



## Town of Green Mountain Falls

Parks, Recreation, and Trails Advisory Committee

P.O. Box 524; 10615 Green Mountain Falls Road

Green Mountain Falls, CO 80819

Thursday, 11/10/2022 at 3:00 p.m.

**In-person OR Zoom meeting**

**Zoom link:**

<https://us02web.zoom.us/j/84419712267?pwd=THpMQnU3aWM5YUNuOEI2dHpNUHlrUT09>

Meeting ID: 844 1971 2267; Passcode: 007646; Dial-in: 346-248-7799

### REGULAR MEETING:

	ITEM	DESIRED OUTCOME
1.	CALL TO ORDER / ROLL CALL	
2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA	<b>PRT Action Requested</b>
3.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER	Info Only
4.	CONSENT AGENDA a. Meeting Minutes from PRT Committee Meeting held on 9/14/2022	<b>PRT Action Requested</b>
5.	OLD BUSINESS	
	a. Wayfinding/Parking Signage Update	Info Only
	b. Gazebo Island Paver Project	Info Only
	c. CDBG Phase I - concrete tint	<b>PRT Action Requested</b>
	d. CWP Grant	Info Only
	e. Stilling basin	Info Only
6.	NEW BUSINESS	
	a. CDBG Phase II - Gazebo Park	Info Only
7.	CORRESPONDENCE a. Email from Town Manager - Nov 7, 2022	Info Only
8.	Reports	Info Only
9.	ADJOURN	

\*The Town shall provide reasonable accommodation for those with disabilities on a case-by-case basis. Please send accommodation requests to [clerk@gmfco.us](mailto:clerk@gmfco.us) by 4pm on the date of the meeting.



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, September 14, 2022 at 4:00 p.m.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Chair Jesse Stroope (Zoom)  
Vice Chair Jay Kita  
Member Nancy Dixon  
Member Ron Gans (Zoom-4:22pm)  
Member Don Walker

**Town Staff Present**

**Board Members Absent**

Mayor Todd Dixon

**Secretary**

Member Nancy Dixon

**Trustees Present**

Katharine Guthrie (Zoom)

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1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 4:02pm by Chair Stroope.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope accepted the agenda.

3. SPEAKERS NOT ON THE AGENDA

Mayor Dixon presented the opportunity for a PRT member to represent GMF on the Pikes Peak Outdoor Recreation Alliance (PPORA). Commissioner VanderWerf approached Mayor Dixon at a PPACG meeting about his plan to have more hiking access points to Pikes Peak. **Jay Kita volunteered to be this representative. Mayor Dixon will get Kita the contact info and Chair Stroope asked Kita to make reports to the PRT.**

4. CONSENT AGENDA

Kita moved to approve the meeting minutes from August 10th and August 24th, 2022. Walker seconded. Motion passed - 4/0.

5. OLD BUSINESS

- a. Chair Stroope reported that the sign company was repainting three town signs..
- b. Kita gave an update on Creek Week. GMF is registered for Sunday, Sept 25th. Clean up will be on public property only. Some clean up materials are stored at Joyland. Volunteers will start at the FarmStand. They will need to fill out 2 waiver forms. Kita said volunteers can sign up by emailing him. Chair Stroope requested that info on Creek Week be posted on the town website and social media. There will be a volunteer

appreciation lunch at 12:30pm at the FarmStand. This will be to celebrate town volunteers: Trail Ambassadors, Joe Olds (servicing dog waste receptacles), Lisa Huizenga (lead for the Triangle Garden) and Karen Watson (providing flowers for the whisky barrels on Gazebo Island). **Dixon will invite Ambassadors, Joe and Lisa. Chair Stroope will invite Karen.**

- c. Chair Stroope asked for input to the 2023 Park Maintenance Plan before submission to the Board on Sept 20th. Walker, Kita and Gans had no new additions. Dixon asked that Trail Maps be added. Chair Stroope said he had just received a quote from PocketPals regarding an overall town trail map for \$1127.00. He suggested a line item for \$1200 be added. Chair Stroope moved that PRT propose a 2023 Park Maintenance Plan budget summary to the Board that includes 207 hours (Community volunteer) and 118 hours (Public Works). Kita seconded. Motion passed 5/0. **Dixon will submit an advice memo for the Sept 20th Board agenda packet.**

## 6. NEW BUSINESS

- a. Dixon reported that 10 persons have inquired about purchasing a paver on Gazebo Island. Mayor Dixon has contacted Robert King, who had led this project in the past, and he has 12 small pavers in his garage. King was going to research who engraved the pavers previously. Discussion was held to decide if this project should be started again and if so, what are the funds used for. It was the consensus to restart the project with the proceeds going to the renovation of the Gazebo and/or the bridge. **Trustee Guthrie will gather info and share with PRT at the next meeting.**
- b. Dixon presented an Adopt-A-Park proposal for the area at Lake Street by the Trailhead that includes a flower rock garden. She and the Mayor would like to maintain and beautify that area. Chair Stroope moved to present this proposal to the Board. Walker seconded. Motion passed 4/0 with Dixon abstaining. **Dixon will submit an advice memo for the Sept 20th Board agenda packet.**
- c. Chair Stroope talked about restarting the tree lighting event that had been started by Greenbox. The event had been suspended due to COVID. Trustee Guthrie would like the Chamber of Commerce to take the lead on this event. Chair Stroope volunteered to help with the planning.
- d. Chair Stroope presented a Non-Motorized Trail and Land grant opportunity from Colorado Parks and Wildlife (CPW). This could be a grant to fund a bathroom at Pool Park, update the Welcome Center and more trail signage. Trustee Guthrie asked about mountain bike trails in GMF. It was recommended to be explored with the PRT Park Master Plan. Chair Stroope moved to request Board permission to apply for this grant. Dixon seconded. Motion passed 5/0. **Dixon will submit an advice memo for the Sept 20th Board agenda packet.**

## 7. Correspondence

- a. The Friends of Ute Pass Trails trail maintenance report for Sept 7th was discussed. Walker said he was involved with the water reclamation part of the project. However, as of this meeting, the dam had been removed and the water was once again flowing on the outside of the falls which causes a dangerous ice flow in the winter. Walker said a more permanent fix is needed. HGMFF is looking to install a new trailhead location at Catamount that is on their property. Chair Stroope invited Walker to do the walkthrough with himself and Blasi.

