



Town of Green Mountain Falls

Parks, Recreation, and Trails Committee

10615 Green Mountain Falls Road

Green Mountain Falls, CO 80819

Wednesday, 6/15/2022 at 4:00 p.m.

In-person at the above address or via Zoom:

<https://us02web.zoom.us/j/88338599772?pwd=aTVpbTR0aWVjbjRkVldPTjFTQmMwUT09>

Meeting ID: 883 3859 9772; Passcode: 147174; Dial-in: 346-248-7799

REGULAR MEETING:

| | ITEM | DESIRED OUTCOME |
|----|---|----------------------|
| 1. | CALL TO ORDER / ROLL CALL | |
| 2. | ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA | PRT Action Requested |
| 3. | PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER | Info Only |
| 4. | CONSENT AGENDA a. Meeting Minutes from PRT Committee Meeting held on 5/25/2022 | PRT Action Requested |
| 5. | Old Business: a. Wayfinding Signage Update b. Gazebo Lake Renovations Update c. CWP Grant Update d. GOCO Grant | PRT Action Requested |
| 6. | New Business: a. Reroute of the American Discovery Trail presentation - Gordon Wines b. Fitness court opening and WiFi c. Opening of the pool d. Stilling basin and Memorial Bench area | PRT Action Requested |
| 7. | Correspondence | Info Only |
| 8. | Reports a. Trail Ambassador report | Info Only |
| 9. | ADJOURN | |

*Please note: Times are approximate.

**The Town shall provide reasonable accommodation for those with disabilities on a case by case basis. Please send accommodation requests to clerk@gmfco.us by 4pm on the date of the meeting.



**Town of Green Mountain Falls
Parks, Recreation, and Trails Meeting Minutes
10615 Green Mountain Falls Road
Wednesday, May 25, 2022 at 4:00 p.m.**

REGULAR MEETING MINUTES

Board Members Present

Chair Jesse Stroope
Vice Chair Jay Kita
Member Nancy Dixon
Member Ron Gans
Member Don Walker

Town Staff Present

TM Becky Frank
TC Nate Scott

Board Members Absent

Secretary

Member Nancy Dixon

Trustees Present

Todd Dixon
Katharine Guthrie (4:40pm)

1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 4:07pm by Chair Stroope.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope accepted the agenda.

3. SPEAKERS NOT ON THE AGENDA

No comments.

4. CONSENT AGENDA

Chair Stroope moved to approve the meeting minutes from May 11, 2022. Kita seconded.
Motion passed - 5/0.

5. NEW BUSINESS

- a. Proposal for Triangle Garden (located at Olathe and Ute Pass Ave) was discussed. This requires a time commitment from the town's Public Works and a timeline that includes replacing a culvert. Walker asked if this should be under the PRT Master Plan? It was agreed that "Adopt a park/garden" should be part of the PRT Master Plan. TM Frank said new railroad ties would need to be purchased since the town's inventory is being used for designating parking spaces. **Chair Stroope moved that PRT recommend to the Board that the Chamber of Commerce, with Trustee Guthrie acting as contact, adopt the Triangle Garden per the attached proposal with this being contingent on Public Works to assist with the labor.** Dixon seconded. Motion passed - 5/0.

- b. The recommended trail maintenance for Thomas Trail submitted by the Friends of Ute Pass Trails (FoUPT) was discussed. FoUPT is recommending: addressing the erosion at the Boulder St trailhead, addressing numerous exposed roots on the tread and clearing the corridor to prevent eye/trip hazards. **Kita moved to recommend to the Board the trail maintenance on Thomas Trail outlined by the FoUPT for June 18, 2022.** Dixon seconded. Motion passed - 5/0.

Kita gave a report on trail distances and elevations. There are some discrepancies between different sources. However, these variations are minor. Walker suggested using the Welcome Center as the start of measuring distances for some of the trails. **Dixon will take what Kita has collected and make a sign for the trail boards.** Kita also presented a map that showed locations of complimentary wayfinding signage to help guide hikers to trailheads. Chair Stroope suggested that the signage on Red Butte be installed first to get an idea of what this will look like before deciding for the town signage.

