



## Town of Green Mountain Falls

Parks, Recreation, and Trails Advisory Committee

P.O. Box 524; 10615 Green Mountain Falls Road

Green Mountain Falls, CO 80819

Wednesday 12/13/2023 at 3:00 p.m.

<https://us02web.zoom.us/j/84900178524?pwd=MXVhcnjrTVZEaG1MV0xFbXowbGF6Zz09>

Meeting ID: 849 0017 8524

Pass Code: 595186

### REGULAR MEETING:

	ITEM
1.	CALL TO ORDER / ROLL CALL
2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
3.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER
4.	CONSENT AGENDA a. Meeting Minutes from PRT Committee Meeting held on 11/8/2023
5.	BUSINESS a. 2024 PRT Committee Appointments b. Alternate PRT Applicant: Dani Hains c. Stilling Basin Public Forum: Set a date for last meeting d. Pool Park Precept #2: First Public Forum - Jan. 10, 6pm
6.	CORRESPONDENCE
7.	REPORTS a. Dixon: RREO Grant Application Update b. Draft PRT 2023 End of Year Report
8.	ADJOURN

\*The Town shall provide reasonable accommodation for those with disabilities on a case-by-case basis. Please send accommodation requests to [clerk@gmfco.us](mailto:clerk@gmfco.us) by 3pm on the date of the meeting.



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, November 8, 2023 at 3:00 p.m.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Chair Jesse Stroope  
Vice Chair Jay Kita  
Member Nancy Dixon  
Member Don Walker

**Board Members Absent**

Member Philip McIntire

**Secretary**

Member Nancy Dixon

**Town Staff Present**

**Trustees Present**

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1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 3:01pm by Chair Stroope.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope moved to approve the agenda. Dixon seconded. Motion passed - 4/0.

3. SPEAKERS NOT ON THE AGENDA

No comments. Ann Esch and Carolyn Bowers present via Zoom.

4. CONSENT AGENDA

Kita moved to approve the meeting minutes from October 28, 2023. Walker seconded. Motion passed - 4/0.

5. BUSINESS

- a. Discussion was held regarding the role of an alternate committee member. Alternates can participate in the discussion but can only vote at the direction of the Chair. If a committee opening occurs, a deadline is set for applications and the committee reviews those applications. Stroope moved that Brandy Moralez be recommended for Board approval to be a PRT alternate. Dixon seconded. Motion passed - 4/0. **Dixon will compose an advice memo to the Board.**
- b. Town staff has asked committee members to reapply for either 1 or 2 year appointments. Applications are due to town staff by Dec 7th. The following members stated their preferences: Stroope - 2 years, Kita - 1 year, Dixon - 2 years and continue as secretary, Walker - 2 years. McIntire was absent so Chair Stroope moved that this item be tabled until the next meeting. Dixon seconded. Motion passed - 4/0.

- c. Chair Stroope shared the PRT budget summary that he will present to the Board on November 14th, 5:45-6:00pm. The total budget of \$35,500 included: \$4,000 for Park Maintenance, \$300 for Trail Ambassadors, \$600 for Trail Signage, \$2,500 for a survey of Pool Park, \$22,600 for Pool Operations being open Thurs-Sun. Additional considerations are: \$5,000 Town match for Stilling Basin beautification and \$10,000 for a boiler replacement at the Pool.

**\*\*3:40-3:44 – The original Zoom connection timed out after 40 minutes. A new Zoom meeting was set up.\*\***

Meeting resumed at 3:44pm. Chair Stroope asked if the volunteer in-kind hours should be presented with the budget or with the end of year report. Dixon stated that the Board needed to be aware of the amount of volunteer hours accumulated this summer as it did affect the town budget. Dixon moved to accept the PRT budget as presented with the addition of in-kind hours. Kita seconded. Motion passed - 4/0.

