

TOWN OF GREEN MOUNTAIN FALLS
Board of Trustees Regular Meeting
Town Hall – 10615 Green Mountain Falls Road
In-Person or Zoom
Tuesday, November 29, 2022 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Todd Dixon
Trustee Nick Donzello
Trustee Katharine Guthrie

Town Manager

Becky Frank

Town Clerk/Treasurer/Planner

Nate Scott

Board Members Absent

Mayor Pro Tem Sunde King
Trustee Sean Ives

Town Attorney

Not present

Public Works Department

Not present

Marshal's Department

Sean Goings

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Dixon calls the meeting to order at 7:00 p.m.

2. Additions, Deletions, or Correction to the Agenda

Mayor Dixon moves to approve the agenda with Public Comment (Item 3) moved to after the budget discussion (Item 7). Trustee Donzello seconds. Motion passes unanimously.

3. Public Comment moved to after Item 7.

4. Consent Agenda:

- a. Minutes from November 15, 2022

Trustee Guthrie moves to approve consent agenda as presented. Trustee Donzello seconds. Motion passes unanimously.

5. Request for approval: Special Event signage for the Sallie Bush Holiday Art Show

Trustee Donzello moves to approve the signage for the Sallie Bush Holiday Art Show. Mayor Dixon seconds. Motion passes unanimously.

Mayor Dixon comments that we should consider changing approval for this type of request to administrative instead of having to come to the Board. This will be added to the ongoing list of potential code changes.

6. Discussion: Financial Reporting Documents

TC Scott summarizes the history of financial reporting to the Board and the reports included in the packet. Examples of reporting from the Araize accounting software so the board can think about what it would like to see in the future. Mayor Dixon suggests having quarterly reports with Excel graphs. Discussion about some details on the YTD budget report.

7. Discussion: 2023 Budget

Town Manager Frank presents a power point (added to these meeting minutes) summarizing the 2023 budget. Discussion about investing in and utilizing existing town assets. Discussion about the pool and ideas on how to fund

it through sponsorships or other revenue sources. Staff will send budget draft to Trustees by Dec. 6th or 7th, Trustees can send comments back to staff by the 9th. There will be a budget workshop before the next meeting on the 13th.

DOLA Regional Manager Todd Leopold comments on expectations for reserves and offers to hold a financial planning workshop for the Board in the spring. Discussion about revenue trends and reserves.

No formal board action.

8. Public Comment

Ann Esch: wishes the Town good luck.

9. Reports

a) Trustees

- i. Trustee Guthrie: Summarizes the events for the upcoming Holiday Gift Show, tree lighting, and music activities happening at the Sallie Bush Community Building on Sun, Dec. 4.
- ii. Mayor Dixon:
 1. Summarizes PPACG meetings in relation to the states legislative actions regarding "unfunded mandates".
 2. PPRBD Board: program for Careers in Construction gets high school students educated on trades. Suggests anyone looking to do a project look into this program.
 3. Land Use code: reminds everyone of the meetings switch, recommends Board attend the Planning Commission meeting on the 6th.
 4. Dec 7, 10am is Coffee with the Mayor at Town Hall.

b) Committees

- i. Planning Commission Chair Lamar Mathews encourages Trustees to attend the PC meeting on December 6. Reminds everyone of the timeline and deadline to get the code approved.

c) Staff

- i. Town Clerk Scott gives a summary of the included staff report. He will send the Land Use code draft out to the Board for review before the upcoming meetings. Clarifies the grant schedule: deadline for using DOLA funds is December 31, but there is a 90-day closeout period after that for the grant – and there are still Kirkpatrick Family Funds in play in case work needs to continue.
- ii. Town Manager Frank gives verbal updates on the Stilling Basin and Lake Improvement projects. Comments on late snow removal: it has been acknowledged by staff.

10. Adjourn

Meeting adjourned at 8:31 p.m.



Nathan Scott, Town Clerk/Treasurer



Todd Dixon, Mayor

2023 Budget Presentation

Town of Green Mountain Falls, Colorado



125,058	154,568	95,054	124,500
125,487	56,845	97,511	125,000
124,000	110,000	99,011	154,000
150	150,000	99,216	95,000
	35,000	101,090	154,200
		101,684	110,000
		101,962	89,000
			50,000
			700

2022 Accomplishments

New Board and Committee Members

Staffing Stabilized

Accounting is current

Short Term Rental Ordinance Revision

Land-Use Code Rewrite

Comprehensive Roads Plan (1/23)

