



Town of Green Mountain Falls
Special Board of Trustee Meeting Amended Agenda
10615 Green Mountain Falls Road
Tuesday, July 21, 2020 at 7:00 p.m.

Online Meeting ONLY*. Join the Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/85487497210?pwd=NmhhaHJ6SIRCd1JxcytIOUN1WmJ3Zz09>

Meeting ID: 854 8749 7210 Password: 333777 For dial-in only: 1-346-248-7799

To make a **public comment** please **pre-register** by 4pm on the day of the meeting via email:

clerk@gmfc.us

REGULAR MEETING:

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
3. CONSENT AGENDA
 - a. Approve Board of Trustees Meeting Minutes from July 7th, 2020
 - b. Colorado Interactive Payment Processing Contract for Muni & Lodging Revs Integration
4. NEW BUSINESS
 - a. Temporary Catamount Trail Closure at Hondo due to CSU Construction – Beginning August 4, 2020
 - b. Governor’s Executive Order: Ordering Individuals in Colorado to wear Non-Medical Face Coverings – Informational Only
5. OLD BUSINESS
 - a. Mt. Dewey Trail Update & Discussion
 - b. Proposed CARES ACT Budget
 - c. Trails Discussion & Consideration of Resolution 2020-14 A Resolution of the Town of Green Mountain Falls, Colorado direction the Town Manager to close all trails and trailheads in the Town due to COVID-19 health concerns.
6. PUBLIC INPUT: 3 Minutes per speaker
7. CORRESPONDENCE
 - a. DOLA Planning Code Re-write Grant Award Letter
 - b. Letter of appreciation for the Marshal
8. REPORTS
9. ADJOURN

*The Town shall provide reasonable accommodation for those with disabilities on a case by case basis. Please send accommodation requests to clerk@gmfc.us by 4pm on the date of the meeting.



**Town of Green Mountain Falls
Regular Board of Trustee Meeting Agenda
10615 Green Mountain Falls Road
Tuesday, July 7th, 2020 at 7:00 p.m.**

**Online Meeting ONLY*. Join the Zoom Meeting by clicking on the following link: <https://us02web.zoom.us/j/88197795078?pwd=NDRoM3F3QnZpemR2Z1VKRWlHazNpQT09>
Meeting ID: 881 9779 5078 Password: 333777 Dial-in only: 1-346-248-7799**

REGULAR MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Dyani Loo
Trustee Katharine Guthrie

Town Manager

Angie Sprang

Town Clerk

Board Members Absent

Trustee Chris Quinn

Town Attorney

Public Works

Marshal's Dept.

Virgil Hodges

Regular Meeting:

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Jane Newberry called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited, and roll was taken.

2. Additions, Deletions, or Corrections to the Agenda

Mayor Newberry made a motion, seconded by Trustee Loo, to accept the Agenda. Motion passed.

3. Executive Session Pursuant to C.R.S § 24-6-402(e) for The Purpose of Matters That May be Subject to Negotiations, Developing Strategy for Negotiations, and/or Instructing Negotiators concerning El Paso Trail road maintenance and trail development and access issues.

The Executive Session lasted approximately 15 minutes.

4. Consent Agenda

- a. Bring into record Accounts Payables for June 16 thru July 7, 2020

No comments were made.

- b. Approve Board of Trustees Meeting Minutes from June 2, 2020

No comments were made.

- c. Approve Board of Trustees Meeting Minutes from June 16, 2020

No comments were made.

- d. Kirkpatrick Family Fund Grant Award Acceptance:
Comprehensive Signage & Parking Plan \$35k, and Planning
Code Re-write \$45k

This Item was noticed by Ms. Sprang and corrected to \$40k for the Re-write.

- e. Town Clerk Job description and posting on the website

No comments were made.

- a. Approve Board of Trustees Meeting Minutes from June 2, 2020

Mayor Newberry made a motion, seconded by Trustee Peterson to accept the Consent Agenda. Motion carried.

5. New Business

- a. Resolution No. 2020-12 A Resolution of the Town of Green Mountain Falls Colorado, Ratifying an Agreement and Quitclaim Deed Between the City of Colorado Springs and the Town of Green Mountain Falls

Ms. Sprang explained this old agreement with Colorado Springs to help with the water management in the area.

Mayor Newberry made a motion, seconded by Trustee Peterson, to approve Resolution No. 2020-12. Motion passed.

- b. Advisory Board membership application
 - i. Work Proposal

Clay G, talked a little about his application and how he had submitted a proposal. The board held minor Discussion.

Mayor Newberry made a motion, seconded by Trustee Peterson to approve the application. Motion carried.

6. Old Business

- a. Public Hearing and Final Adoption of Ordinance No. 2020-03, An Ordinance Amending Chapter 2 of The Green Mountain Falls Municipal Code Concerning Boards, Committees, and Commissions

Rocco B does not want this to go to a vote. Jan smith is not a resident and opposes the changes. Todd D wants more time and further discussion. Trustee Loo wants more clarity on if this would exclude anyone form volunteering. Ms. Sprang explains more details and how there are only Resolutions and there needs to be an ordinance for all the committees. Mayor Newberry gave some background on the last two meetings and what this will mean for everyone. Trustee Guthrie went into details about the relationship between the board and the trails committee and how there is room to grow. Discussion about details for everyone went on for a while. Clarity about who could be in the committees and what they would do.

Trustee Peterson made a motion, seconded by Trustee Guthrie to approve Ordinance No. 2020-03. Motion carried.

- a. Trails & Trails Committee Discussion
 - i. Resolution 2020-13 A Resolution of the Town of Green Mountain Falls, Colorado ordering that the Trails Committee Advisory Board suspend all meeting and activity.

Dick B thanked the Board for the fire mitigation committee. The trail committee losing so many votes is troubling to him. Joe Olds no comment. Chris W disapproves of the ordinance. Clay G talks about trails being on national forest land. Claudia Eley talked about how this is restricting the abilities of the Trail Committee. Todd D thanked the trails people, suggested drafts for board consideration about how other groups could be formed and created. Mayor Newberry likes the ideas and Rocco B agrees to follow up. David B wants crowd control and metered parking to help deal with hikers. Wants walking to be easier for everyone since everyone is walking up and down the streets and they are steep and dirt. Also comments about how he believes that hikers do not help revenue. Comments about marshal. BOT Discussion about this Resolution and the public comments.

Trustee Guthrie made a motion, seconded by Trustee Peterson to approve Resolution No. 2020-13. Motion carried

- ii. Resolution 2020-14 A Resolution of the Town of Green Mountain Falls, Colorado direction the Town Manager to close all trails and trailheads in the Town due to COVID-19 health concerns.

Dick B is sad about losing the trails committees current structure. Chris W talked about possible solutions to parking. Clay G agrees with the resolutions as they are. Rocco B is upset about the communication and transparency of these situations. Rebecca disagrees with Clay G and wants the trails to not get closed. Claudia E wants bathrooms to open. Judy P is disappointed in the lack of communication and transparency and agrees with Rocco B. Mac P agrees with the BOT, and thinks they are doing what's right for the Town. Jesse S comments on how these changes will affect everyone not just the trails committee, he believes we may have failed the visiting families. Offers ideas about how to manage hikers with volunteers. Liz Ives disagrees with this Resolution for trail closure. The Mayor addressed the board and talks about bathrooms being impossible to keep safe during COVID-19 with the State laws. Trustee Guthrie talked about more solutions and the issues with safety especially fires. Trustee Loo wants to figure out the best way to deal with bathrooms. Trustee Peterson thinks we should just keep discussing these issues and not make a motion yet. Ms. Sprang talked about solutions to bathroom and parking. Jesse S talked further on solutions for hikers and using point of contact methods like the pool. Trustee Peterson likes the idea of a check-in place. BOT and Sprang discuss ideas.

Mayor Newberry made a motion, seconded by Trustee Peterson to continue discussion into the next BOT meeting. Motion carried.

b. Summer of Good Neighbors Update

Victor M gave an update

c. DOLA Flood Recovery Projects: Water on Mars – GMF Contract & Andre Bracken, Engineer, Project Management Contract

Ms. Sprang gave details about priorities. What needs to be done and the costs

Mayor Newberry made a motion, seconded by Trustee Guthrie to approve the DOLA contract. Motion carried.

