



Town of Green Mountain Falls

Regular Board of Trustee Meeting Agenda
10615 Green Mountain Falls Road
Tuesday, August 20, 2019 7:00 p.m.

REGULAR MEETING:

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
3. CONSENT AGENDA
 - a. Approve Board of Trustees Meeting Minutes August 6, 2019
 - b. Bring Into Record the Checks Run August 15, 2019
4. NEW BUSINESS
 - a. Resolution 2019-10, A Resolution Of The Town Of Green Mountain Falls, Colorado, Adjusting The Terms Of Members Of The Town's Planning Commission
 - b. Discussion of the IGA with El Paso County Regarding Snow Removal
 - c. Discussion regarding movie production in Green Mountain Falls
5. OLD BUSINESS
 - a. Combat Vets Mission to Zero Event De-brief
 - b. Emailed DOLA projects Overview
6. PUBLIC INPUT: 3 Minutes per speaker
7. CORRESPONDENCE
 - a. Emailed Letter Doug & Debby Hydeman
 - b. Trails Committee Work Update
8. REPORTS
 - a. Trustees
 - b. Town Clerk
9. ADJOURN

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
August 6, 2019 – 7:00 P.M.

REGULAR MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Katharine Guthrie

Board Members Absent

Trustee Tyler Stevens
Trustee Chris Quinn

Town Clerk

Laura Kotewa

Town Attorney

Not present

Planner

Julia Simmons

Marshal's Dept.

Virgil Hodges

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the meeting to order at 7:07 p.m. The Pledge of Allegiance was recited.

2. Additions, Deletions, or Corrections to the Agenda

Mayor Newberry made a motion, seconded by Trustee Peterson, to accept the Agenda with the following additions. First, add 4.e in New Business as a Discussion Regarding Possible Public Works Models, and second, to add an Executive Session at the end of the Regular Meeting Pursuant to C.R.S § 24-6-402(f) for the Purpose of Personnel Matters, Specifically to Discuss Public Works Employment Options. Motion passed.

3. Consent Agenda

- a. Approve Board of Trustees Meeting Minutes July 16, 2019 and July 30, 2019

- b. Bring into Record Checks Run August 2, 2019

Mayor Newberry made a motion, seconded by Trustee Peterson to accept the Consent Agenda. Motion carried.

4. New Business

- a. Meet the MSSD14 Superintendent of Schools

Ms. Natalie Johnson introduced Ms. Eliza Domangue the new Superintendent of Schools for District 14, who shared some of her background and her contact information. She can be reached by phone at 719.685.2001 or email at edomangue@mssd14.org She also invited all to attend the Ute Pass Elementary Celebration on Saturday at 7pm.

- b. Consideration of the Final 2018 Municipal Audit as presented by Mr. Kyle Logan of Logan and Associates

Mr. Kyle Logan explained what an audit is, and where certain types of documents can be found in the Audit report. He highlighted sections of the financial statements and the management letter including items that the town can improve upon.

Trustee Peterson made a motion to accept the Audit Report as presented, seconded by Trustee Guthrie. Motion carried unanimously.

- c. Consideration of Wilson Letter for Services and DOLA Grant funded Flood Repair Plans

Ms. Julia Simmons explained the letter and invoices received from Wilson & Wilson Co as being part of the Flood Recovery Grant eligible expenses, and a lead in for the NRCS grant, whose funds have now been made available.

Mayor Newberry made a motion to approve the items as presented, seconded by Trustee Guthrie. Motion carried by unanimous vote.

- d. Discussion of the GMF Permanent Easement Agreement

Mayor Newberry made a motion to table this item until one of the next Board Meetings. Trustee Peterson seconded, and the Motion passed.

e. Discussion Regarding Possible Public Works Models

Models discussed as being possible alternatives include: Town Hall Supervision of at least 1 full time staff member; a contract; a part time manager and supportive staff.

5. Old Business

- a. Public Hearing and Final Adoption, Ordinance 2019-04 An Ordinance Repealing And Reenacting Article Vii Of Chapter 4 Of The Green Mountain Falls Municipal Code Concerning Municipal Procurement Procedures

Mayor Newberry made a motion to accept the Ordinance, with the changes suggested by our attorney. Trustee Guthrie seconded. Motion carried unanimously.

