

**TOWN OF GREEN MOUNTAIN FALLS**  
**Regular Board of Trustee Meeting**  
**February 1, 2022 – 7:00 P.M.**  
**In-person at Town Hall with YouTube streaming**

**MEETING MINUTES**

**Board Members Present**

Mayor Jane Newberry  
Trustee Margaret Peterson  
Trustee Katharine Guthrie  
Trustee Sunde King

**Board Members Absent**

Trustee Chris Quinn

**Town Attorney**

Not present

**Town Manager**

Becky Frank

**Public Works Department**

Not present

**Town Clerk/Treasurer**

Nate Scott

**Marshal's Department**

Present via streaming

**Administrative Assistant**

Vacant Position

**Planning Department**

Not present

**1. Call to Order/Roll Call/Pledge of Allegiance**

Mayor Newberry called the meeting to order at 7:01 pm. Pledge recited.

**2. Additions, Deletions, or Correction to the Agenda**

No changes. Mayor Newberry moved to approve the agenda as presented. Trustee Peterson seconded. Motion passed unanimously.

**3. Consent Agenda**

Mayor Newberry moved to approve the consent agenda. Trustee Guthrie seconded. Motion passed unanimously.

**4. Consideration of Ordinance No. 2022-01, CSU Franchise Agreement**

Bethany Burgess, attorney for Colorado Springs Utilities, gave a summary of the franchise agreement. Primary change is that the franchise fee is no longer volumetric – it is now a fixed percentage of revenues, translating to a slightly higher fee for the Town.

Trustee Peterson moved to approve the ordinance as presented. Trustee Guthrie seconded. Motion passed unanimously.

**5. Consideration of Resolution No. 2022-02, Designation of Public Posting Place**

TCT Scott gave a brief overview. Stressed that postings will also be at Town Hall and Post Office bulletin boards. Mayor Newberry clarified that the official place of posting is the website.

Trustee Peterson moved to approve the resolution as presented. Trustee Guthrie seconded. Motion passed unanimously.

**6. Consideration of Resolution No. 2022-03, Organization Resolution and Agreement for UMB Credit**

## **Card Administration**

Mayor Newberry moved to approve the resolution as presented. Trustee Guthrie seconded. Motion passed unanimously.

## **7. Consideration of Resolution No. 2022-04, Cancellation of April Election**

Mayor Newberry explained this is due to having same amount of candidates as Board vacancies. TCT Scott clarified the terms, as candidates have come to a consensus. Donzello will be thru April, 2024. King and Ives will be thru 2026.

Mayor Newberry moved to approve the resolution as amended with the updated dates. Trustee Guthrie seconded. Motion passed unanimously.

## **8. Pikes Peak Rural Transportation Authority – Citizen Advisory Committee Reduction**

Town Manager Frank summarized the options, asked that the Board vote to choose their preference of the two options. Brief discussion about the options.

Mayor Newberry motions to direct staff to let PPRTA know that Option 1 is the preferred option. Trustee Guthrie seconded. Motion passed unanimously.

## **9. RFP - El Paso County Community Development Block Grant**

Town Manager Frank summarized the RFP and the timeline of the project was discussed.

Mayor Newberry motions to direct staff to continue with this RFP process. Trustee Peterson seconded. Motion passed unanimously.

## **10. Special Event Application – Bronc Day 2022**

Trustee Peterson summarized the event. First planning meeting for the event is next Monday; 6:30 pm at Town Hall. TCT Scott mentioned that paperwork, fee, etc. still needs to be finalized.

Mayor Newberry moves to approve the application pending staff and applicant finalizing paperwork. Seconded by Trustee Guthrie. Motion passed unanimously.

## **11. Reports**

### **a) Trustees**

- i. Guthrie – no report
- ii. Peterson – summarized pending legislation to keep an eye on. Much involving potential fire mitigation funding. PPACG Board is following them all.
- iii. King – no report

### **b) Committee Reports:**

- i. FMAC – TCT Scott reports that he and TM Frank attended Teller County Wildfire Council - will combine efforts with them to schedule a citizen education event.
- ii. Todd Dixon and TCT Scott gave a summary of the Land Use Code rewrite process and timeline.

### **c) Staff Reports:**

- i. TCT Scott gave a summary of the report included in the packet.
  - a. Trustee Peterson wanted to publicly thank former Town Manager Angie Sprang for the pension benefit.
- ii. Town Manager Frank gave a summary of the report included in the packet.

**12. Correspondence**

**a) Memo – Parks Restroom**

Mayor Newberry commented that when the agreement for the bathroom was struck during the exercise court negotiations, a vault toilet was deemed sufficient, although not opposed to other options if the price is reasonable.

**13. Persons Present Not on the Agenda: 3 Minutes Per Speaker**

No public comment.

**14. Adjournment**

The meeting adjourned at 07:54 pm.

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Nathan Scott, Town Clerk/Treasurer

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Jane Newberry, Mayor