



## Town of Green Mountain Falls

Regular Fire Mitigation Advisory Committee Meeting Agenda

P.O. Box 524; 10615 Green Mountain Falls Road

Green Mountain Falls, CO 80819

March 24, 2021 at 7:00 p.m.

Online Meeting ONLY\*\*

Join the Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/89507468618?pwd=MVJaVHl1NTZtZDI0c0JlMTZOOHFwZz09>

Meeting ID: 895 0746 8618      Passcode: 066535

To make a **public comment** please **pre-register** by 4pm on the day of the meeting via email: [clerk@gmfco.us](mailto:clerk@gmfco.us)

### REGULAR MEETING:

TIME*		ITEM	DESIRED OUTCOME
7:00	1.	CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE	
7:00	2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA	<b>FMC Action Desired</b>
7:00	3.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER	Information Only
7:05	4.	CONSENT AGENDA a. Approve Minutes from the 2/17/2021 FMC meeting	<b>FMC Action Desired</b>
7:05	5.	Reports a. Subcommittees b. Members	Information Only
7:20	6.	Old Business a. FMC Bylaws Approval	<b>FMC Action Desired</b>
7:25	7.	New Business a. Committee Direction and Project Focus b. Town Property Identification Map showing recent CUSP mitigation efforts and plan c. Forest Resilience Grant Opportunity	<b>FMC Action Desired</b>
8:00	8.	CORRESPONDENCE	Information Only
8:05	9.	ADJOURN	Information Only

\*Please note: Times are approximate.

\*\*The Town shall provide reasonable accommodation for those with disabilities on a case by case basis. Please send accommodation requests to [clerk@gmfco.us](mailto:clerk@gmfco.us) by 4pm on the date of the meeting.



**Town of Green Mountain Falls  
Regular Fire Mitigation Advisory Board Meeting Agenda  
10615 Green Mountain Falls Road  
February 17, 2021 7:00 PM**

**REGULAR MEETING MINUTES**

**Board Members Present**

David Douglas  
Dick Bratton  
Dan Battin  
Rich Bowman

**Board Members Absent**

Ann Esch

**Alternate**

Nathan Scott

**Town Staff Present**

Matt Gordon

**Secretary**

Matt Gordon

**Regular Meeting:**

**1. Call to Order/Roll Call/Pledge of Allegiance**

Chair Douglas called the meeting to order at 7:00 PM.

**2. Additions, Deletions, or Corrections to the Agenda**

**3. Persons Present Not on the Agenda, 3 Minutes per Speaker**

Adrian Knight provided public comment detailing the work done by the Coalition for the Upper South Platte (CUSP) in Green Mountain Falls.

**4. Consent Agenda**

Member Battin clarified his comments as described in the February meeting minutes regarding the usage of the term Zoom in the FMC Bylaws, providing context that he was not against Zoom but rather the specific use of the software proprietor Zoom in the FMC Bylaws for sections relevant to designated meeting places. Suggesting instead that a generic term be used like virtual meeting software. Town Clerk/Treasurer Gordon

Member Bowman moved to approve the minutes as discussed and corrected. Seconded by Member Battin. Motion passed unanimously.

**5. Final Review and approval of Committee Bylaws**

Member Bowman moved to approve the FMC Bylaws. Seconded by Member Battin. Motion passed unanimously.

**6. Discuss enforcement of Municipal Code Article VIII – Trees**

Chair Douglas opened discussion focusing on addressing nuisance trees on public and private property. Vice Chair Bratton shared a short historic background of the nuisance trees ordinance in Green Mountain Falls as well as plans the Town had previously made for addressing nuisance trees. Chair Douglas and Vice Chair Bratton suggested that the FMC form a subcommittee to address potential fire fuels in Town limits. Conversation between Members then shifted away

from nuisance trees and transitioned to the Town's evacuation plan and the Town's public alert siren.

#### **7. Discuss Todd Dixon's GMF Power Lines Report**

Chair Douglas opened discussion with a brief overview of Mr. Dixon's report, asked who could get in touch with Colorado Springs Utilities to address issues, and how important this priority is to the Committee. Members agreed that this was a lower priority and moved on to agenda item # 8.

#### **8. Establish FMC Priorities**

Town Clerk/Treasurer Gordon outlined what is required to be submitted to the BOT regarding the FMC Annual Plan as well as invited all Members to attend the next BOT meeting to collaborate with the BOT on the FMC's yearly goals.

Members then transitioned discussion to its annual priorities, focusing on the Comp Plan page 93. Vice Chair Bratton shared his recommendation based on Member conversations that evacuation and identification be the FMC's number one priority, members agreed and placed Notification and Evacuation as the FMC's number one priority. Vice Chair Bratton continued discussion and suggested that Enhanced Public Education and Outreach be the second priority. Members then discussed the similarities of Project's listed on page 93 of the Town's Comprehensive Plan.

Member Battin suggested that the priorities be broken down into three categories and in priority order, 1) Evacuation, 2) Education, 3) Fuels Mitigation. Members agreed and moved onto agenda item number 9 using these priorities as the basis for establishing Subcommittees.

#### **9. Establish Subcommittees**

Chair Douglas opened discussion regarding establishing Subcommittees by asking who was interested in leading the potential Subcommittees. Member Battin offered to lead the Fuels Mitigation Subcommittee and requested directives from the FMC in selecting projects. Member Bowman offered to head the Notification and Evacuation Subcommittee. Chair Douglas moved on to selecting a Chair for the Education Subcommittee. Alternate Member Scott offered to share his mapping and drone flight expertise with all Subcommittees and the FMC. Chair Douglas offered to Chair the Education Subcommittee. Vice Chair Bratton offered to assist all Subcommittees.

#### **10. Other Topics for Discussion**

Member Bowman asked about the Chipper agenda item. Mr. Adrian Knight from CUSP provided some background regarding a \$500 grant available for a chipper that could be made available for residents to use in the summertime. Chair Douglas expressed the importance for the FMC to maintain a list of grants available. Members volunteered Member Esch for the role and Chair Douglas offered to speak with her.

#### **11. Other Topics for Discussion**

Vice Chair Bratton asked about the standard meeting times for the FMC and requested to move the 2<sup>nd</sup> monthly FMC meeting to the 4<sup>th</sup> Wednesday. Members agreed and moved the 2<sup>nd</sup> meeting to the 4<sup>th</sup> Wednesday.

