



Town of Green Mountain Falls

Parks, Recreation, and Trails Advisory Committee

P.O. Box 524; 10615 Green Mountain Falls Road

Green Mountain Falls, CO 80819

Wednesday, 2/15/2023 at 4:00 p.m.

Topic: Park, Rec & Trails Committee

Time: Feb 15, 2023 04:00 PM Mountain Time (US and Canada)

Join Zoom Meeting Only

<https://us02web.zoom.us/j/81841322872?pwd=K0Z1a0NR0U9tK1BrZjZ0N0hYV24vdz09>

Meeting ID: 818 4132 2872 Passcode: 162300 One tap mobile +17193594580,,

REGULAR MEETING:

	ITEM	DESIRED OUTCOME
1.	CALL TO ORDER / ROLL CALL	
2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA	PRT Action Desired
3.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER	Info Only
4.	CONSENT AGENDA a. Meeting Minutes from PRT Committee Meeting held on 1/11/2023	PRT Action Desired
5.	OLD BUSINESS	
	a. CWP Grant: Dumpster Blind report, Rec to Board	PRT Action Desired
	b. Stilling Basin Update	Info Only
	c. 2023 PRT Goals	PRT Action Desired
6.	NEW BUSINESS	
	a. PRT Applicant - Phil McIntire	PRT Action Desired
	b. Historic Structure Assessment for the Gazebo https://www.historycolorado.org/historic-structure-assessment-grant	Info Only
7.	Correspondence	Info Only

8.	Reports a. CDBG Phase II Grant submitted and accepted	Info Only
9.	ADJOURN	

***The Town shall provide reasonable accommodation for those with disabilities on a case-by-case basis. Please send accommodation requests to clerk@gmfco.us by 3pm on the date of the meeting.**

*Please note: Times are approximate.

**The Town shall provide reasonable accommodation for those with disabilities on a case by case basis. Please send accommodation requests to clerk@gmfco.us by 4pm on the date of the meeting.



**Town of Green Mountain Falls
Parks, Recreation, and Trails Meeting Minutes
10615 Green Mountain Falls Road
Wednesday, January 11, 2023 at 4:00 p.m.**

REGULAR MEETING MINUTES

Board Members Present

Chair Jesse Stroope (Zoom)
Vice Chair Jay Kita
Member Nancy Dixon
Member Don Walker

Board Members Absent

Member Ron Gans

Secretary

Member Nancy Dixon

Town Staff Present

Trustees Present

Mayor Todd Dixon

1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 4:02pm by Chair Stroope.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope moved to accept the agenda amended with an agenda item regarding a PRT vacancy. Kita seconded. Motion passed - 4/0.

3. SPEAKERS NOT ON THE AGENDA

No public speakers.

4. CONSENT AGENDA

Kita moved to approve the meeting minutes from December 14, 2022 with changing the misspelled name to Koselak. Dixon seconded. Motion passed - 4/0.

5. OLD BUSINESS

- a. The committee reviewed and discussed the revised dumpster blind site plans that Gans had provided. The revised site plan where the recycling part opens to the street with a vertical, straight fencing exterior that would match the town's architecture was preferred. Specific materials would include: posts engineered to prevent sagging, treated natural wood with a steel frame. CPW Bear Care and town logo signage would be posted on the blind. The grass on the site plan needs to be removed. **Chair Stroope will inform Gans of the changes to be made before this plan is presented to the Board.**
- b. Stilling basin site plans are still in work per Gans.

6. NEW BUSINESS

- a. Chair Stroope let the members know that Gans had resigned from the committee due to not being able to make meetings but will continue to help with site plans as needed. **Chair Stroope will email town staff to inform them of the vacancy and to post the opening.** Walker moved to have the current officers stay in their positions for 2023. Chair Stroope seconded. Motion passed - 4/0.
- b. Dixon had compiled a goal list that consisted of 2022 goals not accomplished and projects that had been discussed through the year. **She will merge these lists and BCC to members for input at the February meeting.** Chair Stroope asked for a monthly administrative review of 2023 parks maintenance plan to be added. Walker asked if PRT could have oversight of this. **Chair Stroope will contact TM Frank for an answer.**
- c. Discussion was held on the 2023 Friends of Ute Pass Trails (FoUPT) maintenance agreement for trail maintenance on town property. Changes from the 2022 agreement were raising the contract price to \$5500 and requesting the use of town owned trailheads to post information regarding FoUPT. Chair Stroope moved to recommend to the Board to accept the 2023 FoUPT trail maintenance agreement. Dixon seconded. Motion passed - 4/0. **Dixon will compose an advice memo for the January 17th Board meeting.**
- d. TM Frank did not have the draft CDBG Phase II grant available for committee review and the deadline is February 3rd. She has asked the PRT to recommend to the Board to approve the application. She will have Chair Stroope and Dixon review the grant before it is submitted. Chair Stroope moved that the CDBG Phase II grant, which includes the rebuild or repair of Gazebo Bridge and necessary repairs on the Gazebo, be approved by the Board for submission. Dixon seconded. Motion passed - 4/0. **Dixon will compose an advice memo for the January 17th Board meeting and will attach Walker's Gazebo bridge report.**

7. Correspondence
No correspondence
8. Reports
No reports

9. ADJOURNMENT at 5:17pm.

PARKS, RECREATION & TRAILS COMMITTEE

NEW COMMUNITY DUMPSTER & RECYCLING PROJECT DRAFT 01/26/23, 01/30/23

Job Site:

Green Mountain Falls, CO

Town Business District

Near Ute Pass Ave. & Oak St.

