

**TOWN OF GREEN MOUNTAIN FALLS
PLANNING COMMISSION MEETING
Tuesday, February 25, 2020 – 6:00 P.M.**

MEETING MINUTES

Current PC Members Present

Chair Eric Caldwell
Commissioner Rocco Blasi
Commissioner Nathan Scott

Current PC Members Absent

Mayor Jane Newberry

Appointed PC Members Present

Commissioner Bratton
Commissioner Yingling

Appointed PC Members Absent

Commissioner Williamson

GMF Staff Present

Julia Simmons

Secretary

Trustee Katharine Guthrie

1. Call to Order/Roll Call

Chairman Caldwell called the meeting to order at 6:08 P.M.

2. Additions, Deletions, or Corrections to the Agenda

Motion: Commissioner Blasi moves to approve agenda as submitted.

Second: Commissioner Scott

Vote: All aye. The motion is carried

3. Approve Minutes of January 29, 2019

Motion: Chairman Caldwell moves to approve minutes as submitted.

Second: Commissioner Scott

Vote: All aye. The motion is carried

4. PUBLIC COMMENT

No members of the public signed-in to be recognized by the Chair

5. New Business

5a. Finalize 2020 Planning Commission Appointment Vacancies

Motion: Chairman Caldwell moves to fill the two full-term vacancies on the Planning Commission with Board of Trustees-appointed members Dick Bratton and Gregory Williamson

Second: Commissioner Scott

Vote: All aye. The motion is carried

5b. Nomination and Election of Planning Commission Chair and Secretary

Discussion: Commission discusses the benefits of electing a Chair and Vice Chair.

Chairman Caldwell nominates Gregory Williamson to be considered for Chair of the Planning Commission. Commissioner Blasi nominates Dick Bratton to be considered for Chair of the Planning Commission.

Motion: Chairman Caldwell moves to elect Commissioner Williamson as Chair of the Planning Commission and Commissioner Bratton, Vice Chair.

Second: None; motion falls to the floor

Motion: Chairman Caldwell moves to elect Commissioner Bratton as Chair of the Planning Commission and Commissioner Williamson as Vice Chair.

Second: Chairman Scott

Vote

Aye: Bratton, Scott

No: Caldwell

Abstain: Blasi

Discussion: Housekeeping discussion on the number of voting members present and what the Municipal Code and bylaws require for voting. Sam Light, CIRSA General Counsel, recommends reviewing the vote with GMF Town Attorney to verify.

Chairman Caldwell announces his resignation and exits the meeting. Further housekeeping regarding PC member terms is requested from Commissioner Blasi: Commissioner Yingling, appointed by the Board of Trustees, will complete the remainder of Commissioner Caldwell's term, ending December 31, 2020, with an opportunity to serve another term beginning January 1, 2021.

Motion: Commissioner Bratton moves to nominate Katharine Guthrie as Planning Commission Secretary

Second: Commissioner Blasi

Vote: All aye. The motion is carried

6. CIRSA Advisory Body Training

CIRSA General Counsel, Sam Light, gives PowerPoint training

Meeting is adjourned at 8:05 pm