Vice Chair Bratton shared a heartfelt comment regarding the members appointed to the FMC and their work.

## **12. Adjournment**

Meeting adjourned at 8:42 PM.

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Secretary

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Chair



**Town of Green Mountain Falls  
Regular Fire Mitigation Advisory Board Meeting Agenda  
10615 Green Mountain Falls Road  
January 28th 2021 7:00 PM**

**REGULAR MEETING MINUTES**

**Board Members Present**

Ann Esch  
David Douglas  
Dick Bratton  
Dan Battin  
Rich Bowman

**Board Members Absent**

**Alternate**

**Secretary**

**Town Staff Present**

Matt Gordon, Town Clerk/Treasurer

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**Regular Meeting:**

**1. Call to Order/Roll Call/Pledge of Allegiance**

Town Clerk Gordon called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

**2. Additions, Deletions, or Corrections to the Agenda**

Member Douglas recommended a reordering of the agenda items thusly, 5) Election of Officers, 6) FMC Bylaws, 7) New Member Application, 8) CIRSA Training Video, 9) Other and that future agendas must always reflect an agenda item for 'Other'. Member Bratton made a motion to accept the changes. Seconded by Member Battin. Roll call vote and motion passed unanimously.

**3. Election of Officers**

Member Battin moved to change the title of Secretary to Acting Secretary for the slate of officers. Seconded by Member Esch. Motion passed unanimously. Member Esch moved to approve the slate of officers, Chair: David Douglas, Vice Chair: Dick Bratton, and Acting Secretary: Matt Gordon. Seconded by Member Battin. Motion passed unanimously.

**4. FMC Bylaws**

Chair Douglas shared a concern regarding the number of members permitted to the FMC Committee. Vice Chair Bratton shared research he completed on various Town Ordinances that specified the total number of members permitted to the FMC as 5 with 3 Alternates. Discussion surrounding the total number of members continued. Member Esch expressed her desire to have more than 5 members on the Committee. Vice Chair Bratton shared that the FMC Chair can appoint subcommittees to expand the membership of the FMC. Member Bowman arrived at the virtual meeting.

Chair Douglas requested an addition to the current FMC Bylaws to include that the attendance by FMC members via a virtual meeting software be an acceptable way for members to attend FMC meetings. Chair Douglas continued the discussion regarding the specific meeting date and time of FMC meetings. After brief discussion of various dates and times, Vice Chair Bratton shared the meeting dates and times

of the other Town Committees. Chair Douglas asked for each member's preference for Wednesdays. Members shared their opinions that the 3rd Wednesday of each month is an acceptable day for meetings.

Member Battin recommended not to reference the software proprietor Zoom in the FMC bylaws but to instead use a generic term like virtual meeting software.

Chair Douglas brought up a concern regarding number of Committee meeting absences. Vice Chair Bratton shared that a previously passed Town ordinance stated that members may miss three meetings before consideration of dismissal. Member Esch shared her experience working on another Committee regarding the usefulness of Alternates in standing in for members who are absent.

Members then discussed possible locations for future meetings which included potentially having meetings held at the new Fire Hall.

Chair Douglas asked Town Clerk/Treasurer Gordon if he understood the requested changes to the FMC Bylaws. Town Clerk/Treasurer Gordon shared his notes and confirmed the changes discussed. Town Clerk/Treasurer Gordon stated that he would have the edited draft FMC Bylaws available for the next meeting.

#### **5. New Member Application**

Members considered Nathan Scott's Committee Volunteer Application. Discussion opened with a short overview by Mr. Scott regarding his unique experience in GMF, his expertise and skills relevant to the FMC, and his desire to serve the Committee. Chair Douglas, Member Esch, Vice Chair Bratton complimented Mr. Scott and his vast skillset.

Vice Chair Bratton moved to approve Nathan Scott's application and to recommend him to the BOT as an Alternate to the FMC. Seconded by Member Bowman. Motion passed unanimously.

#### **6. CIRSA Training Video**

Members enthusiastically watched the 1 hour and 30-minute-long CIRSA training video.

#### **7. Adjournment**

Chair Douglas shared concluding comments by providing a brief positive overview of the FMC's progress so far. Chair Douglas went on to briefly discuss a few potential agenda items for the next FMC meeting including a report made by Todd Dixon. Chair Douglas reminded the FMC that members should be familiarizing themselves with ordinances related to nuisance trees.

Member Esch asked a question regarding the FMC's role in its approach to an evacuation plan for the Town. Chair Douglas provided a response stating that the evacuation plan is multi-faceted and includes issues the Town faces with roads and rights of way. Chair Douglas went on to say that due to the long term nature of the evacuation plan, that the FMC should focus on projects that can be completed more immediately but to also work on the evacuation plan over time. Member Esch brought up that in years prior, the Fire Station had a siren to provide warnings to residents and that could be a potential project to pursue. Member Battin shared his perspective on the usage of sirens and he liked the idea of a siren project to assist those residents who may not be connected technologically. Town Clerk/Treasurer shared his experience with installing sirens in Brush, CO.

Meeting adjourned at 9:38 PM.

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Secretary

Chair



# GMF Fire Mitigation Update

March 2021





# The Good News

- May 2020: GMF Trustees approved \$5K for 60/40 grant match w/ CUSP (60%)
- Effort
  - Create a mitigated buffer zone between USFS land along GMF's southern backscape (Mt. Rebecca) and GMF physical property (next slide)
    - Town land below Thomas Trail down to above private property on Hondo Ave.
  - Encourage expansion of defensible space on adjoining private properties.
- Method
  - "Lop and scatter" slash, based on steep topography and difficult access
  - Smaller limbs cut to less than 18" above ground, ground ignition less hazardous
  - Log / bole removal: future volunteer-based (firewood!)

