



## Town of Green Mountain Falls

Parks, Recreation, and Trails Advisory Committee

P.O. Box 524; 10615 Green Mountain Falls Road

Green Mountain Falls, CO 80819

Wednesday, 4/28/2023 at 4:00 p.m.

**Attend In-Person or On Zoom**

To Join Zoom Meeting:

<https://us02web.zoom.us/j/81395787411?pwd=MUp5b0k5YjBWRHc0dWxSQzBaYjFidz09>

Meeting ID: 813 9578 7411    Passcode: 178242    One tap mobile    +17193594580

### REGULAR MEETING:

	ITEM
1.	CALL TO ORDER / ROLL CALL
2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
3.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER
4.	CONSENT AGENDA a. Meeting Minutes from PRT Committee Meeting held on 4/13/2023
5.	BUSINESS a. Adopt a Park Presentations - UPES 4th/5th Grades b. Trail Maps c. Squires Park Flagpole/Tree
6.	CORRESPONDENCE
7.	REPORTS a. Sunshades for Fitness Court - Stroope b. Stilling Basin Site Plan - Stroope c. Park Playground Resurfacing - McIntire d. HSA Report - McIntire
8.	ADJOURN

\*The Town shall provide reasonable accommodation for those with disabilities on a case-by-case basis. Please send accommodation requests to [clerk@gmfco.us](mailto:clerk@gmfco.us) by 1:00 pm on the date of the meeting.



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, April 12, 2023 at 4:00 p.m.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Chair Jesse Stroope (Zoom)  
Vice Chair Jay Kita (4:10pm)  
Member Nancy Dixon  
Member Philip McIntire  
Member Don Walker

**Board Members Absent**

**Secretary**

Member Nancy Dixon

**Trustees Present**

**Town Staff Present**

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**1. CALL TO ORDER / ROLL CALL**

Parks, Recreation, and Trails meeting called to order at 4:03pm by Chair Stroope.

**2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA**

Chair Stroope moved to approve the agenda. Dixon seconded. Motion passed - 4/0.

**3. SPEAKERS NOT ON THE AGENDA**

No public speaker.

**4. CONSENT AGENDA**

McIntire moved to approve the meeting minutes from March 15, 2023. Stroope seconded.  
Motion passed - 4/0.

**5. BUSINESS**

- a. Paul Yingling facilitated a 2024 Capital Improvement Plan workshop. The workshop produced town items that PRT deemed important and urgent. Chair Stroope will meet with other committee chairs to produce a finalized list to present to the Board. Summary from Paul below:

*Thanks again for the chance to work with you and the PRTAC on this project.  
My big takeaways are:*

*- Genuine pride and a sense of achievement in the PRT's work. Trail Ambassadors,  
Wayfinding signage, cohesive culture and effective processes Well done!*

- *There's a strong consensus around:*

*Public safety issues (fire mitigation, trails, roads, crosswalks)*

*Gazebo improvements (this issue was repeatedly addressed as our 'brand')*

*Public restroom access*

6. CORRESPONDENCE

Nancy Entenza had a message regarding the naming of the stilling basin area.

Kita mentioned that the PRT meeting time was incorrect on the town website. **Dixon will contact town staff to correct.**

7. REPORTS

Dixon presented the consolidated volunteer and equipment list needed for the Spring Community workday (CWD). Chair Stroope will present this list to the TM for support from PW. The CWD was moved to the backup date of Saturday, May 13th, due to a conflict. All PRT members agreed to the new date. PRT members volunteered their personal equipment for backup. Chair Stroope recommended labeling their equipment. He also advised Kita and Walker to have town volunteer waivers signed before any work is started.

McIntire had questions about the Historic Structure Assessment (HSA) grant. Chair Stroope asked that he prepare a simple summary of what is needed that could be presented to the TM .

Chair Stroope said he had talked with the PocketPals contact and the area PRT was wanting to include was competing with PP map #9. Chair Stroope will be problem solving with PocketPals to resolve this issue and report back.

Chair Stroope has been working with Ron Gans to update the stilling basin site plan per input from the public forum.

