



Town of Green Mountain Falls
Regular Board of Trustee Meeting Agenda
10615 Green Mountain Falls Road
Tuesday, June 16, 2020 at 7:00 p.m.

Online Meeting ONLY*. Join the Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/89420441022?pwd=MWZqMXgwWEo4T1VoaURzcGpsWmNJQT09>

Meeting ID: 894 2044 1022; Password: 333777; Dial-in only: 346-248-7799

To make a **public comment** please **pre-register** by 4pm on the day of the meeting via email:

clerk@gmfcu.us

REGULAR MEETING:

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
3. CONSENT AGENDA
 - a. Bring into record Accounts Payables for May 30 thru June 15, 2020
 - b. Kirkpatrick Family Fund Grant Award Acceptance – Comprehensive Signage & Parking Plan, and Planning Code Re-write
4. NEW BUSINESS
 - a. Resolution No. 2020-09 A Resolution of the Town of Green Mountain Falls, Colorado, Designating Authorized Signatories on Town Bank Accounts and Individuals Authorized to Conduct Online Banking on Behalf of Town
 - b. Resolution No. 2020-10 A Resolution of the Town of Green Mountain Falls, Colorado, making Appointment of Town Officials
 - c. Consideration of Revocable Permit Resolution 2020-11, Non-exclusive Revocable License Agreement, 10550 Ute Pass Avenue
 - d. Planning Commission Recommendations to the Board of Trustees – Regular Member and Alternate Vacancies
5. OLD BUSINESS
 - a. Rough Draft New Website Preview!
 - b. Courtesy Chipping Service Update, a Fire Mitigation Effort
 - c. Consideration of Ordinance No. 2020-03, An Ordinance Amending Chapter 2 of The Green Mountain Falls Municipal Code Concerning Boards, Committees, and Commissions
6. PUBLIC INPUT: 3 Minutes per speaker
7. CORRESPONDENCE
8. REPORTS
9. Executive Session: Pursuant to C.R.S § 24-6-402(e) for The Purpose of Matters That May be Subject to Negotiations, Developing Strategy for Negotiations, and/or Instructing Negotiators
10. ADJOURN

*The Town shall provide reasonable accommodation for those with disabilities on a case by case basis. Please send accommodation requests to clerk@gmfcu.us by 4pm on the date of the meeting.

Town of Green Mountain Falls

Vendor Invoices Journal

from June 01, 2020 to June 16, 2020

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Date	Reference	Entity Number	Name	Acct Number	Acct Name	Total
1-00-00-2000 General-Accounts Payable						
06/04/2020	6173	araizeinc	Araize INC.	1-20-02-5103	General-Interdepartmental-Operations-Fees - Payroll Processing	10.00
06/05/2020	06032020	chasecardservic	Chase Card Services	1-20-02-5102	General-Interdepartmental-Operations-Fees - Banking Charges	2,175.12
06/05/2020	2410399	WoodlandH&H	Woodland Hardware and Home	1-70-02-5124	General-Public Works-Operations-Maintenance - Roads	24.28
06/05/2020	90598372	foxworthgalbrai	Foxworth-Galbraith Lumber Co.	1-70-02-5124	General-Public Works-Operations-Maintenance - Roads	18.99
06/05/2020	CG000079	factorydirectca	Factory Direct Carpets	1-10-02-5122	General-Administration-Operations-Maintenance - Building	543.40
06/09/2020	41	Hoffman	Hoffman, Parker, Wilson & Carberry	1-20-02-5114	General-Interdepartmental-Operations-Services - Town Attorney	4,569.25
06/11/2020	6.11.2020	leslievoth	Leslie Voth	1-10-00-4401	General-Administration-Gazebo - Rentals	200.00
06/11/2020	6/11/2020	jimfrench	Jim French	1-10-00-4302	General-Administration-Business Licenses	400.00
06/11/2020	6/11/2020	sarahchambers	Sarah Chambers	1-10-00-4401	General-Administration-Gazebo - Rentals	200.00
06/11/2020	6/11/2020	meganbarnes	Megan Barnes	1-10-00-4401	General-Administration-Gazebo - Rentals	200.00
06/11/2020	6/11/2020	alexanrawilson	Alexanra Wilson	1-10-00-4401	General-Administration-Gazebo - Rentals	200.00
Total For 1-00-00-2000 General-Accounts Payable						8,541.04

MEMO TO THE BOARD OF TRUSTEES

DATE: 6.16.2020	AGENDA NO 4.a.	SUBJECT:
Presented by: Angie Sprang, Town Manager		Resolution No. 2020-09, A Resolution of the Town of Green Mountain Falls, Colorado, Designating Authorized Signatories on Town Bank Accounts and Individuals Authorized to Conduct Online Banking on Behalf of Town

Recommend action:

Move to approve Resolution No. 2020-09, A Resolution of the Town of Green Mountain Falls, Colorado, Designating Authorized Signatories on Town Bank Accounts and Individuals Authorized to Conduct Online Banking on Behalf of Town.

Background:

This resolution will update bank signatory privileges to two Board of Trustee elected officials, the Mayor and Mayor Pro Tem. Also, two staff members will be granted signatory privileges, the Town Manager and Town Clerk – Treasurer. Any debit transaction from the bank requires two signatures on checks, which creates a check and balance as no one person will ever both approve a payment and write the checks.

Changes being made with this resolution:

1. Removal of former Town Clerk - Treasurer, Nathan Scott

Once this resolution is reviewed and approved by the BOT, the bank will create new paper signature cards for all signers. After the signature cards are signed and handed into the bank, this resolution will officially be in effect going forward until the BOT decides to change it.

Issue Before the Board

Does the Board of Trustees approve the changes outlined above?

Alternatives

N/A

Conclusion

Recommended Motion of the BoT: **Move to approve Resolution No. 2020-XX, A Resolution of the Town of Green Mountain Falls, Colorado, Designating Authorized Signatories on Town Bank Accounts and Individuals Authorized to Conduct Online Banking on Behalf of Town.**

RESOLUTION NO. 2020-09

**A RESOLUTION OF THE TOWN OF GREEN MOUNTAIN FALLS,
COLORADO, DESIGNATING AUTHORIZED SIGNATORIES ON TOWN
BANK ACCOUNTS AND INDIVIDUALS AUTHORIZED TO CONDUCT
ONLINE BANKING ON BEHALF OF TOWN**

WHEREAS, the Board of Trustees desires to designate the individuals with authority on behalf of the Town for activity involving the Town's bank accounts

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, THAT:

Section 1. The following individuals shall be the sole authorized signatories on behalf of the Town for Town bank accounts:

1. Jane Newberry, Mayor
2. Margaret Peterson, Mayor Pro Tem
3. Angie Sprang, Town Manager
4. Vacant, Town Clerk/Treasurer

Section 2. The following individuals shall be the sole individuals authorized to access the Town's bank accounts online and conduct online banking activity on behalf of the Town:

1. Angie Sprang, Town Manager
2. Vacant, Town Clerk/Treasurer

Section 3. The following individuals shall be removed from the authorized list of signatories and/or those authorized to access the Town's bank accounts online or conduct online banking activities.

1. Nathan Scott

INTRODUCED, READ and PASSED this 16th day of June 2020.

TOWN OF GREEN MOUNTAIN FALLS,
COLORADO

Jane Newberry, Mayor

(SEAL)

ATTEST:

Angie Sprang, Town Manager

RESOLUTION NO. 2020-10

**A RESOLUTION OF THE TOWN OF GREEN MOUNTAIN FALLS
COLORADO, MAKING APPOINTMENT OF TOWN OFFICIALS**

WHEREAS, Colorado Revised Statutes 31-10-304 requires the Town Board of Trustees to appoint a Clerk, Treasurer, and Attorney, as well as any other officers it deems necessary; and

WHEREAS, this statute further specifies that the appointment of officers shall not extend more than 30 days after election; and

WHEREAS, The Town of Green Mountain Falls' Code of Ordinances Section 2-21(b) also provides the authority of the Board of Trustees to appoint officers;

WHEREAS, in addition to the Clerk, Treasurer, and Attorney, the Board of Trustees wishes to also appoint a Town Manager and Marshal;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, THAT:

Town Officials are appointed as follows:

Town Clerk/Treasurer – Vacant

Town Attorney – The Firm of Hoffmann, Parker, Wilson & Carberry, P.C.

Town Manager – Angie Sprang

Town Marshal – Virgil Hodges

INTRODUCED, READ and PASSED this 16th day of June, 2020.