Dixon reported that she had populated the Welcome Center sign and the Trailhead sign at Lake St. with trail and town information. Pictures had been posted on Facebook. She also reminded the committee members to be thinking of Parking signs to be developed if paid parking does not return to town. She suggested positive parking signs that direct hikers/visitors to designated parking areas.

Chair Stroope presented the tiles that were discussed at the last PRT meeting. The sign asking people to not feed the geese has monies available through the signage grant. There will be four made: one for each of the new towers at Gazebo park, one for the bathroom and one for the Trailhead sign. The Bear Care signs will be dependent on the CPW Bear Aware grant and will wait for the town manager's recommendation. The Hiker 5 signs will be posted at the Trailheads. The Attention Angler sign with the picture of the fish was chosen as the favorite and these will be posted on the Gazebo park towers.

Trustee Guthrie had arrived after the Triangle Garden had been discussed and gave the committee some updates. The project includes a rain barrel which will cost \$200. The rain barrel will be plastic but a terra cotta color for a more aesthetic look. Also needed is topsoil and pea gravel at a cost of \$200. There are three boulders on Olathe that the Chamber would like to use for the new garden. TM Frank suggested they mark the boulders with chalk. The plants are being donated at a \$1500 cost. The Chamber would like to have a community work day to install the garden. Walker pointed out that in the proposal, the rain barrel was donated. Chair Stroope pointed out that at \$400/garden and with 6 gardens available, is \$2400 in the town budget to support this? Kita suggested that the "Adopt a garden/park" needs to be part of the Master Plan for future budget considerations. **Chair Stroope moved to amend the previous motion**

regarding the Triangle Garden proposal to include a budget up to \$400 with the contingency of evaluating existing town inventory. Dixon seconded. Motion passed - 5/0

6. WORK SESSION

At 4:50pm, TM Frank moderated a work session about the GOCO grant. There is no town money needed to match for this grant. August 4, 2022 is the deadline for the concept to be submitted. This grant will be to secure funds to hire a contractor to help develop a PRT Master Plan. Frank suggested that a PRT Master Plan could help in assessing inventory and what needs to be done to make the most use out of them, new projects such as “Adopt a Park” and trailhead development and doing an ecological water study since GMF has many water features. She believes this first grant would be around \$90k. She reviewed what is needed for this grant: a short concept brief and a two page narrative that she would be asking PRT members to contribute to. Two questions she wanted the PRT members to think about are: “Why is this needed?” and “Why is this important to the community?” It was discussed that the PRT Master Plan will be a supportive document of the 2019 Comprehensive Plan. Just like the Comprehensive Plan, the contractor would help establish community buy in. She recommended that the PRT recommend to the Board to apply for this grant so staff time could be allocated to the support of the grant. **Dixon moved to recommend to the Board to apply for a concept GOCO grant to establish a PRT Master Plan.** Chair Stroope seconded. Motion passed - 5/0.

9. ADJOURNMENT at 5:35pm.



PLANNING & CAPACITY PROGRAM

Great Outdoors Colorado's (GOCO) Planning & Capacity Program will invest in planning, capacity, research, and education projects that address opportunities, explore issues, and examine trends in the outdoors. The broad, complex natural resource and outdoor recreation needs of Colorado's communities requires a program that values thoughtful, comprehensive planning efforts to best understand the needs and opportunities and to design adequate strategies and solutions.

We believe that people are our partners greatest assets, and that human capital is vital to the success of our partners and, ultimately, our communities. GOCO will invest in capacity building and education efforts intended to support partners with resources, tools, and skills helpful in advancing their work in service of the people and places of Colorado. Through this program, GOCO will also invest in research projects that develop knowledge and facilitate learning, as well as community engagement and education efforts to develop and foster networks, partnerships, and collaboratives.