7. Public Input – 3 Minutes Per Speaker

Judy P is eager to see how Town Hall improves in communication.

Mac P talks about maintenance and manpower. Totally disagrees with pool ideas. Parking problems are coming for bronc day. Wants money to be spent on roads

Jesse S likes the good neighbors and talks about how the Town was founded for tourism. Spoke about some of his current concerns.

Rocco B asks how were going to go forward and recommends the Comp Plan.

8. Correspondence:

There are letters that were sent to the BOT and are in the packet.

9. Reports

- a. Trustees – Mayor talked about the Green Box update. Trustee Loo talked about COVID-19 and the current funding. Trustee Guthrie talked about the cares act and plans. Trustee Peterson talked about the update on bronc day and how it will be scaled down but we are cautiously moving forward.

- b. Manager Angie Sprang spoke about the updates on the fountain parts and the porta johns. Suggests having another meeting to discuss the CARES budget. Mayor Motioned and all were a yes.
- c. Marshal Virgil suggests that Trustee Peterson and Jesse Stroope coordinate on how to keep bronc day safe.

10. Adjournment

Meeting adjourned at 10:11 p.m.

Jane Newberry, Mayor

Angie Sprang, Town Manager



Green Mountain Falls, Town of-PI-New Work Order

Tracking Number: 00004738

Date: 7/15/2020

Entity

Town of Green Mountain Falls

Project Name

Green Mountain Falls, Town of-PI-New

Description of Work

Colorado Interactive, LLC as the State of Colorado's portal services contractor (hereafter CI) will provide access to the portal's transaction payment engine (TPE) platform in order to facilitate the processing of online payments for the Town of Green Mountain Falls (hereafter Entity). CI will provide payment engine services for internet-based credit card transactions and eCheck transactions (if applicable). This access will be integrated and configured into the TPE instance. This payment integration instance will integrate with MUNIREvs in order for Green Mountain falls to collect payments online and over-the-counter for short-term rental licensing fees along with short-term rental tax collection.

Project Impact of Infrastructure

This service will reside in a Data Center agreed upon by CI and Statewide Internet Portal Authority (SIPA). No impact to the infrastructure is anticipated.

Security

The CI payment engine is designed to be compliant with Payment Card Industry (PCI) standards. No data will be passed to the Entity that would require the Entity's systems to also be subjected to a PCI audit. CI will strive to maintain compliance with the PCI standards throughout the term of their relationship with the Entity.

While CI systems are regularly reviewed for security issues it is necessary for the Entity's system to be coded correctly in order for the entire payment process to be secure. CI staff will assist the Entity developers by supplying coding best practices and will communicate with the Entity when changes are made to these best practices or to code that would affect the Entity's interfaces. It is, however, the responsibility of the Entity to make all required changes in order to properly secure the entire payment process. If there is a security breach resulting in a loss that CI incurs as the merchant of record due to the acts or omissions of the Entity, the Entity will reimburse CI for that loss.

CI systems are regularly scanned, tested and updated to remove vulnerabilities and to maintain the highest level of security. Updates to the systems for medium or high-level vulnerabilities are performed at the earliest point after detection. CI will attempt to provide prior notice to all impacted partners of these changes, however, there may be times when the change is completed before notice can be sent.

Service Deliverables

TPE will interact solely with transactions related to the Entity's system and other Entity systems requested and approved by SIPA.

CI will provide a payment processing service that:

- Allows a user to pay for fees using a credit card or electronic check.
- Will provide the user with the ability to print their transaction receipt. A transaction receipt will also be emailed to the email address the payer provides (if required).
- Will provide online daily transaction reporting that reasonably meets the Entity's financial reporting requirements.





Software Deliverables

Not applicable to this project.

Hardware Deliverables

2 FD40 Card readers.

Other Deliverables

CI will provide all associated project documentation (to SIPA).

Remittance Provisions

Funds from purchases through the service will be remitted to the Entity bank account on the third or fourth business day following the date of the transaction, depending upon the Entity's receiving bank.

Green Mountain Falls is a Netting Entity.

For Netting Entities:

eCheck Returns: In the event of a returned eCheck payment (for reasons including, but not limited to: Insufficient Funds, Invalid Account), Colorado.gov will net out the funds from the Entity's next deposit. Colorado.gov's originator ID may be displayed to remind business customers with debit blocked accounts to remove the block before attempting payment.

Credit Card Returns: In the event of a disputed Credit Card item, Colorado.gov will attempt to resolve the dispute on the Entity's behalf. Colorado.gov will net out the funds from the Entity's next deposit. The funds may be returned (a "Reverse-Return") if the financial institution sides with Colorado.gov. A second and final return may be initiated if the dispute enters arbitration. The Entity may provide items to Colorado.gov to include in the dispute process.

eCheck & Credit Card Refunds: In the event of a refund on an eCheck or a Credit Card payment - initiated by the Entity or at the request of the Entity - Colorado.gov will net out the funds from the Entity's next deposit.

Failed Net: If a credit card or eCheck refund or return fails to net from the Entity's next disbursement, and two subsequent attempts, the Entity will be invoiced for the price of the transaction, less the fee collected, at the end of the month. Invoices may be emailed or mailed to the Entity monthly. Payment may be remitted to Colorado.gov's lockbox or paid online with a Credit Card or eCheck. Invoice accounts may be separated by Department or Division upon request.

Colorado.gov, as the merchant of record, incurs bank/processor fees associated with disputed and returned items.

Fee Collected on Behalf of Portal

Green Mountain Falls is a Non-Absorbing Entity.

For Non-Absorbing Entities:

Credit Card:

Transaction Total = Transaction Amount + ((Transaction Amount + \$0.75) x 2.25%) + \$0.75

eCheck:

Transaction Total = Transaction Amount + \$1.00

Colorado.gov receives no federal, state, or local tax dollars, and therefore Portal Administration fees are used to develop, maintain, pay for overhead costs, and enhance the state's official web portal, Colorado.gov. This is made





possible under a contract administered under the authority of Colorado's Statewide Internet Portal Authority as designated in statute (CRS 24-37.7-101, et seq.)

Colorado Interactive Support Information

Riley Dyer
Project Manager
P: (303) 534-3468 x 113
F: (303) 534-3469
Riley.dyer @www.colorado.gov

Entity Project Manager

Angie Sprang
Town Manager
P: 970-319-0912
manager@gmfco.us

Customer Support (Help Desk)

CI will provide customer support for this service through the CI Service Desk for the State's E-Government services. Colorado.gov will pass issues and policy questions beyond the scope of the service to Entity.

Additional Terms

1. **Confidentiality:** *CI and SIPA acknowledge and agree that they are subject to the confidentiality requirements set forth in the Master Contract;*
2. **Maintenance:** *CI will be responsible for the maintenance of the code base underlying this service. This service and database will reside within a data center that is mutually agreed upon by SIPA and CI;*
3. **Updates:** *Entity must give CI a reasonable amount of time to update and support this service when changes to requirements are made or requested.*
4. **Term and Termination:** *This work order will be coterminous with the SIPA's Master Contract with CI unless one of the parties elects to terminate the work order by giving thirty days written notice to the other parties;*
5. **Precedence:** *This Work Order is a supplement to, and subject to the terms and conditions of, the Eligible Governmental Entity Agreement between the SIPA and the Entity;*
6. **Publicity:** *This service is being developed as an enhancement to the state's portal known as Colorado.gov. The Entity will work in coordination with SIPA and CI on press releases, events, and promotions of this service;*
7. **Acceptance:** *The Entity is responsible as the owner and official custodian for the Entity records that, in whole or in part, are authorized for collection and/or dissemination via the State's Internet Portal under this Work Order. CI will build and develop the online service described in this Work Order in accordance with the Entity's guidelines and the rules governing collection of information and/or fees, and dissemination of same. Prior to launch of the service, the Entity must certify to CI in writing that the application has been adequately tested, meets the Entity's functional requirements, and is acceptable to deliver to the public;*
8. **Vital Public Services:** *If the online service described in this Work Order is related to the provision of vital public services, such as utilities, that affect the welfare of citizens and businesses, the Entity agrees not to rely solely upon the online service in taking adverse action to terminate or reduce such service without giving the citizen or business the opportunity to validate the reported information.*