List Map

green mountain falls

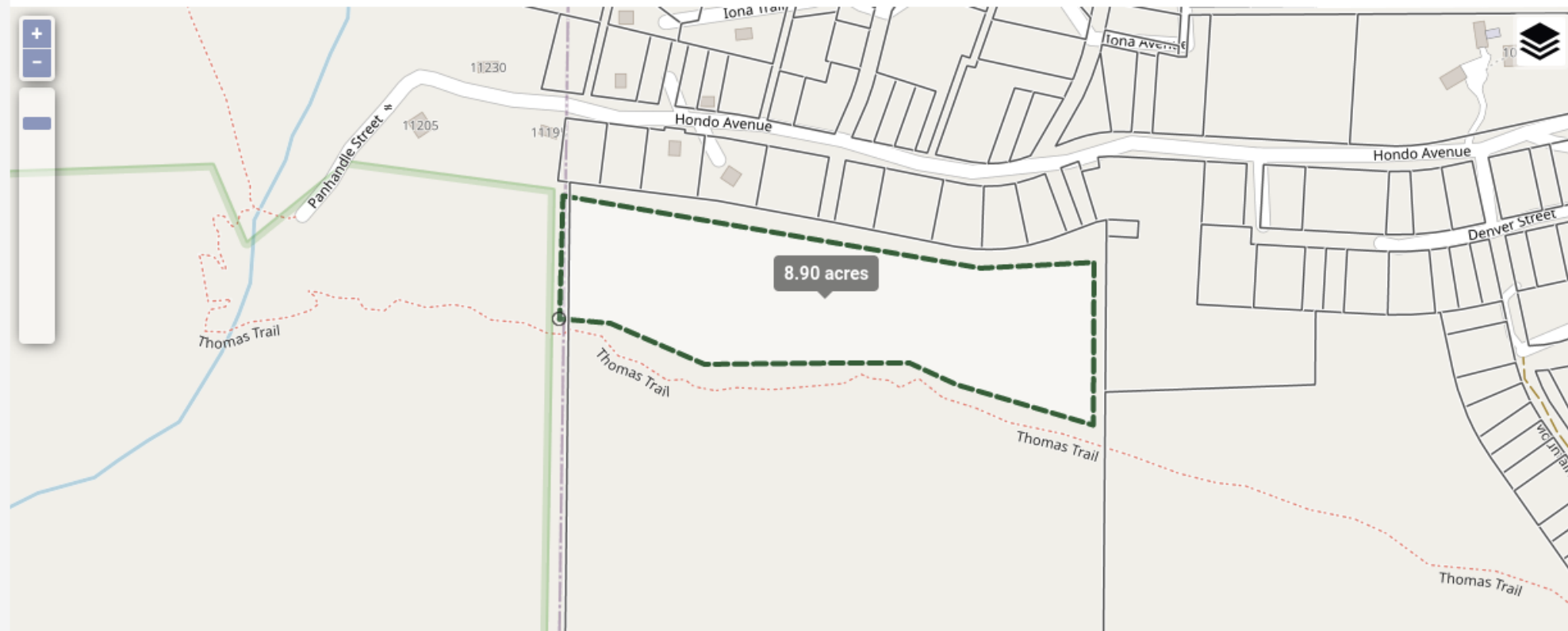
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Create Mailing List



# The Good News

- SWIFT crews performed work: 1.5 acres in summer '20
  - Ten hour work day, minus travel time from Canon City, approx 6.5 GMF work hours / day per sawyer
  - COVID restricted to 8-9 sawyers / day on crew (normally 20)
  - <https://www.coloradoci.com/serviceproviders/swift/index.html?intro>
- CUSP personnel continue work, as of Feb '21 completed 1.25 additional acres
- To Do: 1.25 additional acres, then CUSP will invoice GMF for \$4,800