Property Site Area (47'x31')

begin from Ute Pass Ave., then measure ~100' eastward on the southward side of Oak St.

this is ground-zero & elevation-zero, the north-eastward corner of the property site

measure ~47' eastward, adjacent to Oak St.

measure ~31' southward

measure ~47' westward

measure ~31' northward back to ground-zero

Dumpsters Site Area w/Apron (45'x12')

from ground-zero

measure 1' southward (set-back)

measure 1' eastward (set-back)

measure ~45' eastward, adjacent to Oak St. (reflecting 1' setback from Oak St.)

then measures ~12' southward (reflecting ~18' setback from southward property line)

then measures ~45' westward

then measures ~12' northward back to beginning

Dumpster Recycling Area (12'x12')

from set-back @ ground-zero

measure ~12' eastward, adjacent to Oak St.

measure ~12' southward

measure ~12' westward

measure ~12' northward back to the beginning

PARKS, RECREATION & TRAILS COMMITTEE

Dumpster Roll-Off Area (28'x12')

from set-back @ ground-zero, then measure ~12' eastward, adjacent to Oak St.

begin measure ~28' eastward, adjacent to Oak St.

measure ~12' southward

then measure ~28' westward

then measure ~12' northward back to the beginning

Apron for Dumpster Roll-Off Area (5'x12')

from set-back @ ground-zero, then measure ~30' eastward, adjacent to Oak St.

begin measure 5' eastward

measure ~12' southward

measure ~5' westward

measure ~12' northward back to the beginning

SITE PREPARATION:

Tree Removal

Remove 4 Fir Trees (~80' tall with ~28" trunks)

Note: I am recommending that the 4th tree (westward most tree) in question be removed. It is likely that if the tree is left standing, it will quickly die as a result of grinding some of its roots off, that are intermingled with the trees next to it, during the stump removal process.

Remove "Landscaping" Rocks

Remove surface exposed rocks off site.

Remove Top Soil

Excavate 18" of top soil below elevation-zero from the *Dumpsters Site Area + Apron (45'x12')*.

Note: the excavation for the *Apron* of the *Dumpster Roll-Off Area* should be 18" below the ground elevation of the eastward set-back property line.

Note: this excavation will expose the main root systems of the tree stumps in preparation for their grinding and removal as well as prepare the site for a gravel and concrete pad for the site.

Remove Tree Stumps

Grind 4 tree stumps down to 18" below elevation-zero and remove all wood chips and related organic material off site.

PARKS, RECREATION & TRAILS COMMITTEE

SITE CONSTRUCTION WORK:

Install an Underground Electric Service

Note: electric service shall be used to provide lighting for night-time access. It will also be advantageous for personal security, and a wildlife deterrent (motion activation).

Install an underground electric service for the *Dumpsters Site Area (40'x12')* lighting for 6 "dark-sky" security lights as designated (see Image B).

Electric service shall be equipped with a 100 amp panel box.

Backfill - *Dumpsters Site Area + Apron (45'x12'x18")*

Note: the backfill and stabilization process should achieve a minimum of 80% compaction.

Sub-Base Stone Layer:

Backfill to 6" in depth, with 6" - 5" angular stone and stabilize.

Base Stone Layer:

Exclude *Dumpster Recycling Area (12'x12")*.

Backfill to 8" in depth, with 4" - 3" angular stone and stabilize.

Middle Stone Layer:

Backfill *Dumpster Roll-Off Area (28'x12')* to 4" in depth, with 2" - 1" angular stone and stabilize.

Backfill *Dumpster Recycling Area (12'x12')* to 2" in depth, with 2" - 1" angular stone and stabilize.

Install a Reinforced Concrete Pad for the *Dumpster Recycling Area (12'x12'x12")*

Note: Industry standards for freezing weather shall be observed for the installation of the reinforced concrete pad.

Build and form a 12'x12'x12" area within the *Dumpster Recycling Area* for cement.

Prepare pad with a heavy reinforcing wire and pour and finish (rough) with Portland cement.

Finished elevation of pad shall be 2" above elevation-zero.

Install a dumpster wheel stop on the concrete slab in the *Recycling Dumpster Area (12'x12')*.

Fasten 2" galvanized angle-iron to the slab floor on 3 sides of the bay area.

PARKS, RECREATION & TRAILS COMMITTEE

Install a Fence-Blind on the Outside Perimeter of Dumpsters Site Area (40'x12')

Note: there shall be no partition between the *Dumpster Recycling Area* and the *Roll-Off Dumpster Area* (see Image B).

