



## Town of Green Mountain Falls

Parks, Recreation, and Trails Committee  
 P.O. Box 524; 10615 Green Mountain Falls Road  
 Green Mountain Falls, CO 80819  
 Wednesday, 1/12/2022 at 3:00 p.m.

### ONLINE MEETING ONLY\*\*\*

To make a **public comment** please **pre-register** by 12pm on the day of the meeting via email: [clerk@gmfco.us](mailto:clerk@gmfco.us)

#### REGULAR MEETING:

TIME*		ITEM	DESIRED OUTCOME
3:00	1.	CALL TO ORDER / ROLL CALL	
3:05	2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA	
3:10	3.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER	
3:20	4.	CONSENT AGENDA a. Meeting Minutes from PRT Committee Meeting held on 12/8/2021	<b>PRT Committee Action Required</b>
3:25	5.	Old Business: a. Catamount Trail update b. Wayfinding signage	
3:40	6.	New Business: a. Don Walker report b. PRT Annual report c. PRT Annual officer elections/open PRT position	
4:10	7.	Correspondence	Information Only
4:15	8.	Reports	Information Only
4:20	9.	ADJOURN	

\*Please note: Times are approximate.

\*\*The Town shall provide reasonable accommodation for those with disabilities on a case by case basis. Please send accommodation requests to [clerk@gmfco.us](mailto:clerk@gmfco.us) by 4pm on the date of the meeting.



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, December 8, 2021 at 3:00 p.m.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Chair Jesse Stroope  
Vice Chair Jay Kita  
Member Nancy Dixon  
Member Don Walker

**Board Members Absent**

Member Clay Gafford

**Secretary**

Member Nancy Dixon

**Town Staff Present**

**Trustees Present**

Trustee Guthrie

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1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 3:06pm.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope accepted the agenda.

3. PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER

No comments.

4. CONSENT AGENDA

Meeting Minutes from PRT Committee Meeting held on 10/27/2021

Kita moved to accept the meeting minutes. Walker seconded. Motion passed. 4/0

5. OLD BUSINESS

a. Wayfinding Signage Update

The wooden towers are installed. Wrong tiles had been installed on the Goose tower. Stroope had them halt installation and will meet with them on Tuesday, Dec 14. Kita - The easternmost tower located by the Welcome to GMF sign. If the sign is moved back about 300', no county approval is needed. Kita feels this location is least desirable. Current location is in county ROW so needs county approval. County will not charge but needs agreement with the town. Stroope - permission was received from town manager, copy town manager on all correspondence and bcc Stroope. If permits are necessary, will need BoT approval for the permits. Repairs to existing signage need to be done yet. Dixon - Isn't the diagonal parking part of the signage grant? Stroope

- The parking has been added to the MOU for the Fitness Court instead. Extra money from the signage grant will be used for other signage.

#### b. Fitness Court Update

Concrete pad has been poured by Penman Construction. A temporary hold has been placed due to weather. Adhesive needs to be applied in 50 degrees or above. Looking at the March or April time frame. Hoping to have it opened by April. Four days to be assembled. Fitness court parts are presently in storage in GMF.

### 6. NEW BUSINESS

#### a. Catamount Update

HGMFF closed on the Smith property last week and will allow hiking on the property. Next steps to reopen the trail need to be presented to BoT. Would like to open the trail immediately. List what needs to happen and make recommendations to BoT. Dixon - What a wonderful Christmas gift! Can real trail maps be used now? Old trails group has many maps that could be edited for use. Kita - Would use caution with maps due to USFS. Stroope - recommendation to BoT that the trail is open only if no trepasses. Kita - Very confident that the trail is below forest service boundary. Stroope - Is signage needed to indicate USFS land? Walker - There is signage that says you are entering the Garden of Eden. USFS posts their own signs. Kita - USFS boundary is 200 yards beyond Steve's bridge.

Dixon asked if a press release was being written and if she could share with her Trail Ambassadors. Stroope - HGMFF working with the town manager to generate a press release.

Walker moved to recommend that the BoT reopen the Catamount trail based upon the resolution of the property dispute and to remove trail closed signs. Kita seconded. Motion passed 4/0.

Bowers - Would like to make this announcement on Facebook. How much acreage was purchased? Stroope will provide this information.

