissioner Rocco Blasi
Commissioner Greg Williamson

PC Members Absent

Commissioner Gerald Irwin

Secretary

Katharine Guthrie

1. Call to Order/Roll Call

Chairman Caldwell called the meeting to order at 6:34 pm.

2. Additions, Deletions, or Corrections to the Agenda

Bratton:

M/S Caldwell/Bratton

Motion: Move to approve the agenda with the addition of 5b for a grading permit.

Vote: Motion carried. All yea.

3. Approve Minutes of April 24, 2018

M/S Williams/Bratton

Motion: Move to approve minutes as submitted.

Vote: Motion carried. All yea.

4. Public Input

None

5. New Business

a. Auxiliary Building Permit—Bick Bratton discussed change in personnel at Regional Building.

b. Grading Permit—Mike Penman—15580 Foster

Updated drawings presented

5. Old Business

a. Comprehensive Plan Update

1. 5 Proposals on April 30 and currently in review process using scoring sheet included in the RFP.
2. The first Hazard Mitigation Committee held its first meeting on April 18 and will meet again sometime in May.
3. Citizen's Advisory Committee convened on April 24, 2018. David Cook, Chair and Katharine Guthrie, Secretary.
4. Final scoring of the top 3 proposals will be done after May 14, 2018 interviews with the representatives.
5. Top three picks generated by Planning Commissioners picks and top three choices of Dave Cook and Mac Patrone representing the CAC are Logan Simpson, S. E., and Clarion.
6. Selection of questions for the interviews will be compiled through email correspondence by Friday May 11, 2018. Core questions clarify what we want. Secondary questions are to clarify the proposals.

6. Citizen Advisory Committee

a. The main tasks of the Citizen Advisory Committee is to get input from the town: 1) Formulating the right questions for the citizen survey. 2) How to distribute the survey. 3) What to do with in information that is gathered through the survey. The Contractor hired will formulate the survey with input from the CAC, distribute the survey, and tabulate the responses.

1. Formulating the right questions for the citizen survey

"What are the 3 most important issues?"

- Priorities (in order) from 2006 Comp Plan Survey: 1) Fire Danger- Preventing/mitigating wild and/forest fires. 2) Security. Adequate police force. 3) Ordinance enforcement.

Road stabilization. Paving streets. Maintain Town infrastructure. Preserving trees
Fighting beetle infestation Town revenues vs increasing costs of services.

- Fire Mitigation is likely still at the top of the list of priorities. We need to address fire mitigation, not just immediate concerns but long-term education. The abundance of dead trees is an accident waiting to happen.

- Questions to repeat from the 2006 Survey:

Why did you choose to reside in Green Mountain Falls?

What do you like about Green Mountain Falls?

What do you dislike and how can we change it?

- List of capital improvements for respondents to rank may include the following:

Improve storm drainage

Improve the Gazebo Lake Park (landscaping/erosion control, etc.)

Improve Town Hall (landscaping/erosion control, lighting, water, etc.)

Schedule Dredging of the Lake at regular intervals

Pave gravel streets

Improve existing trails

Install shelters at school bus stops

Install street side markers in front of historic homes (to support walking tours)

Street lighting

Public Parking

PLUS an open-ended question

- Possibly list concerns/projects that have been addressed from the 2006 survey

- Indicate Summer or Year-Round resident. (Business owner)
- Do you intend to retire here? Are there adequate supports for families and seniors?
- Name 4 things, in priority order, that are the most important to your quality of life in Green Mountain Falls?
- What physical features in GMF do you NOT want to see change?
- What projects are you willing to support financially or with volunteer service. Example: Would you be willing to donate funds or volunteer to help restore Gazebo Park? Projects needing grant funding should be included
- What might keep young adults in town? After they come off the trails or graduate
- Keep in mind fatigue factor with survey

2. To distribute and maximize citizen participation in the survey:
Place links to survey on Town website and Facebook page for greater accessibility. Mail.

3. 'Frequently Asked Questions' added to Town Website could include issues like "Why don't we have a marijuana dispensary in town?" "Why isn't there a gas station?"

NEXT CAC Meeting May 22, 2018 following PC Meeting

7. Correspondence

None

Adjourned: 8:06 pm

Eric Caldwell-Chairman

ATTEST:

Katharine Guthrie-Secretary