Catherine Kunst, Acting Executive Director
Statewide Internet Portal Authority

Date

DocuSigned by:

David Wiedinmyer

July 16, 2020

BFB674B887AF4ED...
David Wiedinmyer, Director of Operations
Colorado Interactive, LLC

Date

Angie Sprang, Town Manager (Authorized Agent)
Green Mountain Falls

Date



Certificate Of Completion

Envelope Id: 2441EAABD4EA4A17A5507D6E8F31C8DE

Status: Sent

Subject: Work Order Town of Green Mountain Falls Payment Integration w/LodgingRevs

Source Envelope:

Document Pages: 4

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 0

Beth Justice

AutoNav: Enabled

1300 Broadway

Envelopeld Stamping: Enabled

Suite 440

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Denver, CO 80203

beth@cosipa.gov

IP Address: 13.110.6.8

Record Tracking

Status: Original

Holder: Beth Justice

Location: DocuSign

7/16/2020 3:28:08 PM

beth@cosipa.gov

Signer Events

David Wiedinmyer

david.wiedinmyer@egov.com

Director of Operations

Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:

BFDC74B887AF4ED...

Signature Adoption: Pre-selected Style
Using IP Address: 75.70.79.19

Timestamp

Sent: 7/16/2020 3:29:21 PM

Viewed: 7/16/2020 4:12:34 PM

Signed: 7/16/2020 4:12:42 PM

Electronic Record and Signature Disclosure:

Accepted: 7/16/2020 4:12:34 PM

ID: 40d51959-edb5-461a-927e-ddff39e3684f

Angie Sprang

manager@gmfco.us

Security Level: Email, Account Authentication
(None)

Sent: 7/16/2020 4:12:44 PM

Viewed: 7/16/2020 4:22:29 PM

Electronic Record and Signature Disclosure:

Accepted: 7/16/2020 4:22:29 PM

ID: 2ebe0129-ea15-4d5a-bd5e-859680221fdd

Catherine Kunst

catherine@cosipa.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Carbon Copy Events	Status	Timestamp
Riley Dyer riley.dyer@www.colorado.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 7/16/2020 3:29:22 PM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	7/16/2020 4:12:44 PM
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Colorado Statewide Internet Portal Authority (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the "I agree" button at the bottom of this document.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent" form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Colorado Statewide Internet Portal Authority:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: sipa@cosipa.gov

To advise Colorado Statewide Internet Portal Authority of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at sipa@cosipa.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from Colorado Statewide Internet Portal Authority

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to sipa@cosipa.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Colorado Statewide Internet Portal Authority

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to sipa@cosipa.gov and in the body of such request you must state your e-mail, full name, US Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000 or WindowsXP
Browsers (for SENDERS):	Internet Explorer 6.0 or above
Browsers (for SIGNERS):	Internet Explorer 6.0, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to

other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the "I agree" button below.

By checking the "I Agree" box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Colorado Statewide Internet Portal Authority as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Colorado Statewide Internet Portal Authority during the course of my relationship with you.

BOARD OF TRUSTEES AGENDA MEMO

DATE: 07.21.2020	AGENDA NO.4a	SUBJECT:
Presented by: Angie Sprang, Town Manager		Temporary Catamount Trail Closure at Hondo due to CSU Construction – Beginning August 4, 2020

Recommend action: Informational Only

Background: Colorado Springs Utilities (CSU) has been re-evaluating their infrastructure due to COVID-19 and has scheduled maintenance on the water tank at 11400 Hondo Avenue, during the month of August. To protect the safety of hikers and other recreationalists who want to use Catamount Trail, we plan to reroute traffic for that trail onto Belvedere Avenue. Attached is a rough map of Hondo Avenue marked as “closed to trail access” and Belvedere Avenue open to trail users. There is a marked a yellow route that appears to be a way for hikers to get to South Catamount Reservoir without going onto Hondo and near the water tank construction. CSU found that if hikers want to use that steep trail to access the upper part of Hondo Avenue, they could avoid the tank construction.

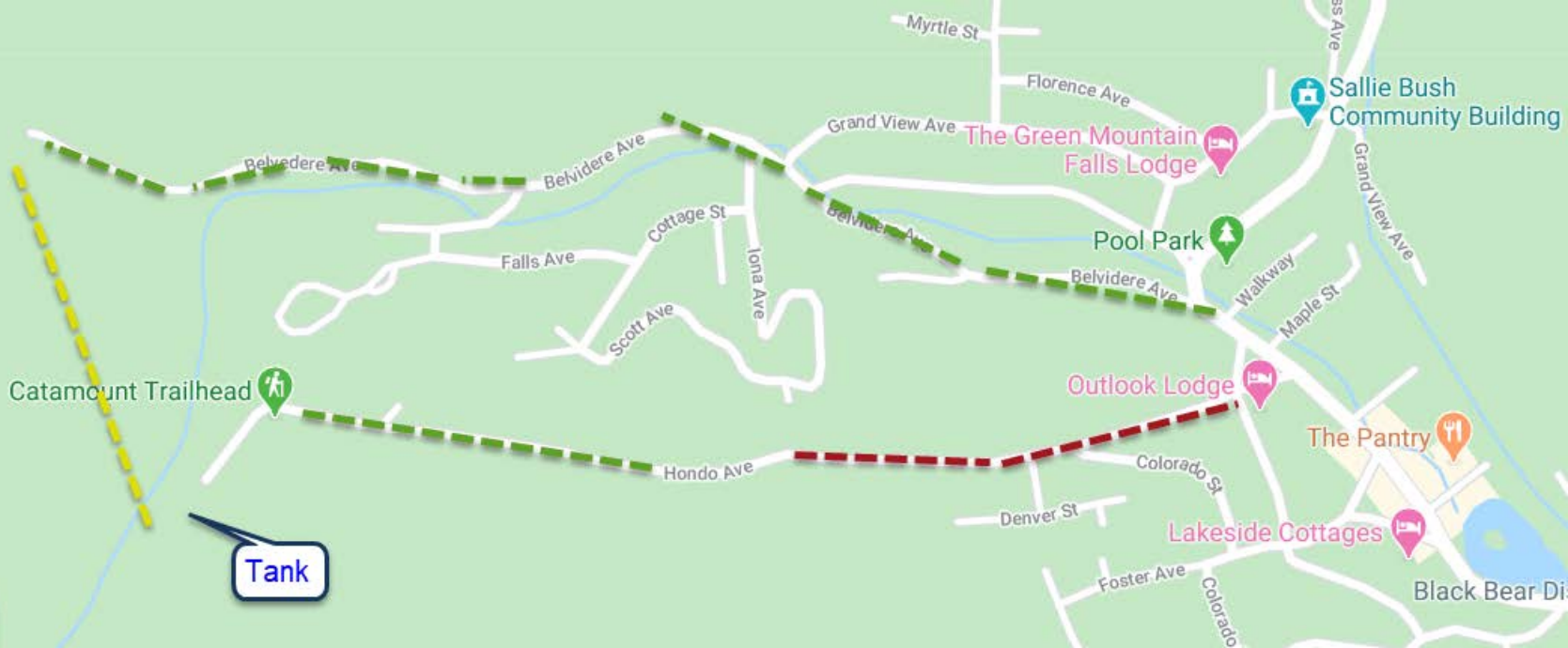
Hondo Avenue for Catamount Trail access closure will be for approximately for a month beginning Aug 4, 2020. Staff will continue to work with CSU on appropriate signage, enforcement of the closure, a news release, social media and other communication methods to assist recreationalists.

CSU thanks residents, Town Staff, and the Town Board and mentioned they are extremely grateful for the continuing partnership and friendship of Green Mountain Falls.

Issue Before the Board: N/A

Alternatives: N/A

Conclusion: Temporary Catamount Trail Closure at Hondo due to CSU Construction – Beginning August 4, 2020 and will last for approximately a month. Updates will be provided as they become available. As the time draws closer there will be a press release and updates on our website and social media outlets regarding this temporary construction closure.