- b. Discussion and Consideration of Resolution 2019-09 A Resolution Of The Board Of Trustees For The Town Of Green Mountain Falls, Colorado, Approving An Amended Comprehensive Plan

Mayor Newberry made a motion, seconded by Trustee Peterson, to approve the resolution with the understanding that the Comp Plan is a working document and can be adjusted as needed in the future. Motion passed.

6. Public Input – 3 Minutes Per Speaker

David Pearlman made comments regarding the professional use of Facebook and how comments may affect business owners in town.

Mac Pitrone mentioned several issues including road conditions and restroom facilities.

7. Correspondence:

- a. Trails Committee Minutes June 13, 2019
b. Bronc Day Date Reservation for 2020

Trustee Peterson brought it to the attention of the clerk that the Bronc Days Committee would like to include the Friday before the Saturday event as part of their reservation for set up time.

8. Reports

- a. Trustees – Trustee Guthrie mentioned the Tuesday night, 6-7pm music presentations during August at the Gazebo, Margaret suggested the red white and blue bunting be noted as being up from July 4th until Bronc Day at the Gazebo in rental information, a thank you to all who helped with a successful Bronc Day this year, and to those who have been working to fix the seal at the lake. Mayor Newberry invited all to a Pot Luck to welcome new employees and to explore Fire Mitigation on September 14th at 6pm at the Sallie Bush Community Center. She also mentioned wanting to have a public meeting to walk through HB Wallace.
- b. Town Clerk – mentioned that there is work being done to complete an automated website process for purchasing a business license and to reserve the Gazebo.
- c. Marshall – gave a verbal accounting of the calls and occurrences of the month. He also asked the Board to consider writing a thank you letter to the Rangers for their help with local events, and that they be invited to the pot luck in September as well.

9. Executive Session

Mayor Newberry made a motion to recess the Regular meeting and enter into Executive Session at 8:35pm, seconded by Trustee Peterson. Motion carried. Executive Session was adjourned, and the regular meeting resumed at 9:14pm. There was no action taken during the session.

10. Adjournment

Meeting adjourned at 9:14 p.m.

Jane Newberry, Mayor

Laura J. Kotewa, Town Clerk/Treasurer

1:59 PM

08/15/19

Accrual Basis

Town of Green Mountain Falls
Expenses by Vendor Summary
August 15, 2019

	<u>Aug 15, 19</u>
All Star Roofing & Construction, Inc	6,604.23
Aquatech	367.49
Auto Truck Group	270.48
Black Hills Energy	372.19
Century Link	66.55
Colorado Springs Gazette, LLC	36.47
Colorado Springs Utilities	791.28
Comcast	29.85
Pinnacol Assurance	627.00
Presto-X	232.80
The Lock Shop	217.32
Waste Management	94.86
TOTAL	<u>9,710.52</u>

RESOLUTION NO. 2019-10

TITLE: A RESOLUTION OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, ADJUSTING THE TERMS OF MEMBERS OF THE TOWN'S PLANNING COMMISSION

WHEREAS, the Board of Trustees desires to adjust the terms of the members of the Town's Planning Commission so that members shall serve staggered terms ending on December 31st of each year; and

WHEREAS, this Resolution shall extend the terms of the three members whose terms end on different dates in 2019 to December 31, 2019 and shall extend the terms of the two members whose terms end on different dates in 2020 to December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, THAT:

Section 1. The terms of the current members of the Planning Commission shall be amended as follows and upon expiration thereof, successive terms of those members' offices shall be for two years each ending on December 31st as set forth in Section 2-224 of the Town of Green Mountain Falls Municipal Code:

Member	Term Ending
Eric Caldwell	December 31, 2020
Dick Bratton	December 31, 2019
Rocco Blasi	December 31, 2019
Greg Williamson	December 31, 2019
Nathan Scott	December 31, 2020

INTRODUCED, READ and PASSED this ___ day of _____, 2019.