List Map

green mountain falls

All

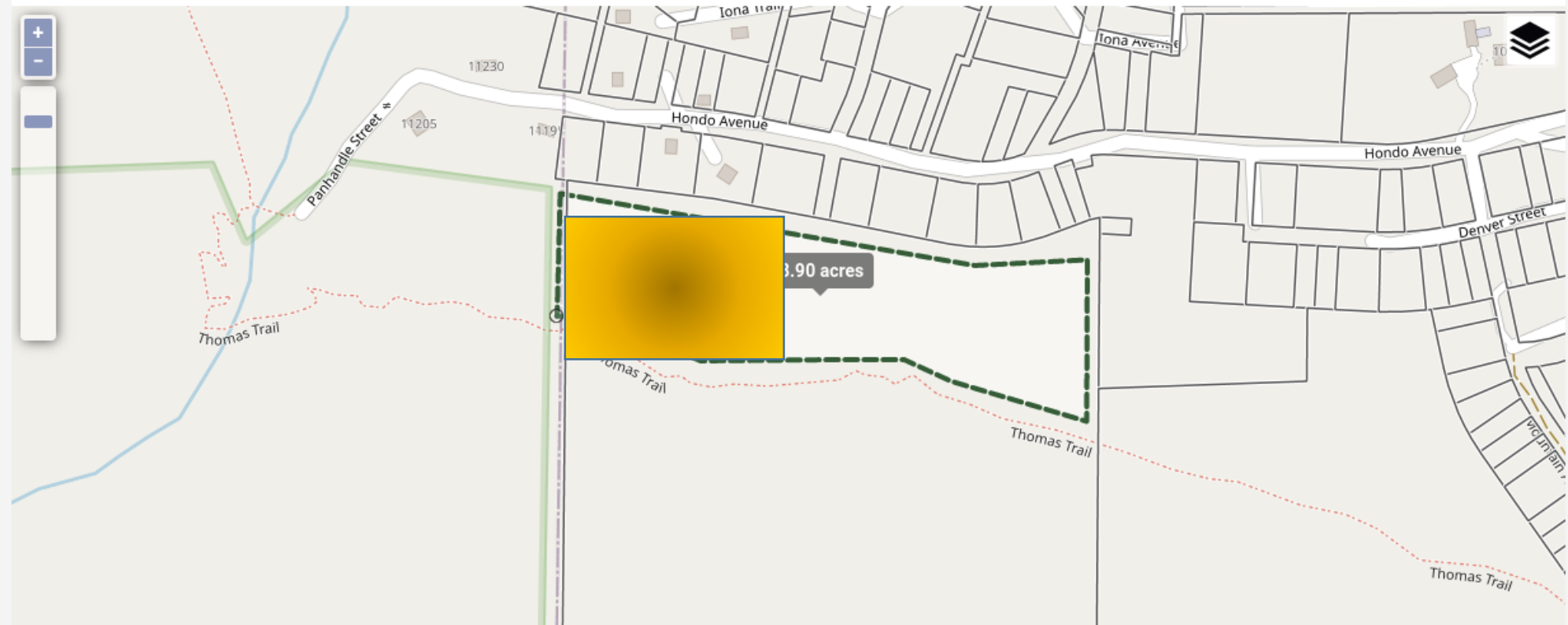


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Create Mailing List





# The Good News

- Progress





# The Good News

- Progress





# The Good News

- Progress





# The Good News

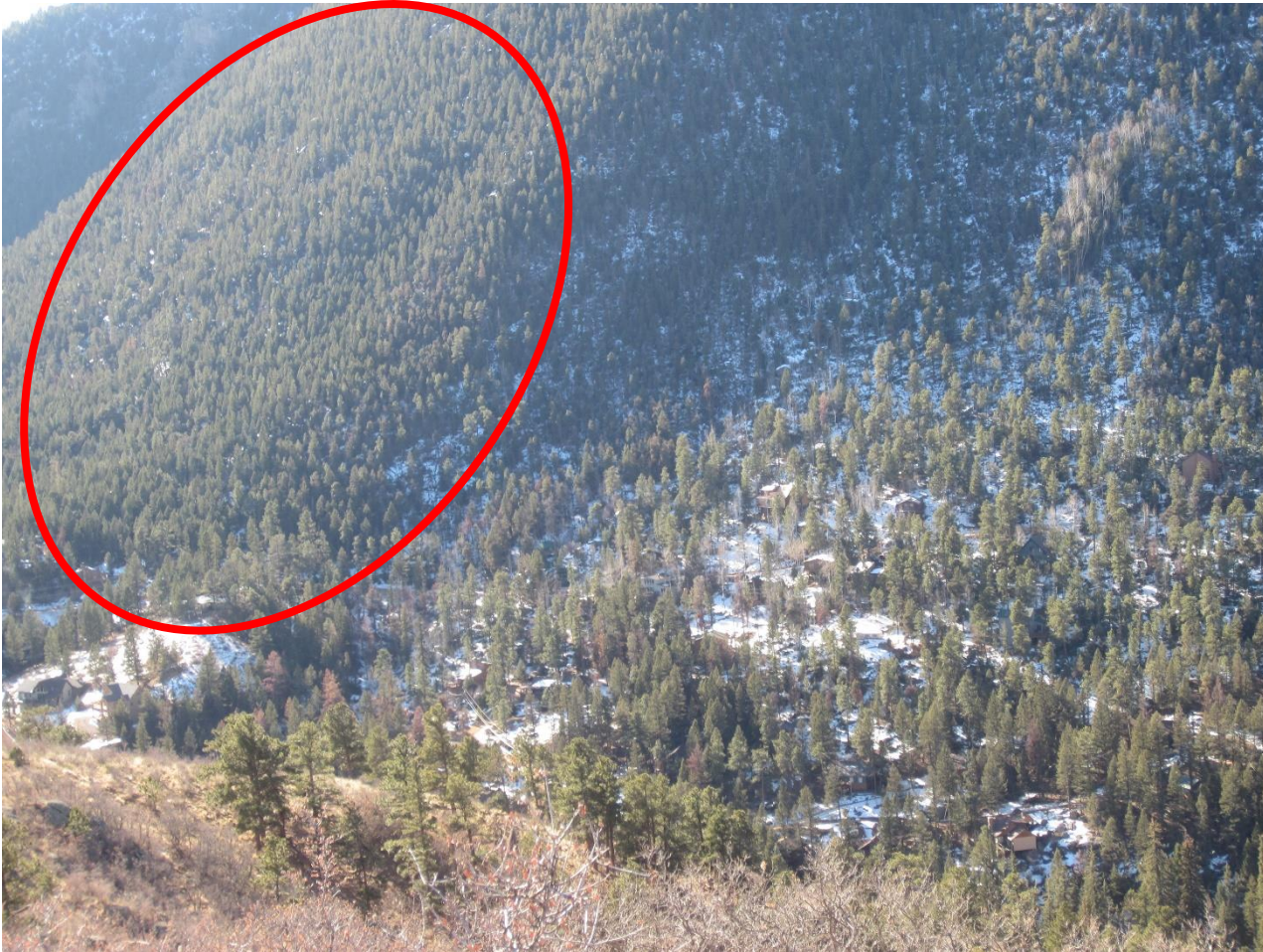
- Expansion of defensible space / nuisance tree removal on private property
  - Falls Ave
  - Belvidere





# ... and the Not-So-Good

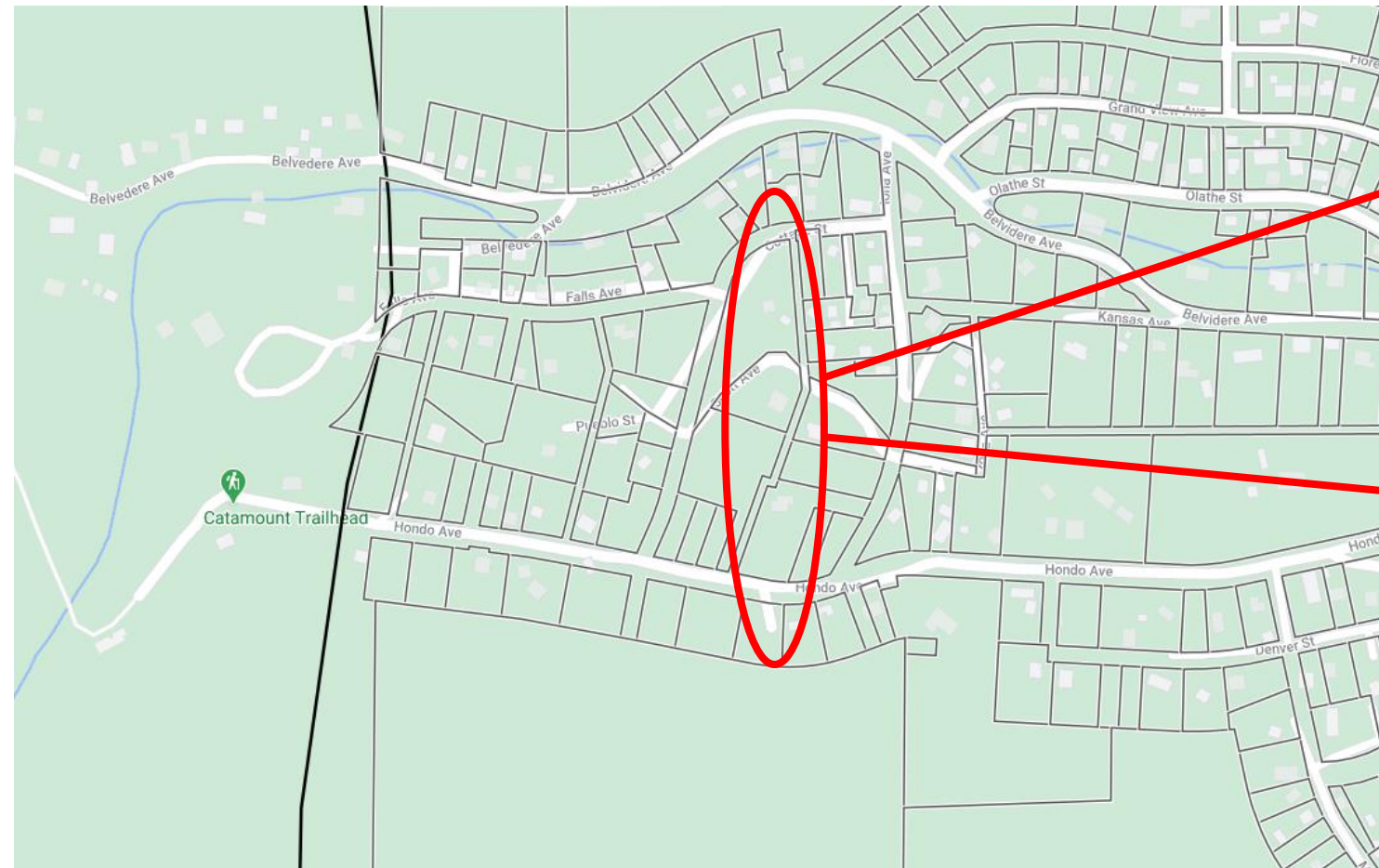
- Lots left to do!





