



Town of Green Mountain Falls

Regular Board of Trustees Meeting Agenda

P.O. Box 524; 10615 Green Mountain Falls Road

Green Mountain Falls, CO 80819

Tuesday, December 1, 2020 at 7:00 p.m.

Online Meeting ONLY**

Join the Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/83330051318?pwd=YWWhyY3l5Y2d3WktjY081Z3hPNm14dz09>

Meeting ID: 833 3005 1318

Passcode: 777167

To make a **public comment** please **pre-register** by 4pm on the day of the meeting via email: clerk@gmfco.us

REGULAR MEETING:

TIME*		ITEM	DESIRED OUTCOME
7:00	1.	CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE	
7:00	2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA	
7:00	3.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER	
7:05	4.	CONSENT AGENDA a. Bring into Record Accounts Payables November 17 to November 27, 2020 b. Board of Trustees Minutes November 17, 2020 c. Board of Trustees Minutes September 1, 2020	BOT Action Desired
7:05	5.	Fire Restoration and Wildfire Risk Mitigation Grant Opportunities – presented by Michelle Connelly	Information Only
7:05	6.	Consideration of Resolution 2020-18 A Resolution of the Town of Green Mountain Falls, Adopting A Three Mile Plan	BOT Action Desired
7:10	7.	Proposed 2021 Fees Schedule	BOT Action Desired
7:20	8.	Advisory Board Membership Applications – Pamela Giraud (FM Committee)	BOT Action Desired
7:30	9.	CORRESPONDENCE Monthly Staff Reports	BOT Action Desired
7:35	10.	REPORTS a. Trustee Reports b. Committee Reports a. Staff Reports	Information Only
7:35	11.	c. ADJOURN	Information Only

*Please note: Times are approximate.

**The Town shall provide reasonable accommodation for those with disabilities on a case by case basis. Please send accommodation requests to clerk@gmfco.us by 4pm on the date of the meeting.

Town of Green Mountain Falls
Vendor Invoices Journal
from October 1, 2020 to November 10, 2020

Date	Reference	Entity Number	Name	Acct Number	Acct Name	Total	Payment Method
1-00-00-2000 General-Accounts Payable							
09/18/2020	9408829737	3mcompany0000	3M Company	1-10-02-5999	General-Administration-Operations-CARES Act Expenses	\$ 4,359.75	Check
09/24/2020	9408900623	3mcompany0000	3M Company	1-10-02-5999	General-Administration-Operations-CARES Act Expenses	\$ 318.75	Check
10/31/2020	10.31.20	4riverequip0000	4River Equipment	1-70-02-5136	General-Public Works-Operations-Equipment - Repair and Service	\$ 1,113.03	Check
11/01/2020	6600	araizeinc	Araize INC.	1-20-02-5104	General-Interdepartmental-Operations-Fees - Software	\$ 135.00	ACH
11/03/2020	430647	billsequipm0000	Bills Equipment and Supply Inc.	1-70-02-5134	General-Public Works-Operations-Equipment - Purchase	\$ 1,032.70	Check
10/12/2020	72221	chiefpetroleum	Chief Petroleum	1-70-02-5128	General-Public Works-Operations-Supplies - Fuel	\$ 1,310.64	Check
09/25/2020	201758	CIRSA	Cirsa	1-20-02-5107	General-Interdepartmental-Operations-Insurance - Property/Casualty Liability Premiums	\$ 114.36	Check
10/07/2020	10.7.20	CIRSA	Cirsa	1-10-02-5116	General-Administration-Operations-Insurance - Surety Bond	\$ 100.00	Check
10/31/2020	10.31.20	COSpringGaz	Colorado Springs Gazette, LLC	1-10-02-5118	General-Administration-Operations-Publications - Legal Notices	\$ 1.15	Check
10/19/2020	04-10.19.20	COSpringUtil	Colorado Springs Utilities	1-50-03-5204	General-Parks and Recreation-Utilities-Utilities - Electric - Gazebo	\$ 74.59	Check
10/19/2020	25-10.19.20	COSpringUtil	Colorado Springs Utilities	1-70-03-5200	General-Public Works-Utilities-Utilities - Electric	\$ 94.17	Check
10/19/2020	35-10.19.20	COSpringUtil	Colorado Springs Utilities	1-10-03-5200	General-Administration-Utilities-Utilities - Electric	\$ 146.38	Check
10/19/2020	57-10.19.20	COSpringUtil	Colorado Springs Utilities	1-50-03-5203	General-Parks and Recreation-Utilities-Utilities - Electric - Fountain	\$ 227.16	Check
10/19/2020	78-10.19.20	COSpringUtil	Colorado Springs Utilities	1-40-03-5200	General-Public Safety-Utilities-Utilities - Electric	\$ 18.84	Check
10/20/2020	82-10.20.20	COSpringUtil	Colorado Springs Utilities	1-70-03-5206	General-Public Works-Utilities-Utilities - Electric - Street Lights	\$ 160.00	Check
10/23/2020	57-10.23.20	COSpringUtil	Colorado Springs Utilities	1-50-03-5203	General-Parks and Recreation-Utilities-Utilities - Electric - Fountain	\$ 429.64	Check
10/09/2020	81243	FlairData	Flair Data Systems DBA	1-10-03-5202	General-Administration-Utilities-Utilities - Telephone/Internet	\$ 193.85	Check
10/14/2020	81276	FlairData	Flair Data Systems DBA	1-10-03-5202	General-Administration-Utilities-Utilities - Telephone/Internet	\$ 80.00	Check
08/31/2020	8.31.20	foxworthgalbrai	Foxworth-Galbraith Lumber Co.	1-70-02-5124	General-Public Works-Operations-Maintenance - Roads	\$ 298.22	Check
10/01/2020	2020-9	frommcompanyllc	Fromm & Company, LLC	1-20-02-5113	General-Interdepartmental-Operations-Services - Professional	\$ 3,921.00	Check
11/10/2020	46	Hoffman	Hoffman, Parker, Wilson & Carberry	1-20-02-5114	General-Interdepartmental-Operations-Services - Town Attorney	\$ 3,776.00	Check
11/10/2020	332	LawDebEiland	LAW OFFICES OF DEBRA EILAND	1-20-02-5114	General-Interdepartmental-Operations-Services - Town Attorney	\$ 191.40	Check
10/28/2020	862	loganandass0000	Logan and Associates, LLC	1-20-02-5109	General-Interdepartmental-Operations-Services - Audit	\$ 5,500.00	Check
09/01/2020	3179	munirevs0000	MUNIREvs	1-20-02-5104	General-Interdepartmental-Operations-Fees - Software	\$ 175.00	Check
10/20/2020	132488378001	officedepotinc	Office Depot, Inc.	1-10-02-5129	General-Administration-Operations-Supplies - Office	\$ 47.49	Check
10/20/2020	132488987001	officedepotinc	Office Depot, Inc.	1-10-02-5129	General-Administration-Operations-Supplies - Office	\$ 93.29	Check
10/25/2020	17579	springsit	Springs IT	1-20-02-5104	General-Interdepartmental-Operations-Fees - Software	\$ 240.00	Check
09/30/2020	114-11022489	unitedsites0000	UnitedSite Service	1-10-02-5999	General-Administration-Operations-CARES Act Expenses	\$ 209.53	Check
10/13/2020	114-11078106	unitedsites0000	UnitedSite Service	1-10-02-5999	General-Administration-Operations-CARES Act Expenses	\$ 140.75	Check
10/13/2020	114-11078108	unitedsites0000	UnitedSite Service	1-10-02-5999	General-Administration-Operations-CARES Act Expenses	\$ 140.75	Check
10/13/2020	114-11078109	unitedsites0000	UnitedSite Service	1-10-02-5999	General-Administration-Operations-CARES Act Expenses	\$ 350.28	Check
10/28/2020	114-11158172	unitedsites0000	UnitedSite Service	1-10-02-5999	General-Administration-Operations-CARES Act Expenses	\$ 209.53	Check
09/30/2020	38126-9.30.20	wagnercat	Wagner CAT	1-70-02-5134	General-Public Works-Operations-Equipment - Purchase	\$ 85.53	Check
08/13/2020	23306	wateronmars0000	Water on Mars	1-40-02-5130	General-Public Safety-Operations-Supplies - Operational	\$ 12,370.00	Check
11/11/2020	93791	wilsoncompany	Wilson & Company	1-20-02-5113	General-Interdepartmental-Operations-Services - Professional	\$ 833.30	Check
Total For 1-00-00-2000 General-Accounts Payable						\$ 38,492.08	

