

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
July 20, 2021 – 7:00 P.M.
MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Katharine Guthrie
Trustee Chris Quinn

Board Members Absent

Town Attorney

Not present

Town Manager

Angie Sprang

Public Works

Not present

Town Clerk

Matt Gordon

Marshal's Dept.

Virgil Hodges

Administrative Assistant

Not present

Planning Director

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the meeting to order at 7:06pm. Pledge recited

2. Additions, Deletions, or Corrections to the Agenda

Mayor Newberry moved to hold an Executive Session as item 10 of the agenda for contract negotiations and personnel. Seconded by Trustee Guthrie. Motion passed unanimously.

Mayor Newberry moved to remove item c from the consent agenda and to add the Town Manager Contract as an open item on the agenda, item 11. Seconded by Trustee Guthrie. Motion passed unanimously.

3. Consent Agenda

Mayor Newberry moved to approve. Second by Trustee Guthrie. Motion passed unanimously.

4. Stilling Basins Project Update

Brackin provided an update on the Stilling Basins Project. Brackin went into detail on the plans to report back to the Town Manager after a survey and locates on two settling basins in Town. Brackin explained that it should take approximately 12 to 14 weeks for the utility investigation and design process to assemble plans and anticipates finishing the project by fall. Construction should take 4 to 6 weeks.

Mayor Newberry asked how this would change the appearance of the parks. Brackin reported that the elevation would change, and hillside would not have as steep a slope. He expanded that the design would be landscaped with native grasses and maintain the current vegetation. The area could still be used for park benches and other assets. The plan is to attempt to avoid removing trees. The plan would also be to do drainage studies and report back to the BOT and Town Manager.

Mayor Newberry asked if this falls within PPRTA funding. Town Manager Sprang responded that it does.

Town Manager Sprang further clarified that this requires BOT action due to a contract being a part of the packet and since the cost is over \$25,000. Information only was the incorrect desired outcome listed on the agenda packet.

Trustee Guthrie moved to approve contract. Seconded by Trustee Peterson. Motion passed unanimously.

5. PPRTA New Membership Support: Town of Calhan

Mayor Newberry provided background on the beginnings of the PPRTA and provided a list of the founding members. Trustee Quinn moved to support Calhan to join PPRTA. Seconded by Trustee Guthrie. Motion passed unanimously.

6. Municipal Code Rewrite Project

Katie Vera, Attorney with Hoffman, Parker, Wilson & Carberry P.C., outlined the work completed so far with Town Staff on the code rewrite and shared that all this was included in the memo in the agenda packet.

Vera provided a short single page presentation on the sequence of the new chapters in the town code and offered to do a chapter-by-chapter presentation providing additional details.

Vera continued into chapter 1 and discussed changes like decriminalizing sections of the chapter, moving up the maximum penalty from \$1000 to \$2650 to keep up with inflation and other Town's practices, and the definition of misdemeanor being removed.

Vera moved on to chapter 2 and provided details term limit changes in line with the Colorado Constitution.

Trustee Quinn asked a question about chapter 2 and requested clarification on the sequence of sections in chapter 2. Vera clarified those sections 2.20 and 2.21 were originally setting agenda and board packets and calling orders of business and offered to reevaluate the memo to better reflect the sequence.

Mayor Newberry asked about changes to section 2.23, Vera clarified that the hearing process for ordinances was removed and wasn't sure how long ago that ordinance was passed by the BOT. Mayor Newberry guessed 6 to 10 years. Vera offered to investigate more and provide details at a future meeting.

Mayor Newberry aimed to address and work on 2 to 3 chapters at each meeting and include the entirety of the changes.

Vera offered to edit a memo and include the titles for each chapter and provide clarify on what is in the new code and what was in the old code.

BOT moved on to discussions on chapter 11: annexation, Vera began discussions on where the new code was pulled from, and the newly drafted process for annexations in town, planning review, submittal requirements for the property, and required dedications of easements and right of ways.