TOWN OF GREEN MOUNTAIN FALLS,
COLORADO

Jane Newberry, Mayor

(SEAL)

ATTEST:

Angie Sprang, Town Manager



To: Board of Trustees

From: GMF Land Use & Planning

Date: 15 June 2020

Re: Revocable Permit Rev2020-03, 10550 Ute Pass Avenue- Septic Tank Storage in ROW and Cover

Background

The Applicant submitted a proposal for the Planning Commission's consideration at the 14 April 2020 regular meeting (staff memo, Applicant's letter, and supporting documents included). The original application was for uses beneath the surface, at the surface, and above the surface of GMF Town Right-of-Way (ROW). The Planning Commission discussed the portion of the application for the septic and landscape cover at grade but requested the Applicant return at the following meeting with a specific site plan for outdoor seating.

The Planning Commission voted unanimously on the following motion:

Recommend the Board of Trustees approve Revocable Permit Rev2020-03 for septic storage in the ROW with the lowest possible fee and the following conditions:

1. Town Clerk receives a Land Use application, signed;
2. Town Clerk receives proof of insurance;
3. The Town Clerk receives application fee, set by Resolution; and
4. A signed letter of indemnification be submitted.

The Applicants have withdrawn the above-ground seating proposal.

Discussion

The scope of the Revocable Permit 2020-03: beneath-surface use (septic tank storage) and at-surface use (safe, pedestrian-friendly septic cover with AstroTurf or low-maintenance landscaping material).

The Board, in approving a Revocable Permit application, is to do so by Resolution, which should include details on the proposed improvements and any conditions, as an attachment. Town Attorney provided a draft Resolution, compliant with Section 18, GMF Municipal Code and recommended Town Staff consider amending the Ordinance. Staff will continue to work with the Town Attorney and create a revised the application and standard procedure for a streamlined procedure.

Town Clerk received a signed application and proof of insurance, fulfilling the first two conditions. In addition, the Applicant provided a septic tank inspection report that shows the tanks are not leaking.

Conclusion

Staff recommends approval of Rev2020-03 for underground storage tanks and cover at the surface of the Town ROW to the south of 10550 Ute Pass Avenue. Recommended fee is \$200, based-on Staff time. The condition of a Letter of Indemnification is satisfied by the draft Resolution.



To: Planning Commission
 From: GMF Land Use & Planning
 Date: 13 April 2020
 Re: Revocable Permit 2020-03, 10550 Ute Pass Avenue

Background

The Applicant is requesting the Planning Commission's consideration and recommendation to the Board of Trustees for uses beneath the surface, at the surface, and above the surface of the GMF Town Right-of-Way (ROW) on Ute Pass Avenue.

The Applicant, owner of The Painted Bear, has asked to work with Town Hall for a lapsed permit to maintain septic tanks beneath the ROW. Previous owner had not renewed the septic ROW Revocable Permit in 4+ years, to no fault of the current owner, who has only recently taken possession of the commercial property.

The Applicant came to Town Hall, asking to coordinate with Planning, Town Manager, and Public Works on several improvement projects. The first of these is to obtain permission to operate the septic system and add landscape improvements for seating along the sidewalk area.

Due to unforeseen circumstances occurring during the COVID-19 pandemic, Town Staff was unavailable to meet in-person for a site visit. The Applicant provided photos and details in several emails and has been cooperative and communicative, eager to start work in-anticipation of springtime business soft opening.

Discussion

Permitting Process

Staff turnover at Town Hall has created challenges for records retention and reliable, consistent application and approval processes. Moving forward, staff is working to streamline the process and provide consistency to applicants and the advisory body. This will include enforcement of defunct permits. A draft Revocable Permit Checklist is included as **Attachment A** for the PC's review and recommendations.

An Applicant intending to occupy the *space below the surface, upon the surface, and above the surface of public property* (§18-61, GMF Municipal Code, **Attachment B**) must obtain the permission of the Board of Trustees to do so. Proof of insurance that meets the requirements set forth in §18-63 must be provided. The 2020 Fee Schedule, set by the Board of Trustees, gives a range of \$100- \$400 for the term of one year, renewed each January. The cost of the Permit will be established by Resolution of Board of Trustees.

§§18-72 - 75 – Use and occupancy of public property

The Applicant's photos, explanation, and proposed use are included as **Attachment C**. The Commission will be limiting its review to just the portion of the Revocable concerning the septic, finish grade above septic, and proposed seating/courtyard area. However, the pictures and narrative from Mr. Frey could not be separated from the Concept Proposal the Commission will discuss, later in the agenda.

§18-73. - Subsurface use

This proposal is for an existing septic system constructed in early-1980s (**Attachment D**), with approval from the Department of Health. Records for a revocable permit were found, but with little consistency. The absence of permit renewals occurred prior to the Applicant purchasing the property. The Applicant voluntarily hired a private septic company to inspect the tank for safety and can speak to the results of tank health.

Revocable permits may be issued for vaults and storage tanks, per §18-73(g). Plans for existing subsurface uses do not need to submit plans.

§ 18-74 – Surface uses

The Applicant is requesting permission to construct finishes at grade to improve safety and aesthetic appeal. Detailed plans should be included or forthcoming. The permittee shall pay all costs for installation and construction of any structure. Benches are named as an approved use. However, interrupting the normal flow of vehicular or pedestrian traffic is prohibited, as is interfering with the public's normal use.

Staff encourages the safe, attractive maintenance and the creative approach to covering a septic tank. A graphic rendering- even one by hand- depicting the proposed use should be included before final permit is issued. The design and maintenance of any seating should be with the public's health and safety as a priority. Consideration of the FEMA Flood Zone FIRM Map should be given when designing seating for the public. The Applicant can provide greater detail on materials and plans and can initially do so during oral testimony at the public hearing, today.

§18-75 – Spaces above surface of public property

The concept of seating is not inconsistent with the requirements in §18-75(a)-(f). The location, design, and use should be approved before any construction, to include, if necessary, consult with Regional Building. If rubbish bins are incorporated into the design, the Applicant must provide ongoing maintenance.

Consideration of the FEMA Flood Zone FIRM Map should be given when designing seating for the public. The Applicant can provide greater detail on materials and plans and can initially do so during oral testimony at the public hearing, today.

Plan GMF Comprehensive Plan, 2019

The new business is a welcome addition to the Commercial Core area. A well-maintained, attractive gathering area for tourists and residents is encouraged and aligns with the intent of the Goals and Policies in Plan GMF, specifically to *Improve the appearance and vitality of downtown*.

Conclusion

Staff appreciates the Applicant proactively pursuing a current permit for existing septic storage and concurs that a safe cover at grade is a benefit to owner and the Town. Attractive landscape finish and store-front seating is a community benefit. However, without design detail, Staff is unable to conclude that the above-ground improvements will be wholly consistent with all the requirements in the Municipal Code.

Staff concludes that the Planning Commission, after reviewing the materials and receiving public testimony during the public hearing, should recommend approval of Revocable Permit 2020-03 for septic storage in the ROW with the following conditions:

1. A Land Use Approval Application, signed, is submitted
2. Adequate proof of insurance is provided
3. Application fee for Revocable Permit, to be set by the Trustees, is received by the Town Clerk
4. A signed letter of indemnification be submitted

Staff recommends the Planning Commission forward a recommendation for approval for improvements and work being conducted in the ROW at surface and above surface with the following conditions:

1. Final materials and location design concept, including any input from the Planning Commission, be provided for review by Staff and BoT
2. Indemnification letter
3. Proof of adequate insurance

4/16/2020

Julia Simmons

Land Use Planner, Green Mountain Falls, CO

Subject: Letter of Explanation for Revocable Permit for Septic Tanks

This is a request for a Revocable Permit for two existing 1500 gallon septic tanks located in the GMF ROW in front of the property at 10550 Ute Pass Ave. I have previously submitted a Land Use Approval Application, a copy of which is included with this letter. Also included, which was also previously submitted is the "Proof of Insurance" for the property. The "Proof of Business license" is also attached.

SITE PLAN DRAWINGS:

Please refer to the Improvement Location Certificate showing our property lines and the placement in front that property of the septic tanks. The area above the septic tanks is shown in red ink. I have also included the picture of that area. As we discussed previously, we plan to cover the area with AstroTurf, or landscape rock to enhance the appearance of that area between the sidewalk and the parking area. Our preference is AstroTurf.

Should you need anything else to issue the permit, let me know.

