

TOWN OF GREEN MOUNTAIN FALLS
Board of Trustees Regular Meeting
Town Hall – 10615 Green Mountain Falls Road
Streamed via YouTube
Tuesday, February 15, 2022 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Katharine Guthrie
Trustee Sunde King

Board Members Absent

Trustee Chris Quinn

Town Attorney

Not present

Town Manager

Becky Frank

Public Works Department

Not present

Town Clerk/Treasurer

Nate Scott

Marshal's Department

Present via phone

Administrative Assistant

Vacant Position

Planning Department

Not present

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the meeting to order at 7:04 pm.

2. Additions, Deletions, or Correction to the Agenda

Mayor Newberry moves to delay item 4 until Clay Brown arrives. Trustee Guthrie seconds. Motion passes unanimously.

3. Consent Agenda

- a. Accounts Payables from Feb. 1, 2022, to Feb. 11, 2022
- b. Minutes from BOT Meeting; Feb. 1, 2022
- c. Minutes from BOT Special Meeting; Feb. 10, 2022

Mayor Newberry motions to approve consent agenda. Trustee Peterson seconds. Motion passes unanimously.

4. RFP – Comprehensive Roads Plan – Becky Frank

Town Manager Frank gives a summary of the RFP and timeline. Trustee King suggests revisions: under submittal requirements, first sentence, remove the word “shall”; change references from “consultant” to “respondent”. In “About the Town”, instead of reference to the “manse” of the church, change to “parsonage”.

Trustee Peterson moves to approve the timeline for RFP and update the RFP text based on Trustee King’s suggestions. Trustee Guthrie seconds. Motion passes unanimously.

5. Planning Commission Volunteer Application – Mike Frey

Discussion about residency requirements as defined. Mr. Frey meets the requirement of a “resident”. Trustee Peterson moves to approve the application. Trustee Guthrie seconds the motion. Motion passes unanimously.

6. Colorado Dept. of Local Affairs Presentation – Clay Brown

Mr. Brown confirms his retirement and presents an explanation of forms of government in the State of Colorado, clarifying the status of Green Mountain Falls and the history of the Town Manager position. Mayor Newberry summarized the work Mr. Brown has done on behalf of the Town and presented him with a donated gift, in appreciation of his efforts.

No board action.

7. Reports

- a. Trustee Reports – no reports
- b. Committee Reports – no official reports, TCT Scott gave verbal updates on FMAC and PC. Asked board for their preference on committee report intervals.
- c. Staff Reports
 - a. Town Clerk Scott – summarized the report included in the packet. Discussion about short term rental management ideas.
 - b. Town Manager Frank – highlighted items from the packet report.
 - c. Town Marshal Hodges – reiterated his retirement and comments about future department concerns and priorities.

No board action.

8. Correspondence

- a. Marshal Hodges – Notice of Retirement

No board action.

9. Persons Present Not on the Agenda: 3 minutes per speaker

- a. Todd Dixon – compliments about included reports, short term rentals.

10. Adjournment

The meeting adjourned at 8:11 pm.

Nathan Scott, Town Clerk/Treasurer

Jane Newberry, Mayor