

TOWN OF GREEN MOUNTAIN FALLS
Board of Trustees Regular Meeting
Town Hall – 10615 Green Mountain Falls Road
Streamed via YouTube
Tuesday, April 5, 2022 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Sunde King
Trustee Katharine Guthrie

Board Members Absent

Trustee Chris Quinn

Town Attorney

Not present

Town Manager

Becky Frank

Public Works Department

Not present

Town Clerk/Treasurer/Planner

Nate Scott

Marshal's Department

Virgil Hodges
Sean Goings

Administrative Assistant

Vacant Position

Planning Department

Vacant Position

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the meeting to order at 7:00 p.m.

2. Additions, Deletions, or Correction to the Agenda

No changes to the agenda. Mayor Newberry moves to approve the agenda as presented. Trustee Guthrie seconds. Motion passes unanimously.

3. Consent Agenda

- a. Accounts Payable from Mar. 12, 2022, to Apr. 1, 2022
- b. Minutes from Mar. 15, 2022, Board of Trustees Meeting

Mayor Newberry moves to approve consent agenda. Trustee Guthrie seconds. Motion passes unanimously.

4. PROCLAMATION: National Library Week

Taryn Malila discusses proclamation; Mayor Newberry reads the proclamation.

5. PROCLAMATION: El Paso County - Child Abuse Prevention Month

Kristina Iodice discusses child abuse prevention measures and the proclamation. Mayor Newberry reads the proclamation.

6. APPOINTMENT: Pikes Peak Regional Building Department - Advisory Board Member

Trustee Peterson moves to table the item so the new board can make appointments. Trustee Guthrie seconds. Motion passes unanimously.

7. COSWAP Grant: Request for 12 more weeks in 2023

TCT Scott gives a summary of events that led to this request for more weeks. Site visit and conversation with Mile High Youth Corps, communication with state DNR representatives, and internal staff discussion. Discussion about the logistics and timeline of updating the application.

Trustee Peterson moves to approve the request for 12 additional weeks of grant work. Trustee King seconds. Motion passes unanimously.

8. EIAF Grant - Comprehensive Road Plan – Bid Award & Professional Services Agreement

Town Manager Frank summarizes the RFP response results. Recommends approval of this agreement. TM Frank explains the project, which will identify road issues, help prioritize projects, and define a long-term plan.

Mayor Newberry moves to approve the agreement. Trustee Guthrie seconds. Motion passes unanimously.

9. CDBG Grant - Gazebo Lake – Bid Award & Contract Authorization

Town Manager Frank summarizes the project and RFP response results. Project includes improved lake outlet, lake wall reconstruction, installation of an ADA fishing pier, and ADA pathway.

Mayor Newberry moves to approve the award of this contract. Trustee Peterson seconds. Motion passes unanimously.

10. CUSP Fire Mitigation – Cost Share Agreement

Town Manager Frank summarized the agreement, which spends budgeted funds on CUSP-managed fire mitigation. CUSP partners will pitch in the balance of funds, which will make mitigating 19.05 acres of town-owned land possible.

Trustee Peterson moves to approve the agreement. Trustee Guthrie seconds. Motion passes unanimously.

11. Pikes Peak Rural Transportation Authority – PPRTA Bylaws, CAC Membership, and PPRTA 3 Presentation

Mayor Newberry moves to give direction to Mr. Gooding as follows: GMF sticks with the original CAC membership vote, which gives 2 representatives to Manitou Springs and an extra at-large to bring the total number of CAC members to 21; reappoint Mr. Gooding as the CAC representative with Ann Esch as alternate or At-large, whatever is possible; and approve the bylaw modification for grant management. Trustee Peterson seconds. Motion passes unanimously.

12. Reports

a. Trustee Reports

- a. Trustee Guthrie: Mentions that the lake contract leaves about \$20K for accessible playground equipment. Discussion on how to get various volunteers and community members involved.
- b. Trustee Peterson: brief Bronc Day report – theme is fire/first responders and Marshal Hodges will be the Grand Marshal.

b. Committee Reports

- a. No committee reports.

c. Staff Reports

- a. TCT Scott summarizes the included staff report. Discussion about easements vs. revocable permits as the solution to certain encroachment situations.
- b. Town Manager Frank gives updates: first pool inspection occurred and is positive; a tree blew down and affected a gas line; presents the PPRTA #3 ballot language.
 - i. Andre Brackin gives a presentation which summarizes the PPRTA history, project definitions, ballot process, and how the stilling basin project fits in.
 - ii. Mr. Brackin gives a summary of the stilling basin project with tentative timeline. Discussion about how it will be coordinated with the lake project.
 - iii. Trustee Peterson asks about parking project status; TM Frank gives an update on that project.
- c. Marshal Hodges gives a summary of his report. Losing all reserve hours due to moves and other commitments.

13. Correspondence

- a. Family Leave Opt-Out Update
 - a. TM Frank summarizes this – was pushed through by Town legal team. She will do more research and come up with a recommendation.
- b. GMF Community Potluck – May 5th to thank volunteers, staff, and mingle with community.
- c. Fire Mitigation Informational Town Hall @ Sallie Bush
 - a. TCT Scott mentions that fire mitigation partners will be involved in this meeting.
- d. Resolution 2022-05 - PTO Payout Update
 - a. TCT Scott – did the requested research regarding the PTO payout, and CO Dept of Labor confirmed we can and should pay out earned hours.

14. Persons present not on the agenda: 3 minutes per speaker

No comments.

15. EXECUTIVE SESSION: Pursuant to C.R.S § 24-6-402(f) for the Purpose of Personnel Matters, Specifically to Evaluate Applicants for Position of – Town Marshal

Mayor Newberry moves to adjourn to Executive Session in order to evaluate the application of Sean Goings as Town Marshal. Trustee Peterson seconds. Motion passes unanimously.

Board enters into an Executive Session at approximately 8:20 pm.

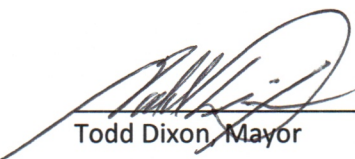
Board adjourns from Executive Session at approximately 8:52 pm.

Board moves to approve the hiring of Sean Goings as the next Town Marshal. The motion passes unanimously.

16. Adjourn

The meeting adjourned at approximately 8:55 pm, after the vote to hire Sean Goings as the next Town Marshal. Exact time not recorded.

Nathan Scott, Town Clerk/Treasurer



Todd Dixon, Mayor