

**TOWN OF GREEN MOUNTAIN FALLS**  
**Regular Board of Trustee Meeting**  
**June 4, 2019 – 7:00 P.M.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Mayor Jane Newberry  
Trustee Margaret Peterson  
Trustee Tyler Stevens  
Trustee Katharine Guthrie

**Interim Town Manager**

Jason Wells

**Town Clerk**

Laura Kotewa

**Board Members Absent**

Trustee Chris Quinn

**Planner**

Julia Simmons

**Town Attorney**

Not present

**Public Works**

**Marshal's Dept.**

Virgil Hodges

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**1. Call to Order/Roll Call/Pledge of Allegiance**

Mayor Newberry called the meeting to order at 7:02 p.m. The Pledge of Allegiance was recited.

**2. Additions, Deletions, or Corrections to the Agenda**

Mayor Newberry made a motion, seconded by Trustee Peterson, to accept the Agenda with a change moving the Comprehensive Plan Update, item 5.a to just before item 4.a on the agenda.

Motion passed.

**3. Consent Agenda**

- a. Approve Board of Trustees Meeting Minutes, May 7, 2019
- b. Approve Board of Trustees Meeting Minutes, May 16, 2019

- c. Approve Board of Trustees Meeting Minutes, May 28, 2019
- d. Bring into Record Checks Run May 6-21, 2019
- e. Bring into Record Checks Run, May 31, 2019
- f. Bring into Record New STR Application Approvals, May 31, 2019

Trustee Peterson made a motion, seconded by Trustee Stevens to accept the Consent Agenda. Motion carried.

#### **4. New Business**

- a. Discussion Regarding Planning Commission Member Terms

The Board discussed extending current terms to December 31 of 2019 or 2020 as determined by the current term expiration year of each member, using 2 year terms. Terms might then be set as rolling terms with 2 to expire one year, 3 the following. The Board asked that appointments be made in November in conjunction with budgeting practices and commence January 1<sup>st</sup>. Trustee Stevens suggested we ask our legal team to adjust the appointment ordinance as stated.

- b. Introduction of Ordinance 2019-04, An Ordinance Repealing And Reenacting Article VII Of Chapter 4 Of The Green Mountain Falls Municipal Code Concerning Municipal Procurement Procedures

Information was given by Mr. Jason Wells, with discussion following regarding Option One and Option Two. Discussion followed.

The Mayor made a motion, seconded by Trustee Guthrie, to continue this item using Option Two, to July 2<sup>nd</sup> for a public hearing and possible adoption.

#### **5. Old Business**

- a. Comprehensive Plan Update

An update presentation was shared by Ms. Christy \_\_\_\_\_, one of our consultants. The Board then asked for more aspirational challenges and for exploration of even more creative possibilities to make us think and grow.

b. Update on Green Box Arts Display Construction Timeline

Mr. Mike Penman was on hand to answer questions regarding the piers to be installed in and around the lake to anchor the art display, and to be available for future town use. The Board shared gratitude for Green Box Arts' cooperation and information sharing.

c. Discussion of Ordinance Notice Time, and Publication Requirements – continued from May 7<sup>th</sup> Meeting Agenda

This item was withdrawn by staff to possibly be revisited as a new item in the future.

**6. Public Input – 3 Minutes Per Speaker**

No public comments were heard.

**7. Correspondence:**

- a. Planning Commission Minutes April 23, 2019
- b. Planning Commission Minutes May 14, 2019
- c. Trails Committee Minutes March 14, 2019
- d. Trails Committee Minutes May 9, 2019
- e. Letter regarding O Scott Ave

Trustee Peterson shared concern regarding the communication between the Trails Committee and the Board. A suggestion was made that the Trails Committee have a review process with the Board including communications and projects. The Board would like Mr. Rocco Blassi to give a short presentation at the July 16<sup>th</sup> meeting, if he is available, to share Trails Committee news.

An update presentation was shared by Ms. Kristy Bruce one of our consultants. The Board then asked for more aspirational challenges and for exploration of even more creative possibilities to make us think and grow.

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## **8. Reports:**

- a. Trustees – nothing to report at this meeting.
- b. Town Manager – shared highlights of his written report. There was some discussion about the public restroom availability.
- c. Town Clerk – shared highlights of her written report and a short audit update.
- d. Marshal – shared information from his monthly report.

## **9. Executive Session:**

The regular meeting went into recess at 8:20pm. Mayor Newberry made a motion, seconded by Trustee Guthrie to convene the Executive Session. Motion carried, and the session was called to order at 8:31pm. The board invited Ms. Laura Kotewa and Ms. Julia Simmons to attend.

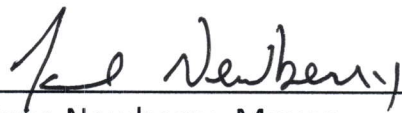
The regular meeting was called back to order at 9:52pm, with no action taken during the Executive Session.

## **10. Possible Action:**

No action was taken on the record.

## **11. Adjournment:**

Meeting adjourned at 9:52pm.

  
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Jane Newberry, Mayor

  
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Laura J. Kotewa, Town Clerk/Treasurer