

**TOWN OF GREEN MOUNTAIN FALLS**  
**Regular Board of Trustee Meeting**  
**March 5, 2019 – 7:00 P.M.**

**MEETING MINUTES**

**Board Members Present**

Mayor Jane Newberry  
Trustee Margaret Peterson  
Trustee Tyler Stevens  
Trustee Katharine Guthrie

**Board Members Absent**

Trustee Chris Quinn

**Town Attorney**

Not present

**Interim Town Manager**

Jason Wells

**Public Works**

**Marshal's Dept.**

Virgil Hodges

**Town Clerk**

Laura Kotewa

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**1. Call to Order/Roll Call/Pledge of Allegiance**

Mayor Newberry called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

**2. Additions, Deletions, or Corrections to the Agenda**

Mayor Newberry made a motion, seconded by Trustee Peterson, to accept the Agenda.  
Motion passed.

**3. Consent Agenda**

- a. Approve Board of Trustees Meeting Minutes February 19, 2019
- b. Bring Into Record Bills Run February 28, 2019
- c. Bring Into Record Bill Run March 1, 2019

Mayor Newberry made a motion, seconded by Trustee Peterson to accept the Consent Agenda, with the correction that Trustee Peterson seconded the motion to accept the February 19<sup>th</sup> agenda. Motion carried.

**4. NEW BUSINESS**

- a. Presentation by City of Woodland Park/Matrix Engineering Staff Regarding the City's Storm Water Management Program and Fountain Creek Watershed Flood Control and Greenway District's Basin-wide Planning Efforts

Mr. Jason Wells introduced the agenda item, along with the city representatives from Woodland Park and from Matrix Design Corp. Questions from the board and audience were addressed.

- b. Consideration of Special Event Permit Application for 40<sup>th</sup> Annual Thin Air Nationals Rod Run (July 20, 2019)

A presentation was shared by the event sponsors, with questions from the board addressed.

Mayor Newberry made a motion to approve the application, with Trustee Stevens providing a second. Motion carried.

The fee for the Application is \$700.00, to be paid by check by the end of the week.

- c. Resolution No. 2019-08 Approving a Third Amended Intergovernmental Agreement with the Pikes Peak Rural Transportation Authority and Other Member Jurisdictions

Trustee Stevens provided a brief synopsis of the item. Mayor Newberry provided the motion seconded by Trustee Stevens. Motion passed by unanimous vote.

- d. Ratification of Amendments to Agreement for Professional Services -- Flood Recovery Project Design and Engineering

Mr. Jason Wells provided some information about the history of the contract and changes.

A motion to approve the changes was made by Trustee Stevens, seconded by Trustee Guthrie, and passed unanimously.

- e. Consideration of 2018 Audit Engagement Letter

There was discussion of the requirements to change Accountants every 5 years. Logan and Associates will have been used for 3 with this agreement.

Mayor Newberry made a motion, which was seconded by both Trustees Peterson and Stevens. Motion passed.

## **5. OLD BUSINESS**

- a. Update/Discussion on Town Manager Recruitment Process

Mr. Jason Wells reported that an initial review had been completed and there were 7 viable candidates. The Board was asked how they would like to proceed. It was decided that a first interview would be held by a panel to narrow the candidates to a top 3-4. The Board also gave input on several appropriate questions, and Trustee Stevens volunteered to be a part of the panel.

**6. PUBLIC INPUT – 3 Minutes Per Speaker**

No one from the audience stepped forward.

**7. CORRESPONDENCE:**

- a. Planning Commission Workshop Minutes February 26, 2019
- b. Creek Week email

These items were brought into the record. Mayor Newberry will serve as point of contact for the Creek Week Cleanup project, with the dates being September 28-October 6, 2019.

**8. REPORTS**

- a. Trustees – nothing shared.
- b. Town Manager – Touched on highlights from his submitted report.
- c. Town Clerk – Touched on highlights from her submitted report.
- d. Marshal – The Marshal shared a verbal report.

**9. EXECUTIVE SESSION**

- a. Pursuant to C.R.S § 24-6-402(e) for the purpose of discussing matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators

Mayor Newberry called a Recess at 9:44pm, and the regular meeting reconvened at 10:04pm.

**10. ADJOURNMENT**

Meeting adjourned at 10:05p.m.

  
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Laura J. Kotewa  
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Jane Newberry, Mayor

TYLER STEVENS MPT