### 7. CORRESPONDENCE

No correspondence.

### 8. REPORTS

KIta - signage already talked about.

Walker - There is erosion at the Mt Dewey trailhead. A private driveway wiped out the original trailhead and cut in a slope on embankment and it has eroded. Stroope - Presenting to HGMFF to get funding. Notify the town and assess whether it is a hazard? Does it go to the Planning

Commission? Is it considered landscaping? Walker - Recommending 21 low rise steps and having the existing trailhead sign reinforced with landscape timbers to make it more stable. Work would not begin until next spring. Stroope - For the next meeting, provide a rough sketch and plan. Walker - Will meet with T. Dixon on site to determine if it needs to be brought before the Planning Commission.

Stroope - Zoom is going away for BoT meetings but the PRT committee will continue to meet in with Zoom.

Stroope asked Dixon to put together a report on PRT committee terms and election cycle for the committee.

9. ADJOURNMENT at 3:43pm.

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Head Chair

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Secretary

**Parks, Recreation, and Trails Advisory Committee  
Agenda Memorandum**

<b>DATE: 12.09.2021</b>	<b>AGENDA NO</b>	<b>SUBJECT:</b> PRT Recommendation to Board to reopen Catamount Trail.
<b>Presented by:</b> Jesse Stroope <b>Attachments:</b> Press Release		

**Background**

Catamount Trail was closed August 12th, 2021, due to a property dispute. Trail closed signage was put up on Hondo, Belvedere and on the Catamount Trail. HGMFF has since purchased the land and is allowing hikers to use the Catamount Trail once again.

PRT is recommending that the Board reopen Catamount Trail and remove all "Trail Closed" signage that is associated with the closure.

**Discussion**

**Recommended Motion**

Move that the Catamount Trail be reopened due to resolution of land dispute and remove "Trail Closed" signage.

**Alternative Options**

ARTICLE XII - Parks, Recreation and Trails Advisory Committee<sup>4</sup>

Footnotes:

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**Editor's note**— Ord. No. 2020-03, § 3, adopted July 7, 2020, repealed the former Art. XII, §§ 2-701-2-711, and enacted a new Art. XII as set out herein. The former Art. XIII pertained to Parks and Recreation Advisory Committee and derived from Ord. No. 05-2017, § 1, adopted Sept. 19, 2017.

Sec. 2-271. - Purpose.

The Town's health, welfare, beauty, and economic vitality would best be served if there was more coordination in planning for the maintenance and improvement of its parks, recreation, and trails; therefore, the Parks, Recreation and Trails Advisory Committee, a standing committee, is hereby created.

(Ord. No. 2020-03, § 3, 7-7-2020)

Sec. 2-272. - Powers and duties.

- (a) The Parks, Recreation and Trails Advisory Committee shall have the power and duty to formulate and approve a Parks, Recreation, and Trails Master Plan; to review the maintenance and capital needs of the Town's parks, recreation facilities, and trails; to make recommendations to the Board of Trustees for additional resources that may be needed to address these needs; to recommend trail construction, maintenance, planning and acquisition; and to recommend capital projects that the Town should undertake to improve recreation facilities. The decision of the Parks, Recreation and Trails Advisory Committee shall be purely advisory in nature to the Board of Trustees. Upon the final adoption of any new version of the Master Plan by the Committee, the same shall be presented to the Board of Trustees for its approval.
- (b) The Parks, Recreation and Trails Advisory Committee shall have the power to solicit donations and carry out fundraising campaigns as approved by the Board of Trustees and in accordance with the Town's Donation Solicitation policy. All funds donated shall be accepted in accordance with the Town's Donation Acceptance policy and given to the Town Clerk for deposit in a special designated fund maintained for this purpose by the Town.

(Ord. No. 2020-03, § 3, 7-7-2020)

Sec. 2-273. - Membership.

The Parks, Recreation and Trails Advisory Committee shall consist of five (5) members appointed by the Board of Trustees. All members shall be residents of the Town. In addition to regular appointed members, one (1) Board of Trustee member shall serve as an ex officio member of the Parks, Recreation and Trails Advisory Committee and may take part in discussions but shall not vote.

(Ord. No. 2020-03, § 3, 7-7-2020)

Sec. 2-274. - Annual report.