Stilling Basins

Gazebo Lake Project

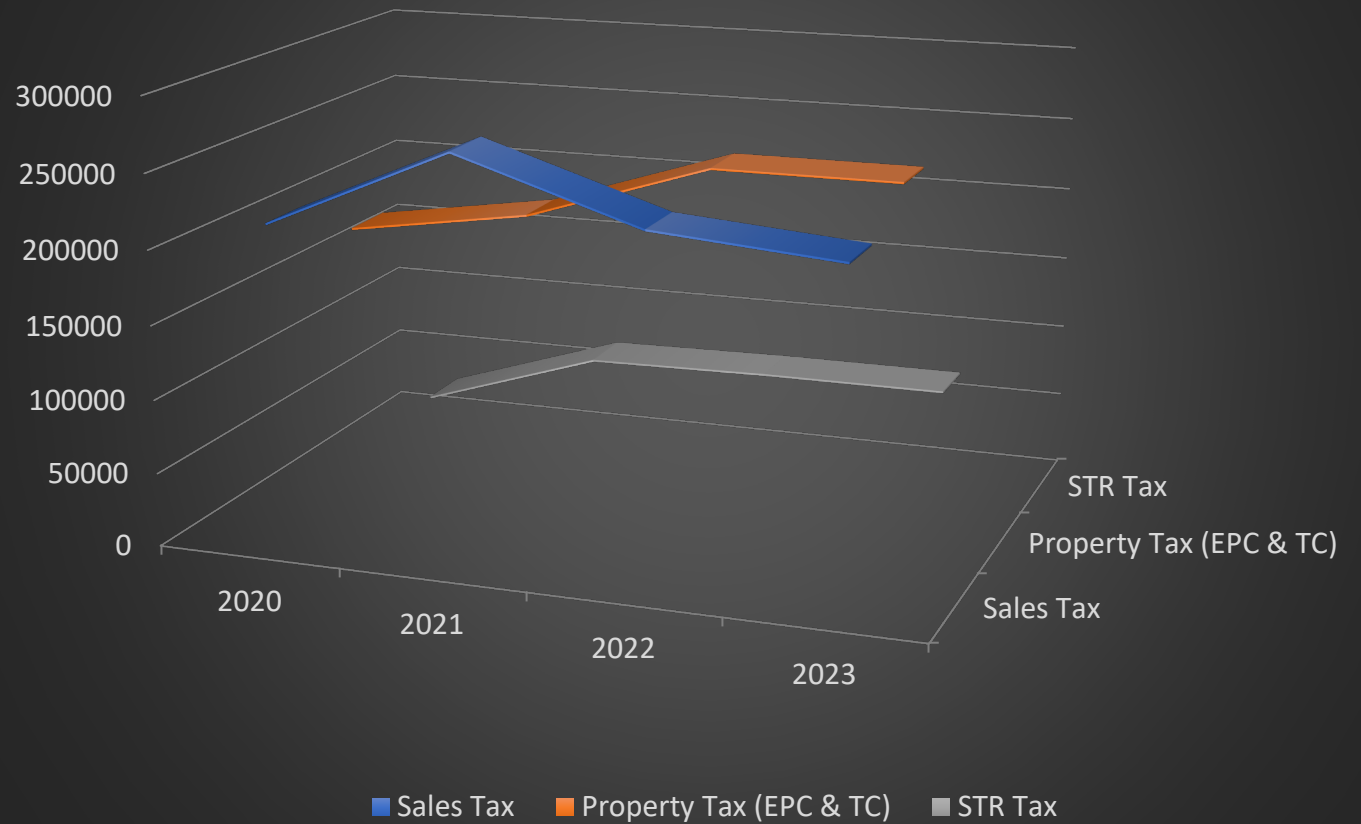
Fire Mitigation

Road Improvements (base build-up, culvert maintenance and striping)

