

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
May 15, 2018 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Pro Tem Cameron Thorne
Trustee David Pearlman
Trustee Tyler Stevens

Board Members Absent

Mayor Jane Newberry
Trustee Chris Quinn

Town Attorney

Not present.

Interim Town Manager

Jason Wells

Marshal's Dept.

Virgil Hodges

Interim Town Clerk

Judy Egbert

Note: A workshop was held at 7:00 p.m. for the purpose of receiving citizen input on Ordinance No. 2018-02, An Ordinance Amending Article IV, Chapter 6 of the Green Mountain Falls Municipal Code to Require Licensing of Mobile Food Vendors. The regular meeting immediately followed.

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Pro Tem Thorne called the meeting to order at 7:33 p.m. The Pledge of Allegiance was recited.

2. ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA

Ms. Egbert pointed out that the bills run was provided just prior to the meeting.

A motion was made by Trustee Stevens and seconded by Trustee Thorne to approve the agenda as presented. The motion carried.

3. CONSENT AGENDA

- a. **Approve Board of Trustees Meeting Minutes of May 1, 2018**
- b. **Bring Into Record Bills Run May 14, 2018**

A motion was made by Trustee Stevens and seconded by Mayor Pro Tem Thorne to approve the Consent Agenda as presented. The motion carried unanimously.

4. NEW BUSINESS

a. Consideration of Award of Contract For Comprehensive Plan Services and Authorize Mayor to Sign Such Contact

Dick Bratton reviewed the process so far. Five proposals were received, and interviews were conducted at yesterday's Planning Commission meeting. The firm with the top score and best presentation was Logan Simpson, Inc. of Ft. Collins. A community meeting will be held June 27, 2018 in the evening.

Mr. Bratton read the Planning Commission motion made by Commissioner Blasi and seconded by Commissioner Williamson to recommend that the Board of Trustees award to Logan Simpson, Inc. and to authorize Mayor to sign an agreement in an amount not to exceed \$100,000.

Mayor Pro Tem Thorne moved, seconded by Trustee Stevens, to award a contract to Logan Simpson, Inc. and to authorize Mayor or Mayor Pro Tem to sign an agreement in an amount not to exceed \$100,000. The motion carried unanimously.

b. Second Reading, Public Hearing, and Consideration of Final Adoption, Ordinance No. 2018-01, An Ordinance Adopting By Reference The 2017 Pikes Peak Regional Building Code And Amending Sections 18-1 And 18-5 Of The Green Mountain Falls Municipal Code Accordingly

Mayor Pro Tem Thorne moved, seconded by Trustee Stevens, to read the ordinance by title only. The motion carried unanimously.

Mayor Pro Tem Thorne read the ordinance title.

The public hearing opened at 7:44 p.m.

Staff comments: Mr. Wells noted that this is a housekeeping item and keeps the Town current. This adopts by reference the Pikes Peak Regional Building Code, which in turns adopts by reference all the necessary building codes.

Virginia Koulchitzka of the Pikes Peak Regional Building Department explained that all of the subsidiary codes have been reviewed, and the overall code adoption has been submitted to all eight participating jurisdictions. At the April 3 meeting, she presented details around the new codes.

Mayor Pro Tem Thorne asked for public comment. There was none.

The hearing closed at 7:49 p.m.

Trustee Stevens moved, seconded by Mayor Pro Tem Thorne to adopt Ordinance No. 1, 2018.

c. Consideration of Resolution No. 2018-05, A Resolution of the Town of Green Mountain Falls Colorado Designating the Official Public Notice Posting Place

Mayor Pro Tem Thorne read the Resolution in its entirety.

Desire was expressed to change the language to reflect Town Hall as a general location, and not the front window specifically. This allows opportunity to implement a better bulletin board system in the future.

