

TOWN OF GREEN MOUNTAIN FALLS
Board of Trustees Regular Meeting
Town Hall – 10615 Green Mountain Falls Road
Streamed via YouTube
Tuesday, May 3, 2022 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Jane Newberry
Trustee Margaret Peterson
Trustee Sunde King
Trustee Katharine Guthrie

Board Members Absent

Trustee Chris Quinn

Town Attorney

Not present

Town Manager

Becky Frank

Public Works Department

Not present

Town Clerk/Treasurer/Planner

Nate Scott

Marshal's Department

Sean Goings

Administrative Assistant

Vacant Position

Planning Department

Vacant Position

Outgoing Mayor Newberry and Mayor Pro Tem Peterson attended this meeting, so there was a quorum to start the meeting before the incoming Oaths of Office, and the agenda order was modified.

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Newberry called the meeting to order at 7:00 p.m.

Oaths of Office:

2. Trustee Sunde King
3. Trustee Sean Ives
4. Trustee Nick Donzello
5. Mayor Todd Dixon

6. Additions, Deletions, or Correction to the Agenda

Mayor Dixon moves to amend agenda as follows: move Marshal Goings Oath of Office to before the consent agenda, move Public Comment to before the consent agenda, and amend item 10 to add a public hearing for the Liquor License renewal. Trustee Donzello seconds the motion. Motion passes unanimously.

7. Oath of Office: Marshal Sean Goings

8. Public Comment:

- No electronic sign-ups.
- Rocco Blasi, 10955 Belvidere; comments on Catamount Trail easement; thanks HGMFF for the perpetual easement; comment on location of public comment in agenda and favors Zoom meetings.
- Mayor Dixon mentions his new town hours, where he is available for longer comment/discussion.

9. Consent Agenda

- a. Accounts Payable from Apr. 2, 2022, to Apr. 28, 2022

- b. Minutes from Apr. 5, 2022, Board of Trustees Meeting
- c. Stilling Basins Invitations for Bids

Town Manager Frank summarizes the consent agenda and in particular the Stilling Basins Invitation for Bids as it relates to funding through the PPRTA.

Mayor Dixon clarifies the role of Brian Bundy – who is the part-time accountant helping with day-to-day accounting and audit preparation services.

Trustee Guthrie moves to approve the consent agenda. Trustee Donzello seconds. The motion passes unanimously.

10. Appointment of Mayor Pro Tem:

Trustee Guthrie nominates Trustee King. Mayor Dixon moves to approve Sunde King as Mayor Pro Tem. Trustee Ives seconds. The motion passes unanimously.

11. Liquor License Renewal: Blue Moose Tavern

Public Hearing is opened. TCTP Scott gives a brief summary of the renewal process. No public comment. Public Hearing is closed.

Trustee Guthrie moves to renew the license. Trustee Donzello seconds. The motion passes unanimously.

12. CONTRACT AMENDMENT: Stilling Basins PPRTA

Town Manager Frank gives a summary of this project and the contractor. Discussion about where funding is coming from: budgeted contract support and savings from other areas.

Trustee Guthrie moves to accept the contract amendment with Wilson and Co. Trustee Donzello seconds. Motion passes unanimously.

13. EASEMENT AGREEMENT: 6796 Pine St.

TCTP Scott gives a summary of this easement application and agreement.

Trustee Ives moves to approve the easement as presented. Trustee Donzello seconds. The motion passes unanimously.

14. EASEMENT AGREEMENT: Catamount Trail

Town Manager Frank summarizes the acquisition of the property and the status of the legal agreement.

Trustee Ives moves to approve the opening of the trail with acceptance of this easement agreement. Trustee Donzello seconds. Motion passes unanimously.

15. RECOMMENDATION: Parks, Rec, and Trails Committee – Thomas Trail closure during COSWAP Grant work

TCTP Scott gives a summary of the history of this recommendation, which is due to the safety of the public and crew as well as the efficiency of mitigation work.

