

**TOWN OF GREEN MOUNTAIN FALLS
PLANNING COMMISSION MEETING
Tuesday, February 12, 2019 – 6:30 P.M.**

MEETING MINUTES

PC Members Present

Chairman Eric Caldwell
Vice Chairman Dick Bratton
Commissioner Rocco Blasi
Commissioner Nathan Scott

PC Members Absent

Mayor Jane Newberry
Commissioner Gregory Williamson

Secretary

Katharine Guthrie

1. Call to Order/Roll Call

Chairman Eric Caldwell called the meeting to order at 6:34 pm.

2. Additions, Deletions, or Corrections to the Agenda

M/S: Vice Chairman Bratton/Chairman Caldwell

Motion: Move to approve the agenda as amended (addition of 5d regarding the migration to electronic packets).

Vote: Motion carried. All yea.

3. Approve Minutes of January 22, 2019

M/S: Vice Chairman Bratton/Chairman Caldwell

Motion: Move to approve minutes as submitted following the correction of the spelling of Commissioner Williamson's name.

Vote: Motion carried. All yea.

4. Public Input

None

5. New Business

a. Plan review—2 Carsell Way/New Fire Station—Construction Drawings

M/S: Chair Eric Caldwell/Vice Chair Dick Bratton

Motion: Move to approve plans as submitted.

Vote: Motion carried. All yea.

Resolution: Plans stamped and plans to be scanned

b. Plan Review—11150 Belvedere-Deck-Greg Williamson

M/S: Chair Caldwell/Rocco Blasi

Motion: Move to approve the plan as submitted with the condition that appropriate fees are paid.

Vote: Motion carried. All yea.

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Resolution: Plans stamped. To collect appropriate fees, Town clerk will mail Plan Review forms to Mike Correu, Project Manager.

c. Rezone—Town Hall Parcel from B to P-F Recommended to Town Board—Vice Chair Bratton

Town Attorney to be consulted to see if town code and zoning change can be done concurrently.

M/S: Chair Caldwell/Rocco Blasi

Motion: Table item until the next PC meeting.

Vote: Motion carried. 3:1 Blasi, Caldwell, Scott—yea. Bratton—no.

d. Migration to electronic packets for the Planning Commission
Commission approve the transition.

6. Old Business

a. Consideration of Approval of Frequently Asked Questions having been assigned to Chair Caldwell.

Feedback—additional questions to be included, additional definitions, and standardized terminology for clarity. A matrix for projects, permits, variances, and plan reviews that includes Regional Building and Green Mountain Falls requirements.

b. Consideration of Approval of Plan Review Checklist (Old “Green Sheet”) having been assigned to Vice Chair Dick Bratton

To be addressed at the next PC meeting

c. Consideration of Approval of Request for PC Review Form having been prepared by Vice Chair Dick Bratton

To be finalized by administrative staff

d. Discussion of revision to Sec 16-705 Architectural Review-(c)(1) Materials “Corrugated metal, plastic, and fiberglass are prohibited” having been assigned to Commissioner Williamson

To be addressed when Commissioner Williamson is present.

7. Comp Plan

a. Progress Report

No discussion

b. Comp Plan—Review new draft of Base Map

No discussion

c. Discuss Tiny Homes/Small Houses/Park Model Houses—Chair Caldwell

“How do we define affordable housing?” to be addressed at the next PC meeting.

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8. Adjourn

Adjourned at 7:26 pm

A handwritten signature in black ink, appearing to read "Eric Caldwell", written above a horizontal line.

Eric Caldwell-Chairman

ATTEST:

A handwritten signature in black ink, appearing to read "Katharine Guthrie", written above a horizontal line.
Katharine Guthrie-Secretary