

# **Town of Green Mountain Falls**

Regular Board of Trustees Meeting Agenda P.O. Box 524; 10615 Green Mountain Falls Road Green Mountain Falls, CO 80819 Tuesday, February 02, 2021 at 7:00 p.m.

# **Online Meeting ONLY\*\***

Join the Zoom Meeting by clicking on the following link:

https://us02web.zoom.us/j/88681360127?pwd=OFFZdVB6b2hLNVQzRENQZUJFZUdvUT09

Meeting ID: 886 8136 0127 Passcode: 529598

To make a **public comment** please **pre-register** by 4pm on the day of the meeting via email: <u>clerk@gmfco.us</u>

### **REGULAR MEETING:**

TIME*		ITEM	DESIRED OUTCOME
7:00	1.	CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE	
7:00	2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA	
7:00	3.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER	
7:05	4.	CONSENT AGENDA	BOT Action
		<ul><li>a. Bring into record Accounts Payable January 18 to January 29, 2021</li><li>b. Board of Trustees Meeting Minutes from January 19, 2021</li></ul>	Desired
7:10	5.	Consideration of Resolution No. 2021-07, A Resolution of the Town of Green Mountain Falls, Colorado, Extending the Declaration of a Local Emergency in and for the Town of Green Mountain Falls, Colorado to April 30, 2021	BOT Action Desired
7:25	6.	Consideration of Resolution No. 2021-08, A Resolution of the Town of Green Mountain Falls, Colorado, Supporting the El Paso County Community Development Block Grant Application	BOT Action Desired
7:40	7.	Consideration of a Special Event Permit Application for 2021 Pikes Peak Mission to Zero	BOT Action Desired
7:50	8.	FMC Elected Officers Approval	BOT Action Desired
7:55	9.	CORRESPONDENCE a. Chris Briggs-Hale Letter b. GMF Annexation Press Release c. GMF Free Parking Petition	Information Only
8:10	10.	REPORTS a. Trustee Reports b. Committee Reports a. Staff Reports	Information Only
8:20	11.	ADJOURN	

\*Please note: Times are approximate.

<sup>\*\*</sup>The Town shall provide reasonable accommodation for those with disabilities on a case by case basis. Please send accommodation requests to <u>clerk@gmfco.us</u> by 4pm on the date of the meeting.

#### Town of Green Mountain Falls Vendor Invoices Journal January 29, 2021

Date	Reference	Entity Number	Name	Acct Number	Acct Name	Amount	
1-00-00-2000 General-Accounts Payable							
11/30/2020	4	Hoffman	Hoffman, Parker, Wilson & Carberry	1-20-02-5114	General-Interdepartmental-Operations-Services - Town Attorney	1,384.50	Check
11/30/2020	47	Hoffman	Hoffman, Parker, Wilson & Carberry	1-20-02-5114	General-Interdepartmental-Operations-Services - Town Attorney	292.50	Check
01/05/2021	21DUESC10	pikespeakareaco	Pikes Peak Area Council of Governme	ei 1-20-02-5101	General-Interdepartmental-Operations-Fees - Annual Dues, Licenses, Memberships	333.00	Check
01/13/2021	82074	FlairData	Flair Data Systems DBA	1-10-03-5202	General-Administration-Utilities-Utilities - Telephone/Internet	193.85	Check
01/14/2021	82089	FlairData	Flair Data Systems DBA	1-20-02-5104	General-Interdepartmental-Operations-Fees - Software	80.00	Check
01/20/2021	23394	wateronmarr0000	WATER ON MARRS	2-10-00-4030	Capital Improvement-Administration-Grants - State - DOLA 2 (Flood Recovery)	52,750.00	Check
01/21/2021	23395	wateronmarr0000	WATER ON MARRS	2-10-00-4030	Capital Improvement-Administration-Grants - State - DOLA 2 (Flood Recovery)	26,604.46	Check
01/29/2021	01302021	brianbundy0000	Brian Bundy	1-10-01-5002	General-Administration-Labor-Labor - Part Time	520.00	Check
Total For 1-00-00-2000 General-Accou	nts Payable					82,158.31	

Jane Newberry, Mayor

Angie Sprang, Town Manager

# TOWN OF GREEN MOUNTAIN FALLS Regular Board of Trustee Meeting January 19, 2020 – 7:00 P.M. <u>MEETING MINUTES</u>

Board Members Present Mayor Jane Newberry Trustee Margaret Peterson Trustee Katharine Guthrie Trustee Dyani Loo	Board Members Absent Town Attorney
Trustee Chris Quinn	Not present
Town Manager	Public Works
Angie Sprang	Not present
<u>Town Clerk</u>	<u>Marshal's Dept.</u>
Matt Gordon	Virgil Hodges
Administrative Assistant	Planning Director
Not present	Julia Simmons

# 1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

# 2. Additions, Deletions, or Corrections to the Agenda

Town Clerk/Treasurer Gordon requested two corrections to the agenda regarding the dates of accounts payable changing the January 2020 date to January 2021 and to address various spelling and numbering mistakes. Mayor Newberry moved to approve the agenda as corrected. Seconded by Trustee Loo. Motion passed unanimously.

# 3. Persons Not Present on the Agenda

#### (3 minutes given per speaker)

Resident Olds complimented the public works crew for their work and Mayor Newberry's cat. Resident Dixon shared concerns regarding budget overages on the Midland Avenue Project and the specifics of Board of Trustees meeting minutes from previous meetings. Resident Bratton asked questions regarding the Midland Culvert Project in relation to budget issues and project costs, provided suggestions on how to cover the project's costs, and provided comments on the project's design and management. Resident Pitrone deferred to the public hearing. Resident Mathews shared concerns regarding the Midland Avenue Project cost overages and project management as well as additional concerns regarding lack of access of BOT meeting videos on the Town website and BOT meeting specifics.

Mayor Newberry addressed concerns related to the Midland Avenue Project change order by sharing excerpts from a letter sent by Andre Brackin, Senior Water Resources Project Manager for Wilson and Company and manager of the project being addressed.

