

**TOWN OF GREEN MOUNTAIN FALLS**  
**Regular Board of Trustee Meeting**  
**May 2, 2023 – 7:00 P.M.**

**MEETING MINUTES**

**Board Members Present**

Mayor Todd Dixon  
Trustee Sunde King  
Trustee Katharine Guthrie  
Trustee Nick Donzello  
Trustee Sean Ives

**Town Manager**

Becky Frank

**Town Clerk**

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**Board Members Absent**

None

**Town Attorney**

Absent

**Marshal's Dept.**

Sean Goings

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**1. Call to Order/Roll Call/Pledge of Allegiance**

Mayor Dixon called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. All Board members were present.

**2. Additions, Deletions, or Corrections to the Agenda**

Trustee Guthrie made a motion, seconded by Trustee Donzello, to accept the agenda. Motion passed unanimously.

**3. Public Comment**

None

**4. Consent Agenda**

Trustee Donzello motioned to approve the minutes from 2023-04-04. Trustee Guthrie seconded the motion which passed unanimously.

**5. Business**

5A) Ute Pass Elementary presented on the Adopt a Park Program. Trustee King had questions about the scope of the work and if area memorials would be impacted. A small sign will be allowed. The motion to adopt by Trustee Donzello was seconded by Trustee Guthrie and approved unanimously.

5B) Shelly Scott-Nash of Bronc Day presented to the Board regarding a need to expedite the vendor license process. Special Event Vendors will have the license fee waived but will still be required to pay appropriate tax to the Colorado Department of Revenue and to the Town of Green Mountain Falls. A motion to approve by Mayor Dixon was seconded by Trustee Donzello and passed. Trustee King and Trustee Guthrie abstained from voting.

5C) NLWP. Mayor Dixon read a proclamation regarding National Library Week. A motion to approve was made by Trustee Donzello and seconded by Trustee Guthrie. Motion passed unanimously.

5D) GMF HUD CDBG. The 2024-2026 re-qualification for CDBG funds. Trustee Donzello motioned to approve & Trustee Guthrie seconded the motion which passed unanimously.

5E) Resolution 2023-06 Personnel Policies and Procedures Manual. Updates to the PTO policy are needed. Trustee Guthrie motioned that the board accept the recommendations and Trustee Donzello seconded the motion. Motion passes unanimously.

5F) Planning Commission Recommendations to the Board. The PC made 4 recommendations to the BOT including Resolution 2023-07. The Board decided to table the recommendations and the Staff drafted policy for future discussion. ITEM#1- Mayor Dixon motioned to not pass which was seconded by Trustee Donzello. Passed unanimously. ITEM#2- Trustee Donzello motioned to agree that Olathe St is not suitable for staging. Seconded by Trustee Ives and the motion failed with Mayor Dixon, Trustee King and Trustee Guthrie voting against. ITEM#3- Trustee Donzello voted to approve, none seconded, and the motion failed. Mayor Dixon motioned to not adopt Item #3 which was seconded by Trustee Guthrie. Motion passed with Trustee Donzello and Trustee Ives voting against. ITEM#4- Mayor Dixon motioned to not adopt Item #4 seconded by Trustee Guthrie. Motion passed with Trustee Donzello and Trustee Ives voting against.

5G) Staff Drafted Policy on Staging. Trustee Donzello, seconded by Trustee Guthrie motioned to table this item to be discussed with the other tabled recommendations from PC. Motion approved unanimously.

5H) Liquor Tastings. A change to State Law will allow the BoT to permit fermented beverage tastings in the future. No action was taken.

5I) RTA Report. The TM reported on our annual maintenance funds.

## **6. Correspondence**

None

## **7. Reports**

The Town Marshal reported & displayed a detailed spreadsheet of the number of calls per category that his office has responded to.

The Town Clerk reported on regular duties and gave an update on STR's.

The Town Manager reported on the progress at the Stilling Basin Work Site and Public Works Department needs. She also made a progress report on the 2022 DOLA Audit.

## **8. Adjournment**

At 8:33 PM Mayor Dixon called to Adjourn the meeting.