Install 7 Fence Posts, as designated (see Image A).

Fence Posts shall be 4" galvanized steel square tubing with caps.

Fence Posts shall be cemented and set 24" deep below elevation-zero.

Install 4 Fence-Gate Posts/ Light Polls + Fixtures, as designated (see Image A).

Fence-Gate Posts shall be 4" heavy-duty galvanized steel square tubing with caps.

Fence-Gate Posts shall be cemented and set 48" deep below elevation-zero.

Install 2 Fence Posts/Light Polls + Fixtures

Fence Posts/Light Polls shall be 4" heavy-duty galvanized steel square tubing **with caps**.

Fence Posts/Light Polls shall be cemented and set 48" deep below elevation-zero.

Fence Posts should be evenly spaced for their respective areas (see Image A).

Fence Post tops shall be 8'3" above elevation-zero (1" below top of mounted pickets).

Install Fence Frames:

Fence Frames shall be 1.5" galvanized steel square tubing.

Fence Frame shall be a 2 rail horizontal system.

Fence Frame mounting hardware shall be galvanized.

Install 5 Fence-Gates: (see Image A and B)

Roll-Off Dumpster Area Gate:

Install 2 gates, each 6'x8' on the 12' opening, one gate with a carriage-wheel and gate anchor.

Recycling Dumpster Area Gate:

Install 2 gates, each 6'x8' on the 12' opening, one gate with a carriage-wheel and gate anchor.

Service-Gate:

Install 1 gate, 3'6"x8' (opens from left to right).

Fence-Gate Frames shall be 1.5" heavy-duty galvanized steel square tubing w/cross bracing.

PARKS, RECREATION & TRAILS COMMITTEE

Fence-Gate hardware shall be galvanized and heavy-duty.

Fence-Gates shall have locking hardware.

Light Posts/Fixtures:

Light Fixtures shall be on 6 designated fence posts (see Image A).

Light Posts shall be ~12 above elevation-zero.

Light Fixtures shall be on a controller and be motion-activated.

Light Fixtures shall be certified "dark-sky" lighting.

Light Bulbs shall be soft-white and long-life.

Install Pickets:

Pickets should be mounted on 2 rail frame system, 4" above elevation zero (or 2" above the top layer of gravel)

Pickets shall be mounted with self-tapping galvanized screws (or comparable).

Pickets shall be mounted on the outside of the frame system.

Pickets shall be butted-up one to another (no spacing).

Pickets shall be redwood and measure 3"x1"x8' dog-ears.

Pickets shall have their natural finish.

Top (Overlay) Gravel Layer:

Overlay the *Property Site Area (47'x31')* to 2" in depth, with 2" - 1" washed gravel.

Exclude *Dumpster Recycling Area (12'x12')* concrete pad.

Overlay gravel shall be tapered-out, at all 4 property lines.

Overlay gravel on the *Dumpster Roll-Off Area (28'x12')* shall be the same elevation as the *Dumpster Recycling Area (12'x12')* concrete pad.

Overlay gravel around the immediate perimeter of the *Dumpsters Site Area (40'x12')* shall be 2" above the elevation-zero and taper-off towards the 4 property lines.

Overlay gravel shall be 2" below the bottom-line of the mounted Pickets.

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Overlay gravel shall enhance the natural site drainage.