Mayor Pro Tem Thorne moved, seconded by Trustee Stevens, to adopt Resolution No. 2018-05 with the above language change. The motion carried unanimously.

d. Consideration of Whether To Exercise Interim Town Manager Professional Services Extension Option

The current contract between the Town and Jason Wells is written to expire May 31, 2018. After completion of two and a half months, it is clear that more time is needed. The initial contract gave an opportunity for a trial period in order to determine whether it was a good fit for both the Town and Mr. Wells.

Mr. Wells proposed a six month extension, which will allow time to get through the budget process and begin recruitment for a permanent Manager. He further recommended that the scope of services could be re-written to contain more specific details.

A motion was made by Trustee Stevens and seconded by Mayor Pro Tem Thorne to authorize the Mayor or Mayor Pro Tem to negotiate and execute a contract that would reflect a six month extension, and to have discussion at the next meeting regarding the scope of services. The motion carried unanimously.

The Board asked Mr. Wells to provide a more streamlined report structure for future meetings.

5. OLD BUSINESS None.

6. PUBLIC INPUT – 3 Minutes Per Speaker

Scott Hopper spoke regarding the vacation rental ordinance. He believes that the recently adopted ordinance should be reconsidered. It doesn't reflect what the Town is currently going through. He believes that the former ordinance was more appropriate, and objected to the restriction of number of properties per street. He is supportive of an overall cap.

The Board asked to schedule a workshop at the start of the next regular meeting for additional discussion.

Tom Hughes gave an update on the lake/island repairs and plumbing structures. He recommended infrastructure improvements that would allow a better structure for park irrigation. Mr. Wells will be addressing this more during his report.

Reb Williams reported that PPRTA has reached a \$1 billion mark in earmarked projects.

7. CORRESPONDENCE:

a. Planning Commission Minutes April 30, 2018

8. REPORTS

a. Trustees. None.

b. Town Manager

Mr. Wells asked for Board direction regarding the Belvedere Project funding. The Board agreed by consensus to move forward with the approach that borrows against future projects.

Discussion resumed on the topic of the lake water system. Based on the 1980's agreement between the Town and Colorado Springs Utilities, the water rights the Town sold at the time was in exchange for receiving water at no charge. The island project can't be closed out without sod, and sprinklers are needed prior to sod.

A motion was made by Trustee Stevens and seconded by Trustee Pearlman to move forward with irrigation and sod, with work on the path to be done later. The motion carried unanimously.

The pool will open on June 9.

The Town is now eligible for Enterprise Zone designation. DeAnn McCann, El Paso County Economic Development Executive Director has requested a letter from the Town supporting this. This item is planned for the next meeting agenda.

A motion was made by Trustee Stevens and seconded by Mayor Pro Tem Thorne to move forward with Enterprise Zone designation and authorize the appropriate letter to get the process started. The motion carried unanimously.

With the change in staff for Town Attorney, options for Prosecutor services are being explored. It would be more efficient in both time and money to have a Prosecutor available at a local level to avoid travel expenses. A meeting is being held tomorrow with Debra Eiland as a potential for filling this service.

c. Town Clerk

Ms. Egbert asked for input regarding the unusual process for ordinance adoption. By statute, a regular ordinance has a single action then publication. The Town's code requires introduction, a workshop, then public hearing and final action. The current process was a streamlined one from what was in place prior.

Business licensing clean-up is progressing. Many transactions were paid, but the license not documented or issued. The same has been the case with dog licenses.

There are no applications to date for the Trustee vacancies. The Board directed Ms. Egbert to update the advertising with an extended deadline of May 31. This will be revisited again at the next meeting.

d. Marshal

Marshal Hodges spoke about the need for visible permits for construction and the correlating businesses so that it's clear to him that they are in compliance. More proactive steps are needed to inform citizens when a building or other permits are needed.

He pointed out that he had left a proposed draft of a revised wildlife-proof refuse ordinance. It will be presented at a future meeting.

9. ADJOURN

There being no further business, the meeting adjourned at 10:21 p.m.

Mayor Jane Newberry

Judy A. Egbert, Interim Town Clerk