Jane Newberry, Mayor

Angie Sprang, Town Manager

Town of Green Mountain Falls
Vendor Invoices Journal
from November 01, 2020 to November 30, 2020

Date	Reference	Entity Number	Name	Acct Number	Acct Name	Total	Payment Method
1-00-00-2000 General-Accounts Payable							
08/24/2020	2020-09	CEBT	CEBT	1-20-02-5107	General-Interdepartmental-Operations-Insurance - Property/Casualty Liability Premiums	\$ 4,506.00	ACH
09/01/2020	2020-8	frommcompanyllc	Fromm & Company, LLC	1-20-02-5113	General-Interdepartmental-Operations-Services - Professional	\$ 3,528.00	Check
10/06/2020	00349025	municipalcodeco	Municipal Code Coportion	1-10-02-5117	General-Administration-Operations-Publications - Code	\$ 300.00	Check
10/15/2020	2020-10	CEBT	CEBT	1-20-02-5107	General-Interdepartmental-Operations-Insurance - Property/Casualty Liability Premiums	\$ 4,506.00	ACH
10/22/2020	M13230	aisspecialt0000	AIS Specialty Products, Inc.	1-70-02-5125	General-Public Works-Operations-Maintenance - Vehicle	\$ 184.00	Check
10/27/2020	2470784	WoodlandH&H	Woodland Hardware and Home	1-70-02-5124	General-Public Works-Operations-Maintenance - Roads	\$ 13.99	Check
11/01/2020	2871	munirevs0000	MUNIRevs	1-20-02-5104	General-Interdepartmental-Operations-Fees - Software	\$ 325.00	ACH
11/03/2020	0276516-11.3.20	comcastbusiness	Comcast Business	<SPLIT>	<SPLIT>	\$ 479.55	ACH
11/04/2020	11.4.20	coloradomunicip	Colorado Municipal Clerks Association	1-00-00-1300	General-Prepaid Expenses	\$ 586.00	Check
11/10/2020	11.10.20	psbtrust0000	PSBTrust	1-20-02-5102	General-Interdepartmental-Operations-Fees - Banking Charges	\$ 30.00	ACH
11/10/2020	3	Hoffman	Hoffman, Parker, Wilson & Carberry	1-20-02-5114	General-Interdepartmental-Operations-Services - Town Attorney	\$ 142.50	Check
11/11/2020	81529	FlairData	Flair Data Systems DBA	1-10-03-5202	General-Administration-Utilities-Utilities - Telephone/Internet	\$ 193.85	Check
11/13/2020	23357	wateronmarr0000	WATER ON MARRS	2-10-00-5708	Capital Improvement-Administration-Capital Repairs - Roads	\$ 21,353.00	Check
11/13/2020	23358	wateronmarr0000	WATER ON MARRS	2-10-00-5708	Capital Improvement-Administration-Capital Repairs - Roads	\$ 21,098.00	Check
11/17/2020	2020-11	CEBT	CEBT	1-20-02-5107	General-Interdepartmental-Operations-Insurance - Property/Casualty Liability Premiums	\$ 4,506.00	ACH
11/17/2020	81572	FlairData	Flair Data Systems DBA	1-10-03-5202	General-Administration-Utilities-Utilities - Telephone/Internet	\$ 80.00	Check
11/18/2020	04-11.18.20	COSpringUtil	Colorado Springs Utilities	1-50-03-5204	General-Parks and Recreation-Utilities-Utilities - Electric - Gazebo	\$ 95.38	Check
11/18/2020	25-11.18.20	COSpringUtil	Colorado Springs Utilities	1-70-03-5200	General-Public Works-Utilities-Utilities - Electric	\$ 148.42	Check
11/18/2020	35-11.18.20	COSpringUtil	Colorado Springs Utilities	1-10-03-5200	General-Administration-Utilities-Utilities - Electric	\$ 136.47	Check
11/18/2020	37-11.18.20	COSpringUtil	Colorado Springs Utilities	1-60-03-5200	General-Pool-Utilities-Utilities - Electric	\$ 15.20	Check
11/18/2020	57-11.18.20	COSpringUtil	Colorado Springs Utilities	1-50-03-5203	General-Parks and Recreation-Utilities-Utilities - Electric - Fountain	\$ 139.37	Check
11/18/2020	78-11.18.20	COSpringUtil	Colorado Springs Utilities	1-40-03-5200	General-Public Safety-Utilities-Utilities - Electric	\$ 19.23	Check
11/18/2020	82-11.18.20	COSpringUtil	Colorado Springs Utilities	1-70-03-5206	General-Public Works-Utilities-Utilities - Electric - Street Lights	\$ 200.00	Check
11/25/2020	1	structurali0000	Structural Integrity Consulting	2-10-00-5701	Capital Improvement-Administration-Administrative Infrastructure	\$ 25,515.00	Check
11/25/2020	11.25.20	chasecardservic	Chase Card Services	<SPLIT>	<SPLIT>	\$ 896.00	ACH
11/25/2020	17627	springsit	Springs IT	1-20-02-5110	General-Interdepartmental-Operations-Services - IT	\$ 240.00	ACH
11/25/2020	20-3600	gmccorpora0000	GMCO Corporation	1-70-02-5122	General-Public Works-Operations-Maintenance - Building	\$ 11,520.00	Check
Total For 1-00-00-2000 General-Accounts Payable						\$ 100,756.96	