8. Reports

- a. Chair Stroope went over the Town Manager's report on Gazebo lake reno, GOCO grant, CWP grant, pool and stilling basin. **Gans will request from the Town Manager info on the dumpster blind and stilling basin footprint to begin making renditions of those projects. Chair Stroope asked the committee members to review the GOCO grant submittal and bring feedback to the next meeting for a November resubmittal.**
- b. Chair Stroope expressed his thanks to the PRT for their hard work and to the many community volunteers who donate their time.

9. ADJOURNMENT at 5:16pm.

**From:** [Nancy Dixon](#)  
**To:** [Town Clerk](#)  
**Subject:** Fwd: PRTAC Items  
**Date:** Tuesday, November 8, 2022 11:11:48 AM  
**Attachments:** [image001.png](#)  
[image001.png](#)

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Please attach to PRT agenda packet.

----- Forwarded message -----

**From:** **Becky Frank** <[manager@gmfco.us](mailto:manager@gmfco.us)>  
**Date:** Mon, Nov 7, 2022, 4:45 PM  
**Subject:** PRTAC Items  
**To:** Jesse Stroope <[jessestroope@yahoo.com](mailto:jessestroope@yahoo.com)>, Nancy Dixon <[nancy.dixon1963@gmail.com](mailto:nancy.dixon1963@gmail.com)>  
**Cc:** Town Clerk <[clerk@gmfco.us](mailto:clerk@gmfco.us)>

Greetings Jesse and Nancy,

As the PRTAC is preparing for their next meetings, there are a couple of things that I could really use some advice on. I've got a sick kiddo at home so just wanted to get some communications out just in case....

**Phase 1-Gazebo Lake Project:** This project got a bit delayed when the contractor opened the area where the outlet valve is. He discovered that the outlet pipe had failed and the water going out of the lake had carved out a large area. We are in the process of approving a change order to the contract to replace the pipe. The PRTAC recommended doing stamped concrete back in March. This ended up being cost prohibitive and I'm not sure why it didn't occur to me then, but instead of stamping the concrete I think that we could dye the concrete to match the natural color of the gravel path. Please let me know if this is something that the PRTAC would like to have considered by the BoT as part of this change order. The contractor is getting a cost estimate so that we can present the BoT with two Change orders (one to include the colored concrete and one that only has the needed infrastructure repairs). Please let me know what the preference is prior to the BoT meeting on 11/15.

We have received an extension and have until 12/31 to complete the project but are racing the weather.

**Phase 2-Gazebo Lake Project:** CDBG applications are due sometime in February. They announce the grant in January. There are several things that were identified during our CIRSA audit that need to be repaired (Bridge and handrail, playground equipment, picnic tables and benches, etc.). We will build as many of these items and any others that the PRTAC recommends into our Phase 2 application. It would be great to include any other ideas that the committee has to make improvements that fit within the grant goals for ADA accessibility.

**Stilling Basin:** The contractor is going to level out some space at the site that will be available for public use once the project is complete. As we get a bit closer, I'd welcome that this progress be monitored by the committee so that we can have them continue to move dirt around while the big equipment is here. (will this be Ron? If so, I'll be sure to include him on our remaining walk-throughs of the project so that he can create some visuals). Public works can fine tune it once the big stuff is done.

**CPW Grant:** I think that we just need to sit down and rework the budget for this one as there have been some changes. I'll want to run the adjusted budget by CPW but I don't anticipate that there will be any issues. The original budgeted items are as follows:

**Commercial Dumpster Enclosure \$30,000-** This was to include a larger concrete pad but didn't account for the purchase of the gable dumpster (approx. \$8k) or the removal of the trees (approx. \$6k) so that would leave us with a balance of approximately \$16k to construct the fence. I think that we can pour the smaller concrete pad using our in-kind time for the concrete pad for recycling. Thoughts?

**Wildlife Resistant Receptacles \$18,000**

**Educational Signage \$5,000-** Does the PRTAC had some templates ready to go? What help do we need with this?

In-Kind Labor- \$3,500- this is just our match of labor for concrete pad and design/installation of signs.

Total Project Cost- \$56,500

Total Cash Award- \$53,000

**REDI Grant:** Still waiting to hear back on this one for the pool...should know by mid-December.

Thanks to everyone for their help throughout this year. It's soooo appreciated. I'm planning on being at your meeting this week but feel free to reach out with any questions as they come up.

Thanks,

Becky

Becky Frank

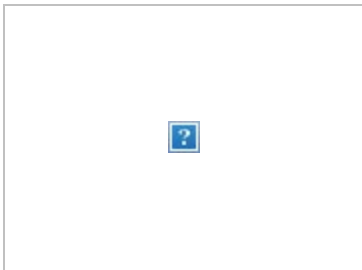
Town Manager

Green Mountain Falls, Colorado

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