Resident Douglas shared comments on various tenants of project management and expressed concerns regarding the Midland Avenue project's design and management and BOT accountability and meeting transparency related to the project. Resident Blasi thanked Town Clerk/Treasurer Gordon for including his correspondence in the BOT meeting packet that included various recommendations to improve the

Town Government, shared concerns regarding the Midland Avenue Project's cost overrun and BOT accountability and meeting transparency related to the project, and lastly requested a future community forum to discuss paid town staff positions.

### 4. Consent Agenda

- a. Bring into record Accounts Payable for 1/7/2021 to 1/15/2021
- b. BOT Meeting Minutes from 1/5/2020 and 1/7/2020 BOT Meetings

Mayor Newberry moved to approve the consent agenda as presented. Seconded by Trustee Guthrie. Motion passed unanimously.

# 5. Consideration of Ordinance No. 2021-03, An Ordinance of the Board of Trustees of the Town of Green Mountain Falls Zoning Certain Recently Annexed Property to Business District (Joyland Church Parcel Annexation)

Mayor Newberry opened the public hearing at 7:22 pm. Town Planner Simmons opened the public hearing with a short report regarding the proposed Ordinance No. 2021-03 and shared that the Planning Commission unanimously recommended approval of this Ordinance No. 2021-03 to the BOT on 1/12 conveyed by memo.

Resident Eely shared concerns regarding the proposed structures and their locations to be built on Red Devil Mountain. Resident Pitrone agreed with Resident Eely, asked why artwork would compete with the lake or gazebo as a focal point for the Town and suggested a location for the artwork, and asked to include additional verbiage in the contracts for the project related to trail width and a declaration from the Petitioner that they intend to construct trails, toilets, and artwork and that the owner has agreed to adhere to Town regulations, and lastly asked questions related to road improvements and Town responsibility on private property.

Petitioner Stroope addressed Resident Eely's concerns by sharing where the art locations are, their size, and that his team worked with the artists to use materials that match the surrounding geography and will maintain dark skies. Petitioner Stroope addressed Resident Pitrone's concerns by clarifying that the trail proposed is not 30 feet wide but that the Town requested a 30 ft easement and clarified that the trail is a standard 18 to 24 inch hiking trail, stated that the project will respect Town building regulations, and clarified that no roads are planned for the project other than an ATV access trail.

Resident Pitrone asked additional questions related to road verbiage included in the annexation agreement and expressed concerns about the Town seeking reimbursement for roads from private property owners. Petitioner Stroope responded that the Town Attorney drafted the agreement and that roads and utilities are always included in annexation agreements even if there will be none. Resident Pitrone went on to discuss utilities related to the project and shared comments regarding the easements related to the project. Resident Pitrone ended on concerns regarding potential construction scars on the mountain. Petitioner Stroope addressed Resident Pitrone's concerns sharing that the utilities will be installed under the trail to avoid additional construction scarring and that his organization will mitigate construction scars and eliminate existing roads.

Trustee Loo asked for clarification regarding the listing of two different entities, Green Mountain Rd, LLC. and the Historic Green Mountain Falls Foundation, LLC, on the annexation agreements. Town Planner Simmons and Petitioner Stroope clarified that the annexed parcels were owned by two separate owners/entities and that is why there are two separate owners/entities on the agreements.

Mayor Newberry closed the public hearing at 7:38 pm.

Trustee Quinn moved to approve the Ordinance 2021-03. Seconded by Trustee Peterson. Motion passed unanimously.

6. Consideration of Ordinance No. 2021-04, An Ordinance of the Board of Trustees of the Town of Green Mountain Falls Zoning Certain Recently Annexed Property to Public Lands District (Red Devil Mountain Parcel Annexation)

Mayor Newberry shared for the public record that despite what is being said publicly the restrooms are not being built or paid for by the Town.

Trustee Peterson asked whether letters were sent to adjacent neighbors. Town Planner Simmons clarified that public notice was sent to all adjacent neighbors as well as published in the Gazette in December of 2020 and included these notifications in the agenda packet.

Mayor Newberry shared that Colorado Springs Utilities had no objections to the proposed use. Mayor Newberry went on to outline the steps the BOT could take related to this ordinance and shared her opinion on if this project went back to the County that the Town would have limited ability to protect the surrounding geography from development. Trustee Guthrie shared comments regarding the high quality of work of the proposed artist, the desire not to dictate the design of the art to the artists, and negative public opinion of renderings made by the artist. Mayor Newberry expanded on Trustee Guthrie's comments stating that the artist must present their proposed work to the Board in the future before BOT approval. Trustee Guthrie expressed that she appreciates that the Petitioner will be addressing potential construction scarring.

Trustee Peterson moved to approve. Seconded by Trustee Quinn. Motion passed unanimously.

# 7. Planning Commission 2021 Bylaws

Planning Commission Chair Dixon expressed that the Planning Commission has had a quality review period in putting together the bylaws and had no further comment. Mayor Newberry shared her thanks to the Planning Commission for their work on these recent annexations. Trustee Guthrie thanked the Planning Commission and Town Staff for their work on the Planning Commission 2021 Bylaws.

Mayor Newberry moved to accept and approve. Seconded by Trustee Guthrie. Motion passed unanimously.

# 8. Consideration of a Special Use Permit for Public Restrooms at 10400 El Paso Avenue

Mayor Newberry expressed that the Planning Commission reviewed the specifics of and recommended the special use permit at their 1/12 meeting.

Mayor Newberry moved to approve. Seconded by Trustee Guthrie. Motion passed unanimously.

# 9. CORRESPONDENCE

# a. Letter from Rocco Blasi

Mayor Newberry took the letter under advisement.

# **10. REPORTS**

# a. Trustee Reports

Trustee Peterson shared that the Pikes Peak Chamber will be starting Bronc Day planning soon. Trustee Guthrie expressed that the CDBG grant application, a grant focused on making Gazebo Lake Park ADA compliant, will be completed for the next BOT meeting and requested that photos for the project be sent to Town Clerk/Treasurer Gordon. Trustee Peterson asked if the CDBG grant application requires

letter of support. Trustee Loo clarified that in addition to ADA compliance, the project would include infrastructure improvements around the lake. Trustee Loo announced that the PRT Committee had a scheduled meeting coming up. Trustee Loo responded to a Zoom chat request related to creating a template for a letter of support and Town Manager Sprang stated that the Town had a template that could be provided.

