



**Town of Green Mountain Falls
 Planning Commission Meeting Minutes
 Zoom Virtual Meeting
 Tuesday, April 14, 2020 at 6:30 p.m.**

Commissioners Present: Dick Bratton, Rocco Blasi, Paul Yingling; Mayor Jane Newberry

Commissioners Absent: None

Board of Trustees Liaison and Recorder: Katharine Guthrie

GMF Staff: Julia Simmons

Agenda Item	Motion/Discussion	M/S	Vote			
			RB	DB	JN	PY
1. CALL TO ORDER / ROLL CALL	Chair Bratton called the meeting at 19:00 (7:00 PM)					
2. ADDITIONS, DELETIONS, & CORRECTIONS TO THE AGENDA	Commissioner Blasi notes that the agenda packet does not contain docs for 5b. Staff requests this item be removed from the agenda and will present Code solutions at another meeting. Move to accept the agenda with the deletion of 5b. Motion carries. All aye.	RB/PY	Aye	Aye		Aye
3. APPROVAL OF MINUTES 3a. April 14, 2020	Move to accept the minutes as submitted. Motion carries. All aye.	RB/PY	Aye	Aye		Aye
4. PUBLIC COMMENT	The Chair asked whether members of the public would like to give comment. No persons asked to be recognized.					
5. UNFINISHED BUSINESS						
5a. Concept Proposal - Presentation and Discussion on Landscaping, Sidewalk, and Drainage Improvements in Right-of-Way at 10550 Ute Pass Avenue. Mr. Mike Frey, Applicant and Owner, The Painted Bear.	Staff: at the April 14, 2020 meeting the PC asked the Applicant to provide greater detailed plans. Moved to defer this item to the next regular meeting. The Applicant submitted site plans for Revocable Permit Rev2020-04; since the agenda posting, the Applicant has withdrawn the proposal indefinitely.					
5b. Discussion and Recommendation – Updates to Green Mountain Zoning Code Hillside Overlay Zone	Removed from agenda					
6. NEW BUSINESS						
6a. PR2020-05 Fence Permit – Plan Review for a Fence Permit at 10550 Ute Pass Avenue. Mike and Margaret Frey, Owners of The Painted Bear	Discussion- Chair Bratton states that the report and submittal is thorough and asks for questions. Commissioner Blasi concurs and points out the Regional Floodplain Administrator did not have any issues with the fence proposal; he visited the site and notes that the fence will be	RB/PY	Aye	Aye		Aye



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	higher than the creek and culvert, which is mislabeled on the ILC and should be Catamount Creek. Chair Bratton states the submittal meets the requirements for a fence permit. Commissioner Yingling doesn't have any questions. Move to approve PR2020-05 Fence Permit at 10550 Ute Pass Avenue. Motion carries. All aye.					
6b. Rev2020-04 Revocable Permit – Grading, Parking Paving, and Drainage Improvements to the Ute Pass Right-of-Way at 10550 Ute Pass Avenue. Mike and Margaret Frey, Owners of The Painted Bear	Move to remove Item 6b. from the agenda. Motion carries. All aye.	RB/PY	Aye	Aye		Aye
6c. PR2020-06 New Deck Permit – Plan Review for a New Deck at 10725 Florence Street. Max and Brandice Johnson, Owners	Applicant is present. Commissioner Blasi asks if the deck will extend beyond the house footprint. Petitioner confirms that the deck will be the same length of the foundation. Move to approve PR2020-06 New Deck Permit Plan at 10725 Florence Street. Motion carries. All aye.	PY/RB	Aye	Aye		Aye
7. OTHER BUSINESS						
7a. Planning Commission Vacancy and Appointments	Staff gives update: Town Manager is accepting volunteer applications until June 5, 2020, at which point the PC can interview candidates and make a recommendation. Chair Bratton states that having only three members not ideal for completing an increased workload; appeals to the Board to fill the vacancies. Mayor Newberry states that the Commission must conduct business in public meetings and after the application window closes can review applications and make a recommendation- publicly noticed and in a public meeting.					
8. ADJOURNMENT	Chair Bratton adjourned the meeting at 19:34 (7:34 PM)					