Mike Frey

IMPROVEMENT LOCATION CERTIFICATE

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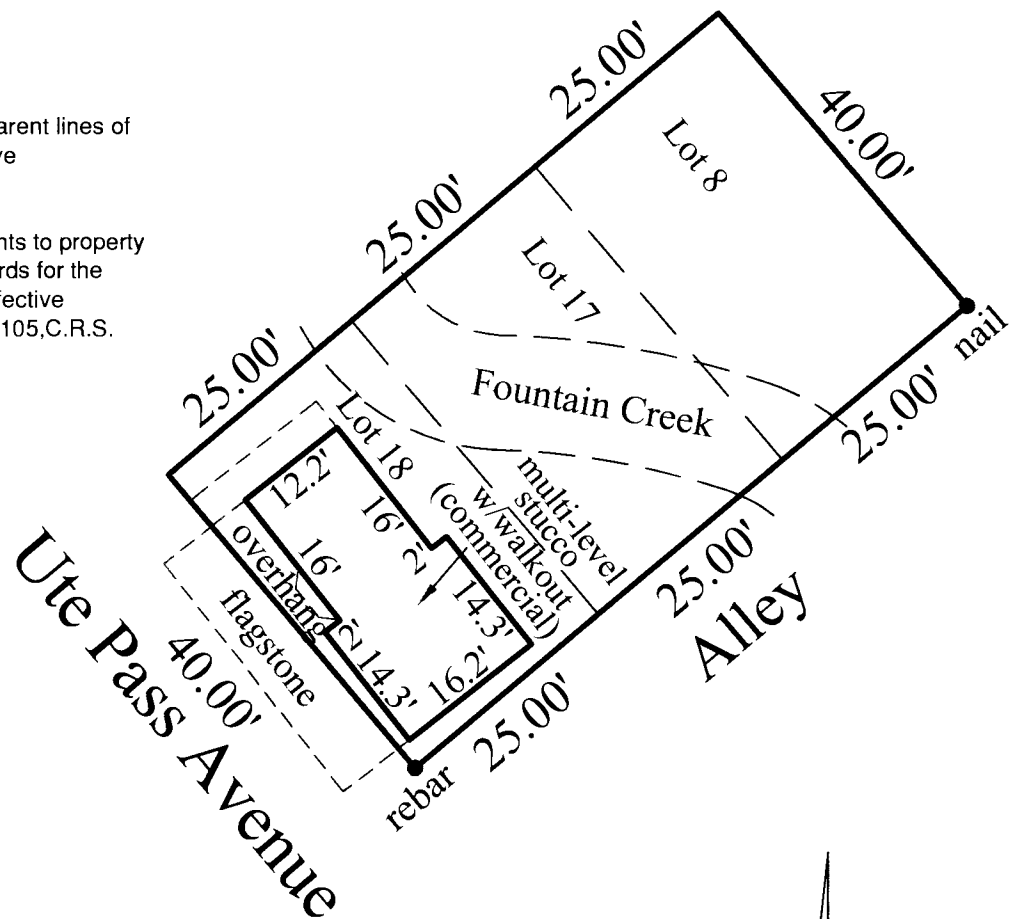
(THIS IS NOT A PROPERTY SURVEY)

LEGEND

- Chainlink Fence
- Wood Fence
- X—X— Wire Fence
- Fnd. Monument - Pipe
- //— Overhead Power Line

Note: Improvements shown by apparent lines of possession, without sufficient positive monumentation found.

Note: Dimensions from improvements to property lines have been repealed as standards for the Improvement Location Certificate effective September 1, 2015. Section 38-51-105, C.R.S.



Legal Description

That portion of Lot 8, Block 4, in the Town of Green Mountain Falls and that portion of Lots 17 and 18, Block 4, in the Town of Green Mountain Falls, (Affects Block 3, 4 and 14), described as follows: Beginning at the most Southerly corner of Lot 18, thence Northwesterly on the Southwesterly line of said Lot 18, a distance of 40 feet; thence Northeasterly 40 feet from and parallel to the Southeasterly lines of said Lot 8, 17 and 18 to intersect the Northeasterly line of said Lot 8; thence Southeasterly on the Northeasterly line of Lot 8, a distance of 40 feet to the most Easterly corner of said Lot 8; thence Southwesterly along the Southeasterly boundary of said Lots 8, 17 and 18 to the Point of Beginning, County of El Paso, State of Colorado.

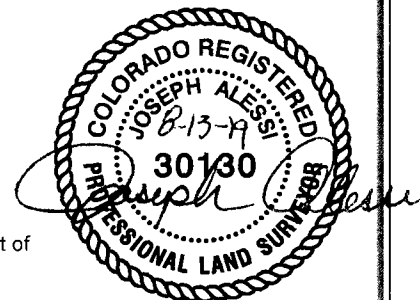


copy
reduced

Scale: 1" = 20'

Surveyor's Certificate

I Hereby certify that this Improvement Location Certificate was prepared for the *Mortgage Lender and the *Title Company and that it is not a Land Survey or Improvement Survey Plat, and that it is not to be relied upon for the establishment of fence, building or other future improvement lines. I further certify that the Improvements on the described parcel on this date **, except utility connections, are entirely within the boundaries of the parcel, except as shown, that indicated, and that there is no apparent evidence or sign of any easement crossing or burdening any part of said parcel except as noted. (c.r.s.38-51-109)



This Improvement Location Certificate does not constitute a title search by Alessi and Associates, Inc. to determine ownership of easements of record. For all information regarding easements, Right-of-Way and Title of Record, Alessi and Associates, Inc. relied on Title Commitment*.

PREPARED BY



ALESSI & ASSOCIATES, Inc.

APPRAISERS • ENGINEERS • SURVEYORS

2989 Broadmoor Valley Road
Colorado Springs, CO 80906

Tele. 719/540-8832
Fax 719/540-2781

PURPORTED STREET ADDRESS:

10550 Ute Pass Avenue

**DATE: 8/13/2019

*LENDER/CLIENT: Re/Max Performance

*BORROWER: M&H Farms, LLC

*TITLE COMPANY: Unified Title

*JOB NUMBER: 191493

From: [REDACTED]
To: [Julia Simmons](#)
Subject: materials for upcoming meeting
Date: Saturday, April 4, 2020 3:49:46 PM
Attachments: [Painted Bear-GMF's newest business.jpg](#)
[Flooded stairwell.JPG](#)
[Foster Ave runoff.jpg](#)
[drainage from Ute Pass.jpg](#)
[Low spot on sidewalk \(1\).JPG](#)
[Grassy area.JPG](#)

Julia

With all the corona virus orders changing on a daily basis, we are assuming if a Town Council meeting is to be held on April 7, it will be a teleconference. On the theory that a picture is worth a thousand words, we are sending you some pictures that should help illustrate to the Council our problem and our proposed solutions.

The first picture (Painted Bear-GMF's newest business) is of the store front now. As we explained to you, part of Margaret's goal with this business is to improve the appearance of the GMF main street. I think everyone would agree, she has definitely made big progress on that goal with the improvements she has made to the exterior.

THE PROBLEMS:

1. The flooded stairwell - (see "flooded stairwell Pic) A heavy rain will flood the stairwell (and the basement) when rain runs across Ute Pass Ave. from Foster Ave. and across the parking area between our parking area and the Post Office. That area is sloped directly toward the SW corner of the sidewalk in front of the building and that spot is directly in front of the stairwell. Even though there is a culvert under Ute Pass Ave from Foster Ave, that culvert sometimes gets clogged up and does not drain. In addition, Foster Ave is graded in such a way that only part of its run off goes into the culvert. Much of the water goes across Ute Pass. (see "foster ave runoff" & "drainage from Ute Pass")
2. Water and mud collects in the low spot on the SW corner of the sidewalk in front of the building.- (See "low spot on sidewalk Pics #1). Even in a light rain or snow melt, this spot at the SW corner of the sidewalk in front of the building collects water and mud. That mud is then tracked into the store.
3. There is an unsightly space between parking area and the sidewalk- ("grassy area" pic) This area is directly above two 1500 gallon septic holding tanks. We are getting the tanks pumped and new risers and riser lids will be installed according to current code, but the space is unsightly and we believe can be easily improved.

PROPOSED SOLUTIONS:

1. We believe that blacktopping the 3 parking spaces in front of our building and the area between our parking spaces and the post office would be the most effective means of solving problem # 1 above. The blacktop grade could be engineered to divert all runoff from Foster Ave. and Ute Pass Ave. into the creek instead of our stairwell, and since there would be no mud where the black top is laid, it would be mostly clear water running into the creek.

2. The problems associated with the low spot in front of our stairwell (standing water and mud, #2 above) could be solved in one of two ways. The first and easiest would be to build a drain with a grate that drains the water from the low spot into the creek. That drain could be built into the blacktop area so that there is little or no mud to collect there or run into the creek. A more permanent solution, but more expensive, would be to replace the entire sidewalk and re-engineer the grade so that the water runs toward the alley instead of the SW corner.

3. Once the new risers and lids are installed on the septic tanks, we propose to grade the grassy section and put AstroTurf on the surface. We would put new railroad ties on top of the existing ties at the front of the three parking spaces to prevent vehicles from accidentally rolling forward from the new blacktop onto the space between the parking and the sidewalk. We are considering placing a couple tables and chairs on the AstroTurf for people to sit and relax and enjoy downtown GMF. If we need a permit to do the AstroTurf, we hereby request one. We will pay for and install the railroad ties and AstroTurf.

We realize that we will need an engineer to establish the proper grade and water diversion barriers on the blacktop and, if used, the low spot drain. If we replace the sidewalk, an engineer would also be needed to establish the proper grade to get the desired drainage from the sidewalk.