Mayor Newberry expressed her appreciation to the members of the BOT and Town committees for their work. Mayor Newberry went on to address comments made by the public related to irrigating at parks and the necessity for backflow preventers in proper working order, comments related to hosting virtual Board and committee meetings during the COVID-19 pandemic and recommended that meetings should be virtual until a vaccine is more widely distributed, comments related to email correspondence and cautioned attendees to give grace to people when communicating, and lastly addressed comments related to the organization of the Town's employment structure specifically the necessity and value of the Town Manager position and the failure and legal liability of the Trustee Liaison structure.

# b. Committee Reports

# c. Staff Reports

Town Clerk/Treasurer Gordon expressed that the Town has transitioned from paper to digital in processing business and short-term rental licenses and directed residents to the Town's website, shared about his work regarding Town finances, announced that the PRT committee and FMC had meetings coming up, and lastly announced that processing for dog licenses will begin when metal tags are received.

Town Manager Sprang provided specifics related to the change order for the DOLA Flood Recovery Project stating that the project went over its budget by 8% and that it is typical for this to happen with a project like this, requested guidance from the Mayor and BOT regarding an emergency declaration and stated that the emergency declaration would be included on the next BOT agenda. Town Manager Sprang ended by thanking Town Planner Simmons, Petitioner Stroope, the BOT, and the public for their input.

# **11. ADJOURNMENT**

Mayor Newberry adjourned the meeting at 8:11 PM.

Matt Gordon, Town Clerk/Treasurer

Jane Newberry, Town Mayor

# **RESOLUTION NO. 2021-07**

# A RESOLUTION OF THE TOWN OF GREEN MOUNTAIN FALLS, COLOLORO, EXTENDING THE DECLARATION OF A LOCAL EMERGENCY IN AND FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO TO APRIL 30, 2021

WHEREAS, the Colorado Disaster Emergency Act, C.R.S. § 24-33.5-701, *et seq.* (the "Act"), provides procedures for statewide and local prevention of, preparation for, response to, and recovery from disasters and emergencies;

WHEREAS, pursuant to the Act, an "emergency" is an unexpected event that places life or property in danger and requires an immediate response through the use of state and community resources and procedures, and an "emergency epidemic" is cases of an illness or condition, communicable or noncommunicable, caused by bioterrorism, pandemic influenza, or novel and highly fatal infectious agents or biological toxins;

WHEREAS, pursuant to Sections 2-203(1) and 2-205 of the Green Mountain Municipal Code (the "Code"), a local emergency may be declared unilaterally by the Mayor for a period of time not to exceed 48 hours unless extended by a new declaration;

WHEREAS, pursuant to C.R.S. § 24-33.5-709, such a declaration activates the response and recovery aspects of any applicable disaster emergency plans and authorizes the furnishing of aid and assistance under such plans;

WHEREAS, pursuant to C.R.S. § 24-33.5-709(1) the declaration of a local emergency shall not be continued beyond a period of 7 days or removed except by action of the Board of Trustees;

WHEREAS, pursuant Section 2-203(b) of the Code, any such order shall be promptly delivered to the Town Marshal, who shall then see that said proclamation is delivered to all news media within the Town, and pursuant to C.R.S. § 24-33.5-709(1), any order declaring, continuing, or terminating a local disaster "shall be given prompt and general publicity and shall be filed promptly with the county clerk and recorder, the [Town] clerk...and with the office of emergency management"; and

WHEREAS, because of the COVID-19 pandemic, which was recognized by the Governor of the State of Colorado on March 10, 2020, the Town of Green Mountain is suffering and has suffered a disaster emergency as defined in the Act.

NOW, THEREFORE, IT IS HEREBY ORDERED, this 2<sup>ND</sup> day of February 2021, that a disaster emergency is declared in and for the Town of Green Mountain Falls, Colorado, beginning on this 1<sup>st</sup> day and ending at such time the Governor of the State of Colorado Emergency

Declaration expires or is cancelled, unless extended or cancelled by action of the Board of Trustees or Town Manager.

IT IS FURTHER ORDERED that this Order shall be given prompt and general publicity, through general dissemination to the news media and by posting on the Town website; and shall filed immediately with the Town Clerk, the El Paso County Clerk and Recorder, and the Colorado Office of Emergency Management.

INTRODUCED, READ and PASSED this 2<sup>nd</sup> day of February 2021.

TOWN OF GREEN MOUNTAIN FALLS, COLORADO

Jane Newberry, Mayor

(SEAL)

ATTEST:

Matthew Gordon, Town Clerk

# **RESOLUTION NO. 2020-08**

# A RESOLUTION OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, SUPPORTING THE EL PASO COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

**WHEREAS**, the Town is applying with El Paso County for a Community Development Block (CDBG) Grant for the purpose of providing universal accessibility to all Green Mountain Falls parks.

**WHEREAS**, the Board of Trustees desires to express its support for the Grant Application and to authorize Town staff to pursue a CDBG grant from El Paso County as set forth in the Grant Application.

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, THAT:

<u>Section 1.</u> The Board of Trustees supports the Grant Application and hereby authorizes Town staff to pursue a CDBG grant from El Paso County as set forth in the Grant Application and to complete all forms and provide all information reasonably necessary to support the Town's Grant Application.

INTRODUCED, READ and PASSED this 2nd day of February, 2021.

TOWN OF GREEN MOUNTAIN FALLS, COLORADO

Jane Newberry, Mayor

(SEAL)

ATTEST:

Matt Gordon, Town Clerk/Treasurer

# El Paso County, Colorado CDBG Application

2021 Program Year

El Paso County, Economic Development Department 9 E. Vermijo Ave. Colorado Springs, CO 80903 Phone: 719-520-6249

# Please read application instructions before completing.

2021 El	Paso County CDB	G Appl	ication	
Applicant/Organization Name:	Town Of Greer	n Moui	ntain Falls	
Type of Organization:	Non-Profit XX (	Govern	iment CBDO	Faith-based
Tax ID Number:	84-6000594			
Duns Number:	014 981 559			
Chief Official or Primary Contact:	Jane Newberry	, May	or	
Contact Information:	Phone: 719-684-9414 ext	: 5	Email: <u>mar</u>	ager@gmfco.us
Mailing Address:	P.O. Box 524 G	ireen l	Mountain Falls,	CO 80819
Project Name:	Access for All: P	hase 1		
Project Address:	Downtown Gre	een M	ountain Falls	
Project Priority ( <i>if submitting multiple applications</i> )	1			
Project Start Date: MM/DD/YYYY	07/01/2020	-	ect End Date: /DD/YYYY	07/01/2021
Amount of CDBG Funds Requested	\$150,000			
Provide a <b>brief</b> summary of the proposition of the	ed project in the sp	ace lis	sted below. Mo	re detail will be

