



# Town of Green Mountain Falls

Regular Fire Mitigation Advisory Committee Meeting Agenda  
May 29th, 2023 at 6:00 p.m.

Join the Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/82612466824?pwd=K0NyN1dNT1dPTDJJcnhTNkr4U2xhUT09>

**Meeting ID: 826 1246 6824 Passcode: 375124 One tap mobile +17193594580**

To make a **public comment** please **pre-register** by 4pm on the day of the meeting via email:

[david@falconpartnersltd.com](mailto:david@falconpartnersltd.com)

## REGULAR MEETING:

TIME*		ITEM	DESIRED OUTCOME
6:00	1.	CALL TO ORDER / ROLL CALL	
6:00	2.	ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA	<b>FMC Action Desired</b>
6:00	3.	PERSONS PRESENT NOT ON THE AGENDA: 3 MINUTES PER SPEAKER	Information Only
6:02	4.	CONSENT AGENDA a. Minutes from April 17th Meeting	<b>FMC Action Desired</b>
6:10	5.	OLD BUSINESS a. CUSP Grant ROW Remediation Project 1. Updates regarding boundary marking 2. Update on Release Agreement returns 3. CUSP Identified ROW work plan 4. Update on distribution plan for Release Agreement and Maps a. Door to door campaign for obtaining releases b. Mailing c. Social Media b. Education Program Update and Recommendation 1. Recent Developments – Mitigation Training CO-CO – John Bell a. Mitigation Volunteers 2. Red Cross program update – list of sign ups – Kelly Hunter 3. Monthly tip – Paul Yingling 4. Bronc Day booth logistics – John and Kelly 5. Chipper Day sign ups and volunteers – Paul and John c. GMF resident and property owner data base update (information only)	<b>FMC Action Desired</b>
7:45	6.	NEW BUSINESS a. FMAC Volunteer Application – Lisa Huizenga b. Formation of subcommittees i. Block Captains ii. Neighbor to Neighbor iii. Grants	<b>FMC Action Desired</b>
8:00	7.	REPORTS a. None	Information Only

\*Please note: Times are approximate.

\*\*The Town shall provide reasonable accommodation for those with disabilities on a case by case basis. Please send accommodation requests to [clerk@gmfco.us](mailto:clerk@gmfco.us) by 4pm on the date of the meeting.

<b>8:30</b>	<b>8.</b>	CORRESPONDENCE a. None	Information Only
<b>9:30</b>	<b>9.</b>	ADJOURN	Information Only

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**Town of Green Mountain Falls**  
**Fire Mitigation Advisory Committee meeting minutes**  
**Monday, April 17, 2023, 6 pm Mountain time**  
**All members participated on Zoom**

**Committee Members Present**

Chair David Douglas  
Vice Chair Paul Yingling  
Member John Bell  
Member Kelly Hunter

**Trustee Members**

None

**Town Staff**

None

**Recording Secretary**

Carolyn Bowers

**1. ROLL CALL AND CALL TO ORDER** Chair Douglas called the meeting to order at 6:09 pm Mountain time

**2. ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA**

Yingling moved to accept the agenda as posted. Douglas seconded. Motion passed 4-0.

**3. PUBLIC COMMENTS**

Bowers said the Bronc Day Committee is encouraging committees to participate in the Bronc Day parade Saturday, July 29. She also said the Bronc Day committee discussed using a block captain system to communicate with residents about it, much like the block captain idea FMAC is considering using. Yingling will write a job description for FMAC block captains. Bell will discuss possible coordination with Bronc Day chair Lisa Bonwell.

**4. STRATEGIC PLANNING UPDATE**

Yingling facilitated a 2024 Capital Improvement Plan workshop. Committee members prioritized actions to be taken.

