



## Town of Green Mountain Falls

Parks, Recreation, and Trails Committee/Wayfinding Signage Task

Force Meeting Agenda

P.O. Box 524; 10615 Green Mountain Falls Road

Green Mountain Falls, CO 80819

Wednesday, 8/11/2021 at 3:00 p.m.

### ONLINE MEETING ONLY\*\*\*

Join the Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/84540545658?pwd=MVIZSjJiMWEbzVJeVlFODRmUUxnUT09>

Meeting ID: 845 4054 5658      Passcode: 565361

To make a **public comment** please **pre-register** by 12pm on the day of the meeting via email: [clerk@gmfco.us](mailto:clerk@gmfco.us)

#### REGULAR MEETING:

TIME*		ITEM	DESIRED OUTCOME
3:30	1.	CALL TO ORDER / ROLL CALL	
3:30	2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA	
3:30	3.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER	
3:35	4.	CONSENT AGENDA a. Meeting Minutes from PRT Committee Meeting held on 7/7/2021	PRT Committee Action Required
3:40	5.	Old Business: a. Wayfinding Signage Update b. Trail Map Update	PRT Committee Action Required
		New Business a. Creek Week Project b. Catamount Trail Closure	PRT Committee Action Required
4:40	7.	Correspondence	Information Only
4:40	8.	Reports	
4:50	9.	ADJOURN	

\*Please note: Times are approximate.

\*\*The Town shall provide reasonable accommodation for those with disabilities on a case by case basis. Please send accommodation requests to [clerk@gmfco.us](mailto:clerk@gmfco.us) by 4pm on the date of the meeting.



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, July 7, 2021 at 3:00 p.m.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Chair Jesse Stroope  
Vice Chair Jay Kita  
Member Clay Gafford

**Town Staff Present**

Matt Gordon

**Board Members Absent**

Member Rebecca Ochkie  
Member Don Walker

**Secretary**

Matt Gordon

**Trustees Present**

Trustee Guthrie

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1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 3:00pm.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope accepted the agenda.

3. PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER

Trustee Guthrie - Chamber of Commerce would like to manage the "Triangle" at Olathe. Consulting with landscapers about creating a perennial garden. J. Morgan planted the lilac bush.

Stroope likes the idea of having a group responsible for maintaining this. Propose to the BoT that the Chamber of Commerce adopt the "Triangle" at Olathe.

Kita - Post names of people who are supporting this effort.

Stroope - smaller wayfinding signs to recognize who is taking care of park areas.

Gafford - suggested to use boulders to build the "Triangle" up so not on the same level as the road since it can get damaged by vehicles and traffic.

Stroope moved that the Chamber of Commerce maintain "The Triangle " at Olathe Street, Karen Watson and Craig Peterson at Gazebo Island and PRT at Lake Street. Second - Kita. Motion passed - all ayes.

Trustee Guthrie - Reminder that volunteers need to fill out a town volunteer waiver.

4. CONSENT AGENDA

a. Meeting Minutes from PRT Committee Meeting held on 6/9/2021

M/S Gafford/Kita Motion passed - All ayes

## 5. OLD BUSINESS:

### a. Trail maps and Brochure

Stroope - Most comments were incorporated. BoT will pay \$300 however the total cost is \$600. Stroope will cover the overage of \$300. Printing expenses should come from the PRT budget. Gordon needs a printing quote first. Kita will get a printing quote. Stroope - BoT does not need to approve printing, they have already approved content. A limited amount should be printed. Kita - 50 paper maps are needed. Large scale print maps at the trailheads and Welcome Center. Stroope - These maps can also be put on Friends of Ute Pass Trails and town websites. Stroope moved that 10 larger scale maps and 100 regular maps be printed. Second - Gafford Motion passed - all ayes

### b. Trail Repairs and Improvements

Stroope - Friends of Ute Pass Trails provided a broad scale list of what needs to be maintained on the town owned trails. Volunteers need to fill out town waivers. PRT needs to approve the list of repairs.

Kita - reference the maintenance performed on volunteer form? Stroope - yes, accept documentation as it is accomplished.

Dixon - Catamount Trailhead confusion by hikers. Stroope - smaller wayfinding signage could help with this issue.

Stroope - Moved to accept this trail maintenance list for 2021, approval on condition that FoUPT waivers be sent (emailed) to PRT and town staff on the day repairs are done and a description of what was done (pictures). Second - Kita. Motion passed - all ayes.

### c. Fitness Court for Pool Park

With Stroope recusing himself, there was no PRT majority. Gordon suggested an informal recommendation to BoT due to no quorum.

Stroope - 10 fitness courts are available and GMF is considered a good fit. Pool park is a hub of activity and a good location for the fitness court. The project will be conducted in three phases. Phase 1 will be the town installing diagonal parking by the tennis courts. The concrete pad will be installed. Phase 2 will be installation of the fitness court. Phase 3 will be building the flex plaza and planting extra trees. HGMFF will pay \$200k for the fitness court installation and will consider Phase 3 items. The concrete pad, estimated at 20k, will be funded through town funds or donations. Penman construction has agreed to donate up to 20k including any town funds.

Kita - Are the structures shown in the picture only static structures? Stroope - They are a little bit of both, static and dynamic. There is an app to help individuals make their own fitness plan.

Kita - Is there a video to show how it works? If so, this would be good to include in the BoT presentation.

Stroope - Agreement includes 20 years maintenance between town and HGMFF. The art license is for 5 years. After 5 years, another artist can be commissioned. Town would carry liability insurance and provide bathroom facilities. A list for donors will be displayed on the wall.

Trustee Guthrie - Does the parking need to be done before the concrete pad? Stroope - not critical. Timeline includes the BoT approval in August and the fitness court would be a Sept/Oct project.

Gafford - supports the project but would like to see monies available to maintain parks.

Stroope - HGMFF purpose is to make improvements but not provide maintenance. Tax dollars should be used for town maintenance.

#### d. Trail Ambassadors update

Dixon - There were 600+ hikers engaged, educated, guided in the month of June. End of year volunteer recognition held in September to include Trail Ambassadors.

Trustee Guthrie - Volunteer recognition in September at the Sally Bush. Brings awareness of the need of volunteers and what they do.

#### e. Secretary to PRT

Stroope said that Nancy Dixon was volunteering to take notes for the PRT meetings.

Gordon - According to our Town Code, the only way someone can serve in an 'official' capacity as a Secretary on one of our Committees is if that person is already a member of the committee.

Also, our Town Code stipulates that any Committee can appoint a Town staffer to the Secretary position. We are currently at capacity for members on the PRT Committee. Gordon

recommended that if any vacancies should arise on the PRT that the person doing the duties of Secretary be given consideration as a member. He also recommended to the PRT to unanimously approve this arrangement. That approval doesn't necessarily require a vote just at minimum expressed agreement among members. He added that should 1 member disapprove that the arrangement not be allowed. The PRT members in attendance agreed.

### 7. CORRESPONDENCE

No correspondence.

### 8. REPORTS

Gafford - GMF parks are in bad shape. What can be done about this? Willing to help.

Stroope - Put Gafford's report in the minutes. There is a level of frustration from the PRT. Better communication from the town manager about PRT projects would be beneficial as the PRT is giving recommendations but not seeing any actions.

Gordon - Town is doing their best to get new staff hired. Please ask to help with park maintenance.

### 9. ADJOURNMENT at 4:28pm.

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Head Chair

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Secretary