6. CORRESPONDENCE

No Correspondence

7. REPORTS

Dixon reported that a new RREO grant cycle has opened and is due January 5th. Asked the committee if they wanted to apply again using the feedback that the RREO grant committee had provided from the last application. Chair Stroope asked if they would cover recycling services and PW man hours. Dixon will research and report back. Chair Stroope moved that PRT ask for Board approval to reapply for the RREO grant. Walker seconded. Motion passed - 4/0.

Walker reported that he and Chair Stroope had finalized the dumpster blind design. Items that were changed: hardware to make it more resilient, widened the footprint to accommodate foot traffic on the sides, due to the height of the enclosure PPRBD will need to be involved. Dixon asked that they send her in-kind hours for the record.

9. ADJOURNMENT at 4:00pm.

**PARKS, RECREATION AND TRAILS ADVISORY COMMITTEE AGENDA MEMO**

<b>DATE: 12-14-2023</b>	<b>AGENDA NO</b>	<b>SUBJECT: 2024 PRTAC Committee Appointment Recommendations</b>
<b>Presented by PRTAC</b>		

**2023 Terms**

<b>Name</b>	<b>Role</b>	<b>Date of Appointment</b>	<b>End Term Date</b>	<b>Term Length</b>
Jesse Stroope	Chair	9/1/2020	12/31/2023	
Jay Kita	Co-Chair	3/2/2021		
Nancy Dixon	Secretary	6/2021		
Don Walker	Member	8/4/2020		
Phil McIntire	Member	3/7/2023		

**2024 Recommendations for Appointment to Board of Trustees**

<b>Name</b>	<b>Role</b>	<b>Date of Appointment</b>	<b>End Term Date</b>	<b>Term Length</b>
Jesse Stroope	Chair	12/31/2023	12/31/2025	2 years
Jay Kita	Co-Chair	12/31/2023	12/31/2024	1 year
Nancy Dixon	Member/Sec	12/31/2023	12/31/2025	2 years
Don Walker	Member	12/31/2023	12/31/2025	2 years
Phil McIntire	Member	12/31/2023	12/31/2024	1 year

*Please complete the above table with recommendations for 2024 appointments. Two members will be for 1-year terms ending 12/31/2024 and three members will be for 2-year terms ending 12/31/2025. After these initial terms have been fulfilled, all subsequent terms will be for two years. Refer to Ordinance 2023-04 for guidance:*

<https://greenmountainfalls.colorado.gov/sites/greenmountainfalls/files/documents/Ordinance%202023-04%20Terms-%20Residency.pdf>



## The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819

(719) 684-9414 [www.gmfco.us](http://www.gmfco.us)

### Committee Volunteer Application

Parks, Recreation & Trails Advisory Committee  Fire Mitigation Advisory Committee   
Planning Commission

Name: Dani Hains

Address of Primary Residency: P.O. Box 749

Alternate Address: 7060 Oak Street Green Mountain Falls

Phone Number: 719-439-1659 Email address: Dani@hains.com

Are you willing to serve as an alternate? Yes  No

*Each committee can have up to three alternates, who may participate in discussion and, in the event of a member's absence, may vote on issues before the committee.*

**Planning Commission Requirements:** Green Mountain Falls Municipal Code, [Ordinance 2023-04](#) requires that Planning Commission Members hold their primary place of residency within Green Mountain Falls Town Limits.

Planning Commission Only

**Applicants for the Planning Commission must submit proof of residency along with this application. Proof of residency may be obtained on the [Colorado Secretary of State Website](#)**

Signature and Acknowledgement: \_\_\_\_\_  
(to be signed before a Notary Public)

Notary Public \_\_\_\_\_

All applicants please proceed to page two.



Please describe your relationship to the community/Town of Green Mountain Falls:

Our family has lived in Green Mountain Falls for 33 years. Our 3 daughters grew up here and attended Manitou schools. I had the privilege of working at Ute Pass Elementary for 28 years. We are very invested in our community and want to give back.