Top Five recommended Additions to Capital Improvement Plan

Enforcement of code  
Improve downtown aesthetics, notably by improving sidewalks  
Cell service improvements  
Address downtown sewer system  
Address spillover parking

Other high priority items are 1) conducting hazard assessments for homeowners; 2) replacement of the Gazebo Park-Island bridge; 3) Gazebo Park-pavilion stage

Priorities for the town government

#### HIGH PRIORITY

If GMF does not receive a forestry grant, it must finance (10k-15k) to train and equip a resident-run fire mitigation team.

Hire an intern dedicated to coordinating fire mitigation volunteers, including training, work days and work sites.

#### MEDIUM PRIORITY

Evaluate and increase width of roads critical for emergency egress

Enforce nuisance tree ordinance.

Also discussed: safe spaces for firefighters/ residents

Recommended deletions from Capital Improvement Plan

Recycling program (redundant)

Supplemental water storage (impractical)

Breakaway gates (impractical)

Bicycle infrastructure (not needed)

Shuttle bus (impractical)

### 5. OLD BUSINESS

**Updates on Liability Release response** Response is low so far. Town Clerk sent releases for 192 properties but has received releases for about 48 of them.

Bell will consult with CUSP forester Adrian Knight about which rights-of-way are most in need of mitigation. If releases are still needed for them, the committee could target its door-to-door campaign at those owners.

Bell suggested the releases are not necessary, stating that FMAC has done due diligence and language in the letter indicating if owners don't respond, work will begin. Douglas said that is not the position of the town's leaders or its lawyers. 100 per cent of owners affected by a ROW mitigation must sign the release.

Douglas also said the town cannot afford to hire surveyors to establish boundaries and there isn't time to schedule and hire them anyway.

Yingling said property owners may not want to sign because there is no upside for them. They are waiving a small part their liability protection.

**Education Program** Bell reported "positive response" from school officials he met with

Douglas cited the need to start developing volunteers who can perform mitigation tasks like helping residents stack wood to prepare for Chipper Days.

A central database that contains contact information and volunteers' interests/abilities is key.

Yingling, Hunter and Bell praised the NoFloCo Fire Mitigation Posse's model that encourages neighbors to help their neighbors "pick up sticks" and perform other simple mitigation tasks that require no training.

**May Tip of the Month** This is a second announcement of Chipper Days, June 10 and June 11. It will be two pages. The first announces the date; the second includes guidelines.

Bell moved to accept May's Tip of the Month. Hunter seconded. It was unanimously approved.

## **6. NEW BUSINESS**

**American Red Cross Wildfire Mitigation Program Pilot** The Red Cross wants to conduct a pilot program for home wildfire mitigation using 25 homes in GMF beginning in June. This will involve creating defensible spaces around the homes. Hunter will convene a meeting with FMAC members, town staff and Cori Tanner, Red Cross, to inform them about the pilot and get their approval.

**Bronc Day Booth** Bell said the Trails Committee says FMAC's booth can be in front of Church of the Wildwood during the pancake breakfast. No charge for the booth.

## **7. REPORTS**

**Chipper Days** Chief Murphy needs two volunteers for each morning and afternoon shift. Each shift is four hours. Murphy is expected to let the committee know the skills volunteers will need.

The committee may also seek volunteers to help residents prepare for Chipper Days.

**Block Captains** Yingling is working on a job description.

**Database** No update The committee will not add people who sent back release forms to the database because we did not ask them for consent to share it.

**NEXT MEETING AND ADJOURNMENT** Monday, May 29 NEW START TIME 6 pm

Meeting adjourned at 8:41 pm Mountain time

# GMF FMAC Block Captains Needed!



**A volunteer block captain in The Green Mountain Falls Fire Mitigation Advisory Committee plays a crucial role in promoting fire safety and preparedness within our community. Block captains' duties involve organizing and coordinating fire prevention efforts, educating residents about fire safety practices, and fostering a sense of community resilience. Here are some key responsibilities of a volunteer block captain:**

