

**TOWN OF GREEN MOUNTAIN FALLS
PLANNING COMMISSION MEETING
Tuesday, November 13, 2018 – 7:00 P.M.**

MEETING MINUTES

PC Members Present

Mayor Jane Newberry
Vice Chairman Dick Bratton
Commissioner Greg Williamson
Commissioner Gerald Irwin
Commissioner Rocco Blasi

PC Members Absent

Chairman Eric Caldwell

Secretary

Katharine Guthrie

1. Call to Order/Roll Call

Vice Chairman Dick Bratton called the meeting to order at 7:01 pm.

2. Additions, Deletions, or Corrections to the Agenda

M/S Blasi/Irwin

Motion: Move to approve the agenda as submitted

Vote: Motion carried. All yea.

3. Approve Minutes of October 9, 2018

M/S Bratton/Williamson

Motion: Move to approve minutes as submitted.

Vote: Motion carried. All yea.

4. Public Input

None

5. New Business

A. Vacancy on Planning Commission, Recruit a new PC member
Gerald Irwin reports that he will submit his resignation from the Planning Commission within the next two weeks.

B. Sheds—Request from Marshal for PC guidance on sheds.
Code includes “accessory” buildings although not the word “Shed.”
Per GMF Municipal Code Sec. 16-601, an accessory building, such as shed, requires a Plan Review.

M/S: Bratton/Williamson

Motion: Planning Commission finds that Municipal Code Sec.16-601 applies to sheds by use of the owners, residents, or occupants of the primary building.

Vote: Motion carries. All yea.

6. Old Business

A. Frequently Asked Questions (FAQ) for Town Web Site and Town Clerk use—
GMF Submittal requirements for Building Permits and other Permits (Cactus)

Ref: RBD Web Site

M/S: Bratton/Blasi

Motion: Table item until Chairman Caldwell is in attendance.

Vote: Motion carries. All yea.

B. GMF Comprehensive Plan

1. Progress Report

a. Logan Simpson requested a meeting with the Planning Commission at its regularly scheduled meeting on November 27, 2018 to provide a briefing and review some products that they have produced.

b. Logan Simpson requested Town Meeting II on December 11, 2018 at the Town Hall during the regularly scheduled Planning Commission meeting.

c. Base Map, Plan Audit, and Vision Documents are progressing well.

d. Capital Improvement Plan (CIP) update is completed. Logan Simpson will be informed of the recent grant award to incorporate new information in the plan. The CIP goes into the Comprehensive Plan a week before it is adopted so it is up to date.

e. First Survey results are being gathered.

f. Logan Simpson is sending emails out for review of the Preliminary Vision themes from the October 9, 2018 Planning Commission meeting.

7. Correspondence

Mayor Newberry reports that the Town of Green Mountain Falls has granted a DOLA award in the amount of \$139,730.00 to address culvert and bridge problems. This requires a 75/25 match. Money may have to be pulled from some projects in the CIP for the matching funds. Thanks to Jason Wells, our Interim Town Manager, for getting this grant.

Adjourned: 7:56

Dick Bratton- Vice Chairman

ATTEST:

Katharine Guthrie-Secretary