TOWN OF GREEN MOUNTAIN FALLS,
COLORADO

Jane Newberry, Mayor

(SEAL)

ATTEST:

Laura Kotewa, Town Clerk

**INTERGOVERNMENTAL AGREEMENT BETWEEN
EL PASO COUNTY, COLORADO AND THE TOWN OF GREEN MOUNTAIN FALLS,
COLORADO REGARDING SNOW REMOVAL AND FUEL SUPPORT**

This Intergovernmental Agreement (“IGA”) Between El Paso County, Colorado and the Town of Green Mountain Falls, Colorado regarding temporary emergency services and support from El Paso County dated this 1st day of December, 2015, is made between El Paso County by and through the Board of County Commissioners of El Paso County, Colorado, a duly organized county and political subdivision of the State of Colorado, whose address is 200 South Cascade Avenue, Colorado Springs, Colorado 80903 (“COUNTY”) and the Town of Green Mountain Falls, a statutory town and Colorado municipal corporation, whose address is 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819 (“TOWN OF GREEN MOUNTAIN FALLS”). The County and Town may be referred to collectively as “Parties” or individually as “Party.”

RECITALS

WHEREAS, Article XIV, Section 18, of the Colorado Constitution, and C.R.S. § 29-1-201, et seq., provide for, and encourage, political subdivisions of the State of Colorado to make the most efficient and effective use of their powers and responsibility by cooperating and contracting with each other; and

WHEREAS, pursuant to C.R.S. §§ 30-11-101(1), 30-11-103 and 30-11-107(1), the Board of County Commissioners of El Paso County, Colorado has the legislative authority to make all contracts and to settle all accounts of the COUNTY and to exercise such other and further powers as are conferred by law; and

WHEREAS, the Town of Green Mountain Falls, as a statutory town, is a political subdivision of the State of Colorado, and likewise, has similar powers pursuant to C.R.S. § 31-15-101 *et seq.*; and

WHEREAS, COUNTY constructed a covered storage building in the TOWN OF GREEN MOUNTAIN FALLS Public Works Yard for the purpose of stockpiling materials and equipment for snow and ice control; and

WHEREAS, COUNTY maintains a Front End Loader in the Green Mountain Falls Public Works Yard for COUNTY use to load snow/ice control materials into snow plow trucks, and agrees to allow GREEN MOUNTAIN FALLS use of the loader within the Green Mountain Falls Public Works Yard at no cost; and

WHEREAS, TOWN OF GREEN MOUNTAIN FALLS maintains an above ground storage tank for diesel fuel in the Public Works Yard; and

WHEREAS, COUNTY agrees to stockpile snow/ice control materials in the covered storage building for its own use, and for TOWN OF GREEN MOUNTAIN FALLS use at no cost; and

WHEREAS, TOWN OF GREEN MOUNTAIN FALLS agrees to provide COUNTY access to the Public Works Yard, and access and use of the diesel fuel tank; and

WHEREAS, COUNTY identified a need for diesel fuel for its vehicles, estimated not to exceed 500 gallons per snow season; and

WHEREAS, TOWN OF GREEN MOUNTAIN FALLS agrees to provide diesel fuel to COUNTY, to be invoiced at actual cost of the fuel; and,

WHEREAS, COUNTY agrees to pay for the diesel fuel dispensed and any operational cost incurred, if any.

NOW THEREFORE, in consideration of the premises and for other good and valuable consideration, the parties agree as follows:

1) OBJECTIVES

- A. The purpose of the IGA is to outline certain understandings between the Parties regarding the provision of support between the COUNTY and the TOWN OF GREEN MOUNTAIN FALLS, which will be voluntary, and nothing in this IGA shall be construed to obligate the Parties to provide said support.
- B. The TOWN OF GREEN MOUNTAIN FALLS will provide to the COUNTY diesel fuels in an amount not to exceed 500 gallons per snow season.
- C. The COUNTY will stockpile snow/ice control materials in the TOWN OF GREEN MOUNTAIN FALLS Public Works Yard, and the COUNTY will provide the TOWN OF GREEN MOUNTAIN FALLS use of snow/ice control materials at no cost.
- D. The COUNTY will provide access and use of the Front End Loader to the GREEN MOUNTAIN FALLS at no cost.
- E. The TOWN OF GREEN MOUNTAIN FALLS will submit a monthly invoice to the PUBLIC SERVICES DEPARTMENT for diesel fuel at the actual cost the TOWN OF GREEN MOUNTAIN FALLS pays on a per gallon basis and the COUNTY hereby agrees to pay for diesel fuel at that rate. Notwithstanding Paragraph A above, the COUNTY agrees to pay any costs actually invoiced for use of fuel.
- F. The COUNTY shall pay the invoice for diesel fuel within the time frame and in the manner required by the TOWN OF GREEN MOUNTAIN FALLS as noted in the invoice.
- G. The COUNTY shall be responsible for any operational cost incurred, including but not limited to, spill cleanup and any enforcement action (s) by Colorado Public Health and Environment and/or the U.S. Environmental Protection Agency related to any spill, and damage to the GREEN MOUNTAIN FALLS fuel tank and/or property

by the COUNTY. This provision is strictly limited to the situation where the COUNTY, its employees and/or agents, cause a spill or damage to the fuel tank.