We are seeking funding for Phase I of a larger project to provide universal accessibility to all Green Mountain Falls parks. Phase I focuses on our most popular and iconic space, Gazebo Lake Park. Funds are being sought to build an accessible fishing pier, an ADA compliant concrete pathway that connects the pier to the handicap parking spaces at the north and south ends of the park, and inclusive playground equipment. Currently, anyone with accessibility challenges has very limited access to public fishing at the lake, the playground and the park in general. For those who use wheelchairs, that accessibility is nearly zero.

# 2021 El Paso County CDBG Application- Program Priorities Alignment

Below you will find the El Paso County CDBG priority areas as outlined in our program planning documents. Note that highlighted goals are considered a high priority by our program. Please check which goal(s) will be met by your project.

	1
Assessment of Fair Housing Goals:	Please check
<b>AFH1</b> - Improve access to transportation services and infrastructure, remove impediments to mobility and increase access to opportunities	Х
<b>AFH2</b> - Assist in the development of additional publicly- supported affordable housing units in areas of opportunity	
<b>AFH3</b> - Rehabilitation of pre-existing housing inventory to increase affordable, accessible housing choices	

AFH4- Increase fair housing education, outreach and enforcement Homeless Goals:	
Iomeless Goals:	
HM1- Prevent Homelessness	
<b>IM2-</b> Help those that are experiencing homelessness move quickly into permanent or permanent supportive housing, with a specific focus on serving reterans, youth and families with children	
<b>IM3-</b> Increase the availability of emergency assistance	
Special Needs Goals:	
<b>SN1-</b> Help special needs residents obtain housing and remain housed while iving independently as they choose	
SN2- Reduce accessibility barriers	X
Community Development Goals	
<b>CD1-</b> Improve infrastructure to foster accessible and livable neighborhoods and improve access to public amenities	X
CD2- Develop or improve facilities that provide services to low- to moderate ncome residents and specials needs populations	X
<b>CD3-</b> Provide for and improve access to services to stabilize living situations and enhance quality of life, particularly for seniors, youth and special needs populations	X
CD4- Expand economic opportunities for low- and moderate income residents	

		ensure you classify your pro ly using the contact inform	ject correctly, or contact the ation
Project Category: Check only one	Public Servio Housing/Eco	ce xx Public Facility/I	nfrastructure
Project Subgroup(terms listed in instructions): List only one			
National Objective: <i>Check</i> only one	XX Low- to N Slum/Blight	Voderate-Income Benefit	
	Urgent Need	ls	
National Objective Benefit Type: <b>Check only</b>	LMA	Census Tract:	
one Please note for LMA		Block Group:	
<b>benefit:</b> For projects qualifying on a low-to-moderate		Total Population:	
income area basis (LMA), all census tracts block groups that the project		LMI Population:	
will take place in must be listed in the available space. Be sure to		%of LMI:	
carefully check the boundaries of your project.	X LMC ADA project- presumed	How many additional low- income <i>clients</i> will be assis CDBG funds:	
	benefit to persons	How many very low-incom	ne (0-30% AMI)?

with disabilities'	How many low-income (31-50% AMI)?	
	How many moderate-income (51-80% AMI)?	
LMH	How many additional low- to moderate income <i>households</i> will be assisted with these CDBG funds:	
	How many very low-income (0-30% AMI)?	
	How many low-income (31-50% AMI)?	
	How many moderate-income (51-80% AMI)?	
LMJ	How many additional <i>jobs</i> will be created for low- to moderate income residents with these CDBG funds:	
SBA	Have you confirmed Slum/Blight Area objective crite with County staff?	eria
SBS	Have you confirmed Slum/Blight Spot objective crite with County staff?	ria
URG	Have you confirmed Urgent Need objective criteria County staff?	with

#### 2021 El Paso County CDBG Application- Agency Description

Agency description: Please include information about your agency, its goals, mission, incorporation date, management structure and experience, clientele served, and services offered. Please include an organizational chart and a list of board of directors with appointment dates and term expiration dates. Feel free to attach additional information to the back of the application.

Green Mountain Falls (GMF) is a small mountain community incorporated in 1890. With a year-around population of about 700 and a summer population of 1200, the Town is a peaceful but vibrant community with a strong interest in the outdoors and the Town park system, which centers around Gazebo Lake Park. The proposed project would be an improvement to inclusivity at this important Town park.

As a government entity, the municipality of GMF is dedicated to serving every resident and visitor to the best of our abilities. The Town is served by:

Mayor: Jane Newberry - elected 4/2020; term expiration 4/2022 Mayor Pro Tern: Margaret Peterson - elected 4/2020; term expiration 4/2022 Trustee: Katharine Guthrie - elected 4/2020; term expiration 4/2024 Trustee: Chris Quinn - elected 4/2012; term expiration 4/2022 Trustee: Dyani Loo - elected 4/2020; term expiration 4/2024

Town Manager: Angie Sprang Town Clerk/Treasurer: Matt Gordon Town Planner: Julia Simmons

The government system is considered a "weak" mayor system, with all Trustees and Mayor having an equal vote and equal responsibilities. The Mayor is considered the ceremonial head of the town and presides over Board of Trustees meetings. We also have a team of dedicated employees including the Department of Public Works and Marshal's Department.

# 2021 El Paso County CDBG Application- Complete Project Description

Complete project description: Clearly explain what will be accomplished with the CDBG funding that you are requesting, including who will benefit from the project. **Be specific as to what the CDBG funds will be used for**. Attach additional information as needed.