Through this program, GOCO invites partners to apply for funding to develop local, regional, or statewide plans e.g. master plans, strategic plans, comprehensive site plans; to create organizational capacity in order to address a natural or recreational resource need; to research a conservation or recreation issue facing Coloradans; to provide educational opportunities to communities and partners for salient topics needing broad or targeted dissemination.

Proposed projects must reflect one or more of GOCO's program values as identified in our [2020 strategic plan](#) and outlined later in this document. These values are intentionally open to interpretation and definition by our partners; how they are or could be reflected in each project and community is unique. And not every project will integrate multiple values. Projects that demonstrate several values, as well as projects that embody a singular value, can have meaningful impacts and significant merit.

GOCO regional program officers look forward to working with partners on project visioning and development to ensure your valuable time is spent on projects that will compete well in this program. We know the needs of our statewide network are vast and we look forward to hearing your ideas and working with you to advance projects throughout Colorado.



ABOUT US: GOCO invests a portion of Colorado Lottery proceeds to help preserve and enhance the state's parks, trails, wildlife, rivers, and open spaces. Our independent board awards competitive grants to local governments and land trusts and makes investments through Colorado Parks and Wildlife. Created by voters in 1992, GOCO has committed more than \$1.3 billion in lottery proceeds to more than 5,300 projects in all 64 counties without any tax dollar support. For more information, please visit www.GOCO.org.

General Guidance and Grant Information

BEFORE YOU BEGIN: Contact your GOCO regional program officer to discuss your project in detail using the contact information on our staff [webpage](#). Together, you will determine whether your vision will compete well in the Planning & Capacity Program.

APPLICANT ELIGIBILITY: This program is open to entities eligible to receive GOCO open space and local government funds as listed below. Ineligible entities can partner with an eligible entity to apply. GOCO will consider awarding funds to ineligible entities on a case-by-case basis; please contact your regional program officer to discuss. As always, GOCO strongly encourages partnerships.

- a. Colorado municipality or county
- b. Title 32 special district eligible to receive distributions from the Conservation Trust Fund
- c. Political subdivision of the State of Colorado that includes in its mission the identification, acquisition, or management of open space and natural areas
- d. 501(c)(3) non-profit land conservation organization that includes in its mission the identification, acquisition, or management of open space and natural areas, e.g., land trusts
- e. Colorado Parks and Wildlife

APPLYING: Applicants must first submit a concept paper in consultation with your GOCO regional program officer. GOCO will accept concept papers on a rolling basis up to the deadlines listed [here](#). Staff will collectively consider concept papers and invite the most competitive projects to submit a full application. GOCO may ask clarifying questions of applicants at the concept or application stage to better understand your project. We may also seek additional written information for certain proposals. The content of conversations and any additional information submitted become part of the concept or application and open for discussion during staff or peer review as a means of vetting the merit of individual projects.

PROGRAM VALUES: Projects should encompass one or more of GOCO's program values as identified in our [2020 strategic plan](#):



Resource conservation | We value strategic land conservation and resource protection work.

Outdoor stewardship | We support sustainability of and improvements to the state's natural and recreational resources.

Community vitality | We invest in conservation and outdoor recreation efforts that support communities and quality of life.

Equitable access | We partner with communities to break down barriers to the outdoors.

Youth connections | We believe children and their families deserve opportunities to get outside and experience all the benefits of doing so.

GRANT AMOUNT AND MATCH REQUIREMENTS: Grant amounts should reflect expected project outcomes. Please remember that GOCO serves communities throughout Colorado and appreciates applicants keeping requests reasonable and reflective of expected outcomes. Applicants will work with their GOCO regional program officer to customize a request and match amount for your project based on your community's ability to match and to identify expenses eligible as match.

TIMELINE FOR COMPLETION: Applicants will work with their GOCO regional program officer to customize a timeline for your project based on the various deliverables. GOCO will prioritize projects that will begin immediately upon notice of award or execution of a grant agreement.