# Nuisance Trees

- Mix of Scott Ave. (Town of GMF) right-of-way and private property





# Nuisance Trees

- Mix of Scott Ave. (Town of GMF)  
right-of-way and private property





# The Way Ahead

- Nov 2020: GMF Trustees approved \$16,500 for continued mitigation in FY21
- Effort
  - Seek grant match, CUSP awaiting results, should know by end of April
  - More mitigation on Town-owned backscape
  - Rights-of-way
  - Prioritize stands of dead/diseased trees
- Needed: sawyer access, survey determination



# **Town of Green Mountain Falls Fire Mitigation Advisory Committee Bylaws**

## **ARTICLE I GENERAL**

SECTION 1. POWERS AND DUTIES. The Green Mountain Falls Fire Mitigation Committee (the "Fire Mitigation Committee") acting by and through its appointed members, shall have all the powers granted by the Board of Trustees of Green Mountain Falls (the "Board of Trustees") and the Colorado Revised Statutes and shall perform all duties provided therein.

SECTION 2. OFFICE. The office of the Fire Mitigation Committee shall be virtual until such a time as an office can be located at the Green Mountain Falls Town Hall.

## **ARTICLE II DIRECTORS**

SECTION 1. APPOINTMENT AND TERMS. The appointment and the terms of office of the members of the Fire Mitigation Committee shall be as provided by resolution of the Board of Trustees. The Fire Mitigation Committee shall have at least three Members and no more than five Members and no more than three Alternates.

SECTION 2. REMOVAL. Members may be removed by the Board of Trustees as provided by resolution of the Board of Trustees.

SECTION 3. CODE OF ETHICS. Each member of the Fire Mitigation Committee shall comply with the Town's Code of Ethics as set forth in Article XI, Chapter 2, of the Green Mountain Falls Municipal Code, as amended (the "Code"). If any member has a conflict of interest, as defined by the Code, with regard to any matter before the Fire Mitigation Committee, the member shall follow the disclosure and other requirements of Section 2-62 of the Code, as amended.

SECTION 4. ALTERNATES. By resolution, the Board of Trustees has appointed alternate members of the Fire Mitigation Committee. At each meeting of the Fire Mitigation Committee, if a regular member is not present at the time of roll call, an alternate member who is present at the time of roll call shall be seated as a member for that meeting, by motion of the Fire Mitigation Committee. Alternate members may take part in the discussion of any matter that comes before the Fire Mitigation Committee, except for quasi-judicial matters, in which they may not participate unless they have been a) appointed in the place of an absent member for the duration of the matter and b) designated to do so by the chair in place of an absent member. Alternate members may not serve as officers of the Fire Mitigation Committee.

## **ARTICLE III OFFICERS**

SECTION 1. ELECTION. The officers of the Fire Mitigation Committee shall be a Chair, a Vice-Chair and a Secretary, they shall be elected annually by the Fire Mitigation Committee at the first regular meeting of each calendar year, and they shall assume their duties

upon election. In the same manner, the Fire Mitigation Committee shall also elect a secretary who may be a non-member, employee of the Town, whose job description includes secretarial duties.

SECTION 2. CHAIR. The Chair shall preside at all meetings of the Fire Mitigation Committee. Except as otherwise authorized by resolution of the Fire Mitigation Committee the Chair shall sign all contracts, deeds and other instruments made by the Fire Mitigation Committee. The Chair shall appoint such standing sub-committees as authorized by a vote of the Fire Mitigation Committee.

SECTION 3. VICE-CHAIR. The Vice-Chair shall perform the duties of the Chair in the absence from the Town or incapacity of the Chair; and in case of a vacancy in the office of the Chair, the Vice-Chair shall perform such duties as are imposed on the Chair until such time as the Fire Mitigation Committee selects a new Chair from among its members.

SECTION 4. SECRETARY. The Secretary shall attest to the signature of the Chair on documents, keep the records of the Fire Mitigation Committee, shall record all votes, and shall cause to be kept a record of the proceedings of the Fire Mitigation Committee in a journal of proceedings to be kept for such purposes, and shall perform all other duties incident to this office. The Secretary may be a non-member of the Fire Mitigation Committee who is employed by the Town.

SECTION 5. ADDITIONAL DUTIES. The officers of the Fire Mitigation Committee shall perform such other duties and functions as may from time to time be required by the Board of Trustees.

SECTION 6. VACANCIES. Should the office of Chair, Vice-Chair, or Secretary become vacant, the Fire Mitigation Committee shall select a successor from its membership at the Fire Mitigation Committee's next regular meeting to serve for the unexpired term of said office.

## **ARTICLE IV** **MEETING**

SECTION 1. REGULAR MEETINGS. A regular meeting shall be held at Town Hall and/or via a virtual meeting software on the fourth Wednesday of each month with notice as required by Colorado law and the Code. If additional room or facilities are needed, with approval of the Board of Trustees or Town Manager, the Chair may change the site of the meeting to another public location within the Town of Green Mountain Falls that is open and accessible to the general public, provided that notice of such change is made not less than 24 hours prior to the scheduled meeting time.

