

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
April 2, 2019 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Trustee Margaret Peterson
Trustee Tyler Stevens
Trustee Katharine Guthrie

Interim Town Manager

Jason Wells

Town Clerk

Laura Kotewa

Board Members Absent

Mayor Jane Newberry (came late)
Trustee Chris Quinn

Town Attorney

Not present

Public Works

Marshal's Dept.

Virgil Hodges

1. PUBLIC WORKSHOP

Mayor Pro Tem Stevens brought it to everyone's attention that the Board would hear this matter today per the notice that was printed in the newspaper on March 27, 2019. It being more important to follow the publication of the workshop date than to wait until April 16, 2019 as it had been voted on at the March 19, 2019 Regular Meeting.

The Public Workshop re Public Input on Ordinance 2019-03 was called to order at 6:58pm. With no public input, the Workshop was adjourned at 6:59pm.

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Pro Tem Stevens called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Additions, Deletions, or Corrections to the Agenda

Trustee Peterson made a motion, seconded by Trustee Guthrie to accept the Agenda. Motion passed.

3. Consent Agenda

- a. Approve Board of Trustees Meeting Minutes March 19, 2019
- b. Bring Into Record Checks Run March 28, 2019

Trustee Peterson made a motion, seconded by Trustee Guthrie to accept the Consent Agenda with an adjustment to the March 19, 2019 minutes in that Trustee Quinn was absent. Motion carried.

4. NEW BUSINESS

a. Reading of the Ute Pass Library Proclamation – Library Week April 7-13, 2019

Ms. Margaret Morris, Manager of the Manitou Springs and Ute Pass Libraries of the Pikes Peak Library District, gave the Board some background information on the Library and National Library Week (April 7-13, 2019). She presented each Board member and the Clerk with a copy of Big Wigs & Benefactors of the Pikes Peak Region.

Mayor Pro Tem Stevens read the Proclamation, Trustee Peterson made a motion to approve the proclamation, seconded by Trustee Guthrie. Motion Carried. Mayor Pro Tem Stevens will sign it so it can be returned to Ms. Morris.

b. Update from Natalie Johnson, Manitou Spring School District 14, School Board Liaison

Ms. Johnson reported that the current Superintendent plans to retire. There will be a meeting on April 9, 2019 at the SILC Building Conference Room at 606 Manitou Ave, Manitou Springs to put together a job description for the position, and on April 25, 2019 a Board of Education Interest Night will be held at 405 El Monte Place, Manitou Springs to attract interest for several open Board Seats.

The Superintendent is an elected position and will be included on the November 2019 Ballot.

c. Consideration of Planning Commission Recommendation to Extend the Comprehensive Plan Execution Period by 30 days

Upcoming dates of note:

April 9, 2019, Planning Commission meeting will be cancelled

April 23, 2019, Logan Simpson will give their presentation

May 28, 2019, Open house for the public

June 25, 2019, Adoption of the completed Comprehensive Plan

Trustee Guthrie made the motion to grant the extension by 30 days, with a second from Trustee Peterson. Motion passed.

Some discussion followed about how to proceed with future contractual approvals. Mr. Jason Wells spoke to the fact that there were changes being suggested to the procurement code that would help define this process.

5. OLD BUSINESS

- a. Public Hearing and Final adoption, Ordinance 2019-03, An Ordinance Rezoning Town Hall Parcel From Business District To Public Facility District

Mr. Jason Wells gave some historical information regarding this Ordinance. The Board took comments from the Public and discussion and questions followed concerning not only the zoning of Town Hall, but also of the Fire Station, the Pool and surrounding park, and other town owned properties. The Board asked the matter be sent back to the Planning Commission for more discussion on the following:

1. Clarification of the zoning classifications listed in code
2. Overlapping zoning such as the Pool and surrounding park land
3. Zoning classifications for Public Facilities such as Town Hall and that of the Fire Station being either Business, Public Facilities, and whether they should be different from one another

The Board prefers that all of these items be handled at one time if possible, with the approval time frame to be kept in consideration since this is seen to be more due to the Comprehensive Plan goals than due to violation of code.

Trustee Peterson made a motion to table this item until the next Board meeting, or a special meeting could be scheduled to address the Ordinance to rezone Town Hall. Trustee Guthrie seconded. Motion passed.

- b. Continuance of Ordinance 2019-02, An Ordinance Repealing And Reenacting Section 16-711 Of The Green Mountain Falls Municipal Code Concerning Zoning Amendments

There being no public comment, this item will be continued to the April 16, 2019 meeting.

6. PUBLIC INPUT – 3 Minutes Per Speaker

Gary Florence gave a brief update on the progress of the fire station.

Cara Hardesty asked for clarification regarding the license to purchase when operating a Food Truck on private property.

Ann Esch asked for clarification on parking for the new Fire Station

7. CORRESPONDENCE:

- a. Planning Commission Minutes March 26, 2019
- b. Trails Committee Minutes January 10, 2019

8. REPORTS

a. Trustees –
Trustee Guthrie asked for clarification on the Comprehensive Plan dates
Mayor Pro Tem Stevens shared the Pikes Peak Regional Building Department is beginning the process of opening a satellite office

b. Town Manager – Touched on highlights from his submitted report.
Discussion ensued around the suggestion that the Town Application for and Event Permit should designate permissions for the event such as hours the event can be operating
Mr. Wells asked for some on the record guidance for road maintenance on private drives and public roads. Mayor Pro Tem stated that no maintenance would be done on private drives, but on private land, yes.
There was discussion of short term vendor licenses and a possible need to restructure business licenses that could be fee based upon expected sales, or be an umbrella type license to cover all subcontractors. This would be accomplished with ordinance clean up.

A short recess was called at 9:01pm. Meeting reconvened at 9:07pm.

- c. Town Clerk – Touched on highlights from her submitted report.
- d. Marshal – The Marshal shared a verbal report of items addressed.
- e. Public Works – Written report submitted.

9. EXECUTIVE SESSION

- a. Pursuant to C.R.S § 24-6-402(f) for the Purpose of Personnel Matters, specifically to evaluate applicants for Town Manager and Pursuant to C.R.S § 24-6-402(e) for the purpose of matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators

Mayor Newberry called a recess at 9:25, and the Regular Meeting resumed at 11:05pm. There were no actions taken.

10. ANNOUNCEMENT OF FINALIST CANDIDATES FOR TOWN MANAGER POSITION

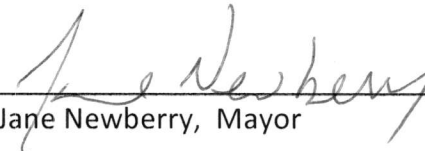
Mayor Newberry made a motion, seconded by Trustee Peterson, to publish the list of finalists for the position of Town Manager after they had accepted a final interview set for April 30, 2019. Four Finalists were moved forward. Motion passed.

11. ADJOURN

Meeting adjourned at 11:07p.m.



Laura J. Kotewa



Jane Newberry, Mayor