BOARD OF TRUSTEES AGENDA MEMO

DATE: 07.21.2020	AGENDA NO.4b	SUBJECT:
Presented by: Angie Sprang, Town Manager		Governor's Executive Order: Ordering Individuals in Colorado to Wear Non-Medical Face Coverings – Informational Only

Recommend action: Informational Only

Background: On July 16, 2020, Governor Polis issued [Executive Order D 2020 138 Amending and Extending Executive Orders D 2020 039, D 2020 067, D 2020 092, and D 2020 110 Ordering Individuals in Colorado to Wear Non-Medical Face Coverings.](#)

On Many of us have heard about the rising number of COVID-19 cases in Colorado and El Paso County, and that a person can have and transmit COVID-19 for 2 weeks before they notice any symptoms.

We can all be grateful as a Community for our health and enjoying this beautiful Green Mountain Falls summer. Please be safe out there by masking up to help stop the spread of COVID-19.

We can all support keeping our local businesses open and thriving by wearing masks and working together as a Community to help stop the spread of COVID-19.

Please wear a mask out of courtesy and concern for neighbors, friends, front line workers, and especially in care of those who are most susceptible to the effects of COVID-19.

Above all else, please take care of yourself, your family, and household during this challenging time. Everyone's health and safety are paramount, and we want to make sure we all get through this together as a Community safely.

The Colorado Department of Public Health & Environment put together [COVID-19 questions and answers about the statewide mandatory mask order.](#)

The El Paso County Health Department has also put together some information regarding [Personal Protective Equipment and Cloth Face Coverings.](#)

Issue Before the Board: Informational Only

Alternatives: N/A

Conclusion: N/A



COVID-19

Questions & answers about the statewide mandatory mask order

ABOUT THE EXECUTIVE ORDER

What is the statewide mandatory mask order?

- Executive Order D 2020 138 requires people in Colorado all individuals over ten (10) years old must wear a face covering over their noses and mouths:
 - When entering or moving within any public indoor space.
 - While using or waiting to use public (buses, light-rail) or non-personal (taxis, car services, ride-shares) transportation services.
- People do **not** need to wear a mask when they are:
 - Hearing-impaired or otherwise disabled or who are communicating with someone who is hearing impaired or otherwise disabled and where the ability to see the mouth is essential to communication.
 - Seated at a food service establishment.
 - Exercising alone or with others from the individual's household, and a face covering would interfere with the activity.
 - Receiving a personal service where the temporary removal of the face-covering is necessary to perform the service.
 - Entering a business or receiving services and are asked to temporarily remove a face covering for identification purposes.
 - Are actively engaged in a public safety role such as law enforcement, firefighters, or emergency medical personnel.
 - Officiating at a religious service.
 - Giving a speech for broadcast or an audience.

When does this executive order go into effect?

- The mandatory statewide mask order goes into effect at midnight on July 16, 2020, and is in effect for 30 days. The executive order may be extended.

What is a public indoor space?

- For the mask order, "public indoor space" means a publicly or privately owned, managed or operated, enclosed indoor area that is accessible to the public, is a place of employment, or is an entity that provides services. Public indoor space does not mean a person's residence, including a room in a

motel or hotel or a residential room for students at an educational facility. Public indoor spaces include but are not limited to:

- Government buildings
- Nonprofits
- Transportation
- Houses of worship
- Private country clubs or social clubs
- Grocery stores
- Hair salons
- All offices, lobbies, elevators
- Malls, retail stores
- Indoor businesses, common areas
- Medical facilities, nursing homes
- Restaurants (if not seated)
- Libraries
- Museums
- Theaters
- Casinos
- Gyms, including areas around indoor pools but not while swimming in the pool
- If a business or entity provides services or goods both indoors and outdoors at a single location, a mask must be worn in the indoor portion of that business or entity
- All enclosed indoor areas, whether publicly or privately owned or managed, except an individual's residence

Is the mask order a law?

- Yes, executive orders and public health orders have the force of law. People who do not comply with the executive order may be subject to civil or criminal penalties.

Why did the state wait until now to issue mandatory mask orders?

- The governor and state public health officials know masks are one of the most effective tools we currently have to limit the spread of COVID-19, but orders are often best issued and enforced at the local level. While more than thirty-nine (39) Colorado cities and counties have mask orders, others do not. A statewide order helps eliminate confusion and makes mask requirements more consistent across the state.
- Many business owners asked for this statewide order because it eliminates inconsistency for patrons from different counties. The executive order requires businesses to refuse service to customers who are not wearing masks, which in turn will help slow the spread of the virus and ensure businesses can remain open with precautions during the pandemic.

Why is age 10 the cutoff for the mask requirement?

- Children 10 years and younger are not required to wear masks because the evidence so far has shown that children in this age group are much less likely to spread COVID-19 than older children and adults. It is also less likely that children of this age will wear a mask correctly.

Who has to wear a mask?

- The order applies to people in Colorado over 10 years old when they are in a public indoor space or when they are waiting for or using public transportation or ride-shares.

Who does not have to wear a mask?

- People who are 10 years old and younger.
- People who cannot medically tolerate a face covering.
- Children ages 2 and under should NOT wear masks or cloth face coverings.

What does it mean to be unable to medically tolerate a face covering?

- Essentially, this means a person who has trouble breathing or anyone who is unconscious, incapacitated, or otherwise unable to remove the cloth face-covering without assistance, according to the Centers for Disease Control and Prevention. [Read more from the CDC](#) about other reasons face coverings may not be possible in every situation or for some people.

Do I have to wear a mask when I exercise indoors?

- You do not have to wear a mask if you are exercising alone or with others from your own household. But, if you are exercising with a group of people in a public indoor space, then yes, you must wear a mask.

What if I'm swimming in an indoor pool?

- You should take your mask off while swimming in the pool but you must put it back on while you are not swimming but in the pool area.

Do I have to wear a mask outdoors?

- The executive order does not state that you must wear a mask outdoors unless you are waiting on public or non-personal transportation.
- However, it is best to wear a mask whenever you cannot keep a safe distance (at least 6 feet) from other people. We encourage you to wear a mask whenever you are in crowded spaces, either indoors or out.

Do I have to wear a mask at grocery or hardware stores?

- Yes, you must wear a mask when entering any kind of store.

Do I have to wear a mask at a restaurant?

- Yes, you must wear a mask when entering or exiting a restaurant. You may take the mask off when you are seated but must put it back on when you stand up to use the restroom or to leave.

Does this apply to houses of worship?

UPDATED 071620

- Yes, this applies to any indoor setting open to members of the public. If there are certain religious spaces where members of the public are not allowed, such as spaces only accessible by clergy, then this does not apply to those limited settings. Individuals officiating a religious service are not required to wear masks but are encouraged to do so if feasible.

MASKS AND LOCAL GOVERNMENTS

Can cities and counties opt out of the statewide mask order?

- Counties that are certified for [Protect Our Neighbors](#) status may choose to be exempt from the statewide mask order.

Can counties or municipalities have more restrictive orders?

- Yes, counties and municipalities can adopt stricter standards than the statewide order.

How do I know if my county or municipality has different orders?

- Your [local public health agency](#) is a good source of information for orders within your county.

MASKS AND BUSINESSES

What do businesses need to do to comply with the mask order?

- The executive order states indoor businesses must refuse service to people who are not wearing masks.
- Businesses must post signs at entrances that instruct customers they must wear a mask when entering or moving around inside the business.

ENFORCEMENT

What will happen if I refuse to wear a mask?

- If you refuse to wear a mask as required in the executive order, you are violating a Colorado law and are subject to civil or criminal penalties.
- If you try to enter a store without a mask, you may be prosecuted for trespassing.

What happens if a business does not comply with the mask order?

- A licensed business is at risk of losing its license.

What should business owners or employees do if patrons refuse to wear a mask?

- Business owners should refuse service to individuals not wearing masks.

MASK BASICS

Is there a specific kind of mask people need to wear?