Beginning at elevation-zero

measure eastward ~47' (adjacent to Oak St.) showing ~1% slope

measure southward ~31' showing ~10% slope

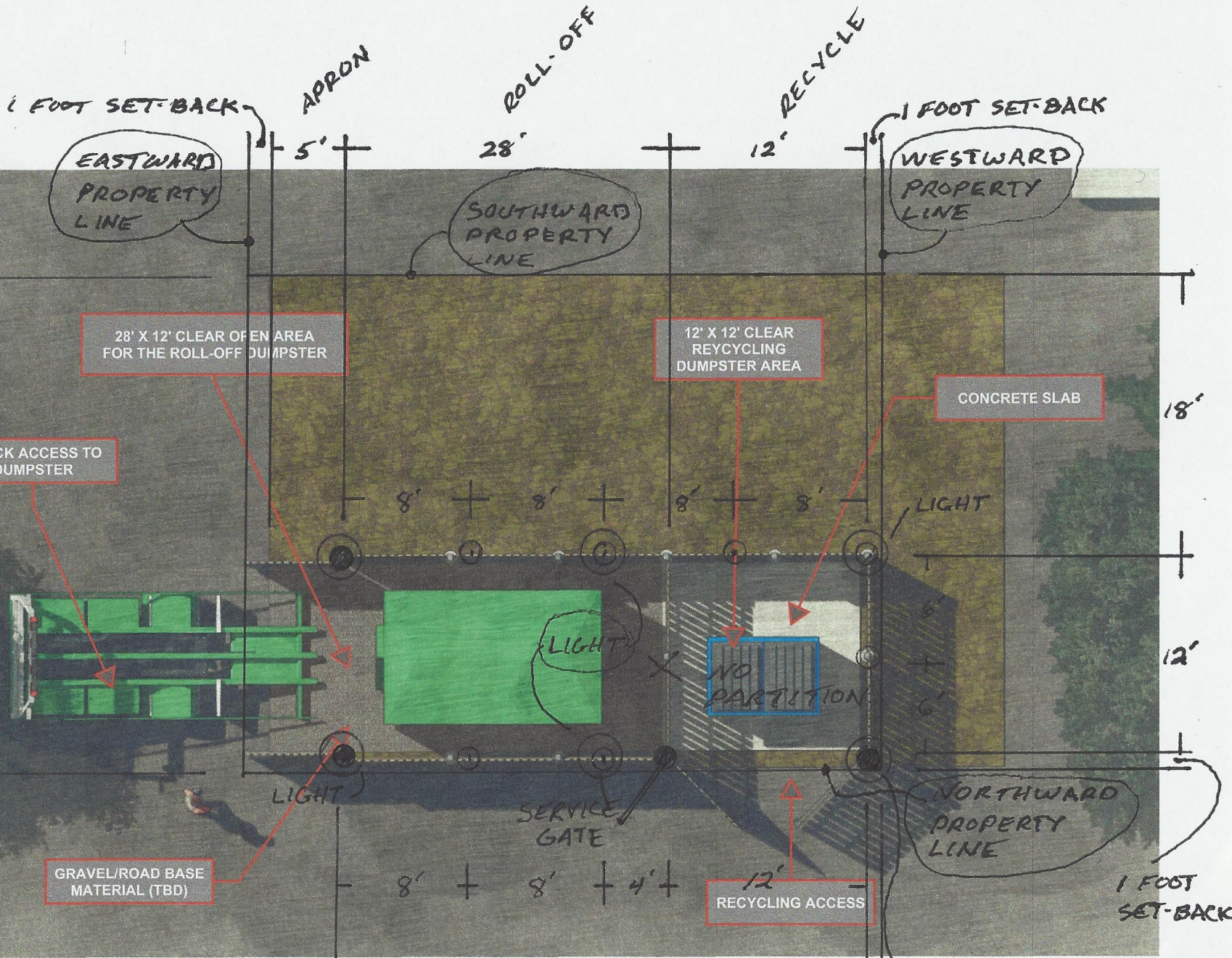
Beginning at elevation-zero

measure southward ~31' showing ~8% slope

measure eastward ~47' showing ~2% slope

by Don Walker

A



GMF ROLL-OFF DUMPSTER SITE PLAN (REVISED LAYOUT)

B

NO PARTITION LIGHTS



GMF ROLL-OFF DUMPSTER (REVISED LAYOUT)

PARKS, RECREATION, TRAILS, COMMITTEE

NEW COMMUNITY DUMPSTER AND RECYCLING PROJECT DRAFT 01/30/2023

	LABOR	MATERIALS
<u>Tree Removal</u>		
\$1200x4	4800	---
<u>Remove "Landscaping" Rocks</u>		
	350	---
<u>Remove Top Soil</u>		
	1400	---
<u>Remove Tree Stumps</u>		
\$400x4	1600	---
<u>Install an Underground Electric Service</u>		
	4200	1200
<u>Backfill Sub-Base Stone Layer</u>		
270cuft	700	1500
<u>Backfill Base Stone Layer</u>		
264cuft	1050	1500
<u>Backfill Middle Stone Layer</u>		
156cuft	1050	1000
<u>Install a Reinforced Concrete Pad</u>		
6cuyds	1400	1200
<u>Install a Fence-Blind on the Outside Perimeter</u>		
7 posts, 70' of 4"x4"galv 11g	1050	1000
6 posts, 96' of 4"x4"galv 0.25"	1750	1800
frame, 160' of 1.5"x1.5"galv 11g	1400	600
5 gates, 48' of 1.5"x1.5"galv 0.25"	2100	300
hardware		650

PARKS, RECREATION, TRAILS, COMMITTEE

Install Light Posts

Included above

Install Light Fixtures

6 fixtures	2100	1800
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Install Pickets

1664ft redwood 1"x6"x8'	2100	2500
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Top (Overlay) Gravel Layer

243cuft	2100	1500
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TOTALS

29150	16550
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TOTAL LABOR & MATERIALS

