



## Town of Green Mountain Falls

Parks, Recreation, and Trails Advisory Committee

P.O. Box 524; 10615 Green Mountain Falls Road

Green Mountain Falls, CO 80819

Wednesday, 7/13/2022 at 4:00 p.m.

Zoom link:

<https://us02web.zoom.us/j/87833233787?pwd=Y1JlZk03NkVxR01YWGJpT010dzZoZz09>

Meeting ID: 878 3323 3787; Passcode: 060932; Dial-in: 346-248-7799

To make a **public comment** please **pre-register** by 12pm on the day of the meeting via email: [clerk@gmfc.us](mailto:clerk@gmfc.us)

### REGULAR MEETING:

	ITEM	DESIRED OUTCOME
1.	CALL TO ORDER / ROLL CALL	
2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA	<b>PRT Action Requested</b>
3.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER	Info Only
4.	CONSENT AGENDA a. Meeting Minutes from PRT Committee Meeting held on 6/15/2022 b. Meeting Minutes from PRT Work Session held on 7/8/2022	<b>PRT Action Requested</b>
5.	Old Business: a. Wayfinding Signage Update b. Gazebo Lake Reno Update c. CWP Grant - AWARDED - next steps d. COGO Concept Grant - due August 4, 2022 e. Pool Update f. Stilling basin and Memorial Park Bench area Update	
6.	New Business: a. PRT meeting - Zoom operator b. Trail Ambassador volunteer recognition ideas c. Flag pole at Squires Park d. 2023 Park maintenance plan	
7.	Correspondence	Info Only
8.	Reports	Info Only
9.	ADJOURN	

\*Please note: Times are approximate.

\*\*The Town shall provide reasonable accommodation for those with disabilities on a case-by-case basis. Please send accommodation requests to [clerk@gmfc.us](mailto:clerk@gmfc.us) by 4pm on the date of the meeting.



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, June 15, 2022 at 4:00 p.m.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Chair Jesse Stroope  
Vice Chair Jay Kita  
Member Nancy Dixon  
Member Ron Gans  
Member Don Walker

**Town Staff Present**

TM Becky Frank  
TC Nate Scott

**Board Members Absent**

**Secretary**

Member Nancy Dixon

**Trustees Present**

Todd Dixon

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**1. CALL TO ORDER / ROLL CALL**

Parks, Recreation, and Trails meeting called to order at 4:05pm by Chair Stroope.

**2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA**

Chair Stroope accepted the agenda.

**3. SPEAKERS NOT ON THE AGENDA**

No comments.

**4. CONSENT AGENDA**

Kita moved to approve the meeting minutes from May 25, 2022. Stroope seconded. Motion passed - 5/0.

**5. OLD BUSINESS**

- a. Chair Stroope gave an update on the wayfinding signage. The signs regarding not feeding the wildlife are in and Chair Stroope will install them at Gazebo lake. The "Hiker 5" signs are ready also. Three more wayfinding signs for Red Butte will be presented at the next PRT meeting. These are privately funded. Dixon mentioned that since paid parking has been terminated, PRT should consider signage for parking guidance. Discussion was held of what type of signs and locations. TC Scott mentioned that some towns have residential zones and no visitor parking in those zones is part of the town's code. Also, that "Public Parking" is most recognized by visitors. **The committee agreed that a workshop regarding this issue would be best. Date for the workshop is TBD.**

- b. TM Frank gave an update on the Gazebo lake renovation. First phase consisting of the raised rock wall on Ute Pass Ave is almost complete. Second phase consisting of removal of the concrete wall will be started August 29 - September 15. The lake will be drained again for this. Ribbon cutting could be mid-September with a possible fishing derby.
- c. TM Frank gave a brief update on the CWP Bear Aware grant. CWP has received more applications than expected and needs more time to evaluate them. TM Frank anticipates results by the next PRT meeting.
- d. TM Frank discussed the GOCO grant. She feels like the concept grant application will lead to a high probability that PRT will be invited to apply for a grant that funds the PRT Master Plan. The concept grant will need to capture the goals of the community and PRT. She will reach out to PRT members for support with the narrative and letters of support.

## 6. NEW BUSINESS

- a. Gordon Wines gave a very detailed and informative presentation on the reroute of the American Discovery Trail (ADT). With the increase of pedestrian traffic due to the new Turrell installation, Wines gave both short and long term solutions that would provide a safer path. After the presentation, Chair Stroope suggested that this be part of the PRT Master Plan. Walker brought up that an immediate action the town could take would be to have prominent crosswalks for the pedestrians to use. **Walker moved to have the existing crosswalk located close to the tennis courts be revitalized and a new crosswalk located at the Joyland parking be plotted and laid out.** Kita seconded. Motion passed - 5/0.
- b. The Fitness Court grand opening and ribbon cutting will be Saturday, June 18th, at 10am. Correspondence from Chair Stroope provided the schedule of events. TM Frank said the WiFi is functional, however the signal needs to be boosted. This will occur in the next 1-2 weeks. Chair Stroope said more signage will be installed which includes WiFi connectivity. He also mentioned that Mr. Keesee's personal trainer will be available for two weeks after GreenBox to give instructions. Kita said he signed off on the final project. He said the court should be swept 2x/week to keep leaves from staining the tiles. He also received a stock of paints for touch ups, if needed. **Chair Stroope will provide the maintenance list at the next PRT meeting.** TM Frank said PW should have the fence finished and will provide a pedestrian entrance.
- c. TM Frank gave an update on the pool opening scheduled for July 1st. The contractor has hired lifeguards but is looking for additional help. The pool will be filled soon and heater tested. A tablet will be available to purchase pool passes and a paper sign up for patrons to enter and use as data collection. Walker asked what is the maintenance schedule? TM Frank said the contractors are opening and closing the pool for the season. PW will be responsible for weekly cleaning which includes a pool vacuum that had to be purchased. Pool staff will be responsible for monitoring temperature and chemicals. PW are trained