SECTION 2. SPECIAL MEETINGS. Special meetings may be called by the Chair, any 3 members, or the Town Manager with at least 24 hours' written notice.

SECTION 3. QUORUM. A majority of the appointed non-vacant seats shall constitute a quorum, but a smaller number may adjourn until a quorum is obtained.

SECTION 4. VOTING. When a quorum is in attendance, action may be taken by the Fire Mitigation Committee upon an affirmative vote of the majority of the members present. The yeas

and nays shall be entered upon the minutes of every meeting, except where there is a unanimous vote.

SECTION 5. ABSENCES. A member who is unable to attend a meeting shall notify the Secretary in advance of the meeting, stating the reason for his or her absence. More than three absences from meetings within any calendar year may constitute the basis for removal. Remote participation pursuant to rules and regulations adopted by the Board of Trustees, as they may be amended, shall not constitute an absence.

SECTION 6. RULES OF PROCEDURE. The meetings of the Fire Mitigation Committee shall be conducted according to the Fire Mitigation Committee's adopted Rules of Procedure, which may, in the future, be revised to include procedures for allowing members to participate in meetings through telephonic or digital means.

SECTION 7. OPEN MEETINGS. The Fire Mitigation Committee shall make all policy decisions, pass resolutions, adopt rules and regulations, and take action only at meetings open to the public. Notices of meetings shall be posted in compliance with the Colorado Open Meetings Law, C.R.S. § 24-6-401, *et seq.*, and the Code.

SECTION 8. EXECUTIVE SESSIONS. The Fire Mitigation Committee may enter into executive sessions as permitted by the Colorado Open Meetings Law, C.R.S. § 24-6-401, *et seq.* Attendance at executive sessions shall be limited to the members of the Fire Mitigation Committee and such persons as the Fire Mitigation Committee may also invite as required for advice and information.

## **ARTICLE V** **MANAGEMENT**

SECTION 1. POLICIES. The Fire Mitigation Committee may adopt policies as it deems appropriate. All policies shall be reviewed by the Board of Trustees before adoption, and all adopted policies shall be available for public inspection at the Town Clerk's office.

SECTION 2. ANNUAL REPORT AND WORK PLAN. Annually the Fire Mitigation Committee shall present to the Board of Trustees a written report summarizing the work of the Fire Mitigation Committee during the preceding calendar year. At that time, the Fire Mitigation Committee shall also present for the Board of Trustees review and approval a proposed work plan for the new year.

SECTION 3. RELATIONSHIP WITH THE TOWN OF GREEN MOUNTAIN FALLS. The Fire Mitigation Committee, its officers and members shall always strive to provide regular and comprehensive communications regarding the Fire Mitigation Committee's activities with the Mayor, Board of Trustees and Town Manager of the Town of Green Mountain Falls. The Fire Mitigation Committee shall cooperate with the Town of Green Mountain Falls to further the Town's adopted goals.

SECTION 4. GIFTS. Neither the Chairperson nor any member of the Fire Mitigation Committee shall accept donations on behalf of the Town. Offers of donations shall be forwarded to the Town Manager for handling according to the Town's Donation Acceptance policy.

**ARTICLE VI**  
**BOOKS AND RECORDS**

SECTION 1. RECORDKEEPING. The Fire Mitigation Committee shall maintain adequate and correct accounts of its meetings, policies, resolutions, and activities. All records shall be open to inspection by the public at any reasonable time.

SECTION 2. RECORDS TO BE PUBLIC. All resolutions and orders, as soon as practicable after their passage, shall be recorded in a book kept for that purpose and authenticated by the signature of the Chair and attested to by the Secretary. A record shall also be made of all other proceedings of the Fire Mitigation Committee, with minutes of the meetings and reports entered into the record. Said records shall be public records, shall be open to inspection as required by law, and shall be provided to the Town Clerk.

**ARTICLE VII**  
**APPROVAL, AMENDMENT TO AND SUSPENSION OF BYLAWS**

SECTION 1. These Bylaws shall be reviewed and approved by the Board of Trustees.

SECTION 2. AMENDMENT. Amendments to these Bylaws are subject to Board of Trustee approval after adoption by Fire Mitigation Committee following first reading at the previous meeting.

SECTION 3. SUSPENSION. Any requirement of these Bylaws may be waived by a written consent signed by all members, except those required by law.

*Adopted [date] \_\_\_\_\_, by Res. No. \_\_\_\_\_*

*Approved by the BOT on \_\_\_\_\_ [date]*

## Green Mountain Falls wildfire emergency evacuation plan

### A. Before Evacuation.

#### 1. Recognize Warnings and Alerts.

Reverse 911 (sign up @ [www.elpasoteller911.org](http://www.elpasoteller911.org))

Local Media

Social media

Twitter

Face Book and others

Community siren Notification (to be determined)

Police direct notification

#### 2. If you have doubt during a wildfire evacuate!

#### ➤ Make an Emergency plan.

1. Ensure all in your home understand what to do if you need to quickly evacuate.
2. Do not forget to plan for kids, daycare, and anywhere you may frequent.
3. Do not forget your animals, take them with you.
4. Consider making plans for an extended stay with friend or a hotel out of the area.
5. Practice your escape. Smoke, narrow roads, and large fire equipment cause stress. Reduce your stress and stay calm.

#### ➤ Have a GO KIT Ready,

1. An action packer either in your vehicle or near the door works for rapid evacuation.
2. For your GO KIT include items such as

- a. Food for your family and pets
- b. Water
- c. Medication
- d. Flashlight and extra batteries
- e. Small first aid kit
- f. Cell phones and charges
- g. Important papers (insurance) Family pictures and documents

➤ **Strengthen your home.**

- 1. Use fire resistant materials while building or repairing your home.
- 2. Create a fire-resistant zone of at least 30 feet around your home.
- 3. Find an outdoor water source with a hose than can reach your entire property.
- 4. Review fire safe brochures for you home.

**B. Evacuation:**

➤ **Evacuation Zones.**

- 1. Zone A Hondo Ave. and Ute Pass Ave. west to include all locations west of Hondo Ave.
- 2. Zone B Hondo Ave and Ute Pass Ave. all locations east of Ute Pass Ave. to include east of Green Mountain falls Ave.



➤ Evacuation Routes.