- You should wear something that covers your nose and mouth -- a cloth face covering or a disposable mask.
- The best mask for you is one you can wear comfortably and consistently. Any mask or face-covering that covers the nose and mouth will work.
- We continue to encourage you to use cloth face coverings to preserve medical mask supplies for health care and other essential workers.

What is the difference between a mask and a face covering?

- Masks and face-coverings are interchangeable terms. Cloth masks or face coverings or disposable masks are acceptable as long as they cover the nose and mouth.
- People may wear surgical or other, more protective masks, but we encourage people to use cloth face coverings to preserve medical masks for health care and other essential workers.
- While at work, people should wear masks appropriate to the business in which they work.

If we are social distancing, why do we still need to wear masks?

- It is becoming increasingly evident that masks are an inexpensive and easy way to limit disease spread. Together, masks and distancing offer a greater measure of protection. We strongly encourage all people in Colorado to practice the Big 3: Wear a mask. Wash your hands. Keep your distance.
- Face coverings are most essential when distancing is difficult. People who are unable to wear a face-covering should take other measures to reduce their risk, including distancing, frequent hand washing, and disinfecting surfaces.

Where do I get a mask?

- You can make or buy your own. You can use a bandana or scarf. [ColoradoMaskProject.com](https://coloradomaskproject.com) has resources to help you make or buy a mask. The CDC has a [video about making your own mask](#).

How should a mask fit?

- Face coverings should:
 - Fit snugly but comfortably against the side of the face.
 - Be secured with ties or ear loops.
 - Include multiple layers of fabric.
 - Allow for breathing without restriction.
 - Be able to be laundered and machine dried without damage or change to shape.
 - Cover your nose and mouth. Wearing them under your nose or chin is ineffective.

How do I clean and sterilize my mask?

- Wash your cloth mask regularly with your regular laundry.

How do I put on and take off the mask?

- Try not to touch your eyes, nose, or mouth when putting on and taking off your face covering. Hold the mask by the corners and avoid touching the front or back of it. Wash your hands before putting your mask on and right after you remove it.

Where can I find out more?

- The [CDC](#) and [CDPHE](#) web pages are excellent resources.

Can I get carbon dioxide poisoning or lowered oxygen levels from wearing a mask?

- According to the [Mayo Clinic Health System](#), “for many years, health care providers have worn masks for extended periods of time with no adverse health reactions ... there is no risk of hypoxia, which is lower oxygen levels, in healthy adults. Carbon dioxide will freely diffuse through your mask as you breathe.”

What is the most recent science behind universal mask-wearing?

- Masks appear to help keep the person wearing the mask from spreading COVID-19 to others by reducing the amount and distance infectious particles can spread through [partial filtering](#) of said particles.
- New evidence also suggests masks may also partially protect the wearer, especially from severe infection, by potentially reducing [viral inoculation dose](#) and/or [face touching](#).
- Individuals are thought to be best protected when both they and most others in their community wear masks.
- In one instance, infected passengers on the Diamond Princess cruise ship, where widespread masking was not used during an outbreak, had only an [18% asymptomatic rate](#). Infected passengers on the Ernest Shackleton cruise ship, where widespread masking was implemented during an outbreak, had an [81% asymptomatic rate](#).
- In another instance, a seafood processing plant in Oregon that implemented universal mask-wearing had a [95% asymptomatic rate among 124 infected workers](#).
- In yet another instance, two infected hair salon employees in Missouri [did not transmit any apparent infections to any of their 139 clients](#) in the setting of mask use by them and nearly all of their clients.
- [Hamsters simulated to wear masks](#) had less severe COVID-19 infection than hamsters who were not simulated to wear masks when exposed to the virus.
- [A recent meta-analysis](#) suggests mask use may reduce infection rates by nearly 65%.
- A CDC editorial providing further evidence and advocating for universal mask-wearing is [here](#).

Governor Polis Announces Statewide Mask Order

THURSDAY, JULY 16, 2020

DENVER - Governor Jared Polis today announced a [Statewide mask order](#), directing Coloradans to wear a face covering while indoors. This Executive Order goes into effect at midnight tonight. The Governor also provided an update on the State's response to COVID-19.

"Wearing a mask is an easy and highly effective way to significantly reduce the spread of COVID-19. The more we wear masks, the safer we will be and the stronger our economy will grow," said Governor Jared Polis. "Unfortunately, this pandemic is far from over, cases are up, and we have to find a way to live sustainably while protecting ourselves and those around us. Masks are the ticket to the Colorado we love and a critical part of supporting Colorado's economy and prosperity. The best way to support Colorado workers and businesses right now is to wear a mask. I've said this from the beginning, and it's still true today: together, we will get through this."

The Governor was joined by Denver Mayor Michael Hancock, Aurora Mayor Mike Coffman, and State Epidemiologist Dr. Rachel Herlihy at the announcement.

Coloradans older than 10 years old must wear a face covering over their nose and mouth when entering or moving within any public indoor space. A public indoor space is defined as any enclosed indoor area that is publicly or privately owned, managed or operated to which individuals have access by right or by invitation, expressed or implied, and that is accessible to the public, serves as a place of employment, or is an entity providing services. Public Indoor Space does not mean a person's residence, including a room in a motel or hotel or a residential room for students at an educational facility. This includes wearing a face covering while using or waiting to use the services of any taxi, bus, light rail, train, car service, ride-sharing or similar service, or Mass Transportation Operations. Individuals 10 years old and younger, and those who cannot medically tolerate a face covering are exempt from this Executive Order.

Individuals performing the following activities are also exempt from the requirements of the Executive Order while the activity is being performed:

- Individuals who are hearing impaired or otherwise disabled or who are communicating with someone who is hearing impaired or otherwise disabled and where the ability to see the mouth is essential to communication;
- Individuals who are seated at a food service establishment;
- Individuals who are exercising alone or with others from the individual's household and a face covering would interfere with the activity;
- Individuals who are receiving a personal service where the temporary removal of the face covering is necessary to perform the service;

- Individuals who enter a business or receive services and are asked to temporarily remove a face covering for identification purposes;
- Individuals who are actively engaged in a public safety role such as law enforcement, firefighters, or emergency medical personnel;
- Individuals who are officiating at a religious service; or
- Individuals who are giving a speech for broadcast or an audience.

To protect workers, customers, and the community, no business serving the public in a Public Indoor Space may provide service to a customer or allow a customer to enter or move within that Public Indoor Space, unless the customer is wearing a face covering. “Any individual who knowingly enters or remains in a Public Indoor Space in violation of the terms of this Executive Order may be subject to civil or criminal penalties, including but not limited to prosecution for trespass,” reads the Executive Order.

Counties that certify for Protect Our Neighbors may choose to become exempt.

The Governor also announced that the State is going to put a two-week pause on issuing any new variances to counties in the State. CDPHE is having conversations with counties who already have variances but have fallen out of compliance by recording higher levels of the virus than permitted by their variances. These counties must take urgent mitigation steps to suppress the virus or they risk losing their variances. This is the prudent thing to do at this moment in time as Colorado gathers more data about the behavior of this virus.

Read the full [Executive Order](#). Learn more by reading the [FAQ document](#) and by visiting <https://covid19.colorado.gov/mask-guidance>. View the [Governor’s presentation](#).

BOARD OF TRUSTEES AGENDA MEMO

DATE: 7.7.2020	AGENDA NO.5a	SUBJECT: Mount Dewey Trail Update & Discussion
Presented by: Angie Sprang, Town Manager		

Recommend action: Move to approve the re-opening of Mt. Dewey trailhead.

Background: At the June 2, 2020 Board of Trustees meeting, Trails concerns came to light and the Mt. Dewey Trail was temporarily closed, so that private property owners could work together to resolve a property dispute. Since, those property owners have resolved their dispute. Attached is a summary of the resolution provided by Jesse Stroope, representative of Historic Green Mountain Falls Foundation (HGMFF). Town Staff thanks Mr. Stroope for his time and efforts to keep the Community informed on this matter. As the Mt. Dewey trail was closed by action of the Board, it is for the Board to decide when it shall re-open.

Issue Before the Board: Would the Board of Trustees like to re-open the Mt. Dewey trailhead?