BOT asked if they should approve each chapter or check mark them off. Vera suggested to just check them off and wait to approve until the entire code is completely reviewed.

Trustee Quinn asked if this chapter had a procedure for approval by the BOT. Vera offered to add a section and Town Manager Sprang clarified that it is also outlined in chapter 3 of code.

Discussion moved onto chapter 18. Vera opened with the addition of a new section for fire code, clarified that article 3 used to be for revocable permits and shared that it was moved to the new chapter 7, and that the regional building code also has an electrical and plumbing code.

Discussion continued onto chapter 4: franchises, Vera clarified that contract body items from other franchisees were removed from the new code. Vera shared that the new code goes over authority to franchise, existing franchises, and term, compensation, and restrictions.

Members agreed that chapters 11, 18, and 4 were satisfactory and could be checked off.

Discussion moved onto chapter 7: streets, sidewalks, and public property, which is a new chapter and Vera clarified that it followed chapter 8 in the memo provided to the BOT. Vera provided details on the removal of excess procedures within the chapter, how the previous code did not have snow and ice removal outlined clearly, the multiple sections like maintenance of sidewalks, collection of delinquent payments of assessments, permit required and permit fees, the application of the code, restoration fees and bonds, liability and insurance, barricades and lights, encroachments, obstructions, and excavations, installations of mains, minimal interference with other property, permits required for parades and processions, location and relocation of right of ways, street numbering and naming, public parks, riding of animals, mobile vendors, public land and the sale of public land.

Mayor Newberry suggested that the town be the issuer of parade permits in section 7-36.

Town Marshal Hodges asked if 7.76 could include campers, trailers, and RVs. Vera responded that the code addresses this in another section specifically and offered to get back to the Town Marshal Hodges on the section. 7.80 and requested to change the section to reflect that not vehicles would be prohibited on trails regardless of if the trail is marked prohibited.

BOT members informally agreed that chapter 7 is satisfactory.

Andre Brackin offered to donate his time to work on the code rewrite on chapters related to public works. BOT was thrilled to accept his assistance.

7. Correspondence

8. Reports

Trustee Guthrie provided a report on waiting to hear back on the CDBG grant and that she is attending an ADA coordinator training. Trustee Peterson thanked everyone involved in the code rewrite and that Bronc Day is coming on July 31st. Mayor Newberry reported that she met with a group of regional mayors and had a discussion on regional water and regional plans.

Town Clerk/Treasurer Gordon reported on the BOT vacancy process.

Town Marshal Hodges reported that he is excited about the code rewrite and shared that he is looking forward to Bronc Day.

Chair David Douglas provided an update on FMAC actives including a cusp grant update, Iona/Scott Avenue project, budget implications for 2021, recommendations to private landowners for fuels mitigation funds, and FMAC projects currently in progress.

9. Persons Not Present on the Agenda

Resident Morales shared public comment. Resident Blasi shared public comment. Resident Dixon shared public comment. Resident Douglas shared public comment. Resident Mathews shared public comment. Resident Hunter shared public comment.

Mayor Newberry moved to enter exec session. Trustee Peterson second. Motion passed unanimously.

10. Exec session

Newberry entered Regular Session back at 10:50 pm

11. Town manager contract

Trustee Peterson moved to accept and approve the negotiated contract with revisions agreed upon in the exec session. Seconded by Trustee Guthrie. Trustee Quinn requested to delay the approval to allow for changes to the contract to be made public and shared additional comments regarding moving on from the current manager and to explore other possibilities for the position.

Roll call vote was held. Mayor Newberry yay, Trustee Peterson yay, Trustee Guthrie yay, Trustee Quinn nay.

12. Adjournment

The meeting adjourned at 11:01 pm.

Matthew Gordon

Matthew Gordon (Aug 9, 2021 10:51 MDT)

Matt Gordon, Town Clerk/Treasurer

Jane Newberry

Jane Newberry (Aug 9, 2021 13:05 MDT)

Jane Newberry, Town Mayor







07.20.2021 BOT Meeting Minutes

Final Audit Report

2021-08-09

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