45700

20% ESTIMATION ERROR

9140

GRAND TOTAL

\$54,840

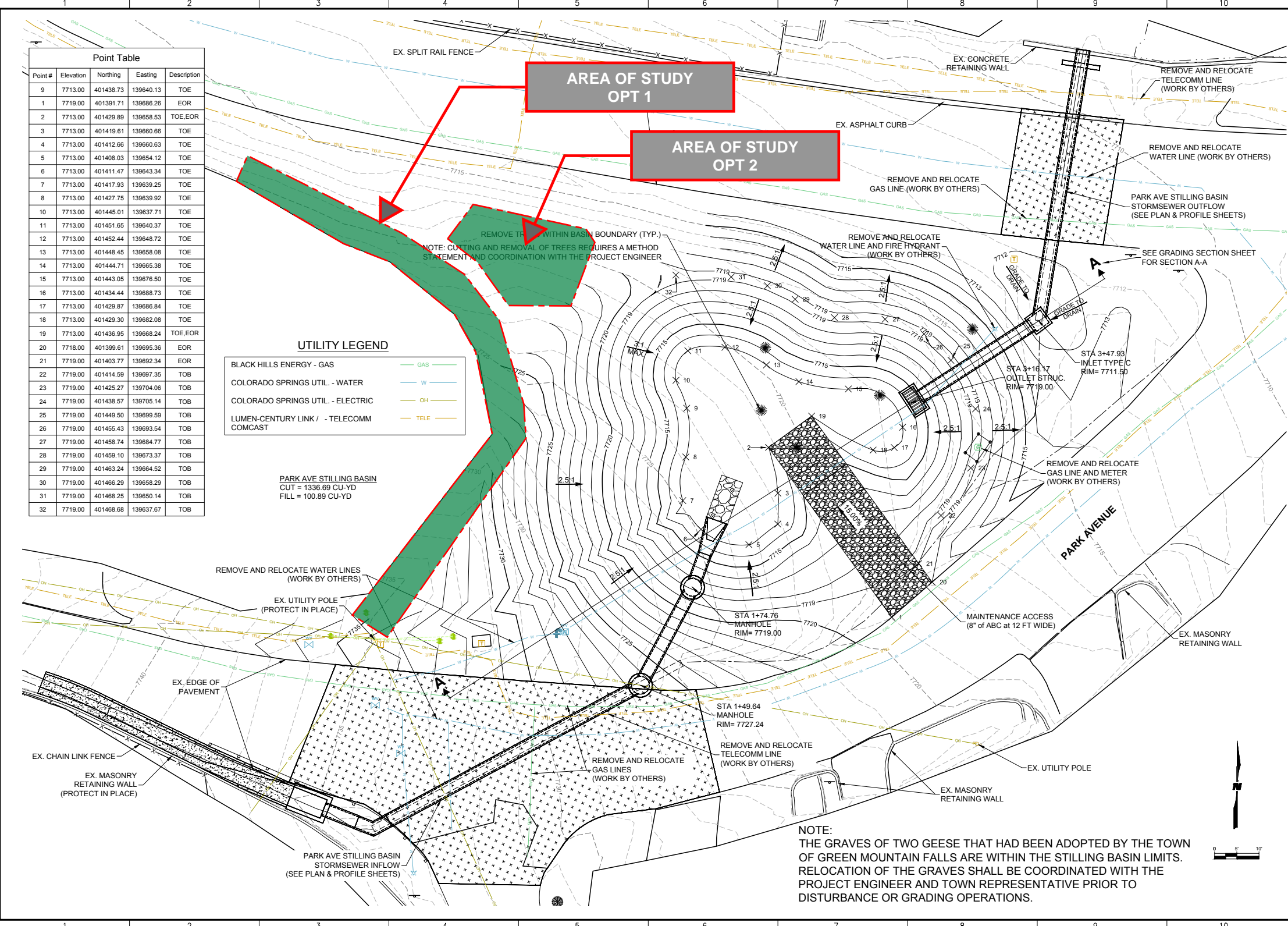
by Don Walker

Point #	Elevation	Northing	Easting	Description
9	7713.00	401438.73	139640.13	TOE
1	7719.00	401391.71	139686.26	EOR
2	7713.00	401429.89	139658.53	TOE,EOR
3	7713.00	401419.61	139660.66	TOE
4	7713.00	401412.66	139660.63	TOE
5	7713.00	401408.03	139654.12	TOE
6	7713.00	401411.47	139643.34	TOE
7	7713.00	401417.93	139639.25	TOE
8	7713.00	401427.75	139639.92	TOE
10	7713.00	401445.01	139637.71	TOE
11	7713.00	401451.65	139640.37	TOE
12	7713.00	401452.44	139648.72	TOE
13	7713.00	401448.45	139658.08	TOE
14	7713.00	401444.71	139665.38	TOE
15	7713.00	401443.05	139676.50	TOE
16	7713.00	401434.44	139688.73	TOE
17	7713.00	401429.87	139686.84	TOE
18	7713.00	401429.30	139682.08	TOE
19	7713.00	401436.95	139668.24	TOE,EOR
20	7718.00	401399.61	139695.36	EOR
21	7719.00	401403.77	139692.34	EOR
22	7719.00	401414.59	139697.35	TOB
23	7719.00	401425.27	139704.06	TOB
24	7719.00	401438.57	139705.14	TOB
25	7719.00	401449.50	139699.59	TOB
26	7719.00	401455.43	139693.54	TOB
27	7719.00	401458.74	139684.77	TOB
28	7719.00	401459.10	139673.37	TOB
29	7719.00	401463.24	139664.52	TOB
30	7719.00	401466.29	139658.29	TOB
31	7719.00	401468.25	139650.14	TOB
32	7719.00	401468.68	139637.67	TOB