At the first regular meeting of the Board of Trustees in February of each year, the chair of the Parks and Recreation Advisory Committee will submit a written report to the Board of Trustees summarizing the

work of the Committee during the preceding calendar year. At that time, the chair of the Parks, Recreation and Trails Advisory Committee shall also present for the Board of Trustees review and approval a proposed work plan for the new year.

(Ord. No. 2020-03, § 3, 7-7-2020)

Secs. 2-275—2-280. - Reserved.

## DRAFT COPY

SUBJECT: PRT Parking Permits

In the course of events pursuant to the priority goals of the Parks, Recreation & Trails Committee of Green Mtn. Falls (PRT), under the auspice of the Board of Trustees (BOT); access to no-parking, paid-parking, non-public parking, and private parking areas, will be necessary during the course of said business, at scheduled and unscheduled times, on town, private, and commercial lands.

Namely for planning, inspection, maintenance, and service, of parks, trails, and recreational areas.

Therefore the PRT is requesting parking permits for ease-of-access, in order to multiply our PRT volunteer work-hours, and enhance our PRT volunteer work-force.

This may be accomplished by the town issuance, of PRT parking permits, under the authority and control of the PRT President. A permit that would be displayed in the windshield of the PRT volunteer's vehicle during active service. These permits would be issued by the President on a as-needed-basis pursuant to the goals and the directives of the PRT and its President. Obviously this parking permit process, would absolve its holder from any posted signage parking regulations and/or towing warnings by the property authority.

The PRT has identified the following areas for access points to various parks, recreation areas, and trails:

1. Location: East end of **Myrtle St. @ dead-end**

Property: Town

Designation: No-Parking Area

Access: Dewey Trail / Bratton Trail

2. Location: East end of **Myrtle St. @ turn-around on private drive**

Property: Private

Designation: Private Drive

Access: Dewey Trail / Bratton Trail

3. Location: West end of **Belvidere Ave. @ dead-end & turn-around**

Property: Town

Designation: No-Parking Area

Access: Catamount Trail-Head / Thomas Trail



4. Location: West end of Belvidere Ave. @ dead-end & turn-around, **gate access to bridge parking area**

Property: Commercial / Town / Private

Designation: Locked Gate, No-Parking Area

Access: Catamount Trail / Thomas Trail

5. Location: West end of Hondo Ave. @ dead-end & turn-around, **gate access to bridge parking area**

Property: Commercial / Town

Designation: Locked Gate, No-Parking Area

Access: Catamount Trail / Thomas Trail

6. Location: West end of **Hondo Ave. @ dead-end & turn-around**

Property: Town

Designation: No-Parking Area

Access: Catamount Trail / Thomas Trail

7. Location: Foster Ave. south to end of **Mountain Ave. @ dead-end**

Property: Town

Designation: No-Parking Area

Access: Thomas Trail

8. Location: South end of **Boulder St. @ dead-end**

Property: Town

Designation: No-Parking Area

Access: Thomas Trail / Crystal Trail / Kirkpatrick Trail

9. Location: Grant Ave. west to end of **Mountain Ave. @ dead-end**

Property: Town

Designation: No-Parking Area

Access: Kirkpatrick Trail / Crystal Trail / Thomas

10. Location: **Mountain Rd.** south near Wildwood Rd. @ **gated private drive**

Property: Private

Designation: No-Parking Area

Access: Kirkpatrick Trail through H.B. Wallace Reserve Trail System

11. Location: **Green Mtn. Falls Rd.** @ **"Joy Land" parking**

Property: Town / Private

Designation: Private Parking

Access: Pittman Tail North

12. Location: **Hotel St. & El Paso Ave.** @ **construction parking**

Property: Private

Designation: Private Parking

Access: Pittman Trail South

13. Location: **Gazebo Lake Park east and west parking**

Property: Town

Designation: Paid Parking

Access: Gazebo Lake Trail / Gazebo Lake Park

14. Location: **Pool Park west and south parking**

Property: Town

Designation: Paid Parking

Access: Conn Trail / Pool Park

15. Location: Ute Pass Ave. North @ dead end

Property: Town

Designation: No-Parking Area

Access: El Paso Trail

16. Location: Ute Pass Ave. South and Mountain Rd. parking

Property: Town

Designation: Free Parking

Access: Ute Pass Trail

## PRT Purpose and Membership/Officers

- **Sec. 2-296. - Officer positions**

- Each board, committee and commission shall appoint a chair and vice-chair annually during the first meeting of each calendar year. Each board, committee and commission shall appoint a secretary who may be a non-member who is an employee of the Town. Each board, committee or commission shall operate in accordance with the rules of procedure in [Section 2-297](#). The board, committee or commission chair shall notify the Town Clerk in writing within one (1) week post-election of the names of officers.
- (Ord. No. 2020-03, § 5, 7-7-2020)