Dixon let Chair Stroope know that McIntire had hardcopy cost estimates for the playground ground coverings. **McIntire will email a digital copy to Dixon and Chair Stroope.**

9. ADJOURNMENT at 6:03pm.

**ADOPT A PARK AGREEMENT  
BETWEEN THE TOWN OF GREEN MOUNTAIN FALLS AND  
UTE PASS 4TH GRADE CLASS**

**April 12th, 2023**

**This Agreement is to allow Ute Pass 4th Graders to maintain the Signed East entrance into Green Mountain Falls, across from Mountain Road Corner Park , for one year from the signing of this agreement. Additional work may be required in the area as 4th grade feels is necessary. Barrett Weisheipl and the Fourth grade class at Ute Pass Elementary agree to the following:**

- 1. We will plant native species that support local pollinators.**
- 2. We will make bat houses to support the decreasing bat populations.**
- 3. We will fertilize and/or weed & feed see as Barrett Weisheipl & Fourth grade class see necessary.**

**The following is requested from the town:**

- 1. A sign indicating that this area has been adopted or a sign designed at Ute Pass or designed and created at Ute Pass Elementary.**

**This agreement may be terminated at any time by either party.**

**2022/2023 Fourth graders**

<b>Hazel B.F</b>	<b>Asher B.</b>	<b>Edison B.</b>	<b>Thomas C.</b>	<b>Elora C.</b>	<b>Bella C.</b>
<b>Eden D.</b>	<b>Barrett D.</b>	<b>Eddie K.</b>	<b>Elsa L.</b>	<b>Ty M.</b>	<b>Claire M.</b>
<b>Jamison M.</b>	<b>Paxton P.</b>	<b>Porter R.</b>	<b>Cassie S.</b>	<b>Lincoln S.</b>	<b>Bo S.</b>
<b>Sofie S.</b>	<b>Tate S.</b>	<b>Amelia S.</b>	<b>Lois W.</b>	<b>Brayton V.</b>	



**ADOPT A PARK AGREEMENT BETWEEN THE TOWN OF GREEN  
MOUNTAIN FALLS AND 5TH GRADE  
3-24-23.**

This agreement is to allow the Ute pass 5th grade to adopt the entrance to G.M.F pond, as shown in figure 1, for one year from the signing of this agreement. 5th grade agrees to the following:

1. To use only native plants
2. To clean any waste
3. To polish and clean signs and planter boxes
4. To water and keep plants healthy
5. To get rid of invasive plants
6. To keep plants at a decent size

The following is required from the town:

A sign indicating that this area has been adopted by UPES.

Proposed by 5th grade:

Kyle M.      Elysa A.      Harper S.      Avery P.      Angelo A.      Miller D.

Grady M.      Adame P.      Phoenix E.      Quade D.      Lily M.      Zephyr M.

Henry H.      Hoyt W.      Gypsy B.      Abigail E.      Elana A.      Josiah C.

Sawyer S.      Demarest M.      Elliott F.      Emmie P.

Figure 1:



ADOPT A PARK AGREEMENT BETWEEN THE TOWN OF GREEN MOUNTAIN FALLS  
AND  
ANGELO, HENRY, GYPSY, QUADE  
3/24/2023

We propose that we should maintain the area next to the pool park as seen in figure 1. We propose this because we want to clear out all of the invasive plants and plant non invasive plants to make Green Mountain Falls a more enjoyable place.

We will do the following:

1. Clean up the trash
2. Plant non invasive plants
3. We promise to keep native plants in and non-native plants out.
4. We will buy the seeds, plants and anything else needed for the area.
5. We will water, clean, trim and keep the plants well kept.

We will make Green Mountain Falls Pool Park a better and more enjoyable place.

Angelo A.	Elena A.	Elysa A.	Gypsy B.	Josiah C .	Quade D.
Phoenix E.	Abigail E.	Elliott F.	Henry H.	Lilian M.	Grady M.
Demarest M.	Zephyr M.	Kyle M.	Miller O.	Adame P	. Emmie P.
Avery P.	Harper S.	Sawyer S.	Hoyt W.		



Figure 1:



Adopt A Park Agreement  
Between The Town of Green Mountain Falls  
And  
The Fifth Graders at Ute Pass Elementary  
March 24, 2023

This agreement is to allow Elysa, Elana, Harper, Abigail and other Fifth Graders to maintain the park area of the West South West Side of Green Mountain Falls Pond. For one year, we will take care and maintain the area listed above. We agree to the following:

1. Plant and maintain native grass no more than 12 inches to reduce erosion
2. Plant native flowers
3. Mitigate weeds in the area
4. Trim the branches of the tree, so there is no ground fire hazards
5. Provide and maintain plants that are native for the local animals to eat
6. Take out dead and non-native plants
7. To upkeep to the area by trimming plants and watering them as needed

The following is requested from the Town

1. Sign that says "Adopted Green space" or allow one to provided by UPE.

This Agreement may be terminated at any time by either party.