Alternatives: 1. Move to approve the re-opening of Mt. Dewey trailhead. 2. Do not open the Mt. Dewey trailhead. 3. Any other measure the Board of Trustees see as equitable and just.

Conclusion: It is Town Staff's understanding that the property dispute and trails concerns on Mt. Dewey trail is resolved to the private property owners liking. Thank you to everyone for working together.

Mt Dewey Re-work

- All items agreed upon between landowners complete as of July 16 2020
- Recommend decision to re-open Mt Dewey Trail

Mt Dewey Re-work

SUMMIT LOCATION

- Relocate 75' of trail at top of Mount Dewey to Historic Green Mountain Falls property.
- Complete July 5 2020



Mt Dewey Re-work

SUMMIT LOCATION

- Add signage stating “Private Property Trail Closed” and post on a metal sign on a 5’ high metal post where Old Mount Dewey Trail and New Mount Dewey trails meet at Summit of Mount Dewey.
- Complete July 16 2020



Mt Dewey Re-work

SUMMIT LOCATION

- Build brush barrier along boundary at Summit of Mount Dewey.
- Complete July 16 2020



Mt Dewey Re-work

CONNECTOR TRAIL ABOVE JUST ABOVE SPIRITUAL PLATFORM

- Obliterate connector trail connecting New Mount Dewey Trail to Old Mount Dewey Trail.
- Complete July 16 2020



Mt Dewey Re-work

CONNECTOR TRAIL ABOVE JUST ABOVE SPIRITUAL PLATFORM

- Add signage stating “Private Property Trail Closed” and post on a metal sign on a 5’ high metal post at the property line between the Mount Dewey property and the Historic Green Mountain Falls property.
- Complete July 16 2020



Mt Dewey Re-work

CONNECTOR TRAIL ABOVE JUST ABOVE SPIRITUAL PLATFORM

- Remove “Entering Mount Dewey Open Space” and “Mt Dewey Trail” signage posted on Old Mount Dewey Trail. These signs are located 50 to 75 yards from the property line on the Mount Dewey property.
- Complete July 16 2020



Mt Dewey Re-work

CONNECTOR TRAIL ABOVE JUST ABOVE SPIRITUAL PLATFORM

- Remove “Entering Mount Dewey Open Space” and “Mt Dewey Trail” signage posted on Old Mount Dewey Trail. These signs are located 50 to 75 yards from the property line on the Mount Dewey property.
- Complete July 16 2020



BOARD OF TRUSTEES AGENDA MEMO

DATE: 7.7.2020	AGENDA NO.5b	SUBJECT:
Presented by: Angie Sprang, Town Manager		Proposed CARES Act Budget

Recommend action: Move to approve the Proposed CARES Act Budget as presented.

Background & Discussion: In July, the Town received \$68,413 in Federal dollars from El Paso County CARES Act funds. If the Town does not use the funds by September 1, 2020 the funds must be returned to El Paso County, and if the County does not use the funds by the end of 2020, they will have to return the funds to the US Treasury.

Attached you will find Town Staff's proposed CARES Act Budget. The total CARES Act Budget for GMF is \$68,413.

Highlights of the budget include \$35k for public health related expenses, \$18.9k for compliance with COVID-19 public health measures, and last but not least \$10k for economic support micro grants through the local Chamber of Commerce. Plausibility of the grant program through the Chamber are still being worked out, so this is tentative.

Any left over or reserve funds set aside for unidentified needs will be used for unidentified needs, or will be applied to payroll expenses for public safety, public health and similar employees whose services are substantially dedicated to mitigating or responding to COVID-19 public health emergency (e.g. first responders).

The Chamber of Commerce is currently conducting a survey of our small business owners to inquire about COVID related losses. The survey was emailed out to local business owners, and the Chamber is asking for brick and mortar businesses to respond by July 24, 2020 end of business. If approved, what could the grant program look like?

- Up to \$10k total in funding
- Microgrants up to \$2k each, depending upon how many applications and need
- Must be located in the Town of Green Mountain Falls
- Must be a storefront brick and mortar location in a zoned commercial area
- Must be a For-Profit business
- Must have had 25 or fewer full-time equivalent employees on March 10, 2020 at Manitou Springs location
- Must pay Sales and/or Excise Tax
- Must be in good financial standing with the Town of Green Mountain Falls (includes current business license, be up to date on sales tax remittance and utility payments, paid through February 2020 with no previous outstanding balance)
- Must demonstrate significant impact (10% decrease or more) on revenues in March/April 2020 in comparison to March/April 2019.
- Short Term Rentals, Bed and Breakfast's, Hotels, and the like are ineligible
- The grant structure and application process is TBD. We will know more when the survey results are back and the matrix is created.
- Timeline is TBD. We will know more after the Chamber gets the survey results back.
- If grant a grants program is funded and funding is left over after the first round of applications, the funds will be reallocated to benefit the Town of Green Mountain Falls.
- If there are no survey responses a grant program would not be created, and the funds will be reallocated to benefit the Town of Green Mountain Falls.

Issue Before the Board: Would the Board of Trustees like to approve the CARES Act Budget as presented or with amendments?

Alternatives: 1. Move to approve the Proposed CARES Act Budget as presented. 2. Move to approve the Proposed

CARES Act Budget as amended. 3. Any other measure the Board of Trustees see as equitable and just.

Conclusion: The proposed CARES Act Budget for Green Mountain Falls in the amount of \$68,410, will be put to good use, and was needed. A thank you to the US Treasury and El Paso County for the funding.

CARES Act Proposed Expenses presented to Council 07.21.2020

Public Health Expenses

Communication & enforcement of pub health orders:

- Sign making machine, CNC Machine	20,000
- Signs	2,000
- Attorney Hours	6,000

Disinfection of Public Areas

- Janitorial supplies	1,500
- Overtime for Public Works personnel	2,000

Expenses for Public Safety measures

- Masks (emp/businesses/citizens/visitors)	500
- Third Party Managed Porta Johns at Parks & Trail Heads	
Immediately & Through September	3,000

Total Public Health Expenses	35,000
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Payroll expenses for public safety, public health and similar employees whose services are substantially dedicated to mitigating or responding to Covid-19 public health emergency

- Town Marshall, First Responders Salary & Benefits (April - December 2020)	-
- Deputy First Responder	-

Total Payroll Expenses for Public Health...	-
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Compliance with Covid-19 public health measures expenses

Telework capabilities improvements

- Four Upgraded laptops & Docking Stations	9,000
- Cell Phone Boosters (TH & PW Vehicles)	4,900
- IT services, Zoom, remote access, etc:	3,000
- Remote Meeting Equipment (webcams, tablets, etc.)	2,000

Total Telework Capabilities Improvements	18,900
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Economic Support

Provision of grants to small businesses to reimburse the costs of business interruptions caused by required closures

