

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
September 18, 2018– 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Chris Quinn
Trustee Tyler Stevens
Katharine Guthrie (sworn in)

Interim Town Manager

Jason Wells

Interim Town Clerk

Judy Egbert

Board Members Absent

Trustee Cameron Thorne (resignation)

Town Attorney

Not present.

Public Works

Marshal's Dept.

Virgil Hodges

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Additions, Deletions, or Corrections to the Agenda

Mayor Newberry moved, seconded by Trustee Peterson to approve the agenda as presented. The motion carried unanimously.

3. Consent Agenda

- a. Approve Board of Trustee Meeting Minutes August 21, 2018
- b. Approve Board of Trustee Meeting Minutes September 4, 2018 (no quorum)
- c. Bring Into Record Bills Run September 4 – September 18, 2018
- d. Receive Report of Short Term License Approvals

Ms. Egbert pointed out that the September 4 document reflects the lack of quorum, as no meeting was conducted.

Trustee Stevens moved, seconded by Trustee Peterson to approve the Consent Agenda as presented. The motion carried.

4. New Business

- a. **Presentation by Jane Mannon, Coalition for the Upper South Platte, Fire Mitigation Work**

Ms. Mannon reported on fire mitigation efforts. She responded to questions, saying there may be assistance available for trees in the right of way. There also may be tax credits available for owners conducting mitigation work. Foresters are available for consultation.

b. Presentation by Andre Brackin, Project Manager Report On Storm Recovery Efforts

Mr. Brackin reported that the \$4.3 million loss over the 10-county area fell short of the \$7.3 million threshold required by FEMA. There are other resources available, including DOLA, El Paso County CDBG, Natural Resource Conservation Service, and Fountain Creek Watershed.

He reviewed the project list and estimates provided in the agenda packet. This includes five critical locations: Midland at Belvidere bridge, Maple Street bridge/culvert, Olathe Street near Belvidere sediment removal, El Paso Trail Road rehabilitation, and Iona Avenue culvert. The total for all five is approximately \$180,000.

It is critical that the bids and contracting be done appropriately, and that the contractor be bonded. There may be easements needed prior to issuing the bids. Easement processes may take a few weeks up to six months. Also 404 permits will be needed. The contracted work should move fairly quickly. This should be timed so that the work occurs during the low water winter season.

Mr. Brackin emphasized the need for a full time person on staff with experience and who knows the specific roads for ongoing maintenance.

Mr. Wells added that budget discussions will take these recommendations into consideration to explore what can be done this year. Mr. Brackin replied that his company is available to assist with bid processes and engineering.

Mr. Wells reviewed initial conversation opportunity for funding sources.

c. Consideration of Resolution No. 2018-15, A Resolution Accepting The Resignation Of Trustee Cameron Thorne And Declaring One Trustee Position Vacant

Trustee Stevens moved, seconded by Trustee Peterson, to adopt Resolution No. 2018-15 as presented. The motion carried unanimously.

d. Consideration of Applicant Katharine Guthrie To Fill Trustee Vacancy

Trustee Stevens moved, seconded by Trustee Peterson, to appoint Katharine Guthrie to fill the vacancy declared above. The motion carried unanimously.

Ms. Guthrie was given the oath of office, and took a seat at the dais.

e. Consideration of Resolution No. 2018-16, A Resolution In Support Of Four Ballot Items For The November 6, 2018 Special Election

Mayor Newberry reported that Lisa Huizenga, who formerly opposed the occupational tax, is interested in supporting the ballot issue. A mailing is being considered.

The Board is interested in garnering support for the ballot questions as well.

Ms. Egbert reviewed the deadlines and standards for the TABOR notice.

Mayor Newberry moved, seconded by Trustee Stevens to adopt Resolution No. 2018-16 as presented. The motion carried unanimously.

5. OLD BUSINESS

a. Request to Approve 2019 Bronc Day Application

Dick Bratton presented this request, reflecting a similar event to prior years. He clarified that the application reflected a cost of \$400 for the permit fee plus \$100 per hour with a two-hour minimum for traffic control. He also noted that the event would use electricity for the bounce house and gazebo.

Trustee Stevens moved, seconded by Trustee Quinn to approve the 2019 Bronc Day event with a total fee of \$600.

b. Update and Request for Direction on Insurance Claims

The Board agreed by consensus to retain title to the vehicles and to opt for the higher settlement and repair the buildings.

c. Consider adoption of Resolution No. 2018-14, A Resolution Adopting An Updated Municipal Fee Schedule

Ms. Egbert reviewed the updated fee schedule.

On discussion, the Board recognized the need for charging back actual cost for engineering services for various application processes, and asked that a line item be added on the schedule to reflect this.

Trustee Stevens moved, seconded by Trustee Peterson to adopt Resolution No. 2018-14 with the line item for engineering costs added. The motion carried unanimously.

d. Staffing Recommendations and Clerk/Treasurer Vacancy Status

Ms. Egbert gave an update on the recruitment for the Clerk/Treasurer position, and asked for direction for the next steps. The Board agreed by consensus to have Mr. Wells and Ms. Egbert conduct a first screening, and bring the top candidates to the Board for a formal interview.

Mr. Wells reviewed the budget history and proposed planning for total staffing needs. The Board agreed by consensus to move forward with this plan. Formal action will be taken during the budget process.

6. PUBLIC INPUT – 3 Minutes Per Speaker

Ann Esch reported on the Citizen Advisory Committees.

Pat Leavitt, expressed concern over the grading processes.

Tom Hughes reported that the musical swings are being removed, and sod in that area will be finished. The rock available from the Ute Pass project is available for the lake.

7. CORRESPONDENCE:

- a. Planning Commission Minutes July 24, 2018
- b. Planning Commission Minutes August 14, 2018
- c. Planning Commission Minutes August 28, 2018
- d. Planning Commission Minutes September 11, 2018

There is citizen interest in bringing back the memorial bench project. It was previously discontinued because of space and maintenance issues. The Board agreed by consensus to begin conversation about bringing the program back, and developing formal guidelines. The Parks Committee may be the group to begin these conversations.

8. REPORTS

a. Trustees

Mayor Newberry reported:

- She attended the recent CML District meeting. Amendment 74 is highly opposed. This has broad implications to potential litigation risk to municipalities.
- Cities and Towns week will be celebrated on October 21 with a pot luck at the Sallie Bush center.
- There will be a volunteer group here on October 6 and 7 to help with Creek Week.

b. Town Manager

Mr. Wells reviewed his written report.

c. Town Clerk

At the request of Mayor Newberry, Ms. Egbert reported on her limited knowledge of discontinuance of incorporation petition activity. The petitioners say that the petition will be reviewed by District Court on October 10. If the Court determines the petitions to be sufficient, the issue will come before voters at the next regular election.

d. Marshal

Marshal Hodges reviewed his statistical report.


9. EXECUTIVE SESSION – Pursuant to CRS 24-6-402(e) for matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators

Mayor Newberry moved, seconded by Trustee Peterson, to move into Executive Session (10:08 p.m.) pursuant to CRS 24-6-402(e) for matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators. The motion carried unanimously. Mr. Wells was invited into the Executive Session.

When back in Regular Session, Mayor Newberry confirmed that the Executive Session was held solely for the stated purpose and that no action was taken.

10. Adjournment

There being no further business, the meeting adjourned immediately following the Executive Session.



Mayor Jane Newberry



Judy A. Egbert, Interim Town Clerk