Angelo A.	Elana A.	Elysa A.	Gypsy B.	Josiah C.	Quade D.
Phoenix E.	Elliott F.	Henry H.	Lily M.	Grady M.	Dem M.
Zephyr M.	Kyle M.	Miller O.	Adame P.	Emmie P.	Avery P.
Harper S.	Sawyer S.	Hoyt W.	Abigail E.		



Figure 1:



Adopt a Park Agreement  
Between Green Mountain Falls  
And  
The Ute Pass Fourth Graders  
April 5th, 2023.

This Agreement is to approve Ute Pass Fourth Graders to maintain the park area shown in photo one, for one year from the signing of this agreement. Added work may be done in nearby areas per fourth graders discretion. Ute Pass fourth graders, and Barrett Weisheipl agree to the following.

1. Maintain vegetation height (grass) at no more than 12 inches.
2. We will purchase plants and maintain indigenous, perennial or annual flowers in the space.
3. Mitigate weeds in the area as needed.
4. We would plant native plants and shrubs.
5. We would move rocks as needed.
6. We would provide a sign if needed.

2022/2023 Fourth Graders

<b>Hazel B.F</b>	<b>Asher B.</b>	<b>Edison B.</b>	<b>Thomas C.</b>	<b>Elora C.</b>	<b>Bella C.</b>
<b>Eden D.</b>	<b>Barrett D.</b>	<b>Eddie K.</b>	<b>Elsa L.</b>	<b>Ty M.</b>	<b>Claire M.</b>
<b>Jamison M.</b>	<b>Paxton P.</b>	<b>Porter R.</b>	<b>Cassie S.</b>	<b>Lincoln S.</b>	<b>Bo S.</b>
<b>Sofie S.</b>	<b>Tate S.</b>	<b>Amelia S.</b>	<b>Lois W.</b>	<b>Brayton V.</b>	

Figure 1:







April 18, 2023

To: Green Mountain Falls – Kirkpatrick Family Fund

Re: Proposal for creating a Town trail map in two formats and an overview trail map (using our existing Map #9).

### **Proposal for a Green Mtn. Falls Town Trail Map**

#### **GOAL:**

To create a map which includes all of the trails inside the Town of Green Mtn. Falls boundary. This trail map will be provided as both a PDF (for the town to print) and as a Geo-PDF (for visitors to download onto their mobile devices). In addition, a copy of our Map #9 will be provided to be used as an overview map.

#### **END PRODUCTS:**

There will be three products delivered.

- A town trail map will be designed to be 36" X 24" so that it can be used on signage at numerous trailheads within GMF. It will be submitted as a PDF file, to be print by the town.
- Another town trail map will be designed as a digital (geo-referenced PDF) for customers to download onto their cell phones by way of scanning a QR code. This digital map file can then be loaded into a navigation app by the customer for live tracking.
- A print out of an updated Map #9 will be provided on water-proof, tear-resistant paper (11" X 17") in a flat format (no fold lines).

#### **TASKS:**

1. **Create Green Mtn. Falls Area Trail Map - Total 11.0 - Hrs.**
  - a. Edit existing base map of the area: make updates to road layer, add town boundary lines, add HB Wallace Reserve and Red Butte Recreation Area boundaries. Make edits necessary for the change of map scale.
  - b. Add all area trails to the base map: Trails to be included are: H.B Wallace Reserve trail network, Crystal (partial), Mt. Dewey, Bratton, Kirkpatrick, Felton Thomas, Catamount (partial), and Red Butte Recreation Area trail network.
  - c. Add trailhead and parking symbols
  - d. Add map title, legend, scale bar and north arrow and QR code – The QR code will be used to download the Town Trail Map from the town's website.
  - e. Rescale this map and create a digital (geo-referenced) PDF map version
2. **Edit Our Map #9 Trail Map (to be used as an Overview Map) and Print – Total 5.0 Hrs.**
  - a. Minor editing of our Map#9 to be used as an overview map at the town's trailhead signage.
  - b. A print out on water-proof, tear-resistant paper will be provided (no fold lines).
3. **Feedback and Edits – Total 3.0 Hrs.**
  - a. A draft will be submitted to Green Mtn. Falls – Kirkpatrick Family Fund for comment and the appropriate modifications will be made based upon your comments. One round of edits is included in this proposal, additional drafts and edits will be covered under "OPTIONAL TASKS".

4. **Final Products – Total 3.0 Hrs.**

- a. A PDF file will be generated for the Town Trail Map, to be used on trailhead signage (36" x 24"). Printing will be done by the client.
- b. A (geo-referenced) PDF file will be generated for the Town Trail Map. A QR code will be included for scanning by visitors who wish to download this trail map on site.
- c. An updated Map#9 will be print out on water-proof and tear-resistant paper (11" X 17"), to be used for an overview map at the trailhead signs.