- H. The COUNTY shall pay the invoice for any operational costs incurred within the timeframe and in the manner required by the TOWN OF GREEN MOUNTAIN FALLS as noted in the invoice.
- I. The COUNTY certifies that purchased fuel from the TOWN OF GREEN MOUNTAIN FALLS will be used exclusively for the COUNTY and the COUNTY will not resell the fuel to any person or entity.
- J. The COUNTY will receive the fuel required from the TOWN OF GREEN MOUNTAIN FALLS Public Works Yard.
- K. The receiver of heavy equipment mutual aid support shall pay the invoice within the time frame and in the manner required by the provider as noted in the invoice.

2) **PARTIES' RESPONSIBILITIES**

- A. The Parties agree to meet by July 31 of each year to review procedures for the upcoming snow/ice season.
- B. The COUNTY will, within one (1) hour of discovery of a spill event caused by the COUNTY, inform the TOWN OF GREEN MOUNTAIN FALLS of any diesel spill of 1 gallon or more at GREEN MOUNTAIN FALLS property.
- C. The COUNTY will be responsible to clean up all fuel spills within 10 hours of a spill caused by the COUNTY. If the COUNTY does not clean up the fuel spill, it will be invoiced for the actual cost incurred by the TOWN OF GREEN MOUNTAIN FALLS to clean up the fuel spills. The COUNTY shall pay the invoice within the time frame and in the manner required by the TOWN OF GREEN MOUNTAIN FALLS as noted in the invoice.
- D. The Parties agree the TOWN OF GREEN MOUNTAIN FALLS will maintain sufficient records to meet auditing requirements to show that there were no sales to any purchaser other than another state/local government (including no federal agency or tribal government) and the COUNTY will maintain records to show that it legitimately purchased no-tax-paid taxable fuels from specific other state/local governments (the TOWN OF GREEN MOUNTAIN FALLS).
- E. The TOWN OF GREEN MOUNTAIN FALLS through Public Works will make available upon request by the COUNTY records showing price per gallon for fuels based on market cost.
- F. The TOWN OF GREEN MOUNTAIN FALLS agrees to allow the COUNTY legal access to its property for the purposes stated within this IGA.

3) **CONTACTS AND NOTICE**

For El Paso County:

Troy Witala, Highway Manager
El Paso County Public Services Department
3275 Akers Drive, Colorado Springs, CO 80922
office: 719-520-7888

For the Town of Green Mountain Falls:

Mary Duval, Town Clerk
10615 Green Mountain Falls Road, Unit B
P.O. 524
Green Mountain Falls, CO 80819
719-684-9414
gmftownhall@comcast.net

4) **PERIOD OF PERFORMANCE AND TERMINATION**

This IGA shall be effective upon all signatures and remains in effect until such time the COUNTY or the TOWN OF GREEN MOUNTAIN FALLS designates. The COUNTY or TOWN OF GREEN MOUNTAIN FALLS may terminate this IGA at any time for any reason, upon thirty (30) days' written notice to the other Party.

5) **LAW AND VENUE**

This IGA is subject to, and shall be interpreted under the laws of the State of Colorado, Court venue and jurisdiction shall exclusively be in the 4th Judicial District Court for El Paso County, Colorado.

6) **RIGHT AND REMEDIES NOT WAIVED**

No assent, express or implied, by either party to any breach of this IGA by the other Party shall be held to be a waived by such non-breaching Party or any later breach by the other Party. Neither the COUNTY nor TOWN OF GREEN MOUNTAIN FALLS shall be excused from complying with any provision of this IGA because of any failure to the other to insist upon or to seek compliance with such provision.