UTILITY LEGEND

BLACK HILLS ENERGY - GAS		GAS
COLORADO SPRINGS UTIL. - WATER		W
COLORADO SPRINGS UTIL. - ELECTRIC		OH
LUMEN-CENTURY LINK / - TELECOMM COMCAST		TELE

PARK AVE STILLING BASIN
CUT = 1336.69 CU-YD
FILL = 100.89 CU-YD



**AREA OF STUDY
OPT 1**

**AREA OF STUDY
OPT 2**

REMOVE TREES WITHIN BASIN BOUNDARY (TYP.)
NOTE: CUTTING AND REMOVAL OF TREES REQUIRES A METHOD STATEMENT AND COORDINATION WITH THE PROJECT ENGINEER

NOTE:
THE GRAVES OF TWO GEESE THAT HAD BEEN ADOPTED BY THE TOWN OF GREEN MOUNTAIN FALLS ARE WITHIN THE STILLING BASIN LIMITS. RELOCATION OF THE GRAVES SHALL BE COORDINATED WITH THE PROJECT ENGINEER AND TOWN REPRESENTATIVE PRIOR TO DISTURBANCE OR GRADING OPERATIONS.

PROJECT NO: 20-000-114-00

DESIGNED BY: DWD

DRAWN BY: DWD

CHECKED BY: APB

DATE: JANUARY 2022

SHEET TITLE: PARK AVE STILLING BASIN GRADING PLAN

SHEET NO: 6

CLIENT: GREEN MOUNTAIN FALLS

PROJECT NAME: GREEN MOUNTAIN FALLS STILLING BASINS

SEAL: TOWN OF GREEN MOUNTAIN FALLS
10615 GREEN MOUNTAIN FALLS RD. UNIT B
PO BOX 524

WILSON & COMPANY

5755 MARK DABLING BOULEVARD, SUITE 220
COLORADO SPRINGS, CO 80919
PHONE: 719-520-5800
FAX: 719-520-0108
www.wilsonco.com

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GMF STILLING BASIN - EXISTING CONDITIONS



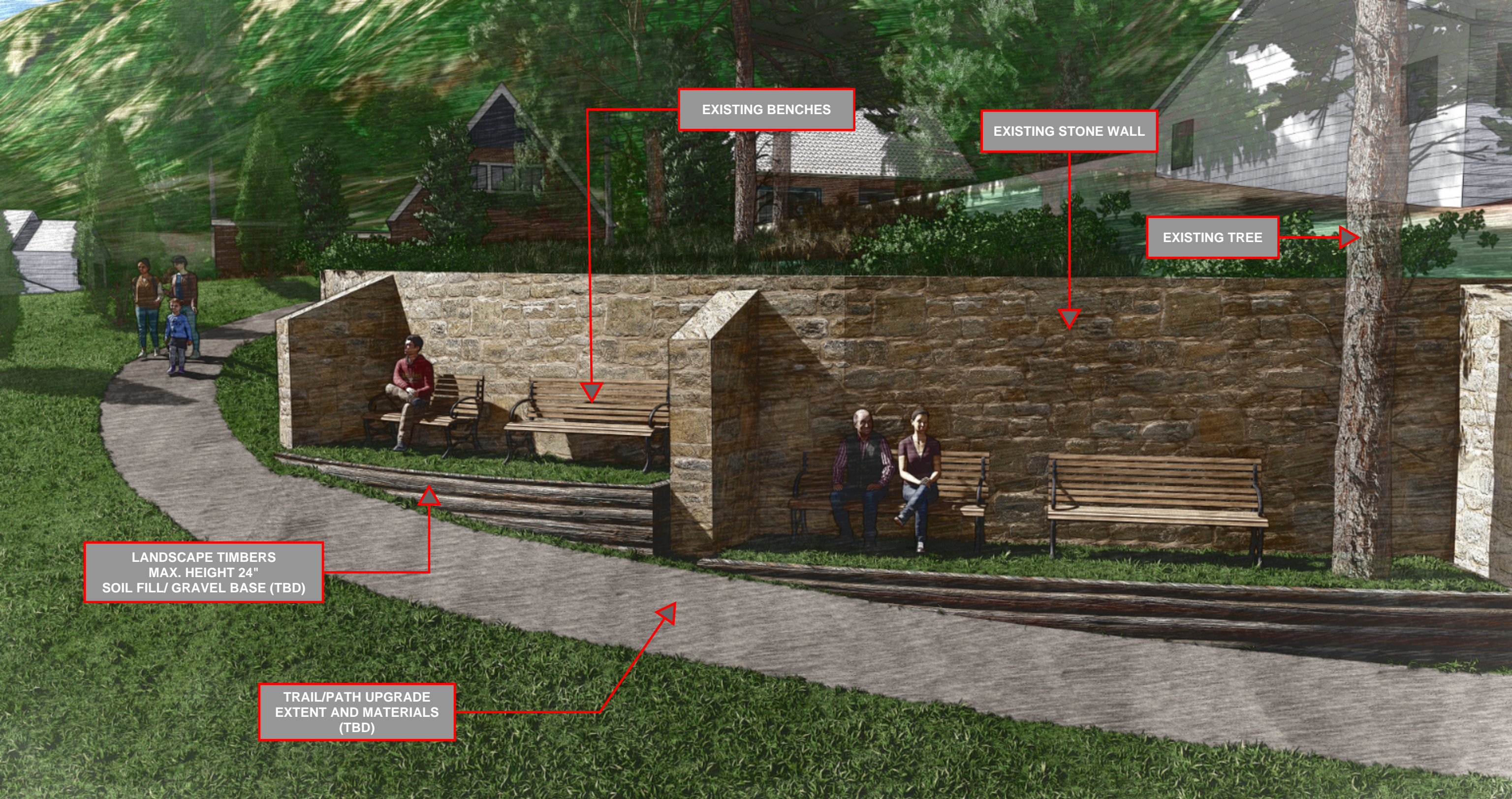
GMF STILLING BASIN - EXISTING CONDITIONS