Jane Newberry, Mayor

Angie Sprang, Town Manager

**TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
November 17, 2020 – 7:00 P.M.**

MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Katharine Guthrie
Trustee Dyani Loo

Board Members Absent

Trustee Chris Quinn

Town Attorney

Not present

Town Manager

Angie Sprang

Public Works

Not present

Town Clerk

Position Open

Marshal's Dept.

Not present

Administrative Assistant

Mallory Redmon

Town Planner

Julia Simmons

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Jane Newberry called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Additions, Deletions, or Corrections to the Agenda

No additions made to agenda. One correction was made to the agenda; item 9 mistakenly stated there are 3 applicants for the Fire Mitigation Committee, when there are 4 applicants. Four applicants are listed. Mayor Newberry made a motion to accept the agenda as corrected, seconded by Trustee Loo. All in favor, none opposed.
Motion passed.

3. Persons Not Present on the Agenda

(3 minutes given per speaker)

A. Bill Fisher

Mr. Fisher requested that approval of Variance 2020-02 be issued, and that Board of Trustees ~~to~~ direct Planning Commission and Planning Staff to approve.

B. Cord Smith – 10330 El Paso Ave.

Reiterated testimony that Mr. Fisher gave, and requested that Board of Trustees approve variance. Also stated that he has 6 letters of support from surrounding neighbors.

C. Liz Ives – 10790 Florence Ave.

Not present at beginning of meeting.

D. Sherry Zirges – 7110 Iona Ave.

Expressed opinion that Red Devil Mountain and Joyland parcels annexation would be a “win-win” for Town. Also expressed concern regarding increase in legal funding and no funding for fire mitigation.

E. Carolyn Bowers – 10880 Belvidere Ave.

Expressed concern that agenda packets come out only 24 hours in advance.

F. Mac Pitrone – 10840 Myrtle St.

Asked if he could ask questions during annexation, or if he had to ask questions during public comment. Mayor Newberry stated that questions would need to be asked during public comment. The questions posed were:

Will there be parking, trash pickup, or restrooms on private property, if annexation is to be approved? What benefits will Town enjoy if annexation is approved, and what are the Town’s responsibility in terms of development? Requested that detailed plans be given for annexation before annexation is approved.

G. Dorrie Guyan – 11055 Iona Ave.

Expressed concern over dead and diseased trees near home due to fire hazard and potential for diseased trees to spread disease. Also stated that municipal code section 7-206 states nuisance trees on private property should be have letter issued. Mayor Newberry directed staff to follow up on Wednesday, 11/18/2020.

H. David Douglas – 11145 Hondo

Expressed support for annexation of parcels Joyland and Red Devil Mountain.

I. Rocco Blasi – 10955 Belvedere Ave.

Expressed concern that BOT Trustee packets are posted only 24 hours in advance. Also expressed concern regarding order in which people are called on for public comment (perceived bias). Expressed concern that resident agenda items have been ignored, and that resident concerns ~~is~~ such as dead and diseased trees are being ignored.

J. Dick Bratton – 111190 Hondo Ave.

Chose to pass and stated he would comment later. Mayor stated that he would only be able to comment on budget discussion, and not on items for vote. Mr. Bratton then encouraged BOT to move forward on Fire Mitigation Committee, and to appoint at least 3 members during this meeting. Mr. Bratton then listed his credentials as an applicant for the Fire Mitigation Committee.

K. Lamar Matthews – 11145 Hondo

Ms. Matthews stated she would give testimony during budget discussion.

4. Consent Agenda

a. Bring into record Accounts Payable for 10/20/20-11/16/20

b. Meeting minutes from 10/27/20 BOT meeting

Trustee Peterson expressed approval of new format, and questioned two items: 3M Company line item, which Angie Sprang stated was a CARES Act item, and Department of Labor line item, of which Angie Sprang was not sure, so it was suggested that the Department of Labor item be moved to the December meeting.

Mayor Newberry moved to approve agenda with Department of Labor item taken out; seconded by Trustee Loo. All approved, motion passed.