PROPERTY OWNERSHIP: The applicant or partner entity must own or have control over the property upon which the proposed project will take place. GOCO requires a formal agreement between parties when the applicant is not the owner or controlling entity. Applicants seeking funding for projects involving federal land must discuss the proposal with GOCO staff prior to submitting a concept paper or application. GOCO cannot fund the recreational development of a property that a government entity condemned specifically for that recreational development. GOCO may consider participating in recreational development on lands previously acquired through condemnation for a purpose *other* than recreational development.

WILDLIFE REVIEW: Applicants should work with their GOCO regional program officer and the local CPW Area Wildlife Manager (AWM) to understand, document, and mitigate any impacts to wildlife habitat. GOCO's regional program officer will provide the wildlife review form along with AWM contact information, upon request and as a component of the application packet. We ask that you contact the AWM well in advance of the application deadline.



ELIGIBLE COSTS AND MATCH: The following table, though not comprehensive, outlines specific eligible costs for this program. Please discuss any potential project expenses with GOCO to determine the eligibility of those expenses prior to applying.

| ELIGIBLE COSTS |
|---|
| Costs associated with project planning/coordination/implementation/communications/celebration |
| Staff expenses incurred by the applicant and any contracted service providers for professional services directly related to project outcomes and administration |
| Strategic planning and consulting services |
| Staff/board development, training, and workshops |
| Costs of surveys, engineering, design, GIS/mapping, etc. |

PROPOSAL REVIEW: The guidelines and criteria that inform GOCO's project review and decision-making process is available on our website, GOCO's *Grantmaking Philosophy*. GOCO strives to support applicants through the application process with feedback and guidance to minimize the investment of time and resources on concepts and applications deemed less competitive. GOCO is committed to a fair, equitable, and efficient review process from concept papers to applications and will use a consensus-based process to arrive at funding recommendations. GOCO relies upon on the collective wisdom of reviewers rather than vesting power or authority in individual reviewers.

GOCO staff will review concept papers on a rolling basis, prior to the concept paper submission deadline for the concurrent grant cycle. The concepting stage is an iterative process between GOCO's regional program officers and partners to generate the best possible proposal for any given grant round. GOCO staff will evaluate the merit of each proposal and assess the project's relative potential to help advance one or more of GOCO's program values. The review is comprehensive across GOCO's four base programs – Community Impact, Stewardship Impact, Planning & Capacity, and Land Acquisition. GOCO staff will invite successful concept paper applicants to submit a full application and will provide feedback to unsuccessful applicants.

Invited applications submitted by the due date are subject to a formal peer review process where GOCO will convene a group of peer reviewers to evaluate project merit. Reviewers will assess each application, including any additional supplemental or clarifying information submitted. As with the concept paper review, GOCO will provide feedback to unsuccessful applicants.



Grant Administration Information

If a grant is awarded, GOCO will assign a Grants Officer to work with the project lead on all aspects of grant administration including execution of a grant agreement, reporting criteria, and grant payment options.

GOCO prefers to disburse funds on a reimbursement basis with a single payment occurring when the project is completed. However, grantees can request one progress payment of up to 50% of the grant amount prior to project completion with the remaining 50% paid upon project completion. Should either reimbursement option create barriers for project completion, please discuss available alternatives, including advanced and partial advanced payments, with your regional program officer.

Please contact a Grants Officer now if additional grant administration information is a necessary consideration prior to application. You can find relevant contact information at the link below.

Contact

Our Grant Programs team is available to discuss your project and proposal so feel free to reach out using the contact information found on our staff [webpage](#). We look forward to working with you!