To be determined

➤ During Evacuation,

1. Evacuate immediately when told to do so
2. Major evacuation routes Hwy 24 to the east or west to get out of the area immediately,
3. Know your neighbors. Assist those who may need help, ( Children, elderly, handicap. )
4. During evacuation if you are unable to exit the town, know your safe zones. (safe zones are areas you may go and be safe from fire encroachment. ie: ute pass elementary to the East. and the fire house to the West.  
(Safe zones should only be used if escape is not possible.)  
if trapped call 911.
5. Wear durable clothes during evacuation. Jeans, long sleeve cotton shirt, leather gloves, and an N-95 mask if available.
6. When driving turn on lights, leave car windows up when smoke or flame is present.
7. Listen to news media and local officials for most recent evacuation directions.
8. Consider making plans for an extended stay with friends or hotels out of the immediate area.



9. If you are not ordered to evacuate but heavy smoke is presenting health concerns, or you do not feel safe. Self evacuate to a secure location.
10. Turn your homes exterior lights on. Turn gas or propane off. Prior to departing your home close all windows and doors.
11. leave a note on the door stating you have evacuated, include date time and where evacuated to
12. Most of all stay calm it will assist you and your loved ones.

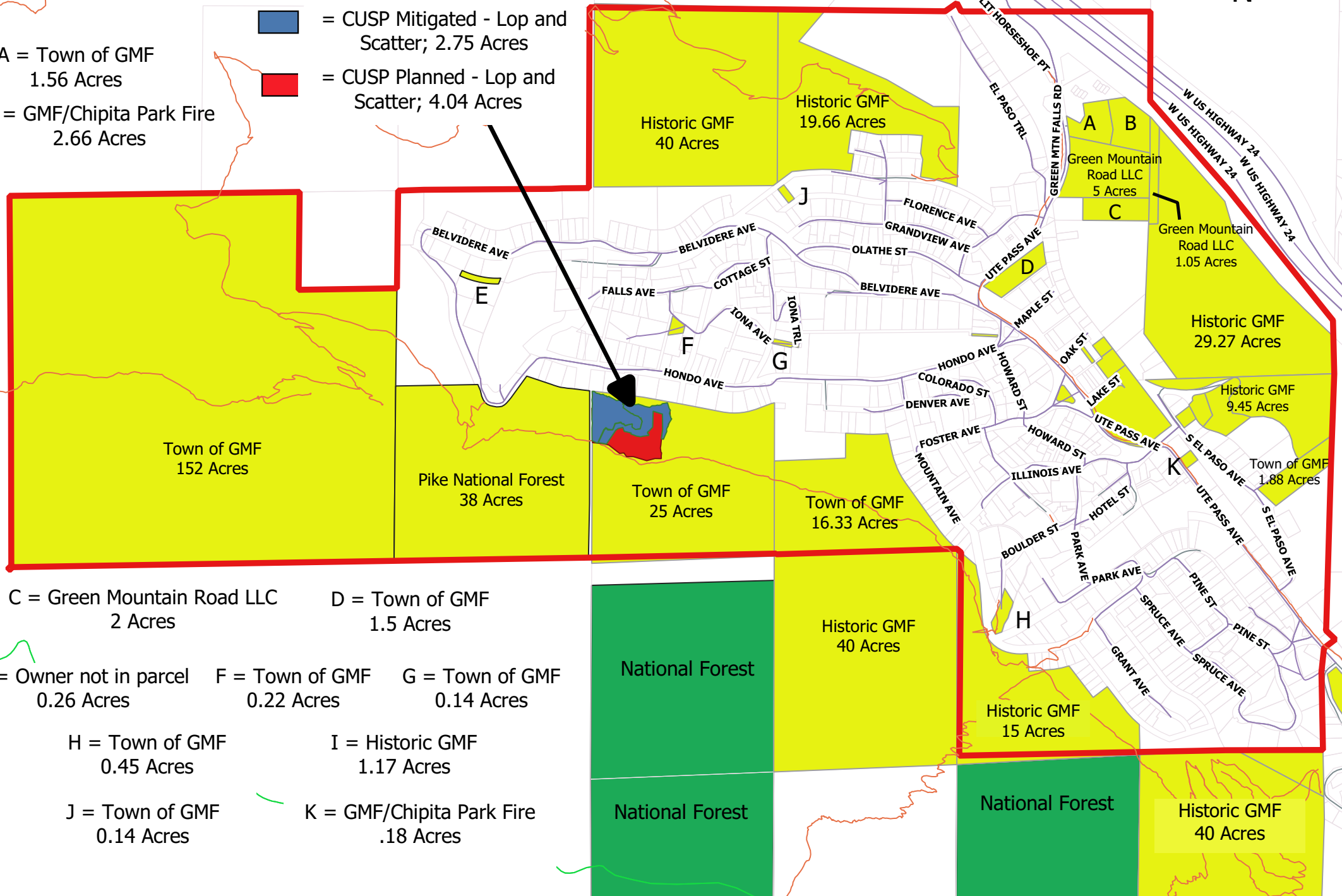
### C. Returning home after Evacuation.

1. Do not return home until told to do so by authorities.
2. When returning be sure you have food and water.
3. Prepare yourself for what you may find. Even if your property is spared. area smoke and fire damage could be significant.
4. Avoid hot ash, burnt and weakened trees.
5. When cleaning up wear proper PPE, to include a respirator.
6. Document property damage with photos. Conduct an inventory. Contact your insurance company.
7. Send text messages or use social media to reach out to friends or Family. Phone systems are often busy after a disaster.
8. If an emergency has been declared. Listen to local authorities to learn what resources are available to assist you. Ie: FEMA, Red Cross, county, as well as other assistance.
9. Keep in mind returning to your home may only be temporary.