- Chamber of Commerce Grant Program	10,000
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Total Economic Support	10,000
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Reserve for unidentified needs	4,513
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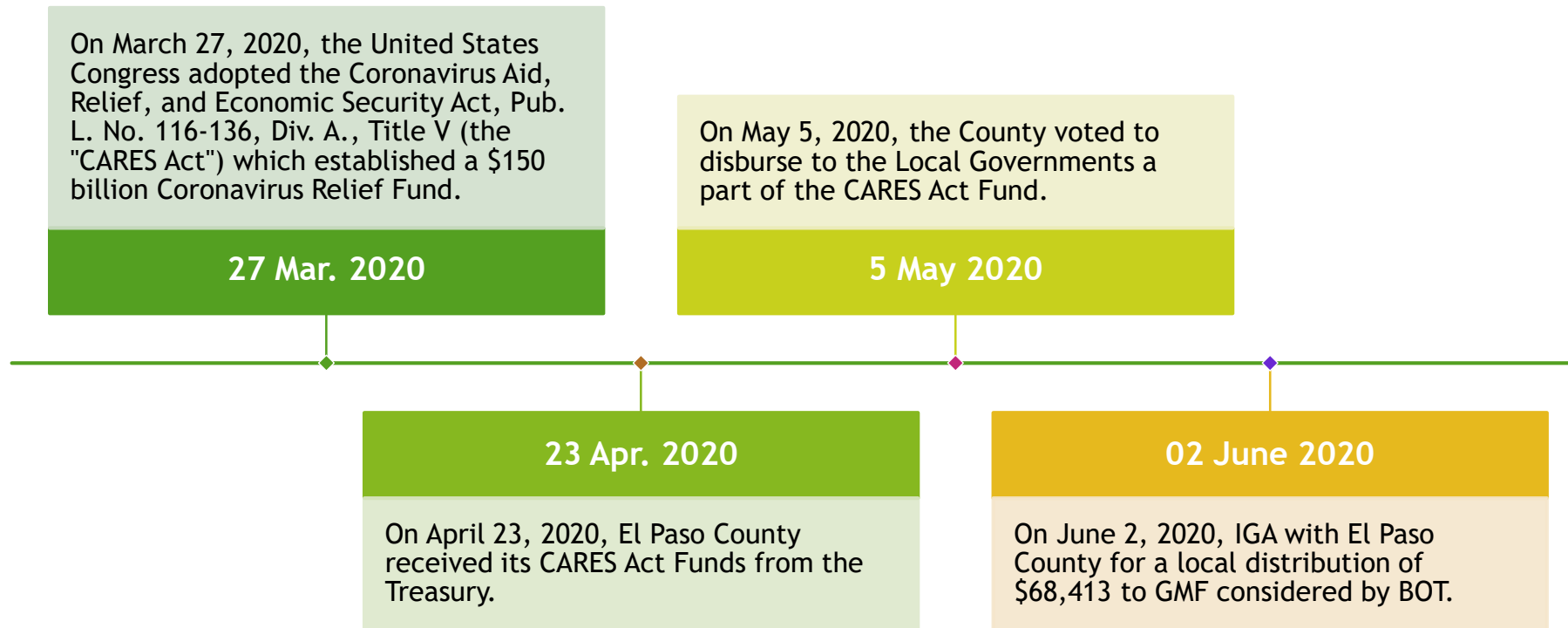
Total CARES Act Budget	68,413
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Town of Green Mountain Falls

The CARES Act: GMF Response & Recovery Efforts

Timeline



Distributions in EPC

Area	2018 Population	55% Retained	45% Based on Population	Total Allocation
Calhan	831		\$65,800	\$65,800
Colorado Springs	473,928		37,526,357	37,526,357
Fountain	30,618		2,424,381	2,424,381
Green Mtn. Falls	864		68,413	68,413
Manitou Springs	5,448		431,381	431,381
Monument	6,997		554,033	554,033
Palmer Lake	2,793		221,154	221,154
Ramah	130		10,294	10,294
El Paso County	192,789	69,137,622	15,265,333	84,402,955
Total	714,398	\$69,137,622	\$56,567,146	\$125,704,768

Current Guidance

The CARES Act provides that payments from the Fund may only be used to cover costs that -

- ▶ are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) but cannot offset lost revenue
- ▶ were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the Cares Act) for the State or government; and
- ▶ were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020. (Per IGA, Town will return anticipated unused funds to the County by Sept 1, 2020 and will return any unused amounts as of December 30, 2020, to the Treasury.)

What are others doing?

- ▶ El Paso County - Expenses throughout all departments in relation to software, equipment and remodels for teleworking, social distancing, and public health, overtime associated with catching up on work that could not be done due to closures, economic and workforce development and a reserve for unidentified needs (per 5/19/20 presentation to the Board of Commissioners)
- ▶ Colorado Springs - Salaries of public safety employees whose job duties are different due to COVID-19 (per KRDO article)
- ▶ Fountain - PPE and small business impact grants (per KRDO article)

Proposed GMF budget for CARES Act Funding:

- ▶ 1. Public health measures, such as:
 - ▶ Communication & enforcement of public health orders related to COVID-19: Signage, Equipment & Public Information Management software
 - ▶ Disinfection of public areas (supplies & overtime)
 - ▶ Expenses for public safety initiatives (PPE, Sanitation stations, etc.)
- ▶ 2. Payroll for public safety, public health and similar employees whose services are substantially dedicated to mitigation or responding to the COVID-19 public health emergency (Enforcement & Coordinating)
- ▶ 3. Actions to facilitate compliance:
 - Improving telework capabilities (equipment & software)
 - Providing paid sick, family & medical leave to city employees

Proposed GMF budget for CARES Act Funding:

► 4. Economic support

- Chamber of Commerce grant program to distribute funds to local small businesses to reimburse costs incurred during business interruptions caused by required closures (rent, utilities, payroll)

Finally, per El Paso County's example, we are recommending setting aside a reserve for unidentified needs and/or changes in estimates.

Potential Chamber Economic Support Grants (Working Document)

All eligible businesses:

- ▶ Must be located in the Town of Green Mountain Falls
- ▶ Must be a storefront brick and mortar location in a zoned commercial area
- ▶ Must be a For-Profit business
- ▶ Must have had 25 or fewer full-time equivalent employees on March 10, 2020 at Manitou Springs location
- ▶ Must pay Sales and/or Excise Tax
- ▶ Must be in good financial standing with the Town of Green Mountain Falls (includes current business license, be up to date on sales tax remittance and utility payments, paid through February 2020 with no previous outstanding balance)
- ▶ Must demonstrate significant impact (10% decrease or more) on revenues in March/April 2020 in comparison to March/April 2019.
- ▶ Short Term Rentals, Bed and Breakfast's, Hotels, and the like are ineligible

What may the Grant Award Process look like?

- ▶ The grant structure and application process is TBD. We will know more when the survey results are back and the matrix is created.
- ▶ Timeline is TBD. We will know more after the Chamber gets the survey results back.
- ▶ If grant a grants program is funded and funding is left over after the first round of applications, the funds will be reallocated to benefit the Town of Green Mountain Falls.
- ▶ If there are no survey responses, the funds will be reallocated to benefit the Town of Green Mountain Falls.

The **Pikes Peak Chamber of Commerce** (formerly known as The Ute Pass Triangle Chamber of Commerce) is exploring the possibility of a COVID-19 **CARES Grant** program to benefit our local businesses by offsetting recent losses due to the pandemic.

Your input is important and will help us move forward. Please complete the attached survey and reply to this sender (discoverutepass@gmail.com). Or print and mail to P.O. Box 592 GMF, CO 80819

Thank you and be well.

Sincerely,

Katharine Guthrie, President

Pikes Peak Chamber of Commerce

Pikes Peak Chamber of Commerce

COVID-19 Impact Survey

1. What is your business address?
2. What type of business do you own?
3. How many people do you typically employ?
4. How many people do you currently employ?
5. What is the estimated monetary loss due to the COVID-19 pandemic since March 1st?

Please complete and return by July 24th

BOARD OF TRUSTEES AGENDA MEMO

DATE: 7.21.2020	AGENDA NO.5c	SUBJECT:
Presented by: Angie Sprang, Town Manager		Trails Discussion & Consideration of Resolution 2020-14 A Resolution of the Town of Green Mountain Falls, Colorado directing the Town Manager to close all trails and trailheads in the Town due to COVID-19 health concerns.

Recommend action: For Discussion & Possible Board Action

Background: This item was first brought before the Board of Trustees at the June 16, 2020 meeting due to concerns about increasing COVID numbers across the State of Colorado and in El Paso County. It was reserved for further discussion, and research of alternative options for trails management during this challenging time.

COVID-19 Concerns: The local disaster emergency related to the COVID-19 pandemic continues to threaten the health, safety and welfare of the Town, its residents, visitors, employees, and businesses and continues to constitute a local disaster emergency. The Town has experienced a large influx of people seeking to use the trailheads and trails in the Town, which has resulted in crowding on the streets, traffic, parking problems, unsafe pedestrian and vehicular encounters, and inadequate social distancing; and a lack of trailhead facilities has resulted in unsanitary conditions around trailheads and on the trails themselves, including human excrement. All of these bring serious health and safety concerns to light due to the current COVID-19 global pandemic. Our Manitou Springs neighbors have closed the incline due to COVID-19 concerns, and since The Town of Green Mountain Falls has seen an influx of hikers utilizing our trail systems.