Since most of the sidewalk and all of the parking area is in the Town's right of way, this is probably the Town's responsibility and should be at the Town's expense. We are, however, willing to work with the Town to arrive at a workable, but hopefully a timely, solution. Mike is willing to find and manage the resources required to do the engineering and the work, (with oversight and approval from the Town of course), and is willing to do part of the work himself. (He worked on construction early in life.)

We hope this adequately describes what needs to be done. If you have questions we will make ourselves available to the extent the Corona-virus orders permit.

Thanks for your consideration.

Mike and Margaret Frey

303-378-7831

Julia, please let me know when you receive this, if the pictures come through ok, and what the plans are for the next Town Council meeting. Thanks much for your help with these issues.



PAINTED
BEAR

10550

Gifts
Keepsakes
Jewelry
Hiking needs
Stamps

Only you
can protect
best friends

Only you
can protect
best friends







UNDERGROUND SOLUTIONS, INC.

P.O. BOX 4988

WOODLAND PARK, CO 80866

**Invoice**

Date	Invoice #
4/27/2020	20-0409

Bill To
MIKE FREY 10850 E. PINWOOD DR. PARKER, CO 80138

*pd 5/11/2020
#2042*

Terms	Project

Quantity	Description	Rate	Amount
	FOLLOWING WORK DONE AT: 10550 UTE PASS AVE., GREEN MOUNTAIN FALLS		
1	PUMP 1,292-GAL. FROM WEST TANK, 1,367-GAL. FROM EAST TANK	745.00	745.00
1	EXCAVATE TANK OUTLET LID AND RISER REMOVAL	305.00	305.00
1	DUMP FEE FOR CONCRETE LIDS AND RISERS	100.00	100.00
4	24" DIAMETER RISER	36.00	144.00
2	1" RISER GASKET	8.00	16.00
2	FRALO 24" LID	55.00	110.00
1	MATERIAL HANDLING CHARGE	35.00	35.00
1	SEPTRONIC UNIVERSAL FLOAT	65.37	65.37
1	JUNCTION BOX, FLOAT POLE, MISC. FITTINGS	55.00	55.00
2	INSTALL RISERS/LIDS	95.00	190.00
2	INSTALL JUNCTION BOX, REMOVE EXISTING RISERS/LIDS, SEAL PIPE OPENINGS	145.00	290.00
1	BACKFILL	135.00	135.00
1	SEPTIC SYSTEM INSPECTION, TRANSFER OF TITLE	250.00	250.00
1	DUMP MATERIALS	45.00	45.00
	Sales Tax		0.00
		Total	\$2,485.37
		Payments/Credits	\$0.00
		Balance Due	\$2,485.37

Underground Solutions, Inc.

P.O. Box 4988
Woodland Park, CO 80866

7196618626

Mail To: WART KIMBERLY ROLAND

PROPERTY INFORMATION

Location: 10550 UTE PASS AVE
GREEN MTN FALLS
Tax ID: 8308101059

Use: Commercial, Other

ON ID: ON0017113

Fold
Here**ON-SITE WASTEWATER TREATMENT SYSTEM INSPECTION REPORT**

Inspected: 04/24/2020 - Inspection Type: PROPERTY SALE - Correction Status: All corrections made

Company:
Underground Solutions, Inc.

Work Performed By:
Tim Galvin

Submitted 04/27/2020 by:
Tim Galvin

Fold
Here**COMMENTS & GENERAL INSPECTION NOTES**

Deficiencies Were Noted: Corrections are made to resolve the deficiencies.

1. EFFLUENT LEVEL IN EAST TANK ABOVE OUTLET INVERT DUE TO ROOT INTRUSION PARTIALLY BLOCKING OUTLET PIPE.
— CORRECTIVE ACTION: ROOTS CUT FROM AROUND PIPE OPENINGS AND JOINTS WERE SEALED WITH MORTAR.
2. PUMPING REQUIRED FOR CONTRACT OF TRANSFER OF TITLE.
— CORRECTIVE ACTION: BOTH TANKS WERE PUMPED.
3. TANK LEVEL FLOAT NOT ATTACHED TO ANY FLOAT POLE. ELECTRICAL CONNECTIONS INSIDE OF RISER.
— CORRECTIVE ACTION: NEW FLOAT POLE AND NEW FLOAT WERE INSTALLED IN PLASTIC RISER.
— CORRECTIVE ACTION: NEW WATERPROOF JUNCTION BOX WAS INSTALLED OUTSIDE OF PLASTIC RISER FOR ELECTRICAL CONNECTIONS.
4. EXISTING CONCRETE RISER LIDS ARE BELOW GRADE AND TOO HEAVY FOR EASY REMOVAL.
— CORRECTIVE ACTION: CONCRETE RISERS/LIDS WERE REPLACED WITH PLASTIC RISERS WITH LIDS AT GRADE.

GENERAL SITE & SYSTEM CONDITIONS

The General Site and System Conditions were:	Fully Inspected
All Components accessible for maintenance, secure and in good condition:	NO - Corrected
Surfacing effluent from any component (including mound seepage):	NO
Components appear to be watertight - no visual leaks:	YES
Improper encroachment (roads, buildings, etc.) onto component(s):	NO
Component settling problems observed:	NO
Abnormal ponding present for one or more of the disposal components:	NO
Subsurface components adequately covered	YES
Site maintenance required (e.g. Landscape maintenance) If yes, describe in comments:	NO
Dwelling is currently vacant (If YES describe vacancy in comments):	NO
Flow test conducted:	NO
Flow test total gallons:	0

ONSITE SEWAGE SYSTEM INSPECTION DETAIL

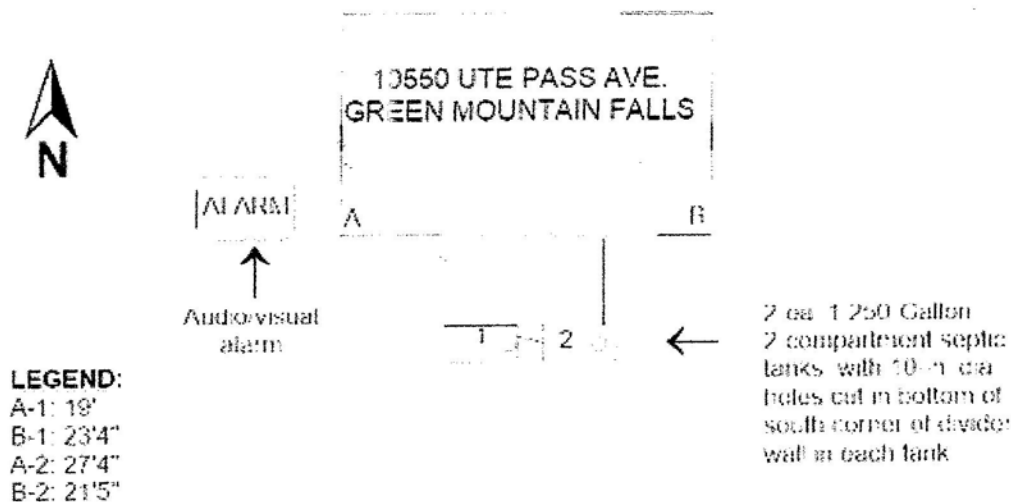
TANK: Septic Tank - 2 Compartment, Manufacturer= Local Manufacturer - Concrete East, 1,250-Gal. hole cut in bottom of divider wall. Riser over inlet e

Manufacturer: Local Manufacturer Model: Concrete

This component was:	Fully Inspected	
Component appears to be functioning as intended:	YES	
Effluent level within operational limits (if NO explain in comments):	NO	Corrected
Effluent Filter Cleaned (N/A = Not Present):	N/A	
Effluent filter in good condition (N/A = Not Present):	N/A	
Compartment 1 Scum accumulation (Inches, if other specify):	0	
Compartment 1 Sludge accumulation (Inches, if other specify):	6	
Compartment 2 Scum accumulation (Inches, if other specify):	0	

Compartment 2 Sludge accumulation (Inches, if other specify):	1	21 of 53
Pumping needed:	YES	Corrected
Approximate Gallons to be pumped (if needed) by Certified Pumper:	1,250	
All required baffles in good condition (N/A = No baffles required):	YES	
All required Tees in good condition (N/A = No Tees required):	N/A	
TANK: Septic Tank - 2 Compartment, Manufacturer= Local Manufacturer - Concrete West, 1,250-Gal. hole cut in bottom of divider wall. Riser over outlet		
Manufacturer: Local Manufacturer Model: Concrete		
This component was:	Fully Inspected	
Effluent level within operational limits (if NO explain in comments):	YES	
Component appears to be functioning as intended:	YES	
Effluent Filter Cleaned (N/A = Not Present):	N/A	
Effluent filter in good condition (N/A = Not Present):	N/A	
Compartment 1 Scum accumulation (Inches, if other specify):	0	
Compartment 1 Sludge accumulation (Inches, if other specify):	1	
Compartment 2 Scum accumulation (Inches, if other specify):	0	
Compartment 2 Sludge accumulation (Inches, if other specify):	0	
Pumping needed:	YES	Corrected
Approximate Gallons to be pumped (if needed) by Certified Pumper:	1,250	
All required baffles in good condition (N/A = No baffles required):	YES	
All required Tees in good condition (N/A = No Tees required):	N/A	
Panel: Alarm - High Water, Manufacturer= SJE Rhombus - Tank Alert XT Alarm is on post, under A-frame roof cover to west of bldg.		
Manufacturer: SJE Rhombus Model: Tank Alert XT		
This component was:	Fully Inspected	
Component appears to be functioning as intended:	NO	Corrected
Alarm mechanism functioning as intended:	YES	