A = Town of GMF  
1.56 Acres  
B = GMF/Chipita Park Fire  
2.66 Acres

 = CUSP Mitigated - Lop and Scatter; 2.75 Acres  
 = CUSP Planned - Lop and Scatter; 4.04 Acres



C = Green Mountain Road LLC  
2 Acres

D = Town of GMF  
1.5 Acres

E = Owner not in parcel  
0.26 Acres

F = Town of GMF  
0.22 Acres

G = Town of GMF  
0.14 Acres

H = Town of GMF  
0.45 Acres

I = Historic GMF  
1.17 Acres

J = Town of GMF  
0.14 Acres

K = GMF/Chipita Park Fire  
.18 Acres

# USDA Forest Service Urban & Community Forestry

## 2021 Challenge Cost Share Grant Program

### Request for Proposals (RFP)

Proposals are to be received by **April 16, 2021**, 11:59 PM Eastern

#### INTRODUCTION

The [USDA Forest Service Urban & Community Forestry \(U&CF\) Program](#) restores, sustains, and manages more than 140 million acres of urban and community forest lands for the benefit of communities in the United States. Healthy urban & community forests and [green infrastructure](#) are not only critical to all our nation's forests, but also essential to the economic, environmental, physical, and mental well-being of our population. Increasingly, our urban and community forests are facing threats such as insects, diseases, extreme weather events and other hazards. Additionally, the lack of investment in urban forest disaster mitigation is contributing to community disasters such as urban flooding and human heat deaths in our cities--disproportionately affecting [vulnerable populations](#). New systemic solutions are needed to create and enhance green infrastructure in the right place and at the right scale and encompass pressing social, economic, ecological, and historic factors holistically.

#### GRANT CATEGORIES

(1) **Increasing Resiliency of Urban Forests through Reforestation and Management**

The USDA Forest Service seeks innovative grant proposals for establishing climate resilient tree species in urban and community forests that are resistant to impacts of invasive pathogens, pests, and severe weather events. Applicants should consider long-term forest health as it aligns with species of choice, diversity, and genetic variation. Consider which species have proven as the most problematic over the last 20 years and which species have been the most reliable, problem-free and can withstand the climate impacts. Genetic diversity within a species will depart from single genotype cultivars, which may be aesthetically pleasing in the short-term, but offer less resilience as a biotic and abiotic events/agents factor into survival in the future and help to adapt to climate change by reducing exposures to future hazards, like increased heat waves or flooding. This approach will require implementing standard protocols to assess forest health and species resilience across the country and may include development of new tools to improve propagation, development, or management of urban tree plantings.

Proposals that incorporate new or innovative planting protocols, with an emphasis on native tree species propagated from genetically diverse local seed sources, are encouraged. Projects should focus on capacity building and power sharing with communities as partners and stakeholders that can assist with education, training, and outreach on techniques to manage and monitor urban forests. Funded projects are expected to translate and implement findings on the ground as part of a comprehensive city / community master plan. Timelines should reflect installation, maintenance, and monitoring results, but not exceed 5 years.

This category aligns with Goal 4 in the [National Ten Year Urban and Community Forestry Action Plan \(2016-2026\)](#): Strengthen Urban and Community Forest Health and Biodiversity for Long-Term Resilience.

## (2) **Planning Disaster Mitigation Strategies for Urban Forests**

The USDA Forest Service seeks innovative grant proposals for the critical management of our existing and future urban and community forests to promote disaster risk reduction and community resilience and better prepare communities for the increasingly destructive impacts of [climate change](#). With a focus on [environmental justice communities](#), solutions should bring together community members, planners, local and state government officials, urban foresters and resilience and sustainability professionals and may include, but are not limited to, prevention, planning, policy, preparedness, implementation, demonstrated best management and maintenance practices, uniform standards, risk mitigation, recovery, [social equity](#), and reforestation.

Proposed solutions should serve as replicable models and are to include on the ground implementation such as increasing community capacity to use green infrastructure in public space planning, infrastructure, private development, cost-benefit comparisons, monitoring and results. Projects that involve planting trees should be or become a part of an overall tree planting plan section of a community's comprehensive master plan, which also accounts for tree maintenance over the span of the project in their proposals and budgets as appropriate. Systems based solutions that position urban forests as part of addressing multiple economic, social, and environmental stressors, for example, unemployment and housing stabilization, are encouraged.

This category aligns with Goal 1 in the [National Ten Year Urban and Community Forestry Action Plan \(2016-2026\)](#): Integrate Urban and Community Forestry Into all Scales of Planning.

## **ADDITIONAL INFORMATION**

- Proposals must meet the **Urban and Community Forestry Program Authorities** as designated by Congress in the Cooperative Forestry Assistance Act, (Section 9 PDF, pp. 19-24) [State & Private Cooperative Forestry Handbook of Programs](#) and identity with either Goal 1 or Goal 4 in the [National Ten Year Urban and Community Forestry Action Plan \(2016-2026\)](#).
- **All applicants are to contact their Forest Service Regional Coordinators** before applying to provide program guidance and address any program questions. Please click on the link to find your Forest Service Urban Forestry Program Manager: [Forest Service Urban Forestry Regional Program Managers](#).
- **Partnership collaboration is required** - two or more related stakeholders will be involved in these categories. All proposals will include formal letters of partnership. They may also include letters of support from other key stakeholders, as applicable.

- **Available Funding:** Based on the Consolidated Appropriations Act, 2021 (P.L. 116-260), the U.S. Forest Service may provide up to \$1,000,000 in national cost share grants based on the suitability/competitiveness of the proposals received. Funds are to support national urban and community forestry projects on nonfederal public land that have a national or multi-state impact and application.
- **All awards are based on the availability of funding**, which may be subject to change.
- Grant awards will range from \$100,000 - \$300,000.
- **Time to complete these grants** averages 2-3 years, up to 5 years with approval.
- The grant process may take between 6-9 months.
- **Eligible Applicants:** Non-Profits, educational institutions of higher learning, any U.S. non-federal and federally recognized Tribal Organization that is operating within the United States or its territories, and state organizations representing multi-state or national proposals are eligible.
- **Matching Requirements:** All grant funds must be matched at least equally (**dollar for dollar**) Non-federal match may include in-kind donations, volunteer assistance, and private and public (non-federal) monetary contributions. (***While other Federal dollars or technical support may contribute to the project, they may not be used to match the Urban and Community Federal grant program dollars.***)
- **Registrations** - Please allow at least two (2) weeks to apply or renew these registrations.
  - All applicants must include a current Data Universal Numbering System (DUNS) Number in their application.
  - All prospective awardees must be registered in the System for Award Management Ensure all applicable Indirect Cost Rates are current.
- An applicant organization may apply to both categories but will only receive up to one award per organization.
- [Definitions and Resources](#)
- [Proposal Evaluation](#)

Click on this link [2021 National UCF Grant Application Website](#) to complete the grant proposal application form. The dropdown windows and flow are self-explanatory. Applicants may edit the application until submission. Once the application is completed and submitted; the applicant will receive notice that it was successfully submitted.

**Contact:**

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