

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
February 16, 2020 – 7:00 P.M.
MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Katharine Guthrie
Trustee Dyani Loo

Board Members Absent

Trustee Chris Quinn

Town Attorney

Not present

Town Manager

Angie Sprang

Public Works

Not present

Town Clerk

Matt Gordon

Marshal's Dept.

Virgil Hodges

Administrative Assistant

Not present

Planning Director

Not present

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the meeting to order at 7:00 pm. The Pledge of Allegiance was recited.

2. Additions, Deletions, or Corrections to the Agenda

Mayor Newberry moved to approve the agenda as presented. Seconded by Trustee Loo. Motion passed unanimously.

3. Persons Not Present on the Agenda

(3 minutes given per speaker)

Resident Piazza requested to share comment during the Public Forum. Resident Ochkie shared public comment related to Agenda Item #6 and recommended that signage be placed on Hondo and Belvedere to make hikers aware of dangerous ice flows. Town Manager Sprang offered to bring these points up to the Public Works staff to place signs at the recommended areas. Resident Blasi saved his comments for the Public Forum. Resident Bratton shared public comment related to the closure of Catamount Trail and agreed with Resident Ochkie, made specific suggestions for what the signs should say, and endorsed Nathan Scott to be on the FMC as an Alternate Member. Resident Morrow requested to comment during the Public Forum.

4. Consent Agenda

a. Bring into record Accounts Payable for 1/18/2021 to 1/29/2021

b. BOT Meeting Minutes from 2/2/2021 BOT Meetings

Trustee Guthrie asked if the CIRSA premium was an annual amount. Town Manager Sprang confirmed that it was. Trustee Guthrie asked another question related to a fountain line item on the accounts payable. Town Manager Sprang committed to double checking on the line item to find out what it was and to provide an answer at either the next meeting or via email.

Mayor Newberry moved to approve the Consent Agenda. Seconded by Trustee Guthrie. Motion passed unanimously.

Trustee Guthrie went on to request a correction to the 2/2 meeting minutes related to the CDBG grant submitted by the Town and requested that the minutes reflect that fishing was the priority.

Mayor Newberry moved to approve the 2/2 meeting minutes as amended. Seconded by Trustee Guthrie. Motion passed unanimously.

Resident Dixon shared public comment related to Parking and Signage.

5. FMC Alternate Member Approval: Nathan Scott

Mayor Pro Tem Peterson asked if a committee volunteer member application should be included in the agenda packet for the BOT's consideration. The other members echoed the same question and determined that an application was necessary.

Mayor Newberry moved to continue the consideration of Nathan Scott. Seconded by Trustee Guthrie. Motion passed unanimously.

6. Consideration of a Recommendation made by the Parks, Recreation, and Trails Committee to temporarily close access to section of Catamount Trail, post awareness signage, and to contact Colorado Springs Utilities for mitigation of ice flows

Mayor Pro Tem Peterson expressed that she wasn't comfortable with the portion of the recommendation requesting to contact Colorado Springs Utilities. Mayor Newberry agreed and expressed that CSU lets community members use their property. Trustee Loo asked who would be responsible for monitoring when Catamount Trail could be opened again. Mayor Newberry expressed that Public Works would likely be the people to monitor the trail. Trustee Guthrie asked questions related to signage and where it should be placed and expressed agreement with Mayor Newberry that the Town should not reach out to CSU. Trustee Loo deferred to the BOT regarding contacting CSU and asked how much it would cost to create signs. Town Manager Sprang shared that signs cost \$3 to \$5 and expressed that Town Staff would place signage at the BOT's request. Mayor Newberry outlined areas where signage would be most effective including placing signage on Hondo and Catamount.

Resident Dixon commented that CSU may want to inspect the bridge on the trail for issues once the ice thawed.

Mayor Pro Tem Peterson moved to place awareness signage. Seconded by Trustee Guthrie. Motion passed unanimously.