5. Red Devil Mountain Annexation Development Proposal – continued from October 20, 2020

Mr. Stroope presented annexation development concept plan. Plan detailed trail plans, public restrooms, public art (“sky space,” examples of which were given) and open space, which would be beautified and used in partnership with Manitou Springs Public Schools for educational purposes. Mr. Stroope expressed that public art would draw tourists, without presenting an eyesore or detracting from natural beauty of landscape. Mr. Stroope also stated that area zone for agricultural grazing would be used as an equine rescue area. Trustee Loo asked what hours were set for public art site, and if there are safety concerns. Mr. Stroope stated that one facility in Crystal Bridges, ~~ARK~~ is open 24 hours, and security issues included skateboarders, as well defecation from wild animals. Mr. Stroope stated that GMF facilities would be open and closed daily, as is the case in Los Angeles. Mayor Newberry asked about emergency services and accessibility, and Mr. Stroope said there are 3 points of access: one road across 30-acre lot that goes directly to fire department, one old Jeep road along the ridge and one access road on east side of parcel, and access along Lower Turrell Trail, which would be built for ATV’s and ADA accessibility. Marshal and Fire Department have not yet reviewed concept plan, and Mr. Stroope said he would submit plans prior to public hearing. Loo asked how long construction of public art would take, and Mr. Stroope said about 5-6 months. Mayor Newberry asked about electrical and water. Red line on proposal represents electric and communication lines. Blue line represents water source. There will also be septic at restroom location and cistern. To answer public comment questions, there will be public parking, trails, restrooms, trash, and other facilities would all be managed by Historic Green Mountain Falls Foundation and Green Mountain Road, LLC. Trustee Peterson asked about system of security; Mr. Stroope said there would be gates at trailhead and at art installation. Landscape plans would include erosion control and beautification. Trustee Loo asked about winter management of art installation, and Mr. Stroope stated that art installation included heated floor and seats, and a retractable roof. Mayor Newberry asked about what tax revenue could be generated from this project; Mr. Stroope stated that property taxes would be paid on land that is privately owned, as well as use tax paid by Historic Green Mountain Falls Foundation for public land where property taxes are exempt. If fees are charged in the future, sales tax would be paid; at this point, fees are not going to be charged, but the project is expected to generate tourist revenue. Over-usage will result in reservation system. Mayor Newberry asked what responsibilities the Town would have, and Mr. Stroope said the Town would only need to provide emergency services, and that a partnership would include wayfinding signage. Julia Simmons asked if the Board had any policy suggestions for Staff and the Town Attorney to create language in the annexation agreement (contract portion of overall process), and anything the Board would like to see in the project overall. Mayor Newberry stated an impact report, which is required by code for anything more than 10 acres, and said public

restrooms on Joyland site, as well as parking. The Board had no further questions, and Staff agreed to take suggestions to Town Attorney for Draft Annexation Agreement.

6. Annexation Petition for Joyland and Red Devil Mountain parcels

- a. Should the Board of Trustees approve adoption of Resolution 2020-15, entitled, **A RESOLUTION OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO ACCEPTING A PETITION FOR ANNEXATION OF A PARCEL OF LAND LOCATED IN UNINCORPORATED EL PASO COUNTY KNOWN AS A PART OF THE EAST ½ OF THE NORTHEAST ¼ OF SECTION 8, TOWNSHIP 13 SOUTH, RANGE 68 WEST OF THE 6TH PRINCIPAL MERIDIAN, KNOWN AS THE RED DEVIL MOUNTAIN PARCEL, AND SETTING A PUBLIC HEARING ON THE ANNEXATION**

Mayor Newbery made motion to approve resolution, Trustee Loo seconded. All in favor, motion passes.

- b. Should the Board of Trustees approve adoption of Resolution 2020-15, entitled **A RESOLUTION OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO ACCEPTING A PETITION FOR ANNEXATION OF A PARCEL OF LAND LOCATED IN UNINCORPORATED EL PASO COUNTY KNOWN AS A PART OF THE EAST ½ OF THE NORTHEAST ¼ OF SECTION 8, TOWNSHIP 13 SOUTH, RANGE 68 WEST OF THE 6TH PRINCIPAL MERIDIAN, KNOWN AS THE JOYLAND CHURCH PARCEL, AND SETTING A PUBLIC HEARING ON THE ANNEXATION**

Mayor Newbery made motion to approve resolution, Trustee Peterson seconded. All in favor, motion passes.

Mayor Newberry suggested that January 5, 2020 be date for public hearing.

7. Variance 2020-02 – 10330 El Paso Ave.

Mallory Redmon presented staff report in regards to variance. Trustee Guthrie asked if all remaining is the engineer approval on the grading plan. Mayor Newberry asked if architectural plans have been approved, and they have. The Board requested that once Kiowa has approved plan, they be notified. Trustee Guthrie made motion to approve variance on condition that Kiowa approve revised grading plan, seconded by Trustee Peterson. All approved; motion passed.

8. Public Hearing: 2021 Budget DRAFT Discussion and DRAFT Resolution 2020-17 Resolution Adopting the 2021 Budget

- Sherry Zirges asked to see more comprehensive plan for fire mitigation, and a line item in budget to reflect plan for fire mitigation.
- David Douglas reiterated comment on fire mitigation. Additionally, Mr. Douglas expressed concerns over line items for supplies, lighting, professional services, without having budget for fire mitigation. Mr. Douglas stated that health insurance has tripled without increase in staffing. Public works has spent little money on road maintenance when budget is available, and there is an increase in equipment repair.
- Rocco Blasi stated that draft budget is “a failure,” due to lack of fire mitigation and safety line items. Mr. Blasi stated that budget funding priorities should go to fire mitigation, rather than attorney fees.
- Lamar Matthews reiterated fire mitigation concerns, as well as concern regarding increase in cost of Town Staff (administration), and increase in professional fees.

Additionally, road maintenance does not seem to be prioritized, as 2020 budget line item has not been spent.