The following image has been uploaded by the company submitting the report
2020 RECORD DRAWING



10550 UTE PASS AVE.
GREEN MOUNTAIN FALLS

UNDERGROUND SOLUTIONS INC

4-27-21

10550 UTE PASS AVE.

RESOLUTION NO. 2020-11

NONEXCLUSIVE REVOCABLE LICENSE AGREEMENT

THIS NONEXCLUSIVE REVOCABLE LICENSE AGREEMENT is made this 16 day of June, 2020, by and between the Town of Green Mountain Falls, a Colorado municipal corporation having an address of 10615 Unit B, Green Mountain Falls Road, Green Mountain Falls, Colorado, 80819 (the "Town"), and **The Painted Bear, LLC** with an address of **10550 Ute Pass Avenue** ("Licensee").

WHEREAS, Town owns certain real property described in **Exhibit A** attached hereto and incorporated herein by this reference (the "Property");

WHEREAS, Licensee desires to place certain improvements in, on, under, and/or above the Property as described and/or depicted in **Exhibit A** attached hereto and incorporated herein by this reference (the "Improvements"); and

WHEREAS, the Town is agreeable to Licensee's use of the Property for location of the Improvements subject to the terms and conditions of this Agreement, which are in accordance with the requirements of Article III of Chapter 18 of the Green Mountain Falls Municipal Code.

NOW THEREFORE, in consideration of the mutual promises and conditions herein contained, the parties covenant and agree as follows:

SECTION 1. THE LICENSE

Subject to the terms and conditions of this Agreement, the Town hereby grants Licensee a nonexclusive revocable license (the "License") allowing Licensee to use the Property solely for the Improvements.

SECTION 2. USE OF PROPERTY

1. This License is deemed to be a nonexclusive revocable license for the Improvements. This License shall not prohibit or prevent the Town from using the Property or from granting other and further rights for uses of the Property, provided such uses do not unreasonably interfere with the Improvements.

2. Licensee shall not install any improvements on the Property other than the Improvements.

3. Licensee acknowledges that its use and occupancy hereunder is of the Property in its present, as-is condition with all faults, whether patent or latent, and without warranties or covenants, express or implied. Licensee acknowledges that the Town shall have no obligation to repair, replace, or improve any portion of the Property to make such Property suitable for Licensee's Improvements.

4. Within thirty (30) days of termination of this Agreement, if directed by the Town, Licensee shall remove the Improvements and return the Property to substantially its original condition at Licensee's sole expense

SECTION 3. TERM AND TERMINATION

1. The License granted herein shall expire on December 31 of the current year, provided that Licensee shall be deemed to have requested the annual renewal of the License for each and every subsequent year and the License shall renew every year with no further notice by Licensee being required until Licensee provides written notice of Licensee's desire to not renew the License granted herein.

2. Either party may terminate the License by giving written notice to the other party specifying the date of termination, such notice to be given not less than fourteen (14) days prior to the date specified therein, except if the Town determines there is a present existing or imminent danger to the public health, safety or welfare, the License may be revoked upon less notice as determined by the Town in its sole discretion.

SECTION 4. MAINTENANCE

Licensee shall, at its own expense, keep and maintain in good repair the Improvements.

SECTION 5. DAMAGE TO PROPERTY

Licensee shall be solely responsible for all damage to the Property arising out of or resulting from the use of the Property by Licensee. Licensee shall correct and repair any damage to the Town's satisfaction within seven (7) days of notification or of Licensee's knowledge of the damage unless otherwise directed by the Town.

SECTION 6. INSURANCE

Licensee agrees to procure an insurance policy which includes and covers the Property that is the subject of this Agreement, and to name the Town as an additional insured thereon. Such insurance policy shall at a minimum include liability and property damage insurance, with a combined single limit for bodily injury and property damage in amounts no less than the limits set forth in the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as they may change from time-to-time. A Certificate of Insurance showing the Town as an additional insured thereon shall be provided to the Town within thirty (30) days of execution of this Agreement. The failure to provide the Certificate of Insurance shall be grounds for immediate revocation of this License Agreement.

SECTION 7. INDEMNIFICATION

Licensee agrees to indemnify and hold harmless the Town, its officers, employees and insurers, from and against all liability, claims and demands arising out of the existence of the Improvements on the Property. Licensee agrees to investigate, handle, respond to, and to provide

defense for and defend against any such liability with legal counsel of the Town's sole choice, claims or demands at his sole expense, or, at the option of the Town, agrees to pay the Town or reimburse the Town for the defense costs incurred by the Town in connection with any such liability, claims or demands. Licensee also agrees to bear all other costs and expenses related thereto, including court costs and attorney fees, whether or not any such liability, claims or demands alleged are groundless, false or fraudulent.

SECTION 8. GOVERNMENTAL IMMUNITY

Both parties are relying on and do not waive or intend to waive by any provision of this Agreement the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §24-10-101 *et seq.*, as from time to time amended, or otherwise available to either part, and their officers and employees.

SECTION 9. NOTICES

Any notice given pursuant to this Agreement by either party to the other shall be in writing and mailed by certified mail, return receipt requested, postage prepaid, and addressed to the other party at the addresses first set forth above.

SECTION 10. MISCELLANEOUS

1. Agreement Binding. This Agreement shall inure to the benefit of and be binding upon the heirs, successors and assigns of the parties hereto, subject to any other conditions and covenants contained herein.

2. Governing Law and Venue. The laws of the State of Colorado and applicable federal, state and local laws, rules, regulations and guidelines shall govern this Agreement. Any action arising out of this Agreement shall be brought in a court of competent jurisdiction in El Paso County, Colorado.

3. Amendment. This Agreement may not be amended except in writing by mutual agreement of the parties, nor may rights be waived except by an instrument in writing signed by the party charged with such waiver.

4. Headings. The headings of the sections of this Agreement are inserted for reference purposes only and are not restrictive as to content.

5. Assignment. Licensee may not assign or transfer this Agreement, except upon the express written authorization of the Town.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date first set forth above.

[Remainder of page intentionally blank. Signatures on following page.]

**TOWN OF GREEN MOUNTAIN FALLS,
COLORADO**

ATTEST:

Office of the Town Clerk

LICENSEE

By: _____

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing Professional Agreement for Services was subscribed, sworn to and
acknowledged before me this _____ day of _____, 20____ by
_____,as _____ of _____.

My commission expires:
(S E A L)

Notary Public

EXHIBIT A

EXHIBIT B



To: Planning Commission
From: GMF Land Use & Planning
Date: June 12, 2020
Re: Planning Commission Recommendation to Board of Trustees – Regular Member and Alternate Vacancies

Background

The Planning Commission considered four volunteer applications at its June 9, 2020 regularly scheduled meeting.

Discussion

Five applications were received by the Town Clerk and posted in the agenda packet. Mr. Donald Vsetecka withdrew his application prior to the meeting. Four volunteers were interviewed:

1. Todd Dixon
2. Nancy Entenza
3. Sean Ives
4. Adam Peters

The advisory body declined to recommend alternates under the proposed draft Ordinance 2020-02 being considered by the Board of Trustees for a second reading at its June 16 special meeting.

Conclusion

After interviews and discussion, the Planning Commission voted to recommend Todd Dixon and Sean Ives.



The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819
(719) 684-9414 www.gmfco.us

Committee Volunteer Application

Volunteer Position applying for: Planning Commission

Name: Todd Dixon

Street Address: [REDACTED]

City, State: Green Mountain Falls, CO Zip Code: 80819

Phone Number: [REDACTED] B [REDACTED]ail.com

How many years have you been a resident of Green Mountain Falls: 0, but have been coming out every summer since the mid '60s

Current Employer/Occupation: Soon to retire from the FAA/Manager, Denver ACO Branch

Work Experiences that may apply: I am currently Managing the office that oversees aircraft and aircraft parts certification for Colorado, Utah, Wyoming and Montana. It has numerous technical and political attributes that I've had to deal with for the last 10+ years

Other Volunteer Experiences that may apply: School Board Member; USD 331, Kingman/Norwich Schools for 8 years

Any Special Qualifications that may apply to this volunteer position: My wife and I have recently built a brand-new home in the area.