7. Community Forum regarding Parking and Signage and a Presentation by Parking and Signage Consultant Jon Cain

Consultant Cain began his presentation that he would be directly reading the slides of his presentation. Consultant Cain opened his first slide outlining the parking and signage issues facing GMF. Consultant Cain then went on to provide a brief introduction about himself and his expertise related to Parking and Signage projects. Moving on, Consultant Cain outlined the current process timeline that the Town has faced in tackling the parking and signage issues within the Town. Continuing his presentation, Consultant Cain provided an overview of the stakeholder interview and meeting process and went on to discuss the themes and goals identified from stakeholder interviews regarding parking and signage in GMF. Consultant Cain then shared details on the creation of a parking and signage survey and letter inspired by the themes discovered in the stakeholder process. Consultant Cain then detailed the survey results. The survey was hosted online, had 11 questions, was qualitative, and anonymous as an option. The survey had 179 participants and 6 participants did so more than once. Consultant Cain then went on to address each question individually and shared results of each question to the BOT.

Consultant Cain then went on to discuss parking and signage policy goals gathered through the stakeholder interviews, community feedback, and survey results. Consultant Cain further expanded on parking improvement goals for GMF identified through the stakeholder interviews, community feedback, and survey results. Consultant Cain then detailed six recommendations to the BOT to improve signage and parking management within Town limits.

Consultant Cain then went into detail on three alternatives of parking management which were 1) Status Quo, 2) Donation Boxes and Increased Citation, 3) Contractor Managed Parking System in Town to include paid public parking and the evaluation criteria he used to assess each alternative. Consultant Cain concluded that alternatives one and two would not adequately address the parking and signage issues in GMF and would not recommend these alternatives to the Town. Consultant Cain concluded his discussion of alternatives by recommending that the BOT support alternative three.

Consultant Cain expanded his recommendations by giving recommendations on how to run a paid parking management program. Those recommendations included which seasons to target, the hours of paid parking, the maximum costs of paid parking in GMF, and the days to operate the paid parking program. Based on these recommendations, Consultant Cain then provided a revenue estimate based on a model developed by himself. According to Consultant Cain's model, the average ticket for each parking space would be \$14 and determined that gross revenue from the program running at 50% would be \$157,000.

Consultant Cain ended his presentation with a thank you to the BOT, stakeholders, community members, and Town Staff and advised the BOT that his recommendations are strictly advisory.

Mayor Newberry opened the Public Forum following Consultant Cain's presentation. Resident Piazza shared public comment. Resident Blasi shared public comment. Resident Bratton shared public comment. Resident Morrow shared public comment. Resident Stroope shared public comment.

Mayor Newberry opened the floor to questions from the Board. Trustee Guthrie asked how easy adjustments to the plan would be. Consultant Cain shared an example from his program and expressed that the process of adjusting the plan is easy. Trustee Loo asked about the signage rollout in Idaho Springs. Consultant Cain then shared his experience of installing signage across Idaho Springs and the value by community members of rusted metal signs in Idaho Springs. Trustee Guthrie asked about the possibility of charging different rates in different areas around GMF. Consultant Cain detailed that Idaho Springs has 4 zones for different paid parking areas. Trustee Peterson shared that donation boxes are not feasible as an option. Trustee Loo asked how long it would take to roll out interim signage. Town Manager Sprang shared that a draft Ordinance and RFP could be included at the next BOT meeting. Trustee Loo then asked would increase usage of trails continue in future summers.

Trustee Guthrie moved to begin a pilot paid parking program in GMF. Seconded by Mayor Pro Tem Peterson. Motion passed unanimously.

8. CORRESPONDENCE

9. REPORTS

- a. Trustee Reports**
- b. Committee Reports**
- c. Staff Reports**

Town Manager Sprang shared that CSU and the forest service will be working with the Town to work on encroachment issues.

Town Marshal Hodges shared that the Town has a new reserve officer and he will start in the next month or two.

10. ADJOURNMENT

Mayor Newberry adjourned the meeting at 8:57 PM.

Matthew Gordon
[Matthew Gordon \(Apr 6, 2021 12:17 MDT\)](#)

Matt Gordon, Town Clerk/Treasurer

Jane Newberry
[Jane Newberry \(Mar 30, 2021 14:45 MDT\)](#)

Jane Newberry, Town Mayor