

## LAND USE PLANNING AND POLICY INTERNSHIP

### **Summary Description**

The Town of Green Mountain Falls is offering a unique opportunity for a paid internship in land use and planning in a small, historic mountain town. We are interviewing current students or recent graduates looking to apply their classroom knowledge to a land use code rewrite and comprehensive plan implementation project. Internship is open to full-time temporary positions, for six (6) to ten (10) months, starting January 2021. Start/end dates can be flexible for the right candidate.

### **Background**

The Planning Commission approved a Comprehensive Plan in June 2019 and Board of Trustees has released an RFP for a consulting firm to rewrite the Zoning Code Ordinance. Grant funding will allow staff to work with a land use attorney and intern to deliver a Land Use and Zoning Code that facilitates appropriate land use, economic development, and conservation.

### **Benefits of Internship**

- Flexible schedule with remote hours
- Develop a professional network along Ute Pass and in El Paso/Teller County
- Experience analyzing and developing regulatory code
- Direct engagement with Boards and Commissions
- Experience balancing economic development with historic preservation

### **General Skills and Qualifications**

- Demonstrated general interest and knowledge of urban design and planning, environmental and administrative law, natural resource management, post-disaster planning
- Ability to work independently creating innovative policy
- Pursuing a career in public sector work in rural towns
- Ability to organize and communicate research findings
- Desire to work directly with committees and the public

### **Representative Duties**

Independent tasks and projects can be tailored to complement areas of study and expertise. All candidates should anticipate a typical day could include:

- Conducting independent analysis of Zoning Code for areas of concern and opportunities
- Researching representative municipalities for examples of appropriate rules and regulations
- Preparing maps and planning reports of limited or variable complexity
- Drafting Land Use and Zoning Code appropriate for a rural mountain community
- Basic report writing, research methods, and data compilation
- Presenting report findings at public meetings to the general public
- Respond appropriately to difficult and sensitive public inquiries.
- Writing, managing, and administering grants for existing and additional funding