PLANNING & CAPACITY PROGRAM
CONCEPT PAPER

Project Summary Information

Project Title:

Applicant Organization:

Applicant Name:

Partner Organization (if applicable):

Partner Name (if applicable):

Amount Requested:

Estimated Total Project Cost:

Estimated Grant Period (years):

Brief Project Description (limit to space provided, below)



Please submit a concise narrative using the following prompts. Responses need not follow the formatting below but should answer all considerations put forth. Please limit narrative responses to 2 pages:

- Describe the organization(s) leading this effort including mission(s), impact, current organizational goals, the respective roles each will play.
- Describe the proposed research, planning, or capacity project and the issue, need, and/or opportunity it will address. Discuss expected outcomes including the community and/or resources impacted.

Budget

Please use the GOCO Budget Form provided on the [program page](#).



2022-2023 GRANT CALENDAR

PICTURED: Sacramento Creek Ranch in Park County.
Photo by Bergreen Photography.



GOCO's fiscal year runs from July 1, 2022 to June 30, 2023. This is an at-a-glance view of important dates related to our grant opportunities in that window.

TRIENNIAL GRANTS (RUNNING 3 TIMES PER YEAR)

LAND ACQUISITION, COMMUNITY IMPACT, PLANNING & CAPACITY, STEWARDSHIP IMPACT, AND CENTENNIAL OPPORTUNITIES

| | FIRST CYCLE | SECOND CYCLE | THIRD CYCLE |
|--------------------------|--------------------|-------------------|-------------------|
| Concepts accepted up to: | August 4, 2022 | November 3, 2022 | February 2, 2023 |
| Applications invited: | August 17, 2022 | November 18, 2022 | February 15, 2023 |
| Application due dates: | September 15, 2022 | January 5, 2023 | March 20, 2023 |
| Grants awarded: | December 9, 2022 | March 2023 | June 2023 |

ANNUAL GRANTS (RUNNING ONCE PER YEAR)

CONSERVATION SERVICE CORPS

RFP available: July 8, 2022
Applications due to CYCA: August 29, 2022
Grants awarded: December 2022

FELLOWSHIP PROGRAM

Application available by request: August 10, 2022
Applications due: October 6, 2022
Grants awarded: December 9, 2022

Please note that dates are subject to change. Additional info about remaining annual/partner programs, including RESTORE Colorado, is forthcoming.

Connector Trail Through
the Town of Green
Mountain Falls from the
Road Leading up to the
Turrell Skyspace to the
Joyland Church

Connector Trail

Problem

Currently, no safe pedestrian route exists that allows the visitors for the Skyspace who park at the Joyland Church complex to hike up to exhibit on the gradual grade trail up to the Skyspace and then return through the town back to their vehicles.

Proposed Solution

1. Near Term - Create a trail leading from El Paso Avenue to the Joyland Church using existing HGMFF land and town property routed significantly away from the main road thoroughfare of Ute Pass Avenue.
2. Long Term – Incorporate such a trail into a comprehensive plan to completely take the hiking/biking public off the roads (Chipita Park Avenue/Ute Pass Avenue/Green Mountain Falls Road); which is the current routing for the Ute Pass Trail/America Discovery Trail as it passes through Green Mountain Falls.

Ute Pass Regional Trail Upgrade

- Considerations
 - Physical barriers (distance, terrain, fencing) separating high traffic roads from the trails
 - Keep children, pedestrians, mountain bikers, runners, and hikers away from high traffic areas
 - Maximum to exclusive use of non-private property for trail location (i.e. easements, town and HGMFF owned land)
 - To the greatest extent possible, avoid the use of concrete (i.e. sidewalk) constructions
 - Ensure trail location provides the maximum benefit for the local population while also supporting El Paso County's comprehensive Ute Pass Trail plan

This is what the Ute Pass Trail/America Discovery Trail Currently looks like as it passes through Green Mountain Falls