We are seeking funding for Phase I of Access for All, a project to create inclusive public park areas for the recreation of people of all ages and abilities in Green Mountain Falls, CO. Through several phases, the existing parks will be upgraded for accessibility and everyone's safety. In addition, Access for All will create more inviting year-round multi-use spaces for the enjoyment of our residents and visitors. Gazebo Lake Park anchors our town and its natural beauty draws visitors from surrounding areas and beyond. Annual events, like Bronc Day, that take place in Gazebo Lake Park will be accessible to participants of all ages and abilities with the addition of the ADA complaint pathway. The proximity of Green Mountain Falls and Gazebo Lake Park to the city of Colorado Springs makes it a popular choice for individual and family outings, senior day trips, and a place to relax and rejuvenate for active and retired military alike.

Phase I: Gazebo Lake Park

a) Install an ADA compliant concrete pathway from the parking areas at the north and south end of Gazebo Lake connecting to a fishing pier.

b) Install an accessible fishing pier on the south end of Gazebo Lake.

c) Install 2 pieces of inclusive playground equipment at the Gazebo Lake Park playground.

Phase II: Gazebo Lake Park

a) Reinforce the hillside next to the proposed pathway with rocks and landscaping on the west side of Gazebo Lake Park.

b) Install an ADA compliant pathway that circumnavigates Gazebo Lake.

Phase III: Municipal Pool

a) Install ramp for wheelchair and walker accessibility.

b) Install 2 ADA compliant toilets and showers.

c) Install a poolside lift.

Phase IV: Unnamed Park

- a) Install an ADA complaint pathway from the pool parking lot to swings, basketball court and tennis court.
- b) Install inclusive playground swing.

Please include a timeline to show how you will expend all funding within 12 months of receiving your grant.

We predict this project will take \_up to 1 year to complete,\_\_\_\_\_ and is slated to begin \_07/01/2021\_\_\_\_. Conclusion should be by \_07/01/2022\_\_\_\_

# 2021 El Paso County CDBG Application- Community Components

**Briefly** explain why this project is necessary in the community, and why CDBG funds should be used to address the need.

Green Mountain Falls is located in a beautiful natural environment and all residents need to have access to our parks. We are dedicated to facilitating accessibility to everyone in the community. This includes the members of a small group home for physically challenged children (approximately 6), as well as an aging population with changing abilities. We feel strongly that everyone should have opportunities to enjoy the outdoors, to play together, and to engage with nature.

Fishing is a traditional pastime at Gazebo Lake. Fishing is timeless and ageless and well known for its therapeutic value.

In addition to the residents, we have visitors that come from all over the world — we want everyone to feel welcome and able to access our parks.

What are the quantifiable goals of this project? How will they be measured? (Example: Build 10 low-income rental units, provide healthcare for 100 low-income residents) A part-time public works employee told a story of a time when he was in a near-fatal car accident. When he was recovering at Craig Hospital, his mother was allowed to take him in his wheelchair to a nearby lake for some therapeutic fishing. He said the feeling of being outside, doing something he loved — feeling like part of his former world again— was wonderful. He is so intrigued with this project that he contributed his time and energy for the sketch that is attached. It is difficult to quantify the therapeutic value described here, but this project will bring that joy to others. GMF will request a consultation or responses from The Resource Exchange or Cheyenne Village for feedback during the design process to ensure the upgrades are attuned to the needs of persons with disabilities. We have attached photos of the areas in need of improvement.

The concrete pathway will allow everyone to access Gazebo Lake Park and the pleasures of fishing without worrying about accessibility, traffic dangers or uneven ground.

How many persons/households in the following jurisdictions will be served by the CDBG funded part of this project?

Unincorporated El Paso County		Calhan		
Fountain		Green Mountain Falls	1200+ residents + visitors	
Palmer Lake		Ramah		
Manitou Springs		Monument		
List other organizations, if any, participat you ensure that duplication of services is	0 1 0	(collaborative efforts	s). Describe how	

We have been awarded PPRTA funding to install stilling basins to address run-off pouring into the lake, polluting its water and eroding the bank. A stilling basin will also protect the concrete pathway that will eventually circumnavigate Gazebo Lake Park. The project is scheduled to be complete by June 2021.

# 2021 El Paso County CDBG Application- Capacity

If we are unable to grant your full request, what is the minimum amount that you would be willing to accept that would still allow your project to be viable.

\$100,000

If the project is not awarded this amount of CDBG funding, how will it be affected?

We will not be able to provide an ADA facility for accessible fishing.

Leveraging funds is important to our program's mission. What other funds are currently available to support this project or leverage CDBG funds? Please include sources, dollar amounts and status of such funds.

PPRTA funding for the stilling basin's project in the amount of \$151,306. This project will address run-off pouring into the lake, polluting its water and eroding the bank, and the project will also protect the concrete pathway that will eventually circumnavigate Gazebo Lake Park. The project is scheduled to be complete by June 2021. Has your organization ever received CDBG funds in the past, either through the city, state or otherwise? Please briefly describe.

(YEAR?) We received CDBG funding to build an accessible bathroom & entrance at the old Town Hall site. Unfortunately, we lost the Town Hall to arson in 2011.

Please specify the name(s) and job title(s) of the staff that will be assigned to the grant administration. For each person listed, please include their years of experience working with federal funding and specify any other federal grants they have worked with in the past.

Town Manager - Angie Sprang, 4.5 years in grant writing, grants admin, and 3 years in higher education grants management/university research grants

\*Coronavirus Relief Fund CVRF (CARES Act)

\*Multiple State and Local Grants

Town Clerk & Treasurer - Matt Gordon, 3 years grant writing and grants admin experience

\*Shelter Plus Care

\*Housing Choice Voucher

\*Coronavirus Relief Fund CVRF (CARES Act)

\*Brownfield Cleanup Grant

\*Multiple State and Local Grants

Please check each item that already exists within your organization:

X Financial auditing system	Client eligibility	Demographic data collection	
X Written conflict of interest policy	X Written procurement procedures	X Staff salary tracking	
	- -		
Can the project be completed within	one year of receiving this grant	? X Yes	