**Total Hrs. for Project = 22 Total Hrs. at \$55/Hr.**

**Total Costs for Project = \$1,210.00**

**OPTIONAL TASKS:**

1. If there is a need for more than one draft and edit round (one is included in the original proposal), this additional work will be completed based on our hourly charge of **\$55 per hour**.

2. Any additional work not described within this proposal can be completed at the rate of **\$55 per hour**.

Let me know if you have any questions and if you would like us to proceed with this project please sign below and forward back to us.

Sincerely,

Julie Raber

[Julie@PPTrailMaps.com](mailto:Julie@PPTrailMaps.com)

719-650-3880

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Approved by: Green Mtn. Falls – Kirkpatrick Family Fund

Date

## Playground Resurfacing Option Gazebo Area

**Gazebo Area Playground 4" Chip Depth**  
**90 x 44 w/3"wood chips**

**A** = Allowance

Item	Description	Qty	Unit	Unit Matl Cost	Unit M/H	Total Manhours	Material Cost	Labor cost	Total
								\$25/hr	
1	Existing RR Ties to remain								0
2	Remove and dispose exisitng wood chips & Fabric Liner?	48.4	CY	0	1.1	53		\$1,331	\$1,331
3	Level and Prep Gound surface	352.0	SY	A	0.13	46	400	\$1,144	\$1,544
4	Instal new Geotech Fabric Liner Matl & Labor (Installed)	3168	SF	\$0.45			\$1,426	incl	\$1,426
									\$0
5	Purchase & Spread Rubber Mulch 4" (Cocoa Brown)	48.4	CY	\$75.0	2	97	\$3,630.00	\$2,420	\$6,050
							\$5,456	\$4,895	\$10,351

\$0



## Playground Resurfacing Option Gazebo Area

**Gazebo Area Playground 6" Chip Depth**  
**90 x 44 w/3"wood chips**

A = Allowance

Item	Description	Qty	Unit	Unit Matl Cost	Unit M/H	Total Manhours	Material Cost	Labor cost \$25/hr	Total
1	Existing RR Ties to remain								0
2	Remove and dispose exisitng wood chips & Fabric Liner	36.7	CY	0	1.1	40		\$1,008	\$1,008
3	Level and Prep Gound surface	352.0	SY	A	0.13	46	400	\$1,144	\$1,544
4	Instal new Geotech Fabric Liner Matl & Labor (Installed)	3168	SF	\$0.45			\$1,426	incl	\$1,426
5	Purchase & Spread Rubber Mulch 6" (Cocoa Brown)	73.3	CY	\$75.0	2	147	\$5,500.00	\$3,667	\$9,167
							\$7,326	\$5,819	\$13,145

\$0

## Playground Resurfacing Options

**Pool Area Playground 4" Mulch**  
**31x 56 w/3"wood chips**

A = Allowance

Item	Description	Qty	Unit	Unit Matl Cost	Unit M/H	Total Manhours	Material Cost	Labor cost \$25/hr	Total
1	Existing RR Ties to remain								0
2	Remove and dispose exisitng wood chips & Fabric Liner	16.1	CY	0	1.25	20		\$502	\$502
3	Level and Prep Gound surface	192.9	SY	A	0.13	25	200	\$627	\$827
4	Instal new Geotech Fabric Liner Matl & Labor (Installed)	1736	SF	\$0.45			\$781	incl	\$781
									\$0
5	Purchase & Spread Rubber Mulch 4" (Cocoa Brown)	21.2	CY	\$75.0	2	42	\$1,591.33	\$1,061	\$2,652
							\$2,573	\$2,190	\$4,763

## Playground Resurfacing Options

**Pool Area Playground 6" Mulch**  
**31x 56 w/3"wood chips**

A = Allowance

Item	Description	Qty	Unit	Unit Matl Cost	Unit M/H	Total Manho	Material Cost	Labor cost \$25/hr	Total
1	Existing RR Ties to remain								0
2	Remove and dispose exisitng wood chips & Fabric Liner	16.1	CY	0	1.25	20		\$502	\$502
3	Level and Prep Gound surface	192.9	SY	A	0.13	25	200	\$627	\$827
4	Instal new Geotech Fabric Liner Matl & Labor (Installed)	1736	SF	\$0.45			\$781	incl	\$781
5	Purchase & Spread Wood Mulch 6" (Cocoa Brown)	32.1	CY	\$75.0	2	64	\$2,411.11	\$1,607	\$4,019
							\$3,392	\$2,737	\$6,129