Other Current Volunteer Positions you hold: None

Reasons for choosing this Volunteer Opportunity: I believe I have skills and experience that can help the community I will be living in (we take possession of our house on May 29th).

*Please attach any other relevant information/documentation that would enhance your application.

By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.
You also agree that all information you have provided in this application is true to the best of your knowledge.

Volunteer Signature:  Date: April 16, 2020

Are you 18 years or older? YES ☒ NO ☐

If NO, Guardian Signature: _____



Planning Commission Volunteer Application

Name: _____

Street Address/PO Box: _____

Phone: _____ Email address: _____

How long have you been a resident of Green Mountain Falls? _____

Applicable Work and Volunteer Experience: _____

Additional Qualifications: _____

Previous GMF Volunteer Positions: _____

Reason for Serving on the Planning Commission: _____

Attach any additional document that would enhance your application.

By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities. All information you have provided in this application is true to the best of your knowledge.

☐ By checking this box, you are agreeing to the above statement and are submitting an electronic signature by typing your name and today's date in the space provided.

Volunteer Signature: _____ Date: _____



The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819
(719) 684-9414 www.gmfco.us

Committee Volunteer Application

Volunteer Position applying for: PLANNING COMMISSION

Name: SEAN IVES

Street Address: [REDACTED]

City, State: GREEN MOUNTAIN FALLS CO Zip Code: 80819

Phone Number: [REDACTED]

How many years have you been a resident of Green Mountain Falls: 28 YEARS

Current Employer/Occupation: RETIRED

Work Experiences that may apply: MILITARY, LAW ENFORCEMENT

Other Volunteer Experiences that may apply: COMMITTEE TO FIND GREEN MTN FALLS MARSHAL, TWICE

Any Special Qualifications that may apply to this volunteer position: THE TIME AND THE WILL

* Other Current Volunteer Positions you hold: EL PASO COUNTY WILDCRANE FIRE

Reasons for choosing this Volunteer Opportunity: I HAVE WORKED WITH DICK BRATTON IN THE PAST AND WISH TO AGAIN

*Please attach any other relevant information/documentation that would enhance your application.

By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.

You also agree that all information you have provided in this application is true to the best of your knowledge.

Volunteer Signature: [Signature]

Date: 4/22/20

Are you 18 years or older? YES ☒ NO ☐

If NO, Guardian Signature: _____

* NATIONAL MUSEUM OF WWII AVIATION



The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819
(719) 684-9414 www.gmfco.us

Committee Volunteer Application

Volunteer Position applying for: Planning commission

Name: Adam Peters

Street Address: [REDACTED]

City, State: Green Mountain Falls, CO Zip Code: 80819

Phone Number: [REDACTED]

How many years have you been a resident of Green Mountain Falls: 1 year

Current Employer/Occupation: Colorado Springs School District 11 (15 years employed)

Work Experiences that may apply: I currently work as a data processor and oversee the master schedule including planning the upcoming year

Other Volunteer Experiences that may apply: Coaching - Football, track

Any Special Qualifications that may apply to this volunteer position: Certified Social Studies teacher, dedicated to the community, creative, hard-working, Godly man

Other Current Volunteer Positions you hold: None

Reasons for choosing this Volunteer Opportunity: Green Mountain Falls will be my home for many years to come and if I can help make it better then that is my purpose (serve others)

*Please attach any other relevant information/documentation that would enhance your application.

By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.

You also agree that all information you have provided in this application is true to the best of your knowledge.

Volunteer Signature: Adam Peters Date: 5/23/2020

Are you 18 years or older? YES ☒ NO ☐
(40)

If NO, Guardian Signature: [REDACTED]

BOARD OF TRUSTEES AGENDA MEMO

DATE: 6.16.2020	AGENDA NO 5.a.	SUBJECT:
Presented by: Angie Sprang, Town Manager		Rough Draft New Website Preview!

Recommend action: N/A

Background: On March 16th, 2020, Town Staff along with our partners at the State Internet Portal Authority (SIPA) and Colorado Interactive kicked off a Website Update project. The intent of this presentation is to give the public a sneak peek at the new website look. This is a rough draft just showing the new layout, without any other improvements or new photos yet. We have included the updated logo, which came from the 2019 Comprehensive Planning process.

Some highlights:

- Updated Look & Navigation
- Beautiful Pictures – Capturing the community
 - Thanks to Green Box
 - Engagement Photos from Ann Esch
- Updated Fillable Forms
- Updated Logo from the Comprehensive Planning Process

If anyone has photos that capture the community, please share them! Email them to clerk@gmfco.us, and thank you ahead of time for your contributions to our Community's new website.

Issue Before the Board: N/A

Alternatives: N/A

Conclusion: N/A

BOARD OF TRUSTEES AGENDA MEMO

DATE: 6.16.2020	AGENDA NO 5.b.	SUBJECT:
Presented by: Angie Sprang, Town Manager		Courtesy Chipping Service Update, a Fire Mitigation Effort

Recommend action: Informational Only

Background: On June 6th, 2020 Town Staff was happy to provide its first Courtesy Chipping Service of 2020 as a Fire Mitigation effort. Before the event was rained out, Staff was able to collect 9 pick-up-truck loads of slash. Because we had to shut down the event on June 6th due to weather, a rescheduled event was held on Sunday, June 14th, 2020. At that event Staff collected another 23 pick-up-truck loads of slash, making the total collected 32 pick-up-truck loads full of slash. After chipping everything it translated into 3 dump truck loads full of mulch, which we donated to our Woodland Park neighbors for wastewater treatment processing.

If anyone missed us on June 6 & 14, we will be offering another Courtesy Chipping Service again this fall on Saturday, September 12th, 2020 from 10 AM to 2 PM, with a rain date of Saturday, September 26th, 2020 from 10 AM to 2 PM.

Staff would like to thank everyone in the community who participated in this fire mitigation effort, and those who generously donated. Donations are appreciated and allow us to continue offering courtesy chipping services for the Community.

Staff requests that all are considerate to fellow Community Member's and Neighbors by helping keep our Town spaces clean and nice looking. *No illegal dumping or pre-positioning of slash please.* Thank for your continued support.

Issue Before the Board: Informational Only

Alternatives: N/A

Conclusion: Thanks to everyone who participated in this Fire Mitigation effort, and Staff looks forward to our next event on Saturday, September 12 from 10 AM to 2 PM, weather permitting.

ACCEPTED MATERIALS

Logs up to 8 inches in diameter.

Any branches over 3 feet will need to be cut in half.

LOCATION

TOWN PROPERTY
ACROSS FROM THE
MUNICIPAL POOL

WHEN

Saturday, Sept. 10,
10am to 2pm

RAIN DATE

Saturday, Sept. 26,
10am to 2pm

FALL 2020 COURTESY CHIPPING SERVICE

GMF

CHIPPING SERVICES

SATURDAY, SEPTEMBER 12, 10AM – 2PM

RAIN DATE, SEPTEMBER 26, 10AM – 2PM

The Town of Green Mountain Falls Public Works Team will be providing a chipping service. The event is for GMF Residents ONLY. Town Employees will be there checking Identification or a Piece of Mail to verify residency. Starting at 10am, get in line to drop off slash.

MATERIALS NOT ACCEPTED

Root balls or stumps of any kind (roots grow around rocks and rocks damage the chipper); lumber of any kind (nails, and treated lumber can damage the chipper); any material that contains foreign material (nails, barbed wire fencing); any material with dirt or rocks on it; material that has been moved with heavy equipment, which leads to embedded dirt and rocks.

Angie Sprang

From: Angie Sprang
Sent: Wednesday, June 3, 2020 5:10 PM
To: Nathan Scott
Subject: Ordinance 2020-03 Comments Query
Attachments: 5.c Ord 2020-02 Boards and Commissions-O050820.pdf

Good Afternoon,

You are receiving this message as a courtesy, because you are a volunteer member on one of the Town of Green Mountain Falls advisory boards, committees, and/or commissions.

Attached you'll find a draft of "Ordinance No. 2020-02, An Ordinance Amending Chapter 2 of the Green Mountain Falls Municipal Code Concerning Boards, Committees, and Commissions,"

If you have any comments for the Trustees regarding the ordinance draft, please email them to me no later than the end of business Wednesday, June 10th, 2020.

Written comments received by the deadline will be compiled and added to the BoT packet for the Tuesday, June 16th meeting; at which, the second reading of the Ordinance will take place.

Respectfully,
Angie



P. Angie Sprang
Town Manager
719.684.9414 ext. 5

GMF Staff is adhering to the social distancing recommendations of federal, state, and county agencies and Town Hall is closed for face-to-face business. Staff is available during [Town Hall business hours](#) for phone, video conferencing appointments, and/or email communications. We thank you for your patience and continued support.