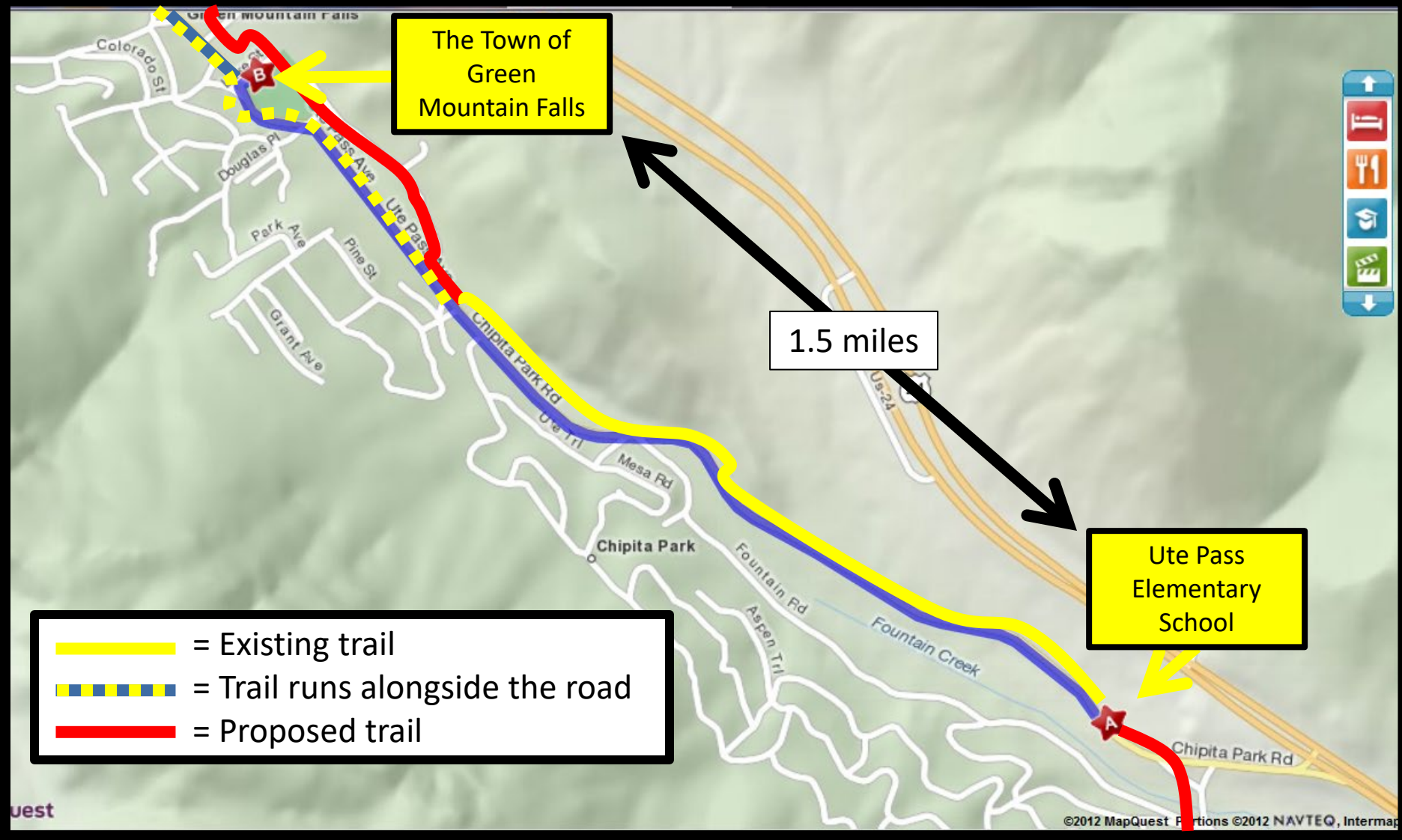


Chipita Park Rd / Ute Pass Ave

Ute Pass Regional Trail Upgrade (Comprehensive Plan)