Angie Sprang presented draft budget, stating that remaining funds from ~~2020~~ 2021 budget could go to fire mitigation, or other projects. Ms. Sprang stated that remaining funds should be discussion with Board. Ms. Sprang went over projects. Additionally, health insurance benefits go up each year, including a 3% increase in cost of living for each employee. Street lighting work is slated to be completed before end of year. Public works road maintenance funding for 2020 has been allocated and work has been conducted, but invoices have not yet been received. Ms. Sprang stated that fire mitigation work in 2020 was delayed due to COVID, but is slated to be done.

Trustee Peterson commented that any public opinion on salaries being “extravagant,” is not fair, or at market rates, and it is hard to attract talent with low salaries. Mayor Newberry stated that town staff do not typically receive raises, so a 3% cost of living increase is good.

Mayor Newberry moved to accept Resolution 2020-17; Trustee Loo asked that some funds of remaining \$27,000 from 2020 budget be allocated to fire mitigation; Mayor Newberry suggested that \$27,000 be divided between fire mitigation and grant matching funds. Trustee Guthrie asked that \$15,000 be committed to fire mitigation. Trustee Loo asked how dead and diseased trees would be addressed, and Mayor Newberry stated that if it is on public property, it could go under fire mitigation or under parks/rec. Angie Sprang clarified if \$27,000 was to be split between fire mitigation and grant matching, to which Mayor Newberry affirmed. Another \$6k was taken from the Interdepartmental Expenses Professional Services line item to be split between fire mitigation and grant matching. Mayor Newberry again moved to approve Resolution 2020-17; seconded by Trustee Peterson. All approved, motion passes.

9. Advisory Board Membership Applications – Fire Mitigation Advisory Committee

- Mayor Newberry asked if Ann Esch would like to be involved in Fire Mitigation Committee, or the Board of Adjustment, and Ms. Esch stated that she would be on FM Committee.
- Mayor Newberry brought up that on Pamela Girard's application, she stated had a full time resident who could stand in for her in her absence. Why did resident not apply for FM Committee? Ms. Girard was not present at meeting to respond.
- Trustee Peterson asked about procedure for out of state residents moving forward – Zoom? TBD.
- David Douglas gave testimony on his experience learning about fire mitigation as a homeowner, and the danger diseased trees around Town pose.

Trustee Loo moved to accept all applicants; Trustee Peterson moved to conditionally accept that Applicant Girard. Mayor Newberry directed staff to ask if Applicant Girard is available to Zoom, and who full time resident is. Trustee Guthrie moved to approve all applicants with the exception of Applicant Girard until clarification is received; Trustee Peterson seconded. All in favor, motion passes.

10. CORRESPONDENCE:

- a. PRT Minutes – No approved minutes to discuss
PRT Minutes were not included in packet; Angie Sprang asked Mallory Redmon to distribute minutes to BOT.
- b. Letter from PPRTA Re Appointments
- c. Letter from Karen Watson Re Red Devil Mountain Annexation
- d. Letter from Rebecca Ochkie Re Trail Budget

11. REPORTS

- a. Trustee Reports – No trustee reports.
- b. Committee Reports – Trustee Loo reported on PRT: schedule has changed recently, and PRT is tasked with a lot of information. Angie Sprang stated that the Fire Mitigation liaison would be the new clerk. Trustee Guthrie reported on Planning Commission: adding to the PC agenda will be progress on the comprehensive plan (a “dashboard” to be posted on Town website).
Mayor Newberry stated that she did not have a report, but did state that staff has a lot on their plate, and thanked Town Staff for work.
- c. Staff Reports – Angie Sprang stated that Town Clerk/Treasurer has been hired, and will start on 1/4/21 - Matt Gordon graduated with masters in political science. Julia Simmons did not have a report.

12. ADJOURNMENT

In closing, Mayor Newberry reminded everyone that we are still in a global pandemic, and Town Hall is still closed. Due to this, calls are returned rather than answered immediately, so urged callers to leave message. Meeting adjourned at 9:32 p.m.

Mallory Redmon, Administrative Asst.

Jane Newberry, Town Mayor

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
September 1, 2020 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Tyler Stevens
Trustee Katharine Guthrie
Trustee Chris Quinn

Board Members Absent

Town Attorney

Not present

Public Works

Town Manager

Angie Sprang

Marshal's Dept.

Town Clerk

Tim Meador

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Jane Newberry called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

2. Additions, Deletions, or Corrections to the Agenda

Jane Newberry made a motion, seconded by Dyani Loo made an amendment that some of the correspondence is old and accept the amendment. Motion passed.

Motion passed.

3. Consent Agenda

- a. Bring into record Accounts Payables for August 5 to September 1, 2020.
- b. Approve Board of Trustees Meeting Minutes August 5, 2020.
- c. Colorado Interactive Letter of Acceptance
- d. Water on Marrs Agreement

Mayor Jane Newberry made a motion, seconded by Margaret Peterson, to accept the Consent Agenda. Motion carried.

4. NEW BUSINESS

a. Reading of the 2020 Creek Week Proclamation

Alli Schuch shared information about the event and COVID measures that would be taken.

Mayor Newberry made a motion, seconded by Dyani Loo, to approve the 2020 Creek Week Proclamation. Motion passed.

b. Consideration of Resolution 2020-15 in Opposition to National Popular Vote Compact, which will appear on the 2020 General Election Ballot

Mayor Newberry shared some information about ranked choice voting.

Trustee Dyani Loo brought up concerns about Town support. Discussions about the Electoral College and the Town's view followed

Mayor Jane Newberry, seconded by Katharine Guthrie to approve the consideration of Resolution 2020-15. Motion died.

c. Community Gardens Proposal

Trustee Dyani Loo shared some information about the garden space on Olathe.

Manager Angie Sprang asked that volunteers come to fill out a volunteer form so that they could be covered under the Town's insurance.

Katherine Guthrie said that it should be coordinated under Parks Recreation and Trails.