7) **NO THIRD PARTY BENEFICIARIES**

It is expressly understood and agreed that enforcement of the terms and conditions of this IGA, and all rights of acting relating to such enforcement, shall be strictly reserved to the COUNTY and TOWN OF GREEN MOUNTAIN FALLS and nothing in this IGA shall give or allow any claim or right of action by any other or third person under this IGA. It is the express intention of the COUNTY and TOWN OF GREEN MOUNTAIN FALLS that any person, other than the Parties receiving services or benefits under this IGA, shall be deemed to be an incidental beneficiary only.

8) **ASSIGNMENT**
The COUNTY and TOWN OF GREEN MOUNTAIN FALLS each understands and agrees that it shall not assign this IGA, except upon prior written consent and approval of the other party to such assignment.

9) **BREACH OF AGREEMENT**
The Parties shall have such remedies as provided by law or equity for breach of this IGA.

10) **PARAGRAPH HEADINGS**
The captions and headings set forth herein are for convenience of reference only and shall not be construed to define or limit the terms and provisions hereof.

11) **SEVERABILITY**
It is understood and agreed by the Parties that if any part, term or provision of this IGA is held by a court of competent jurisdiction to be illegal or in conflict with any federal laws, or any law of the State of Colorado, the validity of the remaining portions or provisions shall not be affected and the rights and obligations of the Parties shall be construed and enforced as if the IGA did not contain the particular part, term or provision determined by the court to be invalid.

12) **ENTIRE AGREEMENT AND MODIFICATION**
This IGA is intended as the complete integration of the understanding between the Parties and constitutes the entire IGA between the Parties. All other representations or statements previously made, whether verbal or written are merged herein.

This IGA and any amendments to it shall be binding upon the Parties, their successors and assigns. Any amendments to this IGA shall be in writing entered into between the Parties.

13) **INDEMNIFICATION**
The Parties are prohibited by Article XI, Section 1 of the Constitution of the State of Colorado and specifically the COUNTY, by Board of County Commissioner Resolution No. 10-219, from indemnifying one another. Nothing in this paragraph shall be deemed to waive or otherwise limit any defense available to the Parties pursuant to the Colorado Governmental Immunity Act, §§24-10-101, C.R.S., *et seq.*, or as otherwise provided by law.

14) **NON-APPROPRIATION**
To the extent this IGA is read to include financial obligations on behalf of the COUNTY, the financial obligations of the COUNTY as set forth herein after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted and otherwise available. This IGA is automatically terminated on January 1st of the first fiscal year for which funds are not appropriated by the Board of County Commissioners, El Paso County.

To the extent this IGA is read to include financial obligations on behalf of GREEN MOUNTAIN FALLS, the financial obligations of GREEN MOUNTAIN FALLS as set forth herein after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted and otherwise available. This IGA is automatically terminated on January 1st of the first fiscal year for which funds are not appropriated by the Board of Trustees for the Town of Green Mountain Falls.

15) **DISCLAIMER OF WARRANTIES**

THE COUNTY DOES NOT MAKE ANY WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, AS TO THE VALUE, DESIGN, CONDITION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR FITNESS FOR USE OF ANY COUNTY OWNED EQUIPMENT OR FOR ANY SERVICES RENDERED OR ANY OTHER REPRESENTATION OR WARRANTY WITH RESPECT TO ANY OBLIGATION OR SERVICES UNDER THIS AGREEMENT.

GREEN MOUNTAIN FALLS DOES NOT MAKE ANY WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, AS TO THE VALUE, DESIGN, CONDITION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR FITNESS FOR USE OF ANY COUNTY OWNED EQUIPMENT OR FOR ANY SERVICES RENDERED OR ANY OTHER REPRESENTATION OR WARRANTY WITH RESPECT TO ANY OBLIGATION OR SERVICES UNDER THIS AGREEMENT.

16) **INDEPENDENT CONTRACTOR**

COUNTY is rendering services as an independent contractor, not as an employee, and shall not be accountable to the TOWN OF GREEN MOUNTAIN FALLS for the ultimate results of its actions; further, COUNTY shall not be subject to the direct supervision and control of the TOWN OF GREEN MOUNTAIN FALLS. Neither COUNTY nor any agent, employee, or servant of COUNTY, shall be deemed to be an employee, agent or servant of the TOWN OF GREEN MOUNTAIN FALLS.

