

TOWN OF GREEN MOUNTAIN FALLS
Board of Trustees Regular Meeting
Town Hall – 10615 Green Mountain Falls Road
In-Person or Zoom
Tuesday, October 4, 2022 – 7:00 P.M.
Public Work Session prior to meeting at 5:00 pm

MEETING MINUTES

Board Members Present

Mayor Todd Dixon
Mayor Pro Tem Sunde King
Trustee Nick Donzello
Trustee Katharine Guthrie
Trustee Sean Ives

Town Manager

Becky Frank

Town Clerk/Treasurer/Planner

Nate Scott

Board Members Absent

Town Attorney

Not present

Public Works Department

Not present

Marshal's Department

Marshal Sean Goings

Planning Department

Nate Scott

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Dixon calls the meeting to order at 7:00 p.m.

2. Additions, Deletions, or Correction to the Agenda

Mayor Dixon suggests changing Item 7 to an "Information Only" item.

Trustee Guthrie moves to approve the agenda with the suggested correction. Trustee Donzello seconds. Motion passes unanimously.

3. Persons Present not on the Agenda: 3 minutes per speaker

Mike Frey, 11155 Falls Ave.; comments on short term rental policy. Asks question: for the situation where friends and relatives are paying a fee to cover utilities to stay at a cabin, is that considered a short-term rental? Town Clerk Scott replies that yes, that would be considered a short-term rental.

Liz Ives, 10790 Florence Ave; comments on short-term rental policy.

Garin Murdock, 10905 Hondo Ave; asks where he can find the short-term rental policy online. Town Clerk Scott says he will email a link.

Carolyn Bowers, 10880 Belvidere; Requests work sessions to be made available via Zoom.

4. Consent Agenda:

- Minutes from September 20, 2022, Board of Trustees Meeting

Trustee Donzello moves to approve the consent agenda. Trustee Guthrie seconds. Motion passes unanimously.

5. Proclamation: Indigenous Peoples' Day – Kenny Frost

Mr. Frost gives a brief verbal history of indigenous people living in Ute Pass. Mayor Dixon reads the proclamation.

Trustee Donzello motions to approve the proclamation as presented, recognizing the rededication of the Ute Trail. Trustee Guthrie seconds. Motion passes unanimously.

Mayor Dixon recesses the meeting at 7:26 pm so the trustees can sign the proclamation for Mr. Frost.

Meeting reconvenes at 7:33 pm.

6. Employee Handbook Updates: Indigenous Peoples' Day, Juneteenth, and change to Use of Town Vehicles and Property

Town Manager Frank gives a verbal summary of the proposed changes.

Trustee Ives motions to approve the changes. Trustee Donzello seconds. Motion passes unanimously.

7. 2023 Budget Considerations & First Draft 2023 Budget

- a. Per (C.R.S 29-1-05) Budget officer must submit a first draft proposed budget to the governing body by October 15.
- b. Per (C.R.S. 29-1-106(1)) Governing body must publish "Notice of Budget" upon receiving proposed budget.

Town Manager Frank gives a summary of the statutory budget requirements and mentions the upcoming day-long Board work session on October 18 for budgeting purposes. Continues with a brief summary of the draft budget. Discussion about a couple specific revenue and expense items and the format of the budget itself. Discussion about time line considerations.

No board action.

8. Reports

a) Trustee Reports

Trustee King – nothing; Trustee Donzello – nothing; Trustee Ives – nothing; Trustee Guthrie – nothing. Mayor Dixon will post clarification on the Indigenous Peoples' Day events in Manitou Springs. Reminds all to have any workers or contractors acquire a town business license. Trustee Guthrie reports on an idea to market the town as a "family destination" through the Chamber of Commerce. It could help reduce issues with short-term rental guests.

b) Committee Reports

None

c) Staff Reports

Marshal Goings passes out a paper report (included as attachment minutes) and summarizes the report. Discussion about who to call if someone is parked in town right-of-way.

9. Correspondence

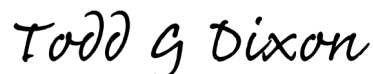
- a) Public short term rental comments were included in the packet.

10. Adjourn

Meeting adjourned at 8:29 pm.



Nathan Scott, Town Clerk/Treasurer



Todd Dixon, Mayor






4a 2022-10-04 BOT Meeting Minutes Draft

Final Audit Report

2022-10-31

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