



**MEETING MINUTES**

**Planning Commission Special Meeting  
August 11, 2020  
6:30 p.m. Zoom Virtual Meeting**

Commissioners Present: Todd Dixon, Sean Ives, Paul Yingling

Ex officio member: Mayor Jane Newberry

Board of Trustees liaison: Katharine Guthrie

GMF staff: Victor Matthews, Julia Simmons

[Agenda Packet Link](#)

Agenda Item	Discussion Motion	Motion/ Second	TD	SI	PY	JN
1. CALL TO ORDER / ROLL CALL	<p>Commissioner Yingling announces it is 6:30 p.m. with quorum but no chair nor vice chair present. Commissioner Dixon volunteers to chair the meeting and rotate, as necessary, until the body has elected officers.            Move to have Commissioner Dixon chair the meeting and rotate until officers elected.            Motion carries. All aye.            Commissioner Dixon called the meeting to order at 6:33pm</p>	PY/SI	y	y	y	
2. ADDITIONS, DELETIONS, & CORRECTIONS TO THE AGENDA	<p>Move to accept the agenda as submitted</p>	PY/SI	y	y	y	
3. APPROVAL OF MINUTES July 28, 2020	<p>Commissioner Dixon notes the July 28, 2020 minutes are missing initials in M/S for PR2020-11.            Move to accept the minutes with the corrections.            Motion carries. All aye.</p>	PY/SI	y	y	y	
4. PUBLIC COMMENT	<p>Town Manager, Angie Sprang, welcomed new members and the public to the meeting and announced she will be working with CIRSA to schedule Advisory Board training for September.            Mayor Newberry made an additional announcement: any individual appearing before the Trustees on behalf of an Advisory Board is only giving information unless there is specific action requested, followed by a motion with a vote.            No members of the public asked to be recognized for public comment.</p>					
5. UNFINISHED BUSINESS						

Agenda Item	Discussion Motion	Motion/ Second	TD	SI	PY	JN
Election of Officers – Vice Chair. Discussion and Consideration Continued from July 28, 2020 Special Meeting	Move to continue discussion of this item to the next meeting. Motion carries. All aye.	PY/SI	y	y	y	
Green Mountain Falls Ordinance 2020-03 Amending Chapter 2– Discussion Continued from July 28, 2020 Special Meeting	Move to continue discussion of this item to the next meeting. Motion carries. All aye.	PY/SI	y	y	y	
<b>6. NEW BUSINESS</b>						
PR2020-14 Deck Replacement – Architectural and Zoning Plan Review of Deck Replacement at 11805 Falls Avenue. Ed and Marilyn Johnston, Applicants	Move to approve PR2020-14 with staff conditions: Motion carries. All aye.	PY/SI	y	y	y	
PR2020-15 Fence – Zoning Plan Review of Fence at 6880 Colorado Street. Richard and Debra Brewster, Applicants	Move to approve PR2020-15 with staff conditions: Motion carries. All aye.	PY/SI	y	y	y	
V2020-01 Zoning Variance – New Deck with No Front Setback Distance Where Fifteen Feet is Required at 10845 Denver Avenue. Jon and Lorraine Van Sant, Applicants	Move to recommend approval to Board of Trustees with staff recommended conditions with one additional condition: For Option A, a professional licensed survey is required. Motion carries. All aye.	PY/SI	y	y	y	
Rev2020-04 Revocable Permit – New Deck Occupying the Space Upon and Above the Surface of Public Property at 10845 Denver Avenue. Jon and Lorraine Van Sant, Applicants	Move to recommend approval to Board of Trustees with conditions 1-5 in staff report. Motion carries. All aye.	PY/SI	y	y	y	
<b>7. OTHER BUSINESS</b>						
Planning Commission Vacancies – Discussion and Input to Staff on Permanent and Alternate Positions	Planning staff doesn't have any further updates until after September 1, 2020 Board meeting. The Board, in coordination with the Town Manager, will update staff and PC with any additional information regarding appointment process.					

Agenda Item	Discussion Motion	Motion/ Second	TD	SI	PY	JN
	The three regular commissioners have a brief discussion, each expressing they do not see the value in alternate PC members because it won't be a beneficial use of a volunteer's time.					
Red Devil Mountain Annexation – Status Update on Annexation Petition and Schedule	HGMFF has proposed plans for an annexation, coming to the PC late-2020. The proposed annexed parcels are part of the 3-mile plan in the 2019 Comp Plan. HGMFF, the private property owner, has scheduled Mile High Youth Corps to conduct some trail development work. This parcel is in unincorporated El Paso County jurisdiction, not GMF. Nevertheless, the applicant is appearing in the spirit of transparency to receive any PC or public comment.					
<b>8. ADJOURNMENT</b>						
	Next meeting will be September 8, 2020 unless staff and the members determine a special meeting is necessary, August 25, 2020. Commissioner Dixon adjourned the meeting at 8:09 p.m.					