

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
March 2, 2020 – 7:00 P.M.
MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Katharine Guthrie
Trustee Dyani Loo

Board Members Absent

Trustee Chris Quinn

Town Attorney

Not present

Town Manager

Angie Sprang

Public Works

Not present

Town Clerk

Matt Gordon

Marshal's Dept.

Virgil Hodges

Administrative Assistant

Not present

Planning Director

Julia Simmons

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the meeting to order at 7:00 pm. The Pledge of Allegiance was recited. Mayor Newberry shared kind words and held a moment of silence for Resident Dick Bratton who had recently passed away.

2. Additions, Deletions, or Corrections to the Agenda

Resident Ives shared public comment. Mayor Newberry moved to move the Manitou Springs School District 14 Presentation from Agenda Item 12 to Item 5. Seconded by Trustee Loo. Motion passed unanimously.

3. Persons Not Present on the Agenda

(3 minutes given per speaker)

Resident Ives shared public comment regarding holding in person meetings and paid parking in GMF. Resident Mathews shared public comment regarding paid parking in GMF and its ranking in the Town's Comprehensive Plan.

4. Consent Agenda

- a. **Bring into record Accounts Payable February 1 to February 12, 2021**
- b. **Board of Trustees Meeting Minutes February 16, 2021**
- c. **Approval of an Attorney Engagement Agreement between the Town of Green Mountain Falls and Wilson Williams LLP**

Trustee Peterson moved to approve. Seconded by Mayor Newberry. Motion passed unanimously.

5. Manitou Springs School District 14 Presentation to the BOT

Manitou Springs School District 14 Superintendent Elizabeth Domangue and Ute Pass Elementary School Principal Chris Briggs-Hale shared a presentation regarding the District's cores values, goals, dealing with COVID-19 and its impacts, recruiting and professional development, experiential and environmental learning, and a Facilities Master Plan.

6. Consideration of Managed Parking Request for Proposal

Town Manager Sprang provided a brief overview of the RFP in discussion as well as a rough timeline of the next steps if approved.

Resident Dixon provided commentary on the RFP sharing concerns related to multiple sections of the document.

Mayor Newberry requested that Town Manager go over the memo provided for this agenda item. Town Manager Sprang provided brief overview of the memo to the BOT highlighting Consultant Cain's recommendations.

Trustee Loo asked questions regarding the length of the pilot paid parking program and what paid parking would look like without meters. Consultant Cain provided responses to the questions and recommended two summers and shared some options on what paid parking would look like without meters.

Trustee Guthrie asked a question on how the parking spaces would be marked. Consultant Cain shared that parking companies would use GPS to determine where parking spaces are placed and the plan to have Trail Ambassadors provide additional info to people parking.

Trustee Peterson asked how the Town would find vendors and where RFP's are posted. Town Manager Sprang shared that it would be posted on Bidnet Direct, a government project bidding website.

Trustee Guthrie asked how long the pilot program was listed for on the RFP. Town Manager Sprang shared that the RFP lists 24 months but it will be set in stone during negotiations with a potential vendor.

Mayor Newberry moved to approve the RFP. Seconded by Trustee Guthrie. Motion passed unanimously.

7. Consideration of Revocable Permit Rev2021-01/Resolution 2021-09 for grading and construction of a retaining wall in the Right-of-Way, south of 10330 El Paso Avenue

Planning Director Simmons provided a brief background on the revocable permit and resolution. Mayor Newberry asked if the Town Engineer had reviewed the permit. Planning Director Simmons explained that they had not and requested guidance from the BOT on steps for approval or provisional approval.

Resident Smith shared additional info about the reason for pursuing the revocable permit.

Trustee Peterson asked why the fee scale had such a large scale. Town Manager Sprang explained that processing applications demands different time requirements. Planning Director Simmons recommended an initial licensing fee of \$250.

Trustee Guthrie moved to approve Revocable Permit 2021-01. Seconded by Trustee Loo. Motion passed unanimously.

Trustee Peterson moved to approve Resolution 2021-09 and the fee of \$250 with the condition that the Town Engineer must review and approve plans. Seconded by Trustee Loo. Motion passed unanimously.

8. Consideration of Grading Permit GR2021-02 for Retaining Wall and Erosion Control at 10860 Ora Street

Mayor Newberry moved to approve with the condition that the Town Engineer review and approve. Seconded by Trustee Loo. Motion passed unanimously.

9. Recommendation to approve a new member to the PRT Committee: Jay Kita

Mayor Newberry moved to approve. Seconded by Trustee Loo. Motion passed unanimously.

10. Recommendation of approval of Officers elected by the PRT Committee Chair: Jesse Stroope and Vice Chair: Jay Kita

Mayor Newberry moved to approve. Seconded by Trustee Guthrie. Motion passed unanimously.

11. Recommendation to approve a new alternate to the FMC: Nathan Scott

Mayor Newberry moved to approve Nathan Scott as a full member to the FMC. Seconded by Trustee Guthrie. Motion passed unanimously.

12. Consideration of a Special Event Permit: Bronc Day

Trustee and Applicant Peterson shared a brief overview of the Bronc Day Special Event Permit application.

Mayor Newberry moved to approve the Special Event Permit and fees at \$500 for the event and \$200 for traffic control. Seconded by Trustee Loo. Motion passed unanimously.

13. Correspondence

- a. Letter from Murray Dahl Beery & Renaud LLP
- b. El Paso-Teller County Authority Board Meeting Agenda

14. REPORTS

a. Trustee Reports

Trustee Guthrie thanked everyone in the community for their support of the CDBG grant application. Trustee Loo thanked PRT members for their work.

b. Committee Reports

i. FMC Annual Plan and Priorities

Mayor Newberry asked a question regarding funding earmarked for work on Belvedere. Town Clerk/Treasurer Gordon stated he would investigate it and report back.

c. Staff Reports

Town Manager Sprang shared a short report about her work with Jesse Stroope and Trustee Loo regarding the Town's Wayfinding Signage Taskforce and shared a response to Resident Ives on work on Olathe being cleaned up.

Town Clerk/Treasurer Gordon shared a short report about the process for dog licensing in Town.

Town Marshal Hodges shared a short report about his frustrations with media sources misrepresenting paid parking in GMF.

15. ADJOURNMENT

Mayor Newberry adjourned the meeting at 8:56 PM.

Matthew Gordon

Matthew Gordon (May 27, 2021 16:03 MDT)

Matt Gordon, Town Clerk/Treasurer

Jane Newberry

Jane Newberry (May 27, 2021 16:23 MDT)

Jane Newberry, Town Mayor