Mayor Jane Newberry, seconded by Dyani Loo, moved to recognize the space as Town open space and make it a part of Parks and Recreation. Motion passed.

d. Introduction to El Paso County Discovery Project

Julia Simmons introduced the El Paso County Discovery Project funded by FEMA. The end result of this project is a risk map of GMF. End update.

e. Variance V2020-01

Julia Simmons introduced variance for deck replacement at 10845 Denver Ave that extends into Town right-of-way. Detailed deck design options (A and B). Applicant has submitted letter of explanation and addressed need for variance.

Adjacent occupant supports plan A pending variance information is recorded for further use.

Mayor Jane Newberry and Julia Simmons discuss plans. Mayor Jane Newberry, seconded by Katherine Guthrie, moves to approve option A. Motion passed.

f. Revocable Permit Rev2020-04

Julia Simmons introduces the revocable permit (tied to same 10845 Denver Ave. project).

Mayo Jane Newberry, seconded by Katherine Guthrie, moves to approve the irregularity with the revocable permit. Motion passed.

Jane Newberry, seconded by Margaret Peterson, further moves to set the fee at \$100. Motion passed.

Julia Simmons clarified that Jane Newberry's motion included the conditions that were established. The Board agreed.

g. Grading Permit and Erosion Control Plan GR2020-01

Julia Simmons introduced items from a single family home that include a grading permit at the last meeting (July 28) and requires an erosion control plan from the Board.

Neighboring occupant is concerned about septic tank and property lines.

Julia Simmons reads off staff recommendations. Mayor Newberry agrees with recommendations and asks to ensure that neighboring occupant's questions are answered.

Katherine Guthrie asks if it is standard procedure for Health Department to approve septic systems prior to being built. Julia Simmons confirmed that it was.

Resident Mr. Cantrell answered some specifics to permit regulations in El Paso County.

Mayor Jane Newberry, seconded by Margaret Peterson, moves to approve the grading permit with conditions set forth by staff. Motion passes.

5. OLD BUSINESS

a. Advisory Board Membership Applications

Mayor Newberry asks how many vacancies the Town has for Parks, Rec and Trails and the Planning Commission. Victor Matthews answers: 2 spots with both programs.

Mayor Newberry, seconded by Katherine Guthrie, moves to approve and appoint both applicants for PC (Lamar Matthews and Gregory Williamson). Motion passed.

Mayor Jane Newberry moves to make Dick Bratton a special liaison or special consultant for institutional knowledge, allowing several committees to access his knowledge.

Dick Bratton would like to have a seat on the PRT Committee.

Dyani Loo asked if any applicants were interested in Fire Mitigation. Victor Matthews responds that Dick Bratton is the only one who has expressed interest in Fire Mitigation.

Board heard from applicants Jesse Stroope and Rebecca Ochkie.

Dyani Loo recommends that applicants Rebecca, Jesse and Dick be considered for their expertise. Mayor Newberry recommends Jesse Stroope and Rebecca Ochkie. Margaret Peterson recommends Rebecca Ochkie, Jeremy White and Jesse Stroope. Katherine Guthrie recommends Jesse Stroope.

Current committee member Goody recommends applicants Jesse, Jeremy and Rebecca.

Mayor Newberry moves, seconded by Katherine Guthrie, to appoint Jesse Stroope to PRT. Motion passed.

Dyani Loo recommends that Dick Bratton be included in PRT events.

Mayor Newberry, seconded by Katherine Guthrie, moves to appoint Rebecca Ochkie to PRT. Motion passed.

b. Muni & Lodging Revs Go Live September 1

Angie Sprang introduced Muni and Lodging Revs which is a CO based program that makes it convenient and streamlined for citizens and staff when it comes to anything involving business license and STR license. Information will be on the web page later this week.

6. PUBLIC INPUT – 3 Minutes Per Speaker

- a. Dick Bratton- loosening of big bucks by sources for fire mitigation. Mile High Youth Core will be doing more mitigation. Would like to see the Town take advantage of the opportunity and write a grant request to GoCo and contact MHYC to schedule for next year.

Mayor Newberry will be contacting Dick Bratton later to discuss further.

- b. Roc Blasi- Appreciates Trustee Loo for recognizing that the national popular vote should be opposed. Many people have issues with the status quo of the Electoral College. Brings to attention the pile of rock and dirt sitting on Olathe. What is the status of filling the Town Clerk vacancy?
Who is fulfilling the duty of the designated election official?
Mayor Jane Newberry and Angie Sprang inform that these questions will be answered in Angie Sprang's report.
- c. Clay Gafford- Asks about Maple St bridge: why are contractors using Town equipment and employees on a project that was bid out?
Mayor Newberry responds that it was part of the negotiation.
Angie Sprang confirms that it was a decision made in an effort to keep the cost down. Mr. Gafford asked if other contractors were aware of this arrangement? Why are our employees being used? Why is dirt being dumped on private property? Mr. Gafford asked why his call and email were not responded to.
Angie Sprang claimed that she did not receive either from Mr. Gafford and asked that he come to see her tomorrow.
Mayor Newberry moved to the next public input.
- d. Lamar Matthews- Everything has already been addressed in previous comments.

7. CORRESPONDENCE:

- a. Margaret Peterson asked that the deadline for correspondence be clarified.
Angie Sprang said that the Agenda goes out the Thursday or Friday before the meeting, but that items can be added 24 hours before the meeting. Everything in the Agenda must be posted a minimum of 24 hours before the meeting.
The ideal deadline is 2:00 pm the Thursday before a meeting.

8. REPORTS

- a. Mayor- 39 objectives in comp plan, we are pursuing major work and have done major work in progress. Signage, Bridges, Grants, Sidewalks, ADA access, Town Hall Income, Lake, Annexations, Marshal coordination, Hiring Planner, Zoning work, etc. were at 14
- b. Margaret- Nothing to report
- c. Katherine- Nothing to report. Expressed appreciation to staff at this time.
- d. Dyani- thanked trails ambassador and talked about ADA grant progress and the PRT getting involved.
- e. Angie- Discussed the Maple and Midland work. Talk about PW and Audit and Budget. Applications for clerk are available. Preliminary interviews are being conducted to move forward. Designated Election Official is the duty of Angie Sprang until further notice. Resident Roc Blasi is concerned about recall requests not being answered.

