



Town of Green Mountain Falls Land Use Approval Application Fence Permit

General Information

- This checklist serves as a guideline for submitting a request for Planning Commission review of a Fence Permit, per Section 16-707 GMF Zoning Code.
- Applicants are responsible for reviewing and understanding the Code.
- Complete applications are subject to staff review time of **two weeks (14 days)**.

Applicant

Applicant:
Address:
E-Mail:
Phone:
Owner:
Address:
E-mail:
Phone:

Property

Physical Property Address:	
Type of Project:	Zoning/Lot Size:
Hillside Overlay zone? Yes <input type="checkbox"/> No <input type="checkbox"/>	Land Survey/ILC Included: Yes <input type="checkbox"/> No <input type="checkbox"/>

Certification & Signature

APPLICANT’S STATEMENT: I understand the procedures and requirements (pages 1 and 2 of this application) that apply to my request and acknowledge an incomplete application will not be scheduled for public hearing. GMF Staff’s acceptance of the application, payment of fees, and submittal of accompanying materials does not constitute completeness. I further agree to reimburse the city for technical and professional consulting expenses that may be incurred during the review of my request. Failure to reimburse the Town for invoiced expenses constitutes an incomplete application.

Certification: The undersigned applicant certifies under oath and under penalties of perjury that the information found in the application is true and accurate to the best of their knowledge.

By checking this box, I agree to the certification statement and am typing my full name as an electronic signature.

Applicant Signature _____ Date _____

Owner Signature _____ Date _____

Owner Signature _____ Date _____

This document can be signed electronically using [Adobe Reader DC for free](#).



Land Use Approval Checklist

Fence Permit Plan Review

This checklist serves as a guideline for submitting a Fence Plan Review application and is not a substitute for the provisions in Green Mountain Falls Municipal Code or any other rules that apply.

Applicants are expected to review [§16, Zoning](#), [§17, Subdivision](#), [§18, Building Regulations](#).

<input type="checkbox"/>	1. Land Use Approval Application Form
<input type="checkbox"/>	<p>2. Letter of Explanation Description of the proposed project including:</p> <ul style="list-style-type: none"> • Construction schedule • Zoning designation • Fence height, material, and whether lattice, solid, or open • Any potential traffic vision obstruction
<input type="checkbox"/>	<p>3. Site Plan Drawings Fencing site plan may be on multiple sheets but must include:</p> <ul style="list-style-type: none"> • Footprint with setbacks to property line • Clearly labeled front, sides, and rear of property • Zoning designation of any abutting properties • Driveways, public and private roads, public trails • Existing structures with distances to proposed fence • Waterways and floodplains with FEMA Flood Zone • ILC or Survey
<input type="checkbox"/>	<p>4. Required Fees Current Fee Schedule</p>

Complete applications must be received **14 days** (two weeks) prior to a regularly scheduled meeting of the Planning Commission. An applicant's attendance is recommended. Instructions are available on the [Land Use Approval Application Process](#) tab of the Town Website.