GMF STILLING BASIN - BENCH SEATING AREA OPT 1



GMF STILLING BASIN - BENCH SEATING AREA OPT 1



EXISTING BENCHES

EXISTING STONE WALL

EXISTING TREE

LANDSCAPE TIMBERS
MAX. HEIGHT 24"
SOIL FILL/ GRAVEL BASE (TBD)

TRAIL/PATH UPGRADE
EXTENT AND MATERIALS
(TBD)

GMF STILLING BASIN - BENCH SEATING AREA OPT 1



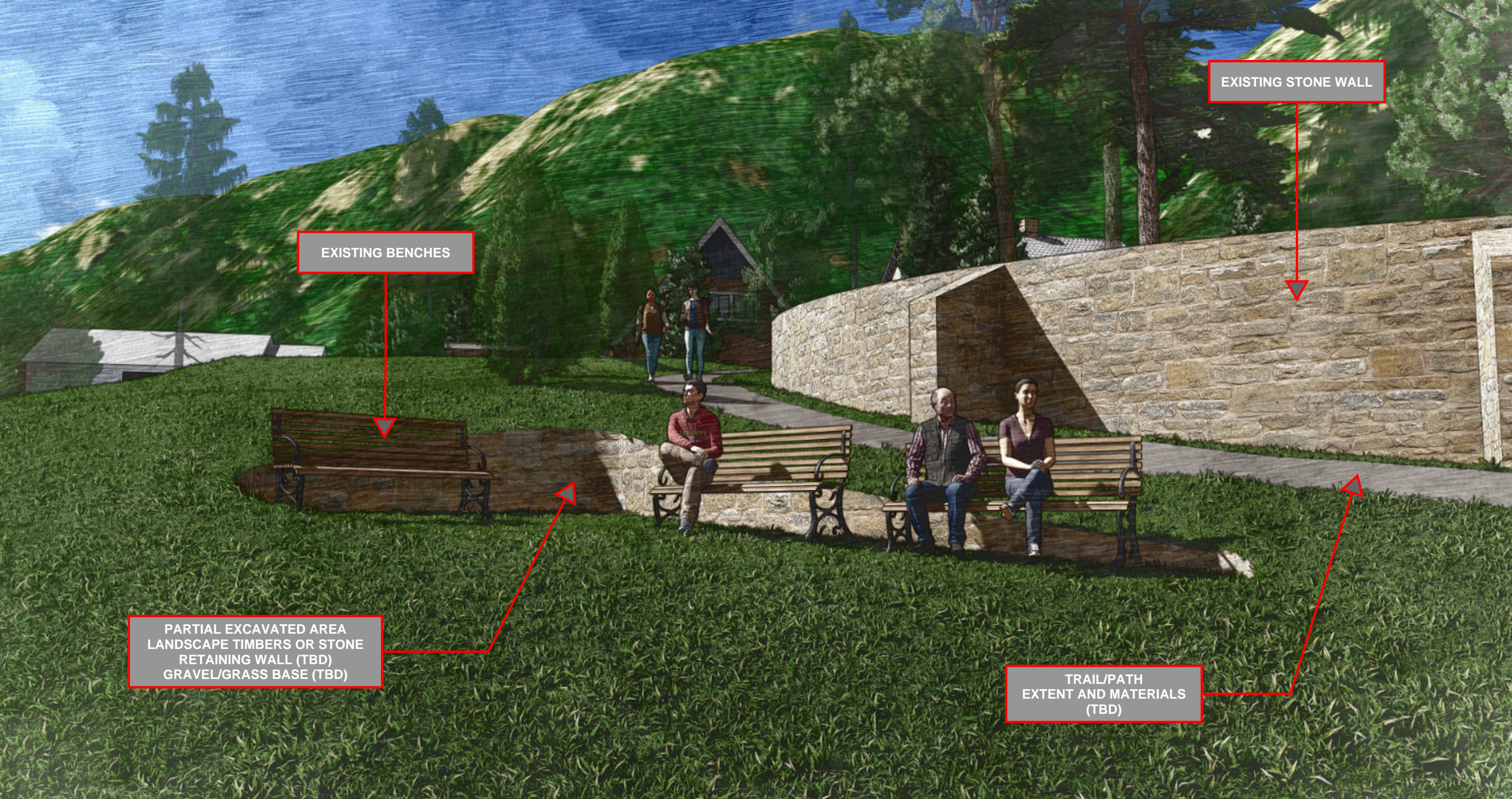
GMF STILLING BASIN - BENCH SEATING AREA OPT 1