- f. Virgil- One of the reserves is down right now. Moving 25 mph radar is being moved.
- g. Victor- Nothing to report.

9. Adjournment

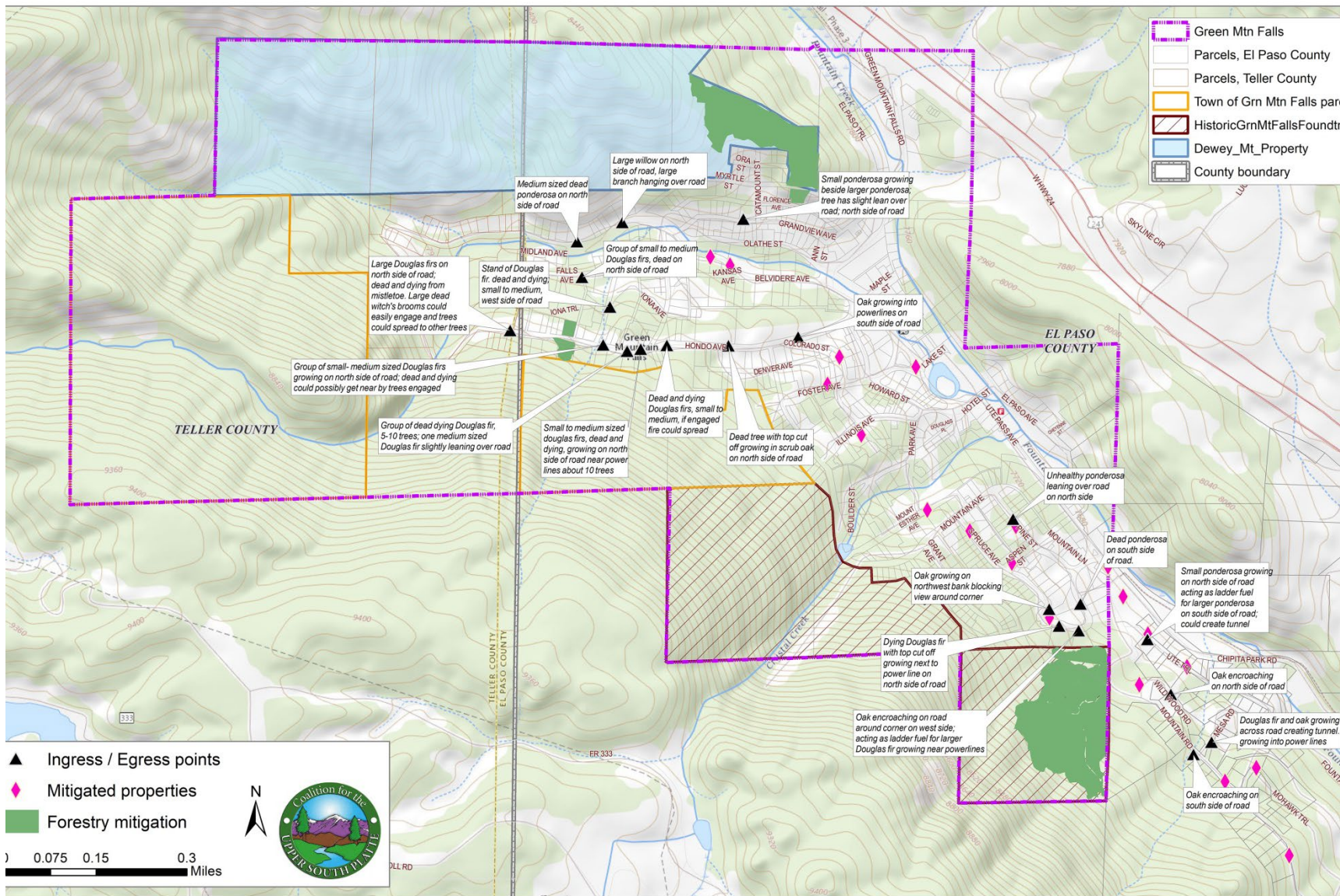
Mayor Newberry, seconded by Dyani Loo moved to adjourn meeting. Motion passed. Meeting adjourned at 8:54 p.m.

Jane Newberry, Mayor

Tim Meador, Town Clerk / Treasurer

Forest Restoration and Wildfire Risk Mitigation Grant Funding

Green Mountain Falls in partnership
with Coalition for the Upper South
Platte



2021 FRWRM GRANT-CSFS

- Grant application (Forest Restoration & Wildfire Risk Reduction) is due 12/11/2020
- 50:50 Cost Share Requirement; 3 year grant implementation period beg Summer 2021
- Proposal for Green Mountain Falls Town Property is 15 K matching funds per year (Total of 45 K matching from Town of GMF)
- Egress/Ingress Routes and town parcels



To: GMF Board of Trustees
From: GMF Planning & Land Use
Date: November 25, 2020
Re: Resolution 2020-18 Annual Update to Three-Mile Plan

Background

In 1987, the state legislature made changes to annexation law limiting municipal annexations to no more than three miles beyond the current municipal boundary in any given year. Further, municipalities in Colorado are required to prepare and adopt a three-mile plan prior to annexing property into their territorial boundaries per C.R.S. 31-12-105 et. seq. The three-mile plan is a long-range plan that outlines where municipalities intend to annex property and describes how they will ensure the adequate provision of services within the newly annexed territory and the remainder of the existing municipality.

Discussion

The Resolution being considered creates an update to the Comprehensive Plan's three-mile plan and establishes no change. The Board may want to consider further updates and amendments to *2019 Plan GMF* as part of 2021 Planning Commission and Board business.

Conclusion

Staff recommends the Board approve Resolution 2020-18.