1. Source of Funds for this <u>Program/Project</u>	Status of F	unds (Chec	k only one)	Amount
El Paso County Community Development Block Grant	On Hand for	Pending	Applied	
	On Hand for	Pending	Applied	
	On Hand for	Pending	Applied	
	On Hand for	Pending	Applied	
	On Hand for	Pending	Applied	
	On Hand for	Pending	Applied	
То	tal Source of	Funds for th	nis Program	
2. Project/Program Specific Budget (adjust catego	ories as neede	ed)		Amount
Personnel (Salaries, Training, Etc.)				
Benefits (FICA, Unemployment, Health, Dental, Etc	c.)			
Consultants				
Insurance (D&O, Liability, Vehicle, Etc.)				
Facility (Rent, Utilities, Janitorial, Maintenance, Et	c.)			
Supplies and Materials				
Leased or Purchased Equipment				
Acquisition Costs				

2021 El Paso County CDBG Application- Project Budget

Construction/Rehabilitation Costs	
Other Operating Costs (please specify)	
Total Program Cos	sts
3. Total Annual Organizational Budget	
<b>4. What will the CDBG funds be used for? Please be as <u>specific</u> as possible.</b> (Example : \$1,000 for engineer, \$5,000 for building materials)	
ADA Compliant pathway and fishing pier including preparatory dirt work, co walkway with stainless steel handrail, and purchase and installation of inclusi- equipment.	-
Total Cost: \$150,000	
Engineering Installation of ADA compliant fishing pier Concrete forms and finishing Stainless steel handrail Installation of handrail	
1,600 sq/ft on ADA compliant pathway Ground preparation Concrete forms and finishing	
Contingency fund 10% of total	

# 5. How much program income do you anticipate that this project will generate, if any ?

We do not anticipate income from the project. We anticipate generating additional participation in recreation and fishing at Gazebo Lake Park. As we have an aging population and a majority of retired residents, ADA accessibility, of our centrally located Gazebo Lake Park is a high priority for our Community. These improvements will drastically improve quality of life in GMF for the large and growing population in need of ADA accommodations in GMF.



How many persons in El Paso County received this service during your last fiscal year?

How many more persons will be served if you receive CDBG funding?

How long would clients receive services from your organization under this project?

Clients will enjoy the facilities in perpetuity.

Does your organization charge for services? If so, how much, and can the fees be waived for CDBG-supported clients?

With the exception of Gazebo Island rental for weddings, our parks are free to the public. We could waive rental fees for CDBG-supported clients.

What days and times will services be made available to the public?

Gazebo Lake Park is always open.

Does your agency have experienced staff that will provide the service, or will you hire and train new staff?

How does your agency plan to sustain this project/program after CDBG funds have been expended? If CDBG funds will pay for staff positions please elaborate on how these positions will be maintained.

What is the CDBG-cost per client for this project? (*Total CDBG funds requested divided by number of clients served*)

How do you determine current eligibility? What client demographic information does your organization collect?

How have you worked with other agencies to decrease service duplication and increase effectiveness? If so, how?

# 2021 El Paso County CDBG Application-Public Facility Projects Only

How many persons in El Paso County are currently being served by the facility?

1,200 residents/15,000 visitors. This project will impact everyone who visits Gazebo Lake Park.

How many more people will be served if you receive CDBG funding?

With approximately 10% of El Paso County having some sort of disability, the number could potentially be as high as 1,700 or more in the peak summer tourism months. On the low end at least 200.

Does the project manager have experience with federal procurement regulations and labor requirements? Please briefly describe size and scope of projects previously administered.

This is a list of what we have. Please note we are capable and always happy to learn new things.

Town Manager - Angie Sprang, 4.5 years in grant writing, grants admin, procurement practices on the state and local level, and is HR Management Certified, RFP's, RFQ's, contract negotiation, project management, and 3 years in higher education grants management/university research grants \*Coronavirus Relief Fund CVRF (CARES Act) \$70k

\*Multiple State and Local Grants of varying ammts

Town Clerk & Treasurer - Matt Gordon, 3 years grant writing and grants admin experience

\*Shelter Plus Care & Housing Choice Voucher \$10 mill +

\*Coronavirus Relief Fund CVRF (CARES Act) \$318k

\*Brownfield Cleanup Grant \$800k

\*Multiple State and Local Grants of varying ammts

Additional experience pertinent to this project, Staff & our Board of Trustees:

Matt Gordon, Town Clerk/Treasurer, is our Staff ADA Coordinator. Katharine Guthrie, Town Trustee, is our Board Member ADA Coordinator. They have both completed the ADA Coordinator training through CIRSA, and are passionate about improving ADA services for our Community Members.

Has the project's architectural/engineering work been completed? If not, when will it be complete?

No, the engineering is part of Phase 1.

Does your organization own the building or park you will be improving? If not, when will it own the property?

Yes, it is fully owned by the municipality.

How long will the facility be used for its intended purpose?

In perpetuity.

Is a fee charged for the use of the facility or for services provided at the facility? If so, how much?

None

Are funds already in place to operate the facility after improvements?

Yes.

What days and times will the facility be open to the public?

Daylight hours, 365 days per year.

# 2021 El Paso County CDBG Application-Acquisition Projects Only

1. Has a site been selected? Yes No (Check only one box) If no, skip to question 6.

2. Does the site require rezoning? Yes No (Check only one box)

3. Has your organization made an offer to purchase the property? Yes No (Check only one box)

4. Has your organization executed a contract to purchase the property? Yes No *(Check only one box)* 

5. Will any persons or business be displaced by this acquisition? Yes No (Check only one box) If yes, does your organization have non-CDBG funds available to pay relocation expenses?
Yes No (Check only one box)

6. Does the project manager have experience working with the Uniform Relocation Act and/or section 104D of the Housing and Community Development Act? If so, please describe.

7. How long will the site be used for its intended purpose?

Are funds already in place to operate the property after improvements? Yes No *(Check only one box)* 

Will you charge a fee for services provided at this property? If so, how much?

What days and times will the property be open to the public?