- Re-route the portion of the trail along Chipita Park Road /Ute Pass Avenue to a safer location
- Split rail fence or sidewalk along roadside from the Mountain Road (Kirkpatrick Trailhead) parking area in front of the two properties leading-up to the El Paso Avenue intersection
- Establish a trail along the south side of El Paso Avenue to the Green Mountain Falls pond
- Establish a trail that avoids the high traffic parking areas in front of the Green Mountain Falls' commercial area
- Route the trail along the north side of the Catamount Creek (existing Conn Trail)
- Continue trail behind Green Mountain Falls' pool, basketball court and tennis complex.
- Route trail underneath the Ute Pass Road/Fountain Creek bridge

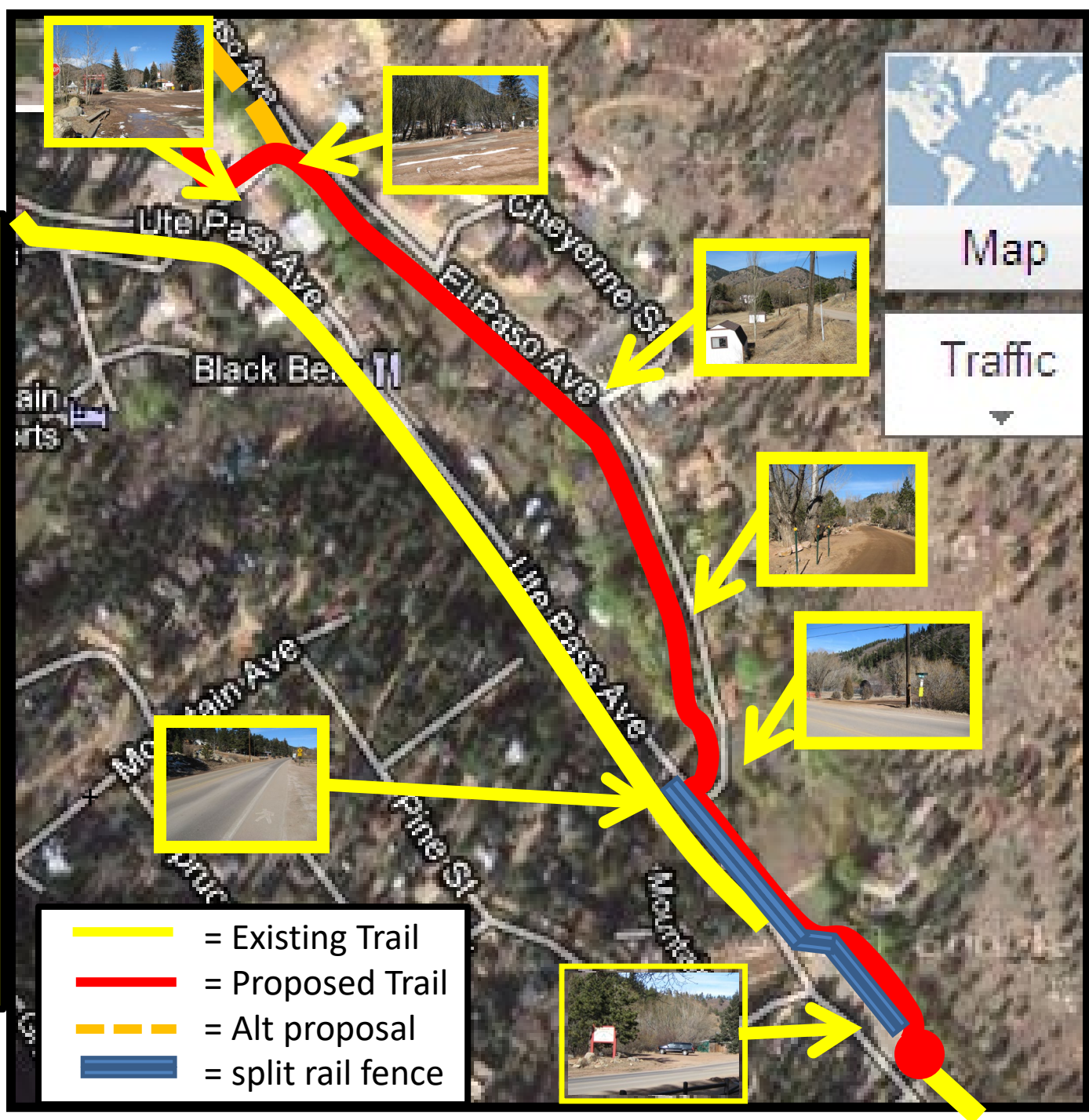
Ute Pass Upper (Western) Portion of the Valley



