



Town of Green Mountain Falls

Board of Trustees Meeting Agenda

P.O. Box 524; 10615 Green Mountain Falls Road

Green Mountain Falls, CO 80819

Tuesday, June 29, 2021 at 7:00 p.m.

Zoom Meeting Link and Login Info

<https://us02web.zoom.us/j/88268362673?pwd=dJJoL2VsODJpUzdkK09XYm9NV25hdz09>

Zoom meeting ID= 882 6836 2673 Meeting password= 148857 For Dial-in only: 1-346-248-7799

To make a **public comment** please **pre-register** by 4pm on the day of the meeting via email: clerk@gmfco.us

REGULAR MEETING:

TIME*		ITEM	DESIRED OUTCOME
7:00	1.	CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE	
7:00	2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA	
7:05	3.	CONSENT AGENDA a. Accounts Payable from May 29, 2021 to June 25, 2021 b. BOT Meeting Minutes from 6/1/2021	BOT Action Desired
7:10	4.	PPRTA Citizen Advisory Committee Appointment: Craig Gooding	BOT Action Desired
7:20	5.	BOT Seat Vacancy and Trustee Dyani Loo Resignation	Discussion
7:30	6.	CORRESPONDENCE	Information Only
7:30	7.	REPORTS a) Trustee Reports b) Committee Reports c) Staff Reports a. Pool Update	Information Only
7:40	8.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER	
7:50	9.	Executive Session: Pursuant to C.R.S § 24-6-402(e) for The Purpose of Matters That May be Subject to Negotiations, Developing Strategy for Negotiations, and/or Instructing Negotiators - Town Manager Contract	Discussion
8:30	10.	ADJOURN	

*Please note: Times are approximate.

**The Town shall provide reasonable accommodation for those with disabilities on a case by case basis. Please send accommodation requests to clerk@gmfco.us by 4pm on the date of the meeting.

**Town of Green Mountain Falls
Vendor Invoices Journal
from May 29, 2021 to June 25, 2021**

<u>Date</u>	<u>Reference</u>	<u>Entity Number</u>	<u>Name</u>	<u>Acct Number</u>	<u>Acct Name</u>	<u>Total</u>
1-00-00-2000 General-Accounts Payable						
05/31/2021	015	wilsonwilli0000	Wilson Williams LLP	1-20-02-5114	General-Interdepartmental-Operations-Services - Town Attorney	5527.5
05/31/2021	4	Hoffman	Hoffman, Parker, Wilson & Carberry	1-20-02-5114	General-Interdepartmental-Operations-Services - Town Attorney	9496.26
05/31/2021	53	Hoffman	Hoffman, Parker, Wilson & Carberry	1-20-02-5114	General-Interdepartmental-Operations-Services - Town Attorney	2717.95
06/02/2021	98112	wilsoncompany	Wilson & Company	2-10-00-4030	Capital Improvement-Administration-Grants - State - DOLA 2 (Flood Recovery)	6648.72
06/06/2021	06062021	brianbundy0000	Brian Bundy	1-10-02-5113	General-Administration-Operations-Services - Professional	1520
06/07/2021	0042656	CEBT	CEBT	<SPLIT>	<SPLIT>	4914.2
06/08/2021	Gazebo Refund	shawndrajon0000	Shawndra Jones	1-10-00-4401	General-Administration-Gazebo - Rentals	100
06/10/2021	20498992	Pinnacol	Pinnacol Assurance	1-00-00-1300	General-Prepaid Expenses	679
06/11/2021	83473	FlairData	Flair Data Systems DBA	1-10-03-5202	General-Administration-Utilities-Utilities - Telephone/Internet	223.8
06/16/2021	5664	UMBcardsvcs	UMB Card Services	1-00-00-1300	General-Prepaid Expenses	4059.21
06/16/2021	83508	FlairData	Flair Data Systems DBA	1-20-02-5104	General-Interdepartmental-Operations-Fees - Software	80
06/20/2021	062021	brianbundy0000	Brian Bundy	1-10-02-5113	General-Administration-Operations-Services - Professional	1260
06/22/2021	40082	matthewgord0000	Matthew Gordon	1-10-02-5120	General-Administration-Operations-Training - Professional Development, Per Diem	400.82
06/22/2021	400821	angiesprang0000	Angie Sprang	1-10-02-5120	General-Administration-Operations-Training - Professional Development, Per Diem	400.82
Total For 1-00-00-2000 General-Accounts Payable						<u>38028.28</u>

Jane Newberry, Mayor

Angie Sprang, Town Manager

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
June 1, 2020 – 7:00 P.M.
MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Chris Quinn
Trustee Katharine Guthrie

Board Members Absent

Trustee Dyani Loo

Town Attorney

Not present

Town Manager

Angie Sprang

Public Works

Kyle Rein

Town Clerk

Matt Gordon

Marshal's Dept.