to use the pool chemicals. Walker asked if the solar cover will be used to retain the heat? TM Frank did not realize there was a solar cover and said she would check on it. Walker asked what water will be used to fill the pool. TM Frank said that CSU are aware and . will fill at no extra cost. She suggested that the pool well be part of the PRT Master Plan. She asked for committee member help to clean the facility before it is opened. **Dixon, Kita and Walker volunteered to help on June 27th at 3pm.** Pool bathrooms are for pool patrons only by honor system. A camera has been installed over the front desk for monitoring.

- d. TM Frank talked about the stilling basin project that will start mid-July. This will affect the Memorial Park by felling all of the trees and needing to move the memorial benches. There are also 5 geese that have been in this area. There is not much funding to relocate the park. The new location needs to be flag pinned. Chair Stroope brought us concerns about exhuming geese remains and it being a health hazard. Suggested a memorial geese plaque. Dixon warned that the residents need to be informed of the project and how it will affect the Memorial Park. Suggested that the community be informed through the town website, social media, the monthly town newsletter, etc. Walked suggested that the PRT refinish the benches, plant new trees and gather public input for the geese memorial plaque. PRT will have public meetings to get community input on the redesign of the park. **Dixon will write a correspondence to the Board about what direction the PRT is going with the redesign of the Memorial Park.**
7. Correspondence
  - a. Email from Chair Stroope about ribbon cutting at the new Fitness Court
8. Reports
  - a. Dixon gave an update on the Trail Ambassador program. On track for engaging with 700+ hikers in June. Will be needing more shirts in the near future. Asking for the tennis court trash cans to be moved by the portapots. Would like an official trail map to use and distribute to businesses, lodging and STRs. **Chair Stroope said he will have pricing on a town trail map at the next PRT meeting.**
9. ADJOURNMENT at 5:35pm.



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, July 8, 2022 at 3:00 p.m.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Chair Jesse Stroope  
Vice Chair Jay Kita  
Member Nancy Dixon  
Member Don Walker

**Town Staff Present**

TC Nate Scott

**Board Members Absent**

Member Ron Gans

**Secretary**

Member Nancy Dixon

**Trustees Present**

Todd Dixon  
Katharine Guthrie

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**1. CALL TO ORDER / ROLL CALL**

Parks, Recreation, and Trails meeting called to order at 3:11pm by Chair Stroope.

**2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA**

Agenda was unanimously accepted.

**3. WORK SESSION - PARKING SIGNAGE**

Chair Stroope started the discussion by giving stats on the Green Box activities. There were 6000 participants, 4th of July block party was a highly attended event and event parking was not an issue. The new diagonal parking at Pool Park was helpful. Neighborhood parking seems to be the bigger issue with stray cars on Hondo, Belvidere and Mountain Ave. STRs are not allowed side street parking. Ordinance is needed for enforcement of no side street parking in neighborhoods. Suggests using blue for parking signs. Blow up existing parking map to be used on signage.

Kita said that parking on Foster is also an issue. There is no signage about side street parking.

Dixon said that parking signage is needed at the creek to direct hikers/visitors to park in the correct areas. Visitors want to do the right thing if they know what the right thing is.

Mayor Dixon said there is code that addresses side street parking and the fines associated with it.

Walker suggested identifying the parking areas that are the issue and put up signage. But enforcement is needed also.

Trustee Guthrie said that vehicles that are parked illegally on side streets should be ticketed regardless of who owns them. Emphasized that residents need to keep roads open for emergency vehicles.

Chair Stroope suggested that there be “No Parking” signs with town ordinance available for purchase by residents.

Chair Stroope led the committee through what signs are needed and where they should be located.

1. Trailhead sign painted blue which would be labeled “Parking” and contain a large parking map and wording from the town ordinance, Chapter 8, Article 3, that is about parking.
  - a. Locations: Welcome Center, Joyland, Turrell parking by lake, Mountain Road Crossing
2. Existing wayfinding towers with new blue parking tiles (12”x12”)
  - a. Locations: Lake Street, Olathe, new tower at El Paso
3. New smaller “Park Here” signs (6”x6”)
  - a. Locations: Welcome Center, Olathe, diagonal Pool Parking (mount on split-rail fence), El Paso (new split-rail fence installed? Safety issue.)
4. No Parking signs - white with red lettering - “P” with circle and slash. Wording: ”Per Municipal Code: Chap 8, Article 3” “Fines up to \$499 and/or towing at owner’s expense.”
  - a. Locations: El Paso, Hondo, Boulder, Denver, Belvidere, Private Residences
  - b. Could these signs be made in-house? Cost of in-house vs sign company
5. Handicap Parking signs
  - a. Locations: diagonal Pool Parking (new), either side of Gazebo lake (existing)
  - b. There is an ADA requirement for a handicap parking space in ratio with total parking spaces.

It was discussed and acknowledged that railroad ties are needed at the following locations: by the creek, at the diagonal Pool Park and at El Paso. This will help distinguish parking slots and help visitors park correctly and legally.

Chair Stroope will take this information to design the signage and have the sign company give pricing quotes. He will share this info at a PRT meeting when it is available.

4. ADJOURNMENT at 4:46pm.