Comprehensive plan – Long Term

1

Green Mountain Falls' Eastern Boundary to Hotel Street Segment – Long Term



Near Term

Main Presentation

2



El Paso Ave Alternate Trail Segment

Near Term

"Downtown" Green Mountain Falls Segment



The Catamount Creek Segment – Near Term

4



Map

Traffic







- = Existing Trail
- = Proposed Trail
- - - = Alt proposal

Green Mountain Falls Park Segment- Near Term

[Main Presentation](#)

5

-  = Existing Trail
-  = Proposed Trail
-  = Alt proposal
-  = split rail fence

Alternate Trail
(requires going through private property)



Bridge over Fountain Creek – Long Term

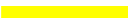


Main Presentation

6

Bridge 10' above Fountain Creek

Ute Pass Ave

Green Mountain Falls Rd

-  = Existing Trail
-  = Proposed Trail
-  = Alt proposal

Alternate Trail

- = Existing Trail
- = Proposed Trail
- - - = Alt proposal
- = split rail fence

Main Presentation

7

Green Mountain Falls' Western Boundary to Fountain Creek Bridge Segment – Long Term



Ute Pass Regional Trail Upgrade

End of Presentation

Hyperlinked slides embedded in the
hidden slides

From: [Jesse Stroope](#)
To: [Becky Frank](#); [Nate Scott](#); [Nancy Dixon](#); [Sean Ives](#); [Nicholas Donzello](#); [Todd Dixon](#); [Katharine Guthrie](#); [Margaret Peterson](#); [Sunde King](#)
Subject: Fitness Court Grand Opening - Invitation and run of show
Date: Monday, June 13, 2022 3:47:52 PM

Hello Everyone,

The official ribbon cutting for the fitness court is scheduled for this Saturday, June 18th at 10am. This ribbon cutting coincides with the first stop on the Green Box art tour.

Run of Show:

- * Scott Levy will MC
- * Mayor Dixon will welcome everyone and speak 3-5 minutes about town/park/fitness court
- * Daisy McGowan will speak approximately 3 minutes about the artist
- * Jesse Stroope will speak approximately two minutes about "how to use the park wifi, fitness court app, etc" and invite people to stay after the ribbon cutting for a quick demo.
- * Current and Former Trustees and Mayor will be asked to step forward and hold a ribbon in front of the fitness court and Todd Dixon will cut the ribbon.
- * Fitness Court ambassadors will move onto the fitness court and start demonstrations.

Hoping to see you all there!

Please do me a favor and confirm attendance via email... and spread the word.

Carolyn Bowers and PRT have also been copied to this email.

Thank you,

Jesse

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Trail Ambassador Report

6.15.2022

1. Memorial Weekend, the TA engaged with 181 hikers. The following weekend, 138 hikers were welcomed.
2. Running low on shirts, only 3 left. TA will be asking PRT to recommend to BoT the purchase of more shirts. Last year, the shirts were \$10 and 12 were purchased with personal funds.
3. A request was sent to Town Manager on May 28th to have the trash receptacle that is by the tennis courts be moved by the portapots for hikers, picnikers and visitors to use. This will cut down on the use of dog waste containers being used as trash cans. This was noted as a need by Ambassadors on June 11 also.
4. Since all known trail encumbrances are resolved, request the PRT work on trail maps that can be used by the TAs and also be distributed to town businesses, town lodging and STRs. The COTREX app is being recommended to hikers in the interim.