Not present

Administrative Assistant

Not present

Planning Director

Not present

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the meeting to order at 7:02pm

2. Additions, Deletions, or Corrections to the Agenda

Mayor Newberry moved to approve the agenda. Seconded by Trustee Guthrie. Motion passed unanimously.

3. Consent Agenda

Trustee Peterson moved to approve the Consent Agenda. Seconded by Trustee Guthrie. Motion passed unanimously.

4. Forms of Government, Presented by Mayor Jane Newberry

Mayor Newberry presented on the various forms of government that are possible in GMF. Mayor Newberry provided specifics on what changes could happen should the Town change its form of government including the removal of Town code and its effects, road maintenance, policing and patrols in Town, effects on staff and Trustees more specifically division of labor and management of Town affairs. Mayor Newberry concluded at the end of her presentation that the current Town Manager form of government is the best form for a small town.

5. 2021 Amended Budget Discussion

Town Manager Sprang presented on the 2021 Amended Budget, various ballot questions for the Town to consider in the future, current and potential funding sources for the Town, a compensation analysis, a staffing analysis, and the status of Comp Plan projects.

Trustees engaged in discussion regarding the presentation and requested additional info on ballot questions like Marijuana and Elections.

Trustee Guthrie moved to approve the 2021 Amended Budget. Seconded by Trustee Peterson. Motion passed unanimously.

BOT held a recess at 9:00 pm for 5 minutes.

6. Managed Parking

BOT opened discussions by addressing questions made by the BOT to Interstate Parking leadership.

Town Manager Sprang provides additional information on the citation process, reporting requirements, revenue and sales tax increases in the City of Idaho Springs, CO (another partner of Interstate Parking), and the rates of parking in GMF should the agreement and Ordinance be accepted by the BOT.

Mayor Newberry moved to approve Ordinance 2021-05 and the Parking Agreement with Interstate Parking. Seconded by Trustee Guthrie. Motion passed 3 to 1.

7. Consideration of Special Event Permit Applications for Green Box Arts

Trustee Quinn moved to approve the special event permit applications for July 4th and July 10th. Seconded by Trustee Guthrie. Motions passed unanimously.

8. Consideration of Special Event Permit Application for Ace Entertainment LLC

Trustee Quinn moved to host the car show in GMF. Trustee Peterson seconded. Motion passed unanimously. Trustee Peterson moved to set fees at \$500 for the day and \$100 an hour for traffic control with a 2-hour minimum for a total of \$700 contingent on proof of insurance. Seconded by Trustee Guthrie. Motion passed unanimously.

9. Consideration of Resolution No. 2021-10, a Resolution of the Board of Trustees of the Town of Green Mountain Falls, Colorado Adopting a Memorial Bench and Brick Policy

Town Clerk/Treasurer Gordon presented on Resolution No. 2021.10. Trustee Quinn requested to add Exhibit A onto the policy page of the document. Mayor Newberry moved to approve. Seconded by Trustee Guthrie. Motion passed unanimously.

10. Hiker Bathrooms

11. Correspondence

12. Persons Not Present on the Agenda

(3 minutes given per speaker)

Resident Blasi shared public comment. Resident Dixon shared public comment. Resident Mathews shared public comment.

13. Reports

Town Clerk/Treasurer Gordon shared the idea to sell Town Hall as an additional revenue source during his report.

14. Executive Session: Pursuant to CRS 24-6-402 for the Purpose of Matters That May be Subject to Negotiations, Developing Strategy for Negotiations, and/or instructing Negotiators – Town Manager Contract

Mayor Newberry moved to table the Executive Session until the next meeting. Seconded by Trustee Guthrie. Motion passed unanimously.