2021 El Paso County CDBG Application- Certifications and Signatures				
	1			
I hereby certify by reading and initialing each statement listed below that the:	Please check			
Information contained in this application is complete and accurate.	Х			
Applicant has read and understands the application instructions and requirements of the program.	x			
Project will serve low- to moderate-income residents in the qualified CDBG areas.	Х			

Applicant acknowledges that only an executed contract and a notice to proceed with the County authorizes the initiation of project, services or activities and incurring expenditures.	x
Applicant acknowledges that a National Environmental Policy Act (NEPA) review may be required for CDBG funded projects, which may delay the project start.	X
Applicant acknowledges that the project should be completed within the fiscal year awarded; if not, CDBG funds may be subject to reprogramming.	X
Applicant will comply with all federal and County statutes, regulations and requirements imposed on the project funded in full or in part by the CDBG program.	x
Applicant will not use CDBG funds for grant writing, fundraising or lobbying per OMB Supercircular.	x
Applicant confirms that the organization has an antidiscrimination policy.	Х
Applicant acknowledges that current policies for general liability, automobile and workers compensation insurance are required to contract with the County.	X
Applicant acknowledges that CDBG funds are subject to review of supporting expenditure documentation and must be approved by County staff prior to payment.	X
Applicant has the ability to perform the duties for the activity or services applied for in accordance with CDBG program regulations.	X
Applicant possesses the legal authority to apply for CDBG funds and to execute the proposed project.	X
Applicant does not have any unresolved audit findings for prior CDBG or other federally funded project. If your agency had a single audit performed last year, please attach a copy to this application.	X
Applicant has no pending lawsuits that would impact the implementation of this project.	X
Person named below is authorized to execute the application on behalf of the agency.	X

The statements and data in this application are correct and true to the best of my knowledge, and its submission has been authorized by the governing body of the applicant. I understand that El Paso County may verify any or all statements contained in this application, and that any false information or omission may disqualify my organization from further consideration for County CDBG funds. I also understand that, upon submission, my application becomes property of El Paso County and will not be returned to my organization in whole or in part.

Print Name:	Title:	
Date:		

# Please submit complete application (via email) no later than 5:00pm on Friday, February 5, 2021.

Any application received after the deadline will not be considered. <u>Faxed or mailed applications</u> <u>will NOT be accepted.</u>

# Submit applications via email to:

El Paso County, Economic Development Department Chloe Lomprey, Community Development Analyst chloelomprey@elpasoco.com





# **Special Events Permit Application**

Title of Event: 2021 Pikes Peak Mission to	o Zero					
Organization Name: Combat Veterans M	Motorcycle As	ssociation	Chapte	er 3-2		
Organization Contact Name: Art "Ponch"	Loureiro					
Phone: 719-330-9601 Email: pikespeakmtz@gmail.com						
Dates of Proposed Event: 9/18/2021	Start <sup>-</sup>	Time: <u>8:00</u>	am	_End Time: 11:00 am		
Anticipated Number of Attendees: 250						
Request for Town utilities: Electric	Water	G	ias			
Type of audio/visual equipment proposed	I: We will prov	ide our own	n audio	and power source		
Office Use:						
Board Approval Date:						
State Special Event Liquor License Approv	al Date:			-		
Valid Liability Insurance will be submitted	by:					
Final fee assessment will be paid by:						
Board of Trustees conditions for permit:						
Town Clerk	Date					
Mayor	Date					
Event Permit Fee:						
Traffic Control Fee:						
Additional fees:						



To: GMF Fire Mitigation Advisory Committee

From: GMF Town Clerk/Treasurer, Matt Gordon

Date: January 29, 2021

Re: Approval of Elected Officers

On 1/28/2021 at their regularly scheduled meeting, the Fire Mitigation Advisory Committee unanimously elected their officer positions. After discussion with the FMC, it was decided that the Town Clerk would serve as the Acting Secretary until a member of the committee could be trained to fulfill the duties of the position. The elected officers are as followed.

Chair: David Douglas Vice Chair: Dick Bratton Acting Secretary: Matt Gordon

On behalf of the FMC, Town Staff is recommending that the BOT approve the election of FMC officers for 2021.


Mr. Chris Briggs-Hale, Principal Ute Pass Elementary School 9230 Chipita Park Road Chipita Park, CO 80809

January 5, 2021

Board of Trustees Town of Green Mountain Falls P.O. Box 524 Green Mountain Falls, CO 80819

Dear Trustees,

I am writing to support resolution 2020-15, which would annex properties owned by the Historic Green Mountain Falls Foundation into Green Mountain Falls. As principal of Ute Pass Elementary School, I know the opportunities brought by annexation will benefit not only my students but also their families and the community at large.

Green Box and Ute Pass Elementary School have worked very well together because our goals for arts education are so closely aligned. This relationship is most visible in the summer at Festival Arts Camps, where campers experience world-class art installations, dance, music, etc. – all things that would normally have to be accessed in a large city or museum. Thanks to Green Box, our students can have these experiences locally. Last year, for example, the 6<sup>th</sup> grade Mountain Academy of Arts & Sciences teamed up with Green Box's artist-in-residence Chad Mount to see the creative process of an artist first hand. With the arrival of James Turrell's Skyspace, I know these opportunities will only increase in the years to come.

At Ute Pass Elementary School, we are fortunate to be located in a place where the classroom can often be outdoors. Not only will the James Turrell Skyspace present new educational opportunities, but the infrastructure around the installation (trails, bathrooms, parking, observation area, etc.) will serve as a resource to educators as well. We look forward to exploring these new possibilities on Green Box's expanded campus thanks to annexation.

I hope that you, as town Trustees, will see the benefits of Resolution 2020-15 and vote yes.

Sincerely,

Chris Briggs-Hale

Chris Briggs-Hale, Principal, Ute Pass Elementary School



10516 Green Mountain Falls Road PO Box 524 Green Mountain Falls, CO 80819 www.gmfco.us

FOR RELEASE ON: DATE: January 28, 2021 FOR MORE INFORMATION: Julia Simmons, Town Planner planner@gmfco.us Work: (719) 684-9414 Renderings Attached

Town of Green Mountain Falls Annexation Complete Historic Green Mountain Falls Foundation to Install Permanent Skyspace Installation on the Newly Acquired Land

GREEN MOUNTAIN FALLS, COLO. – The Town of Green Mountain Falls has finalized the annexation of the Joyland and Red Devil Mountain parcels. Through the public process, the Board of Trustees found the petitions and impact reports substantially meet the requirements of Colorado Revised Statutes Municipal Annexation Act. All documents that were considered at the public hearings are available on the GMF Town Website.