RESOLUTION NO. 2020-18

**TITLE: A RESOLUTION OF THE TOWN OF GREEN MOUNTAIN FALLS,
COLORADO ADOPTING A THREE MILE PLAN**

WHEREAS, C.R.S. § 31-12-105(1)(e)(I) requires that the Town of Green Mountain Falls adopt a three- mile plan for purposes of considering an annexation proposal; and

WHEREAS, the Town desires to adopt the Comprehensive Plan of the Town of Green Mountain Falls dated June 2019 as its three-mile plan within the meaning of C.R.S. § 31-12-105(1)(e)(I).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, THAT:

Section 1. For purposes of C.R.S. § 31-12-105(1)(e)(I), the Town hereby adopts the Comprehensive Plan of the Town of Green Mountain Falls dated June 2019 as the Town of Green Mountain Falls' three-mile plan.

INTRODUCED, READ and PASSED this 1st day of December, 2020.

TOWN OF GREEN MOUNTAIN FALLS,
COLORADO

Jane Newberry, Mayor

(SEAL)

ATTEST:

Town Clerk

Town of Green Mountain Falls 2020
Fee Schedule as Adopted by Resolution
12/3/2019 Effective 1/1/2020

Green Mountain Falls 2021 Fee Schedule

Code Authority	Description	2020 Fees
	Publications, Hard Copy	
1-50	Comprehensive Plan	actual cost
1-50	Municipal Code Book	actual cost
1-50	Zoning Code section of Code Book	\$0.25/page
	Administrative	
state law	Notary Public services	\$5.00/document
state law	Open Records fees	See separate policy and fee schedule
	Law enforcement fees	
	Personal service of documents	\$30.00
	Court fees:	
8-9(e)	Court costs	\$30.00 per appearance
2-138	Subpoena issue fee	\$30.00
8-9(e)	Surcharge	\$20.00 per offense
	License fees	
	Business license	\$50.00
10-294	Fireworks sales license	\$75.00
6-53	Liquor Licenses	see State fee schedule
Ord. 2018-02	Mobile Food Vendor license	\$50.00
6-103	Peddler and solicitor	\$50.00
6-122	Restaurant fee	\$200.00
	Animals	
7-132	Dog license fee	\$25
7-135	Dog license - Duplicate	\$5.00
7-142	Dog redemption fee	\$15.00
7-164	Horse permit	\$30.00
	Planning/Land Use Administrative	
11-114	Easement fee	\$50.00/year
11-41	Sidewalk/Curb permit	\$125.00
11-71	Address number fee	\$50.00

15	Annexation fee	\$750 + Legal Retainer + \$50/acre for 1-5 acres; + \$25/each acre over 5
18-61	Revocable permit	\$100.00-400.00/yr
	Zoning and Architectural Review	
16-705	Building - Architectural Review	\$250.00
16-705	Building - Deck - New	\$150.00
16-705	Building - Deck - Replacement -Existing footprint	\$50.00
16-706	Sign permits	\$125.00 new \$50.00 repair
16-707(c)	Building - Fence permit	\$100.00
16-709	Variance - Subdivision	\$500.00
16-709	Variance - Zoning	\$500.00
16-711	Special Use Permit	\$300.00
16-711	Zoning Amendment	\$500.00 + \$50.00/lot
16-713	Planned Use Development (0-1 acre)	\$750.00 + \$75 (1+ to 5 acres) + \$25 per acre (over 5 acres)
16-714	Waiver - Hillside Overlay	\$100.00
16-813	Development in Flood Hazard Zone	\$150.00/lot
	Subdivisions	
17-22	Plat Review - Preliminary	\$400.00 + \$50.00/lot
17-23	Plat Review - Final Plat	\$450.00 + \$50.00/lot
17-83	Grading Permit - Erosion Control Plan	\$200.00 plus Engineering Review passthrough
17-92	Engineering Review	Actual Cost Pass-Through + Administrative fee (\$150.00)
17-101	Road Cut/Driveway - Gravel	\$100 plus Engineering Review passthrough
17-101	Road Cut/Driveway - Paved	\$100 plus Engineering Review passthrough
17-131	Plat Review - Vacation by Plat	\$200.00-\$500.00 based on staff review
17-133	Plat Review - Minor Subdivision	\$450.00 + \$50.00/lot
17-136	Vacation - Road Right of Way	\$600.00
17-135	Vacation - Lot Line With Easement	\$100.00 + Attorney passthrough
17-135	Vacation - Lot Line without Easement	\$100.00

	Short Term Rental	
6-155	Initial License	\$350.00
6-156	Renewal	\$200.00
	Facilities Use	
11-95	Gazebo Rental Permit	\$100.00/hr (2 hr minimum) plus hourly increments thereafter
18-74(12)	Special Event Fee for use of public property or rights of way	\$500.00/day or \$150.00/hour (2 hr minimum) + \$100.00 deposit
18-74(12)	Traffic control fee (Accounts for the placement of barricades only; applicant is responsible for preparing traffic control plan and is responsible for supporting personnel costs)	\$100.00/hr (2 hour minimum)
	**See separate schedule for pool pricing	



The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819

(719) 684-9414 www.gmfco.us

Committee Volunteer Application

Volunteer Position applying for: Fire Mitigation Committee
Name: Pamela Giraud
Street Address: 10470 Hondo
City, State: Green Mtn. Falls, CO Zip Code: 80819
Phone Number: 719-684-9893 Email address: pamelaggiraud@hotmail.com
How many years have you been a resident of Green Mountain Falls: summers - 50+ yrs. com
Current Employer/Occupation: _____
Work Experiences that may apply: _____

Other Volunteer Experiences that may apply: Brent Day Committee - 20 yrs.,
Signal Comm.

Any Special Qualifications that may apply to this volunteer position: Down 11 acres
in the middle of town

Other Current Volunteer Positions you hold: _____

Reasons for choosing this Volunteer Opportunity: I don't want this town
to burn down

I have a year round resident who can stand in for

*Please attach any other relevant information/documentation that would enhance your application. me.

By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.

You also agree that all information you have provided in this application is true to the best of your knowledge.

Volunteer Signature: _____

Date: _____

Are you 18 years or older? YES ☒ NO ☐

If NO, Guardian Signature: _____