GMF STILLING BASIN - BENCH SEATING AREA OPT 2



GMF STILLING BASIN - BENCH SEATING AREA OPT 2



EXISTING BENCHES

EXISTING STONE WALL

PARTIAL EXCAVATED AREA
LANDSCAPE TIMBERS OR STONE
RETAINING WALL (TBD)
GRAVEL/GRASS BASE (TBD)

TRAIL/PATH
EXTENT AND MATERIALS
(TBD)

GMF STILLING BASIN - BENCH SEATING AREA OPT 2



GMF STILLING BASIN - BENCH SEATING AREA OPT 2

- Possible 2023 PRT Goals
 - Pool Park bathroom location/design
 - Recommend location and plan for Bear Proof Trash Cans/Dumpster Blind design - **CWP Grant, Spring 2023 Completion**
 - Trail Maps - 2023 budget item
 - Spring Work Day
 - Fall Creek Week Clean Up
 - Engage community to confirm/imagine park names
 - Town Signage Restoration - **In progress**
 - Informative trailhead signage be installed at all trailheads - **In progress**
 - Recognize private citizens or groups who have improved areas of town property with signage and thank yous
 - Inventory of the memorials in town and document for town records
 - Recommend and Review monthly administration of 2023 Park Maintenance Plan and revise for the 2024 Park Maintenance Plan
 - PRT Master Plan - GOCO grant
 - ADT Reroute/Town Connector Trails
 - Flagstones on Gazebo Island
 - Renovating the old Marshal's Office
 - Renovating Creekside areas
 - Engage community with reinvisioning 'Memorial Park' (stilling basin)
 - Repairing/rebuilding Gazebo bridge - CDBG Phase II grant
 - Repairing/painting the Gazebo - CDBG Phase II grant/Historical grant

- 2022 PRT Goals
 - Participate in the Gazebo Park Renovation - **In Progress**
 - Pool Park bathroom location/design
 - Recommend location and plan for Bear Proof Trash Cans - **CWP Grant awarded, In Progress-Spring 2023 Completion**
 - Opening of the Fitness Court at Pool Park - **Completed**
 - Trail Maps
 - Continue to work on agreement with FoUPT - **Completed**
 - Spring Work Day
 - Fall Creek Week Clean Up - **Sept 25th**
 - Engage community to confirm/imagine park names
 - Re-open Catamount Trail - **Completed**
 - Town Signage Restoration - **In progress**
 - Informative trailhead signage be installed at all trailheads - **In progress**
 - Re-seed Squires (Flag Pole) Park
 - PRT Parking Privilege Permits - **Completed**
 - Trail Ambassadors schedule - **Completed**
 - Recognize private citizens or groups who have improved areas of town property with signage and thank yous
 - Inventory of the memorials in town and document for town records
 - Park Maintenance for 2023 and make a recommendation to the Board by September for 2023 budget consideration - **Completed/Submitted to the Board, 9.20.2022**

2022 Projects discussed in PRT meetings - Possible 2023 PRT Goals

- PRT Master Plan - GOCO grant
- ADT Reroute
- Flagstones on Gazebo Island
- Renovating Marshal's Office
- Renovating Creekside areas
- Engage community with reimagining 'Memorial Park' (stilling basin)
- Trail maps (in 2023 budget)



The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819

(719) 684-9414 www.gmfco.us

Committee Volunteer Application

Volunteer Position applying for: Parks and Recreation Board

Name: Phil McIntire

Street Address: 10995 Belvidere

City, State: Green Mtn Falls

Zip Code: 80819

Phone Number: 719-465-3385

Email address: pbm McInt@aol.com

How many years have you been a resident of Green Mountain Falls: 8

Current Employer/Occupation: Audubon Engineering semi-retired

Work Experiences that may apply: Civil/ Structural Engineer

Other Volunteer Experiences that may apply: None

Any Special Qualifications that may apply to this volunteer position: _____

Other Current Volunteer Positions you hold: None

Reasons for choosing this Volunteer Opportunity: Asked to join by Don Walker

Are you willing to serve as an alternate? Yes No

Each committee can have up to three alternates, who may participate in discussion and, in the event of a member's absence, may vote on issues before the committee.

*Please attach any other relevant information/documentation that would enhance your application.

By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.

You also agree that all information you have provided in this application is true to the best of your knowledge.

Volunteer Signature: Phil McIntire

Date: 2/2/23

Are you 18 years or older? YES NO

If NO, Guardian Signature: _____