TOWN OF GREEN MOUNTAIN FALLS is rendering services as an independent contractor, not as an employee, and shall not be accountable to the COUNTY for the ultimate results of its actions; further, TOWN OF GREEN MOUNTAIN FALLS shall not be subject to the direct supervision and control of the COUNTY. Neither GREEN MOUNTAIN FALLS nor any agent, employee, or servant of GREEN MOUNTAIN FALLS, shall be deemed to be an employee, agent or servant of the COUNTY.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of this 1st day of December, 2015.

[Remainder of this page is intentionally left blank.]

**BOARD OF COUNTY COMMISSIONERS
OF EL PASO COUNTY, COLORADO**

ATTEST:

BY: Charles D Broerman
Chuck Broerman 15-526A
El Paso County Clerk and Recorder

BY: Amy Lathen
~~Dennis Hisey~~ Amy Lathen Date
Chair

Approved as to form:

[Signature]
County Attorney's Office

ATTEST:

TOWN OF GREEN MOUNTAIN FALLS

BY: Mary Duval RENCE PRICE 12/1/15
Mary Duval RENCE PRICE Date
INTERIM Town Clerk

BY: Lorrie Worthey 12/1/2015
Lorrie Worthey Date
Mayor

Approved as to form:

[Signature]
Attorney for Town of Green Mountain Falls

Site 1: Maple Street Culvert Replacement

- Project consists of removing and replacing existing culvert and minor channel stabilization at culvert termini. Utility locates indicate no underground utilities are present and no impacts are anticipated with construction. Plans indicate Black Hills will need to cap the existing abandoned gas line.

Site 2: El Paso Trail Drainage Improvements

- The project includes minor re-grading of the road and construction of mountable curb and gutter to maintain positive drainage from El Paso Trail to Fountain Creek. Proposed road grading is limited to changing top of road elevation by 6" or less. Communications, water and gas are all present in the roadway but with minimal changes to the road elevation no utility impacts are anticipated with construction. Pothole data is included in the plans.

Site 3: Midland Avenue Culvert Replacement

- Project consists of removing and replacing existing culvert and minor channel stabilization at culvert termini. The proposed culvert is to be constructed at similar horizontal and vertical location as the existing culvert with CDOT standard concrete headwalls. Utility locates indicate gas and water are both present at road crossing of the culvert. The potholing data was inconclusive as the potholer ran into cobbles and high ground water adjacent to the culvert and was only successful in their locates further offset from the channel. We have added notes on the plan to indicate contractor will be required to verify depths of existing water and gas and protect the utilities in place.
- Existing trees will need to be removed with the project which are adjacent to overhead utility facilities. We have added notes indicating the contractor will need to coordinate with utility owners prior to removing the trees.

Site 4: Iona Avenue Culvert Replacement

- Project consists of removing and replacing existing 18" CMP with new 18" CMP and stabilizing roadway embankment. Utility locates indicate no underground utilities are present and no impacts are anticipated with construction.

Please let us know if you have any comments or questions. We're looking forward to seeing these projects get built, plans will be going out to contractors soon.

Thanks

Nathan A. Burns, PE

Colorado Springs M.S.D. Engineering Manager



The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819
(719) 684-9414 www.gmfco.us

To: Mayor and Board of Trustees
From: Laura J. Kotewa Town Clerk
Re: Town Clerk Report, August 20, 2019

Routine activities continuing

- Forms updates
- Payroll
- Accounts payable
- Agenda packet preparation
- Meeting management
- Legal notices and postings

UPDATES

We have been pursuing several avenues in order to find some viable Public Works candidates. One PW team member may be hired this week, and we have hired an on-call office staff person as well. We are beginning to prep some things in advance of our new Town Manager's arrival such as IT and office space requirements. Grant reports have, all but one, been completed, and we have two proposals to consider for the Grant funded ADA Lake Project. We expect a contract to be signed in the next 2 weeks thanks to a lot of help from Chloe from El Paso County.

I would like to extend a huge thank you to everyone who helped when I was sick, and then had a family emergency. You are all amazing and wonderful in my book. Hug your children and grandchildren tight!

Training

I will be attending Election Training towards the end of August.

Unmet needs

Our printer really is to the point of being garbage. When our Town Manager joins us, we may need an additional computer in the office as well. New telephones will need to be a consideration around the new year as well. Before all of that, the roads still need the majority of our attention as we all well know!