

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
October 21, 2020 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Katharine Guthrie
Trustee Dyani Loo

Board Members Absent

Trustee Chris Quinn

Town Attorney

Not present

Town Manager

Angie Sprang

Public Works

Not present

Town Clerk

Position Open

Marshal's Dept.

Virgil Hodges

Administrative Assistant

Mallory Redmon

Town Planner

Julia Simmons

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Jane Newberry called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Additions, Deletions, or Corrections to the Agenda

No additions made to agenda. Mayor Jane Newberry made a motion, seconded by Margaret Peterson, to accept the Agenda.
Motion passed.

3. Persons Not Present on the Agenda

(3 minutes given per speaker)

A. Nancy Dixon - 11045 Iona

raised concerns regarding lack of trail maps

B. Rocco Blasi – 10955 Belvedere Ave.

raised concerns regarding fireman mitigation committee volunteer applications (agenda item #5), and raised concerns regarding audit and town spending (agenda item #11)

C. Matt Pitrone

Not present at beginning of meeting.

D. Lamar Matthews – 11145 Hondo

raised questions regarding audit and overspending of \$41k in 2019, and requested

itemized list, as well as whether approval of spending came from BOT, citizen also requested monthly or quarterly review meetings with citizens regarding town spending

E. David Douglas – 11145 Hondo

reiterated concerns expressed by Rocco Blasi and Lamar Matthews regarding overspent budget in 2019, also requested quarterly review meetings with citizens regarding town spending (agenda item #11); also raised concerns regarding fire mitigation committee volunteers (agenda item #5)

F. Liz Ives – 10790 Florence Ave.

raised concerns regarding road maintenance schedule

4. Consent Agenda

a. Colorado Department of Revenue MOU for Control of Confidential Data

Discussed on 10/13/20, and proper documentation submitted for review at 10/27/20 meeting. Housekeeping item only; no additional information was presented and no questions were asked. Mayor Newberry made motion to accept MOU; seconded by Margaret Peterson. All in favor; none opposed – motion passed.

5. NEW BUSINESS

A. 2019 Audit Report, presented by Kyle Logan, Logan & Associates LLC

Mr. Logan presented findings from the audit report, and addressed citizen concerns regarding overspending of 2019 budget. Town received an unmodified opinion in audit, which is a clean opinion from an independent auditor, meaning all financial statements and footnotes in document are in accordance with standard accounting principles for local government entities. Statement of net position revealed that total assets of Green Mountain Falls are around \$2.1 million, as of 12/31/2019, \$402,000 of which are unreserved assets to be used for general management needs of the Town. Overall, Green Mountain Falls made \$974,000 in revenues, which led to a net income of \$274,000, an increase of 17% in net worth from 2018. Mr. Logan clarified that disclosure of potential state action against overspending in budget is required by the state, and that in his experience, ramifications of overspending usually result in a letter from the state explaining that the municipality in question may be in violation of state statute. He also clarified that budgets are a tool, and the state does allow for amendments to their budget. Madame Mayor stated that new accounting software will assist with checks and balances in 2020. Mr. Logan requested signed rep letter. Mayor Newberry made motion for draft audit to be approved; seconded by Margaret Peterson – all approved; none opposed. Motion passes.

B. PPRTA Stilling Basins Project Update & Proposal, presented by Andre Bracken with Wilson and Co.

Mr. Bracken presented project proposal; stating first phase should take 30-45 days, but timeline would be difficult to determine until first phase (survey) is complete. First phase estimated to cost \$11,000. Engineering phase estimated to take 6-9 months. Angie Sprang estimated approximately \$129k left in Stilling Basins Project budget. Mr. Bracken stated survey could be used for future projects as well. No questions were asked by Board members. Margaret Peterson made motion to approve Stilling Basins Project phase one as stated in the proposal and seconded by Katharine Guthrie; no further discussion; all approved, and none opposed – motion passed

C. Red Devil Mountain Annexation presented by Jesse Stroppe

Jesse Stroppe was not present at meeting. Mayor Newberry made motion to move this item to next meeting; seconded by Dyani Loo. All approved, none opposed – motion passes and item moved to next BOT meeting.