15. ADJOURNMENT

Mayor Newberry adjourned the meeting at 9:54 pm

Matt Gordon, Town Clerk/Treasurer

Jane Newberry, Town Mayor



The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819
(719) 684-9414 www.gmfco.us

Committee Volunteer Application

Volunteer Position applying for: PPRTA Citizen Advisory Committee
Name: Craig Gooding
Street Address: 10780 Ute Pass Ave., P.O. Box 874
City, State: Green Mountain Falls, CO Zip Code: 80819-0874
Phone Number: 719.761.0484 Email address: craig_gooding@yahoo.com
How many years have you been a resident of Green Mountain Falls: 4 1/2 years
Current Employer/Occupation: Ayres Associates, Business Development
Work Experiences that may apply: Project Manager and Business Development for transportation projects for past 6 years
Other Volunteer Experiences that may apply: Boy scout leader for 10 years, coordinator of food pantry for nine years
Any Special Qualifications that may apply to this volunteer position: member Project Management Institute, experience in fleet management technology
Other Current Volunteer Positions you hold: volunteer at Wildwood Food Pantry
Reasons for choosing this Volunteer Opportunity: my experience in transportation projects lets me bring value to PPRTA, the town, my company and myself.

*Please attach any other relevant information/documentation that would enhance your application.

By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.

You also agree that all information you have provided in this application is true to the best of your knowledge.

Volunteer Signature:  Date: June 4, 2021

Are you 18 years or older? YES ☒ NO ☐

If NO, Guardian Signature: _____



To: GMF Board of Trustees
From: GMF Town Clerk/Treasurer, Matt Gordon
Date: June 25th, 2021
Re: Trustee Dyani Loo Resignation and BOT Vacant Seat

On 6/2/2021, Trustee Dyani Loo provided written notice via email of her resignation from the Board of Trustees to the remaining Trustees, the Mayor, Town Manager Angie Sprang, and Town Clerk Matthew Gordon.

In terms of filling the now vacant seat, detailed next steps are outlined in Colorado Revised Statutes 31-4-303. Trustees to fill vacancy - mayor pro tem - clerk pro tem, including the powers of the BOT in filling the seat, the requirements of the BOT should the seat not be filled via an appointment, election requirements, and various other clauses not related to filling a vacant seat. Please see the full text of 31-4-303 below.

“The board of trustees has the power, by appointment, to fill all vacancies in the board or any other office, and the person so appointed shall hold his office until the next regular election and until his successor is elected and has complied with section 31-4-401. The board also has the power to fill a vacancy in the board or in any other elective office of the town by ordering an election to fill the vacancy until the next regular election and until a successor has been elected and has complied with section 31-4-401. If a vacancy in the board or in such other elective office is not filled by appointment or an election is not ordered within sixty days after the vacancy occurs, the board shall order an election, subject to the municipal election code, to be held as soon as practicable to fill the vacancy until the next regular election and until a successor has been elected and has complied with section 31-4-401. At its first meeting, the board shall choose one of the trustees as mayor pro tem who, in the absence of the mayor from any meeting of said board or during the mayor’s absence from the town or his inability to act, shall perform the mayor’s duties. The board also has the power to elect a clerk pro tem to perform the duties of the clerk during his absence or inability to act.”

Town Staff recommends to the BOT to seek applications and resumes for the Trustee position and to interview candidates at the next BOT meeting to potentially fill the vacant seat via an appointment. Board/Committee applications are available at <https://greenmountainfalls.colorado.gov/forms> under the document titled “Volunteer Application Form-Committees” and can be submitted to Town Clerk/Treasurer Matthew Gordon at clerk@gmfco.us.

Town Staff wishes to express their sincere gratitude to Trustee Loo for her dedicated service to the BOT and for her work with the Parks, Recreation, and Trails Committee and the Trail Ambassadors. We wish you all the best going forward.

Matthew Gordon
Town Clerk/Treasurer

From: [Dyani Loo](#)
To: [Mayor Jane Newberry](#); [katharine guthrie](#); [Chris Quinn](#); [Margaret Peterson](#)
Cc: [Angie Sprang](#); [Matt Gordon](#)
Subject: Notice
Date: Wednesday, June 2, 2021 10:45:11 AM

Hello,

I wanted to get notice to you all so you'd have time to discuss as you'll be meeting for the retreat this weekend. Unfortunately, this trustee position has been much more time intensive than was advertised when I initially volunteered. Given my job requirements with my current employer and the number of meetings, retreats and committees that are involved that will have to be attended in person I am giving notice that I will be resigning as a trustee. I do not feel that I can do the job justice with adequate representation given the lack of time that I can commit to what it requires at the moment and my demands currently with my work schedule.

Please let me know if there is anything else that I need to do in order to formalize the process.

Dyani

Sent from my iPhone