There are many alternative solutions other municipalities are utilizing. Below are some example models that Trustee Dyani Loo researched for this evening's discussion. Thank you Trustee Loo!

Recent example of having visitors' hike on assigned weekend days based on alphabetical last name in Dallas to address increased crowds straining Katy trail related to COVID.

<https://www.google.com/amp/s/www.dallasnews.com/news/public-health/2020/04/20/city-of-dallas-to-implement-alphabetical-guidelines-for-katy-trail-usage/%3foutputType=amp>

Online paid permitting program started in Kanarraville Falls to maintain upkeep and regulate major crowds that were having a major impact on their natural attraction.

<https://www.google.com/amp/s/amp.thespectrum.com/amp/323356002>

Online free permitting system in Colorado Springs to increase compliance and accountability with local outdoor rules: <https://coloradosprings.gov/parks/page/rock-climbing-colorado-springs-parks>

Hudson Valley creating a more regularly meeting working group to try and adequately address increased crowds due to outdoor COVID recreation.

https://www.hudsonvalley360.com/artsandlife/localannouncements/state-overuse-working-group-recommends-preserving-wilderness/article_c01cd777-7be6-5962-8d4e-c1674b9eb8a8.html

Expectations management in the recently brought up Trails matters is key. Town Staff would like to make it known that concerns with parking, signage, and trails are not falling on deaf ears. These challenges were years in the making, and resolution will not happen overnight. However, we are all moving in the right direction together, it will take time, and there are a few different projects in the works that will lead us to a better position as a Community in time. Let's keep working together as a Community to come up with ideas and solutions. In late July or early August, there will be a survey released to gather community input on Parking & Signage concerns, and Town Staff looks

forward to gathering public input on those matters at that time. Parking and Signage concerns are connected to Trails related concerns, which is clear from the many letters, emails, and phone calls that we have received at Town Hall.

To all who have called and emailed, thank you for your well thought out input, and for taking the time to write your thoughts and ideas down. It is clear that residents care about the Community and the Town. Please look for an email from Town Hall with volunteer opportunities so that we can all be a part of the solution(s). Volunteer opportunities have also been posted on Facebook, and we are always taking applications.

Town Staff looks forward to continuing to work with the Community toward a better future in Green Mountain Falls.

Issue Before the Board: Would the Board of Trustees like to close the trails close all trails and trailheads in the Town due to COVID-19 health concerns? Keep the trails open as is? Come up with a plausible/alternative trails “traffic” management plan? Any other ideas or items for discussion the Board of Trustees deems equitable, just, and in the best interests of the Town of Green Mountain Falls?

Alternatives:

1. Move to approve Resolution 2020-14 A Resolution of the Town of Green Mountain Falls, Colorado directing the Town Manager to close all trails and trailheads in the Town due to COVID-19 health concerns.
2. Do not approve Resolution 2020-14.
3. Any other action the Board of Trustees deems equitable, just, and in the best interests of the Town of Green Mountain Falls.

Conclusion: Town Staff looks forward to continuing to work with the Community toward a better future in Green Mountain Falls.

RESOLUTION NO. 2020-14

**TITLE: A RESOLUTION OF THE TOWN OF GREEN MOUNTAIN FALLS,
COLORADO DIRECTING THE TOWN MANAGER TO CLOSE
ALL TRAILS AND TRAILHEADS IN THE TOWN DUE TO COVID-
19 HEALTH CONCERNS**

WHEREAS, in response to the COVID-19 pandemic, the Mayor issued an order declaring a local disaster emergency, which has been extended until further notice by the Board of Trustees;

WHEREAS, the local disaster emergency related to the COVID-19 pandemic continues to threaten the health, safety and welfare of the Town, its residents, visitors, employees, and businesses and continues to constitute a local disaster emergency pursuant to the Colorado Disaster Emergency Act, C.R.S. § 24-33.5-701, *et seq.*;

WHEREAS, the Town has a network of hiking trails with trailheads throughout the Town;

WHEREAS, the trailheads are in residential areas on streets with insufficient parking and facilities to serve large numbers of users;

WHEREAS, the Town has experienced a large influx of people seeking to use the trailheads and trails in the Town, which has resulted in crowding on the streets, traffic, parking problems, unsafe pedestrian and vehicular encounters, and inadequate social distancing;

WHEREAS, lack of trailhead facilities has resulted in unsanitary conditions around trailheads and on the trails themselves, including human excrement in residential neighborhoods; and

WHEREAS, the Trustees find and determine that closure of the trailheads is necessary to protect the public, health, safety and welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, THAT:

Section 1. The Town Manager is hereby directed to exercise her authority pursuant to Article VIII of Chapter 2 of the Green Mountain Falls Municipal Code to order the closure of the trails and trailheads in the Town of Green Mountain Falls and to publicize such order by such means as the Town Manager deems appropriate.

INTRODUCED, READ and PASSED this ____ day of _____, 2020.

TOWN OF GREEN MOUNTAIN FALLS,
COLORADO

Jane Newberry, Mayor

(SEAL)

ATTEST:

Angie Sprang, Town Manager



COLORADO
Department of Local Affairs
Division of Local Government

July 11, 2020

Jane Newberry, Mayor
Town of Green Mountain Falls
PO Box 524
Green Mountain Falls, CO 80863

RE: EIAF #A-0124 - Green Mountain Falls Land Use Code

Dear Mayor Newberry:

In response to your recent request, I am offering to enter into a contract for a grant in the amount of \$25,000.00 to assist with the completion of a Land Use Code update for the Town of Green Mountain Falls. We look forward to you implementing your Comprehensive Plan goals and policies including: affordable housing, wildfire mitigation, flood hazards, etc. We anticipate these grant funds will be from state severance tax proceeds which may cause you to go to election to receive and spend these funds. You should confer with your legal and budget advisors to determine if such an election is necessary.

Please contact your Regional Manager, Clay Brown, at (303) 273-1787 for information on how to proceed. Expenditure of State funds prior to the contract being fully executed cannot be included in the contract budget or reimbursed by the State. Per our program guidelines, this offer is valid for one year from the date of this letter.

Thank you for helping Colorado build an economy where all Coloradans can thrive.

Sincerely,

Rick M. Garcia
Executive Director

cc: Dennis Hisey, State Senator
Terri Carver, State Representative
Angie Sprang, Town Manager
Clay Brown, DOLA





Teller County Fire Chiefs' Association

1010 Evergreen Heights Drive
Woodland Park, CO 80863

(719) 687-1866

"Working Together for the Future of Teller County Fire Protection"

A 501(c)(3) Not-For Profit Corporation Established 2004

July 4, 2020

Green Mountain Falls Marshal's Office
10615 Green Mountain Falls Road
Green Mountain Falls, CO 80819

Letter of Appreciation and Support

Marshal Hodges,

The Teller County Fire Chiefs' Association would like to express our ongoing and un-wavering support and appreciation to the Green Mountain Falls Marshal's Office. In the current climate that has so many people across the country against law enforcement, we want you and all of your staff to know that we stand alongside our brothers and sisters in blue.

We recognize the tireless efforts all law enforcement officers put in every single day to protect our citizens and yet receive so little recognition for all that they do. We understand that the personnel of your Office are humans too, and they deserve the same respect and recognition for the risks that they take every time they put on their uniforms. We will always have your back, just as you always have ours. Our members understand that your Officer's take great risks to ensure the safety of all of our Responders on calls every day and without your personnel doing their job, our job would be much more dangerous.

We are all in the same family when it comes to emergency response and we all have to take care of one another. This is our small way of saying thank you to all of your people during these difficult times.

Sincerely,

A handwritten signature in blue ink that reads "Chad Bauer".

Chad Bauer
Fire Chief
Florissant Fire Protection District
President, TCFCA

On behalf of the following agencies:

Cripple Creek FD, Divide FPD, Florissant FPD, Four Mile FPD, Green Mountain Falls Chipita Park FPD, Lake George FPD, Mountain Communities FPD, Northeast Teller County FPD, Southern Park County FPD, Southwest Teller County EMS, Ute Pass Regional EMS and Victor FD