D. Discussion of Planning Comprehensive Plan Guidance from BOT

Madame Mayor requested that planning commission begin looking at land use code. Angie Sprang stated that planning commission has concerns regarding implementation of comprehensive plan – item is still listed on planning commission agenda, but is typically a BOT item to implement. Katharine Guthrie stated that focus should remain on land use code. Dyani Loo stated that goals of BOT should reflect comprehensive plan, especially as it pertains to creating BOT agenda, and that planning commission should advise BOT based on comprehensive plan. Madame Mayor reflected that planning commission is available for assistance. Todd Dixon stated that planning commission has goal of supporting BOT and keeping communication open. Dyani Loo expressed desire for dashboard record to be created to show progress made and projects completed (A dashboard is a visual indication...it could be a pie chart or something similar that is just a simple representation of where we are with respect to items in the Comp Strat. Plan).

E. Consideration of Town of Green Mountain Falls Resolution 2020-15 Organization Resolution and Agreement for Credit Card Program

Angie Sprang stated this would move to UMB Credit Card services from Chase credit card services. This would give 1% back to town on all purchases under \$1 million. After \$1 million is spent, 3% cash back would be awarded. Dyani Loo asked if changes to fees and Angie Sprang stated the fees would be less. Mayor Newberry made motion to approve change of credit card; seconded by Katharine Guthrie. All approved; none opposed – motion passes.

F. Consideration of Merritt Bid \$25,515, for paving the Town Hall parking lot on November 2, 2020

Sir Lord Gary Florence stated that road paving would provide better connections for fire department. Fire Department has incurred staging costs, so the \$25,515 cost is a savings to town. Angie Sprang stated that this would come out of reserved funds, as this was not a budget item. Madame Mayor asked if, as the budget manager, is Angie Sprang comfortable with spending? Angie Sprang stated she was comfortable with this cost and spending. Dyani Loo raised concerns regarding flood relief efforts, and Angie Sprang stated that it is up to the BOT to vote, and whether there is enough funding for both projects. Katharine Guthrie asked if run off is addressed in project, and Sir Lord Gary Florence stated that he does not know, and the answer would not be provided by the next BOT meeting on 11/3/20. Madame Mayor stated that this project would benefit the town considerably in terms of maintenance. Julia Simmons stated that engineering design was originally conceived to pave entire driveway and parking lot. Madame Mayor expressed approval of project and made motion to accept offer from fire department; motion seconded by Katharine Guthrie; Dyani Loo expressed reminder to consider previously discussed road paving projects - all voted in approval and none opposed. Motion passed.

G. Advisory Committee Volunteer Application(s) Review

Fire mitigation committee volunteer applications. Margaret Peterson stated that audit of current committee members is needed, and made motion to continue volunteer application review at next meeting, to allow board to review residency statuses and for additional applications. Motion seconded by Mayor Newberry, all approved with none opposed – motion passed.

6. OLD BUSINESS

No old business to discuss.

7. CORRESPONDENCE:

No correspondence to discuss.

8. REPORTS

- a. Trustees – Mayor Newberry reported that during construction on Maple St. bridge, a lot of staging was done on Olathe. Now, with construction on Midland and due to size of construction project, Olathe is still used for staging. Cleanup on Olathe and moving of boulders is ongoing. Regional Transit Authority will be reviewing budgets with PPRTA in the next month.

- b. Committee Reports – PPRT Trustee Dyani Loo thanked all trail ambassadors for volunteer hours worked and expressed concerns regarding Hondo project -> Virgil Hodges stated he would reach out to utility company regarding timeline.
- c. Staff Reports – No staff reports from Town Manager Angie Sprang or Town Planner Julia Simmons. Marshal Virgil Hodges stated that he has a potential new hire.

9. ADHOC

Mayor Newberry recognized additional members of the public, unable to give comment during agenda item #3, prior to adjournment of meeting.

- a. Carolyn Bowers stated that there are concerns among citizens for lack of knowledge regarding BOT meetings. Town Attorney advised not to post on Facebook, so at this time, meetings would continue to be posted online.
- b. Mac Pitrone stated he had numerous questions regarding annexation, and would email those to the town, with expectation that questions would be answered at next BOT meeting on 11/17/20.

10. . ADJOURNMENT

Meeting adjourned at 8:53 p.m.

Mallory Redmon, Administrative Asst.

Jane Newberry, Town Mayor