Current Employer/Occupation: Retired

Work Experiences that may apply: Spent numerous summers as a assistant gardener

Other Volunteer Experiences that may apply: \_\_\_\_\_

Any Special Qualifications that may apply to this volunteer position: \_\_\_\_\_

I am passionate about being outdoors working in my yard and gardens. I have taken many classes and worked as a gardener in a 5 acre garden in Colorado Springs. I have a lot of knowledge about growing things in our extremely difficult climate. I am very much a believer in using native plants and good water conservation practices when in comes to our community spaces such as parks. I also have an understanding of what it takes to maintain and care for these spaces.

Other Current Volunteer Positions you hold: Friends of Ute Pass Trails

Reasons for choosing this Volunteer Opportunity: \_\_\_\_\_

After recently retiring, I finally have the time to give back, the trails and parks of Green Mountain Falls are my passion and I would like to contribute what I can to help assure these amazing opportunities to enjoy the outdoors continue for residents and visitors to Green Mountain Falls.

**Affidavit: By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.**

**I swear and affirm that all information I have provided in this application is true to the best of my knowledge.**

Signature: Dani Hawkins

Date: 11/27/23

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(If under 18)

**\*Please attach any other relevant information/documentation that would enhance your application.**

Dani Hawkins

# 2023 PRT End of Year Report

**\*DRAFT\***

PRT had a very busy and productive year. Our small, five member committee met most of the 2023 goals they had voted on at the beginning of the year. They also assisted with numerous other projects that were not on their 2023 goal list.

PRT members also provided many in-kind hours at the pool, parks and as trail ambassadors. The total in-kind pool hours that PRT member Don Walker gave was 982 hours, this does not include front desk volunteer hours by other community members. The total in-kind hours related to the upkeep of the parks due to lack of Public Works staff was 517 hours. The total in-kind hours that Friends of Ute Pass Trails volunteered on the maintenance of GMF trails was 1007 hours. The total in-kind hours of Trail Ambassadors was 102 hours. **That is a total of 2,608 in-kind hours volunteers donated. The rate for an in-kind hour for 2023 is \$32/hour making the value of PRT in-kind hours at \$83,456.** This is an eye-opening amount of sweat equity that our little mountain community provided.

## 2023 PRT GOALS COMPLETED/IN PROGRESS:

1. Recommend location and plan for Bear Proof Trash Cans/Dumpster Blind design - **CWP Grant, Spring 2023 Completion, RFP August 2023**
2. Trail Maps - **2023 budget item, Final Maps delivered-September 2023**
3. Spring Work Day - **May 13, 2023**
4. Fall Creek Week Clean Up - **October 7, 2023**
5. Repair/rebuild of Gazebo bridge - **CDBG Phase II grant submitted: AWARDED July 2023**
6. Repaint of the Gazebo - **July 2023 (KFF Grant), HSA grant being explored for repair**
7. Engage community with revisioning 'Memorial Park' (stilling basin): **Mar 23, Aug 16**

## ADDITIONAL PRT ACTIVITIES NOT ON 2023 GOAL LIST:

1. Pool opening and operations proposal - Board approved, Spring 2023
2. Pool parking lot redesign
3. Playground mulch/sand: KFF Grant Fall 2023
4. Mowing/trimming of GMF parks
5. Participated in CIP exercise for recommendation to the Board
6. Recommendation of Tree removal by Squires Park memorial
7. Recommendation of Dead tree removals at Catamount trailhead
8. Recommendation of Contacting CSU about high water flow in Catamount Creek
9. Recommendation of Removal of felled tree on Conn trail
10. Grant writing and submission for recycling mini-grant (RREO) - not awarded
11. Coordinated UPES 4th/5th grade Adopt-a-Park proposals
12. Recommendation of Shade sail for Fitness Court

## PRT Members Contributing to other town committees:

1. Evaluation of stilling basin

2. Evaluation of guard rail
3. Evaluation of available town staging areas