Trustee Donzello moves to approve the plan for the official trail closures during COSWAP work. Trustee Ives seconds. The motion passes unanimously.

16. RECOMMENDATION: Parks, Rec, and Trails Committee – Friends of Ute Pass Trails Maintenance Agreement

Jesse Stroope, PRT Committee Chair, gives a summary of the need for the agreement and a justification for this expense. Trustee Guthrie asks to clarify trail maintenance vs. building of new trails vs. new trail alignments. Trustee

King asks about where funds for this will come from. TM Frank advises there are savings from the cancelled election.

Trustee Guthrie moves to approve the agreement. Trustee Donzello seconds. Motion passes unanimously.

17. RECOMMENDATION: Parks, Rec, and Trails Committee – Ribbon Cuttings

Town Manager Frank gives a reminder about a couple of significant openings this summer: the fitness court and ADA accessible lake project and summarizes the recommendation.

Trustee Guthrie moves to approve ribbon cuttings for the two projects. Trustee Donzello seconds. The motion passes unanimously.

18. GRANT APPLICATION: CPW Human-Bear Conflict Reduction

Town Manager Frank gives a summary of the genesis and goal(s) of grant application. Goal is to purchase and install 8-10 bear-resistant containers in public spaces around town, as well as the construction of a dumpster blind for the downtown business district.

Trustee Donzello moves to approve proceeding with grant application. Trustee Ives seconds. Motion passes unanimously.

19. MEETING FORMAT:

a. Use of Zoom or other remote technology

Mayor Dixon states he is in favor of reintroducing Zoom as an option for Board meetings. Trustee Ives agrees. Trustee King is a proponent of remote technology, but it must be properly done. Discussion about how to manage public comment.

Trustee Guthrie moves to include Zoom with chat feature disabled in future meetings. Trustee Ives seconds. Motion passes unanimously.

b. Location of Public Comment in agendas

Mayor Dixon is a proponent of having public comment earlier in the agenda. Discussion about how the logistics for room and remote comments would work.

Trustee Guthrie moves to move the Public Comment section to before the minutes (consent agenda). Trustee Donzello seconds. The motion passes unanimously.

20. Trustee Reports

- a) Mayor Dixon: reminder of the FMAC meeting, Cinco De Mayo Potluck, Planning Commission, and the next board meeting. And he wants to include work sessions in the next board meeting. Updates on parking for the tennis courts and pool. Stilling basin projects starting in June as well as Green Box. Newsletter will be written and posted frequently.

21. Committee Reports

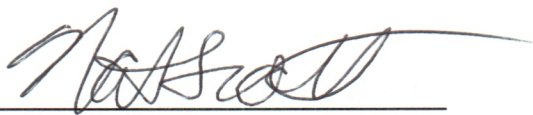
- a) Planning Commission: summary of the included packet report by Mayor Dixon.
- b) Parks, Rec, and Trails Committee: Jesse Stroope gave a brief summary of the included report.

22. Correspondence

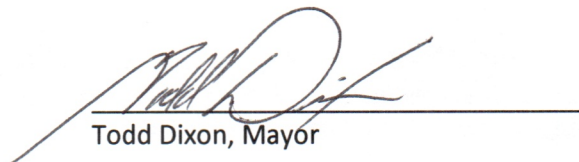
- a. PPRTA-3 Project and Ballot Schedule. Brief summary by Town Manager Frank.
- b. Updates from Town Manager Frank on utility pole and park lighting fixes by Colorado Springs Utilities.
- c. Planning Commission resignations: Sean Ives and Todd Dixon

23. Adjourn

The meeting adjourned at approximately 8:18 pm.

A handwritten signature in dark ink, appearing to read 'Nathan Scott', written over a horizontal line.

Nathan Scott, Town Clerk/Treasurer

A handwritten signature in dark ink, appearing to read 'Todd Dixon', written over a horizontal line.

Todd Dixon, Mayor