- **Sec. 2-271. - Purpose.**

- The Town's health, welfare, beauty, and economic vitality would best be served if there was more coordination in planning for the maintenance and improvement of its parks, recreation, and trails; therefore, the Parks, Recreation and Trails Advisory Committee, a standing committee, is hereby created.
- (Ord. No. 2020-03, § 3, 7-7-2020)

- **Sec. 2-272. - Powers and duties.**

- The Parks, Recreation and Trails Advisory Committee shall have the power and duty to formulate and approve a Parks, Recreation, and Trails Master Plan; to review the maintenance and capital needs of the Town's parks, recreation facilities, and trails; to make recommendations to the Board of Trustees for additional resources that may be needed to address these needs; to recommend trail construction, maintenance, planning and acquisition; and to recommend capital projects that the Town should undertake to improve recreation facilities. The decision of the Parks, Recreation and Trails Advisory Committee shall be purely advisory in nature to the Board of Trustees. Upon the final adoption of any new version of the Master Plan by the Committee, the same shall be presented to the Board of Trustees for its approval.
- The Parks, Recreation and Trails Advisory Committee shall have the power to solicit donations and carry out fundraising campaigns as approved by the Board of Trustees and in accordance with the Town's Donation Solicitation policy. All funds donated shall be accepted in accordance with the Town's Donation Acceptance policy and given to the Town Clerk for deposit in a special designated fund maintained for this purpose by the Town.
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- The Parks, Recreation and Trails Advisory Committee shall consist of five (5) members appointed by the Board of Trustees. All members shall be residents of the Town. In addition to regular appointed members, one (1) Board of Trustee member shall serve as an ex officio

member of the Parks, Recreation and Trails Advisory Committee and may take part in discussions but shall not vote.

- (Ord. No. 2020-03, § 3, 7-7-2020)
- **Sec. 2-274. - Annual report.**
- At the first regular meeting of the Board of Trustees in February of each year, the chair of the Parks and Recreation Advisory Committee will submit a written report to the Board of Trustees summarizing the work of the Committee during the preceding calendar year. At that time, the chair of the Parks, Recreation and Trails Advisory Committee shall also present for the Board of Trustees review and approval a proposed work plan for the new year.
- (Ord. No. 2020-03, § 3, 7-7-2020)

Member Name (Secretary)	Term Length	Start Date	End Date
<b>GMF Parks, Recreation, &amp; Trails Advisory Committee</b>			
<i>The Parks &amp; Recreation Advisory Committee is a standing committee charged with reviewing the maintenance and capital needs of the Town's parks, recreation facilities, and trails, as well as the formulation of a Parks &amp; Recreation Master Plan. The Committee consists of a fixed membership of seven (5) members serving staggered three (3) year terms, appointed by the Board of Trustees. The Committee itself elects a Chair and Vice Chair from among their members. In addition, the Board of Trustees appoints a Secretary who is not a Member of the Committee.</i>			
<i>Town Code Chapter 2 Article XII</i>			
Jesse Stroope, Chair	(1)	September 2020	September 2023
Jay Kita, V.Chair	(1)	March 2021	March 2024
Clay Gafford	(1)	September 2020	September 2021
Don Walker	(1)	August 2020	September 2022
Nancy Dixon, Trails Ambassadors Coordinator	(1)	September 2021	September 2024
Katharine Guthrie			Ex-officio Member
<b>Fire Mitigation Advisory Committee</b>			
<i>The Fire Mitigation Advisory Committee is a standing committee charged with obtaining funding for Fire Mitigation efforts on GMF Town property, for educating the public regarding fire hazards and fire mitigation resources available to them, and for other fire mitigation</i>			

Taken from page 139 of the BoT agenda packet of November 16, 2021.