From: [Rocco Blasi](#)
To: [Angie Sprang](#)
Cc: [Town Clerk](#); [Rebecca Ochkie](#); [Dick Bratton](#)
Subject: Re: Ordinance 2020-03 Comments Query
Date: Wednesday, June 10, 2020 1:28:38 PM

Hi Angie,

Below please find the Trails Committee response to this draft Ordinance. I would also like to be given time for public comment at Tuesday's Board meeting.

The GMF Trails Committee is a model for making a positive community impact at no cost to the taxpayer. This opportunity to collaborate and shape the language affecting our Committee is vital to sustaining our cadre of dedicated volunteers. As currently written, this Ordinance does not provide what has worked well for our group for over a decade. We begin our Trails Committee response to Ordinance 2020-02 with a simple premise: any action considered by Town Staff or Board of Trustees that affects a board, committee or commission will be communicated and coordinated with the affected group. As this is our first chance to comment we offer the following:

- Sec 2-271 "review the... needs of the Town's parks, recreation facilities, and trails..."

Remove trails from this. This violates the "clearer delineation of duties" cited in the very purpose of this Ordinance since the Trails Committee serves this clear, distinct duty.

- Sec 2-280 is factually incorrect: the Town established the Trails Committee 18 August 2009 per Resolution 2009-08.

- Sec 292(a) - 5 members per board, Town residents. We steadfastly oppose shoehorning all groups to fit this arbitrary number. This contradicts Sec 2-272, the 7 member Park and Rec Advisory Committee and Sec 2-280, the 11 member Trails Committee. We recommend Section 2-280 take precedence for Trails. Our strength is in our active numbers and we have never had trouble filling vacancies. Move that "Members shall be qualified residents of the Town; however, if there is insufficient qualified interest in membership expressed by Town residents, the Board may appoint non-residents". We recommend this based on the unique training and hands-on skills acquired through scouting, maintaining and building the Town's hiking trails.

- Sec 2-295 "Officers may serve in an Officer capacity on only one board, committee or commission." We disagree because it may be too limiting. History has proven the pool of people engaged on boards and committees can be quite small, don't tie the hands of your boards by mandating this.

- Sec 2-296 "The Town Manager or Staff Designee will have final authority to establish the agenda". This authority should rest with the Chair of each group, the focal point for that area of expertise. Barring that, "The Chair of each group, in concert with the Town Manager, will establish the agenda." This more accurately reflects business practice in the Town to date.

- Sec 2-296 "The Chair or his or her designee shall serve as the conduit of communication..." We agree and request that this be applied moving forward (lacking context, many Trails Committee members were caught off-guard by direct email from Town Manager with this draft Ordinance).

Thanks for what you do, respectfully,

Rocco Blasi

GMF Trails Committee

On Wed, Jun 3, 2020 at 5:09 PM Angie Sprang <manager@gmfcu.us> wrote:

Good Afternoon,

You are receiving this message as a courtesy, because you are a volunteer member on one of the Town of Green Mountain Falls advisory boards, committees, and/or commissions.

Attached you'll find a draft of "Ordinance No. 2020-02, An Ordinance Amending Chapter 2 of the Green Mountain Falls Municipal Code Concerning Boards, Committees, and Commissions,"

If you have any comments for the Trustees regarding the ordinance draft, please email them to me no later than the end of business Wednesday, June 10th, 2020.

Written comments received by the deadline will be compiled and added to the BoT packet for the Tuesday, June 16th meeting; at which, the second reading of the Ordinance will take place.

Respectfully,

Angie



P. Angie Sprang

Town Manager

719.684.9414 ext. 5

GMF Staff is adhering to the social distancing recommendations of federal, state, and county agencies and Town Hall is closed for face-to-face business. Staff is available during [Town Hall business hours](#) for phone, video conferencing appointments, and/or email communications. We thank you for your patience and continued support.

From: [Dick Bratton](#)
To: [Angie Sprang](#)
Cc: [rocblasi@gmail.com](#); [trails007@aol.com](#); [time4playnow@hotmail.com](#); [gmfnwberry@gmail.com](#); [Julia Simmons](#); [paul.l.yingling@gmail.com](#)
Subject: Re: Ordinance 2020-03 Comments Query
Date: Wednesday, June 10, 2020 4:33:08 PM
Attachments: [ORD 2020-02- Comments to Town H+Mg 10 June2020.docx](#)

ANGIE; In response to your June 3 request, Attached are my comments. Dick

Sent from [AOL Desktop](#)

DICK BRATTON, Architect
Chairman, Green Mountain Falls Planning Commission
Vice Chairman, GMF Trails Committee
trails007@aol.com
(719) 684-9811

In a message dated 6/3/2020 5:09:45 PM Mountain Standard Time, manager@gmfco.us writes:

As of 10 June 2020

Comments on draft Ordinance 2020-02 requested by the Town Manager on June 3

2-290 Creation-

ADD A FIRE MITIGATION COMMITTEE

A Fire Mitigation Committee is Urgently required to prepare a FIRE Evacuation Plan and to Implement the critical ACTIONS recommended in the 2019 GMF Comprehensive Plan. Citizen lives are entire Town is currently at high risk.

It has been nearly a year since the Plan was completed but a Fire Mitigation Committee has yet to meet while the number of red flag days continue to increase.

2-271 Parks & Recreation

Remove the word "trails" from ARTICLE XII

This was done previously by the Board of Trustees after lengthy discussion about Parks and trails at a Board meeting years ago. It was determined that trails should not be under a new Parks and Recreation Committee but remain under the Trails Committee purview.

All matters concerning trails are now in ARTICLE XIII Trails Committee Section 2-280.

If it aint broke, don't try to fix it!

2-292 (b) Alternate Members

Delete this entire Section.

"Alternate Members" are not recommended for any Board, Commission, or Committee.

There are no provisions in the CRS for alternate members of the Board of Trustees.

Our Former Town Attorney stated that Alternates were "illegal" for Town Board and Planning Commission.

Years ago the Town did experiment with (illegal) alternate members to fill in for absent Planning Commissioners, to reach quorums, (an idea of the Town Clerk) but the experiment failed miserably. Alternates did not attend enough meetings to be adequately informed on issues or experienced enough in GMF planning procedures. They did not adequately represent the interests of residents and land owners. Our former Town Attorney strongly recommended against any Alternates.

A Chairman does not have the authority, on his own, to grant a vote to a non member or deny a vote to any member except where there is evidence of conflict of interest or violation of other Colorado laws such as the "Open Meetings law."

2-293 Terms f Office

First sentence- delete "3 year terms" Terms are better defined later in this section. (4yrs)

2-295 Officer Positions

Secretary- rewrite to state "The Town will provide for a Recording Secretary. and Members should not be asked serve as Secretary unless they volunteer to do so.

" Members should focus full attention on public input on discussion/debate." (from public input)

2-296 Rules of Procedure

Agenda- Change "Town Manager or Staff Designee will have final authority to establish the

agenda." to "The Chairman will have final authority to approve the proposed Agenda prior to placing it in the packet."

2-297 (b) Change "shall" submit an annual budget to "shall submit recommendations for items in the budget". Change "That Plan "to "Town Comprehensive Plan".

2-299 -Removal Change "If there is more than one year " to "3 months". One year is too long to wait for a replacement. It reduces representation and opportunities to participate in Town government.

2-300 Staff liaison role-

Change " Staff liaison" to "Staff Assistant". We have had too many bad experiences in the past by using a "liaison" title which was not well defined and greatly abused by micro-management.

2-302 Remote participation

Delete this Section entirely. We are being very liberal during the virus situation to get by. But allowing remote meetings is difficult on everybody. It defies the definition of "quorum" which traditionally means a count of voting members actually present in the room for the meeting before starting the meeting. Remote participation is not as fair and effective as being there to see people's body language. It makes it difficult for our residents to participate in Town government and public hearings. Don't allow any remote participation by members permanently. Only temporarily if necessary during unique emergency situations. During normal times, remote participation is not necessary or desirable.

Dick Bratton, Architect
11190 Hondo Ave.
Chairman Planning Commission
Vice Chairman, Trails committee

TO: MAYOR AND BOARD OF TRUSTEES
ANGIE SPRANG, TOWN MANAGER

FROM: Donald C. Walker, GMF Trails Committee Board Member & Volunteer
10855 Belvidere Ave., GMF, CO 80819

DATE: 06/14/2020

RE: Ordinance No. 2020-02, An Ordinance Amending Chapter 2 of the Green Mountain Falls
Municipal Code Concerning Boards, Committees, and Commissions

Dear Mayor:

I am a full time resident of Green Mountain Falls and have spent countless hours over the years, with my blood, sweat, and tears, in volunteer-work to maintain and help keep safe the GMF trail system. I believe this trail system is a mighty force in making a positive community impact and at no cost to the taxpayer.