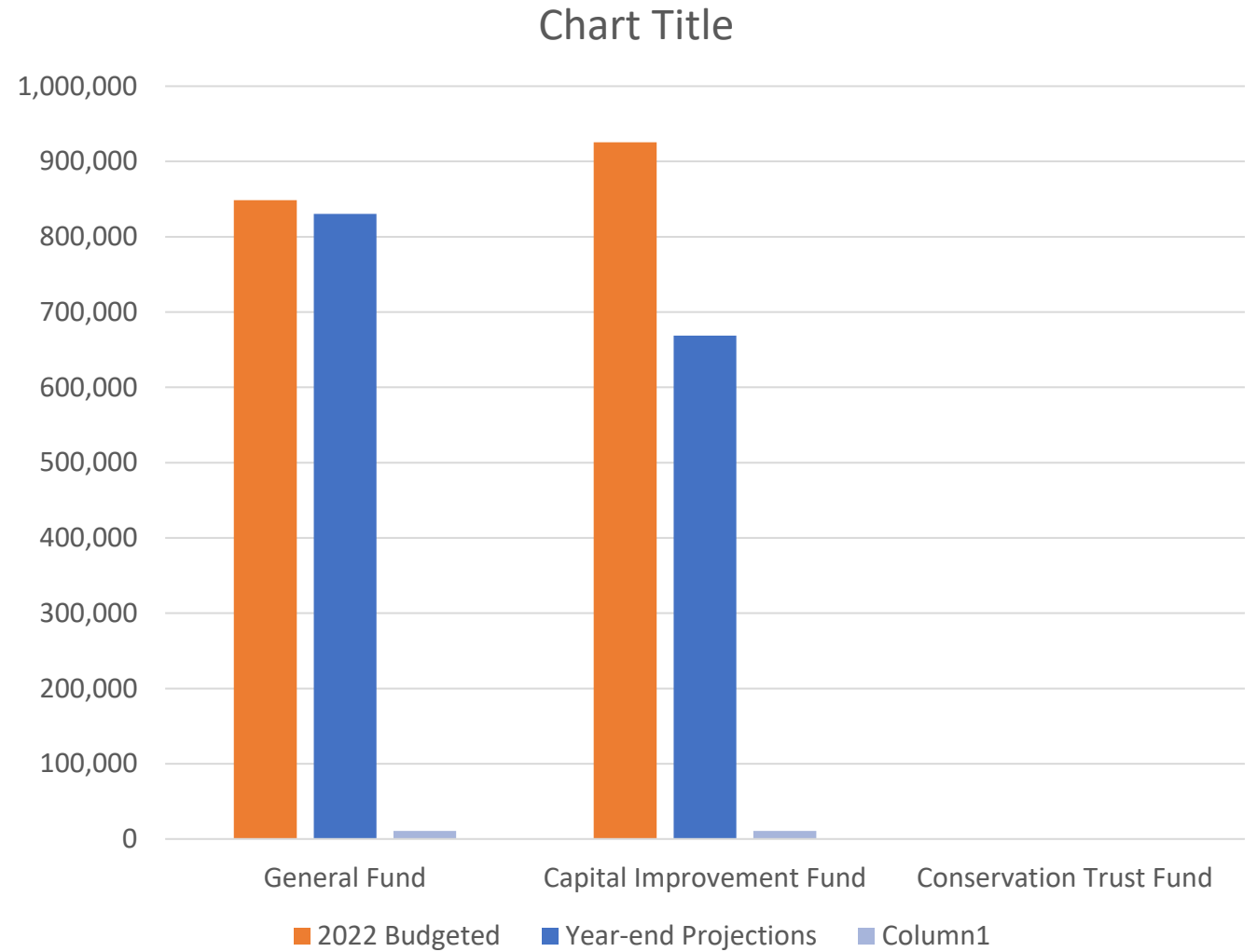
Trends

- Sales Tax
- Property Tax
- STR Tax

Tax Revenue Trends 2020-2023 (projected)



2022 Budgeted Expenditures and Year End Projections





General
Fund Key
Budgetary
Impacts

\$20,000 Parking Fee Revenues not realized

Underbudgeted for Employee Health Insurance, Retirement and Workman's Comp

Unbudgeted facility maintenance needs

Capital Fund Key Budgetary Impacts

INFLATED COSTS
WITH STILLING
BASINS PROJECT

ADDITIONAL COSTS
FOR
INFRASTRUCTURE
REPAIR AT THE LAKE

AWARDED CPW
GRANT

RESTROOM AT POOL
PARK COST
PROHIBITIVE

Projected 2022 Ending Fund Balance

\$458,471.53

Roughly 6 months of operating costs.

Fund balance increases and declines over time because expenses that were budgeted for but did not occur or increase in revenues.



Opportunities for Investment 2023

Continued Staff/Board/Committee Development

Organizational Efficiency

Marshal's Office (Body Cams, Vehicle Replacement)

Asset Management and Utilization

Pool Feasibility Study-University Technical Assistance Team
approx. \$2,000

Additional Parks Projects/Wildfire Mitigation

Others

Next Steps



Budget adoption



Quarterly Budget Update to BoT



Financial Planning Workshop
with DOLA 2023

A 3D rendering of a field of dark grey question marks. In the center, one question mark is highlighted in a bright yellow color. The word "Questions" is written in white, sans-serif font across the yellow question mark.

Questions






2022-11-29 BOT Meeting Minutes - Approved

Final Audit Report

2022-12-15

Created:	2022-12-15
By:	Town of Green Mountain Falls (clerk@gmfco.us)
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