Previously reported, the Historic Green Mountain Falls Foundation (HGMFF) has been working for over a year with internationally-renowned artist James Turrell to commission a Skyspace installation for Green Mountain Falls, which will be operated by Green Box. HGMFF is a philanthropic entity committed to the enhancement and preservation of the unique qualities of the Green Mountain Falls and Chipita Park area. The entity focuses on the protection of open space, parks, and trails, as well as the preservation of historic structures.

"The Historic Green Mountain Falls Foundation has worked hand-in-hand with the Green Mountain Falls Board of Trustees and Planning Commission for over a year to ensure that the annexation of this land will enhance, not disrupt, the Green Mountain Falls experience," said Jesse Stroope, Project Manager – Historic Green Mountain Falls Foundation. "The James Turrell Skyspace will be architecturally designed and made of materials that will complement the natural landscape. All plans for the installation, including Land Use Approval applications for privately developed family-friendly nature trails and public restrooms will be considered by the Planning Commission and Board of Trustees."

Chris Briggs-Hale, Principal of Ute Pass Elementary School, supports the annexation and sees it as a benefit not only to students and their families, but the community at large.

"Our school is fortunate to be in a location where the classroom can often be outdoors," Briggs-Hale said. "Not only will the James Turrell Skyspace present new educational opportunities, but the infrastructure around the installation (trails, bathrooms, parking, observation area, etc.) will serve as a resource to educators as well. We look forward to having educational experiences on this newly annexed land."

Please find current architectural renderings of the Skyspace installation attached to this press release. \*\*\*These renderings have not been approved, but provide a general concept of the installation's aesthetic in the natural environment.





### Dear Trustees,

We, the undersigned residents and property and/or business owners in Green Mountain Falls, petition the Board of Trustees to dismiss the concept of paid parking. Paid parking is not a good fit for Green Mountain Falls due to the limited number of visitors. The estimated generated revenue uses data that is inconsistent with observed usage. The unintended consequences may be increased costs for collection and enforcement. Paid parking could dissuade patrons, resulting in decreased profits for our already strained local businesses. A proposed compromise could include: installing more and better signage and providing greater information for visitors; establishing collection points for parking donations; increasing law enforcement presence on busy summer weekends.

We appreciate your commitment to serving our community.

Printed Name

Signature

**Property Address** 

Scot Useman Signal 11255 Rolindoro

11253 Belvidere

Amanda Stephens 1980 Lala F

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Signature Printed Name **Property Address** 10975 FALLS AUR GARY BROWN 10975 FAlls Ave MARILYN BROWN Ave SID KRAME 10955 COTTIACE elvidere Arr. 10955 Same Blasi Kocco Printed Name Signature **Property Address** 

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We appreciate your commitment to serving our community.

**Printed Name** 

Signature

**Property Address** 

Robert King Roht King 10935 Belviden Are

JEnnie Tole

David D Could

UDITH PAZZA Judith Praizza 11160 BEWIDERE AVE.

JOHNA A. RASMUSSEN Jula Rusmuss 10430 MOUNTAIN AVE

Claudia Eley Claudia Eley 630 Fran Field Ave

POBOX 31/5 GMf

Malla M235 Belvidere Ave

Servis tole

**Printed Name** 

Signature

Property Address

10910 Dlathe St

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9130 hethe 10215 ute Pass

11045 BelVidere Ane.

ista Ci th KENNETT R. NORO

Ly Duck & Owner o eJava 6970 LAKE ST. STONES, BONDO TWOOD

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We appreciate your commitment to serving our community.

Printed Name

Signature

Margaret Frag

**Property Address** 10550 Ute Pass ane 11155 Falls Pino

Same as al

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We appreciate your commitment to serving our community.

Printed Name

Signature

Property Address

KAT BRDENBAKE

LETER VEAN NA

lssa Ruff





5045 CHIPITA PINES



Printed Name Signature Property Address Taime Guletski Jaime Loutetsk: 5045 Wipita Pines Conscade, 10530 Lite Pass Ave MP Lori Meleod Foster Are 81819 107 10640 Illinois Arc 0995BELVIPERE RZ Kathlen Morrow 10965 Belvio

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We appreciate your commitment to serving our community.

Printed Name	Signature	Property Address
Diane Loyd	GMF Politics Facebook	10875 Hondo Ave
David Pearlman	GMF Politics Facebook	6813 Douglas Way, Box 298
Pam Banta	GMF Politics Facebook	11350 Belvidere Ave
Debbie Vester McNaugh	nt GMF Politics Facebook	10825 Belvidere Ave
Ron Gans Debbie Gans	GMF Politics Facebook GMF Politics Facebook	10845 Belvidere Ave same
E. B. Ellis	GMF Politics Facebook	6761 Pine St.

### GMF Petition to maintain FREE PARKING

Printed Name	Signature	Property Address
Barbara Florence	GMF Politics Facebook	10730 Mountain Ave
Derry Peterson-Hirsch	GMF Politics Facebook	10825 Hondo Ave
Hillevi Peterson-Hirsch	GMF Politics Facebook	same
Liz Ives	GMF Politics Facebook	10790 Florence Ave
Sean Ives	GMF Politics Facebook	same
Dani Hainds	GMF Politics Facebook	7060 Oak St
Mike Lloyd	GMF Politics Facebook	same
Michele Booker	GMF Politics Facebook	10090 US 24
Burt Bowers	GMF Politics Facebook	10880 Belvidere Ave
Margaret Morris	GMF Politics Facebook	same
Lisa Huizenga	GMF Politics Facebook	10775 Grandview Ave
Linda Brown	GMF Politics Facebook	10740 El Paso Tr
Lori Van Sant	GMF Politics Facebook	10845 Denver Ave
Nick Donzello	GMF Politics Facebook	11170 Hondo Ave
Tina Donzello	GMF Politics Facebook	same

## GMF Petition to maintain FREE PARKING

Printed Name	Signature	Property Address
Tami Clark	GMF Politics Facebook	Spruce / Box 101
Barbara Gardiner	GMF Politics Facebook	6885 Colorado St
Corinne Romero	GMF Politics Facebook	10255 Ute Pass Ave
Lorrie Taylor Worthey	GMF Politics Facebook	Box 7
David Trent	GMF Politics Facebook	6725 Park Ave
Rebecca Ochkie Beth Deutsch	GMF Politics Facebook GMF Politics Facebook	10910 Iona Ave same

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