In reference to the above said amendment, please be advised, that I am vehemently opposed to the currently proposed amendments to the GMF Municipal Code, as set forth. Furthermore, I am also disappointed that our board did not have an opportunity to formulate and help draft, from our extensive experience in these matters, that which directly affects our Committee's activities and it's governance.

The details of my opposition, in the proposed amendment, shall be represented and spelled out by Rocco Blasi, our current President, of the GMF Trails Committee. Namely, that which is contained in Sec 2-271, Sec 2-280, Sec 292(a), Sec 2-295, Sec 2-296, etal.

I look forward, to a positive outcome, to these proceedings.

Sincerely,

Donald C. Walker

From: [Donald C. Walker](#)
To: [Angie Sprang](#)
Subject: Public Comment: Ordinance No. 2020-02
Date: Sunday, June 14, 2020 6:34:54 PM
Attachments: [GMF Trustees.docx](#)

From: [DORRIE](#)
To: [Angie Sprang](#)
Subject: Trails Committee
Date: Saturday, June 13, 2020 8:00:20 PM

I would request that my comment be read at the comment forum:

LEAVE THE TRAILS COMMITTEE ALONE

The trails committee has been an active volunteer entity in Green Mountain Falls for years. They provide a valuable free service to our community and to hikers from all over. Don't mess with perfection. All members who have been active and knowledgeable leaders should be allowed to serve.

Dorrie Guyan
11055 Iona Ave.
GMF Trails Volunteer

From: [Heidi Bailey](#)
To: [Angie Sprang](#)
Subject: GMF Trails Committee
Date: Sunday, June 14, 2020 9:09:33 PM

I would like the Trustees to receive this public comment for the next meeting:
I have been a resident of GMF since 2006. During that time the Trails Committee has been a highly effective, self-sufficient organization in terms of funding, planning, volunteer coordinatiion, and trail maintenance. The organization deserves to be commended for their hard work, leadership, and professionalism. Please don't change a thing!

Sincerely

Heidi Bailey
10955 Belvidere Ave

From: [Impus Delectii](#)
To: [Angie Sprang](#)
Cc: [Rocco Blasi](#); [Dick Bratton](#); [Wifemus Prime](#); [Jayme Fantini](#)
Subject: If The Trails Committee Ain't Broke, Don't Fix It
Date: Sunday, June 14, 2020 5:39:17 PM

Whom,

The subject line of this email sums up my opinion on the the matter at hand, but speaking as a 26 year resident of GMF and sometime trails volunteer, I feel the need to point out that we've had plenty of things get goofy in this town at times; town government, law enforcement, city works, etc. About the only thing which has consistently worked well around here the past decade or so is the trails management. If change has to happen, so be it. But there had better be some damned fine reasons for that change.

Regards,
Imp

From: [Jay Kita](#)
To: [Angie Sprang](#)
Subject: Proposed change to the Trails Committee in GMF town regulations
Date: Sunday, June 14, 2020 7:50:34 AM

Hello -

I'd like to leave a comment regarding the proposed change to the town regulations regarding Boards and Committees. I have been a GMF resident for about seven years. Because of work commitments, I've not been able to participate significantly in town affairs, except to assist the Trails Committee's maintenance of the local hiking trails. As we see from the social pressure developing around Colorado, this access is a major benefit of our town and is well worth the support of the board. The presence of the trails is a significant attraction for visitors and part time residents.

I see in the proposed changes to the town ordinances that all boards and committees should be reduced to five resident members. Although bounding the membership to full time stake holders is important for the Planning and Zoning Boards, it has an undesirable effect on the Trails Committee. Membership of this group does not simply review and decide actions on the trails. Committee members lead and direct the actual work on the pathways and environment of the town. In this capacity, they are essentially free labor to build a community asset. Because town trails connect the Ute Pass and Ring the Peak systems actions on our trails should reflect broader involvement with neighboring communities that is not desirable for specific local concerns that the Planning or Zoning Boards must address.

Given the unique character of their activity, it would seem reasonable to define the Trails Committee to take advantage of participation of people who are not full time residents. As an occasional participant in various work parties, I would strongly argue that retaining the full eleven person team is important to support the workload needed to maintain the pathways that make GMF unique. I therefore suggest that the town ordinances exempt the Trails Committee from the changes to the membership guidelines proposed in article 2-292 of the 050820 Draft.

Thank you
Jay Kita
10640 Illinois Ave
Green Mountain Falls

From: [Jim Eley](#)
To: [Angie Sprang](#)
Subject: Please do not reorganize the trails committee, they work wonderfully to benefit our town as is!!!
Date: Monday, June 15, 2020 11:56:45 AM

Claudia Eley, 6730 Garfield Ave. Full time resident since 1974.

From: [Julie Powell](#)
To: [Angie Sprang](#)
Subject: Public comment
Date: Monday, June 15, 2020 1:12:06 PM

LEAVE THE TRAILS COMMITTEE ALONE!

Julie (Norton) Powell
11170 Falls Ave, Green Mountain Falls, CO 80819

From: [Morgan Jason](#)
To: [Angie Sprang](#)
Subject: LEAVE THE TRAILS COMMITTEE ALONE
Date: Monday, June 15, 2020 8:01:54 AM

Angie,

I live at 7265 Catamount St. and I ask that this message be included in public comment. The GMF Trails Committee has been an effectively operating organization within the GMF community for years. We have a trail network, maintained and developed by the Committee, that is widely recognized as exceptional and as is attested to by the growing number of trail users over the years. This group has done a remarkable job, all at no expense to the tax payers of GMF, I ask that the governing body please refrain from interfering with the work and operations of the GMF Trails Committee.

Thank you for your consideration.

Jason Morgan

June 14, 2020

Good evening. Thank you for the opportunity to comment to the Board. My name is Todd Dixon and my wife Nancy and I are very, very new permanent residents of Green Mountain Falls. We are both very excited about our new home town.

From my wife's and I perspective, the committees in town have done extremely well with maintaining the small, mountain town feel while helping to provide new opportunities for moderate growth and outdoor activities. We were recently made aware that there are new Ordinances that are being proposed that can directly affect those committees. Obviously, there is quite a bit of passion in the community regarding the committees and any Ordinances that may directly affect them. As a new person to the town, my observation is that the case for changing those Ordinances, which includes urgency, is not well understood by many of those directly affected. My ask, is that the Board consider postponing any final action until the committees have an adequate opportunity to review that case for change and work with the Board to adopt any necessary changes.

If there is urgency regarding these Ordinances, then my ask of the Board is to consider not adopting those Ordinances that directly affect the committees that have been serving the community so very well. Again, not understanding the case for change, it does not seem wise to alter the requirements for entities that are doing excellent work implementing many of the basic concepts that are contained in the Comprehensive Strategic Plan for this community.

Thank You for this opportunity to comment.

Todd Dixon
11045 Iona Ave,
Green Mountain Falls, CO, 80819

From: [Todd Dixon](#)
To: [Angie Sprang](#)
Subject: Item for Public Comment
Date: Sunday, June 14, 2020 4:22:00 PM
Attachments: [Comment to the Board June 16.doc](#)

Hi,

I am unsure if I will be able to attend the next meeting of the Board of Trustees. Could I please have the attached entered as a public comment?

Thanks!

Todd Dixon
11045 Iona Ave,
Green Mountain Falls, CO 80819

BOARD OF TRUSTEES AGENDA MEMO

DATE: 6.16.2020	AGENDA NO 5.c.	SUBJECT:
Presented by: Angie Sprang, Town Manager		Consideration of Ordinance No. 2020-03, An Ordinance Amending Chapter 2 of The Green Mountain Falls Municipal Code Concerning Boards, Committees, and Commissions

Recommend action: Move to approve Ordinance No. 2020-03, An Ordinance Amending Chapter 2 of The Green Mountain Falls Municipal Code Concerning Boards, Committees, and Commissions.

Background: At the May 5th, 2020 Board of Trustees, the Trustees requested that Town Staff draft a letter with the attorney regarding open meeting rules. A letter draft was approved by the BoT at the June 2nd, 2020 meeting, and was sent to all Advisory Board members via email on June 3rd, 2020. Upon composing the letters, it was discovered that Chapter 2 of the Town's Municipal Code was in need of updating.

From the Town's Attorney, attached you'll find Ordinance No. 2020-03, An Ordinance Amending Chapter 2 of The Green Mountain Falls Municipal Code Concerning Boards, Committees, and Commissions for the Board to consider.

Issue Before the Board: Move to approve Ordinance No. 2020-03, An Ordinance Amending Chapter 2 of The Green Mountain Falls Municipal Code Concerning Boards, Committees, and Commissions.

Alternatives: 1. Approve the Ordinance with modifications, which may require additional legal review.
 2. Don't approve the Ordinance.

Conclusion: Updating this part of our Municipal Code is a housekeeping item ensuring that advisory boards, committees, and commissions acting on behalf of the Town and/or in the Town's name, are official.