- 1. Leadership and Organization:** Block captains serve as leaders within their designated areas, working to mobilize and engage residents in fire prevention activities. They are responsible for organizing and managing the efforts of other volunteers within the block.
- 2. Communication and Education:** A block captain communicates important fire safety information to residents, distributing educational materials, assisting in organizing community meetings or workshops, and facilitating discussions on fire prevention practices. They ensure that residents are aware of potential fire hazards and understand appropriate safety measures.
- 3. Neighborhood Surveys:** The block captain assists in conducting regular surveys or assessments of the neighborhood to identify potential fire hazards such as overgrown vegetation, blocked exits, or faulty electrical systems. They provide recommendations to residents on how to address these issues and improve overall fire safety.
- 4. Emergency Preparedness:** The block captain plays a vital role in promoting emergency preparedness within the community. They encourage residents to develop and practice evacuation plans, establish communication networks, and assemble emergency supply kits. They may also collaborate with GMF town leadership and emergency services to enhance community preparedness.
- 5. Collaboration with Fire Department:** Working through the GMF Fire Mitigation Advisory Committee, the block captain helps to connect the community and

**emergency services and other first responders. They maintain regular communication, share fire safety concerns, and coordinate training sessions or drills with the assistance of the first responders. They also assist in disseminating information about fire prevention initiatives or events led by GMF town leadership.**

**6. Fire Incident Reporting: In the event of a fire or fire-related incident, the block captain may be responsible for promptly reporting the incident to the appropriate authorities, such as the fire department or emergency services. They may also assist residents in the aftermath of a fire, helping them connect with necessary resources or support services.**

**7. Networking and Collaboration: Block captains participate in neighborhood associations, community groups, or fire prevention committees to exchange knowledge, share best practices, and collaborate on broader fire safety initiatives. They can connect with other block captains to learn from their experiences and contribute to a collective effort in enhancing community fire prevention.**

Would you like to learn more about keeping your family, your property, and your neighbors safe? Connect with your neighbors on the GMF Fire Mitigation Advisory Committee at the link below, or use the QR code:

**<https://forms.gle/Kbi76R7gvQYK9XGU6>**



## **FMAC Volunteer Groups**

### **Block Captains**

Block Captains will be appointed by the FMAC. Each Captain will have a certain number (##) of residences for which he/she is responsible. These residences will be located in contiguous groupings defined by streets or proximity to the Block Captain's own residence. The Block Captain will be responsible for the following activities:

1. Get acquainted with the residents within the assigned group of residences.
2. Obtain contact information such as phone number, physical address, mailing address, and email. The contact information will be maintained to current and which will be provided to the FMAC to update its database.
3. Assist the FMAC in distributing information to residents and be a resource for explaining the importance of wildfire preparedness. Be a champion of wildfire awareness/preparedness, education and encouraging participation in fuels mitigation, educate neighbors regarding assistance programs.
4. Coordinating property assessments to advise residents regarding steps to harden their property against wildfire.
5. Be a liaison of communication regarding resident needs.

### **Neighbor Assistance**

This group of volunteers would provide help to those in the community who want to perform fuels mitigation and property cleanup but do not have the physical and/or financial capability to do the work. These volunteers would periodically work on designated work days to pick up fire fuels, limb up trees, stack debris for removal, perform property assessments, and implement the identified removal of risks identified by the assessments. Volunteers would not be volunteers on behalf of the Town of Green Mountain Falls but rather as private citizens who are volunteering their time to help others.

This group would need a volunteer coordinator. The coordinator:

1. Would be trained in assessments and the work scope.
2. Would schedule periodic work days determine the residences and scope of work.
3. Would define the appropriate PPE and tools necessary for the job.

### **Grant Writers**

Volunteers would be responsible for researching and compiling grants for which GMF would qualify. The identified grant opportunities would be submitted to the FMAC for consideration at its monthly meeting. Qualified grants for application by GMF would be approved by the FMAC and GMF for the volunteers to prepare the grant application. These volunteers would need to work closely with Town staff and FMAC members to compile the information required and timely submit the completed grant application for final approval and submission by the Town staff.

This group would need a volunteer coordinator to lead the group of volunteers.





## The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819

(719) 684-9414 [www.gmfco.us](http://www.gmfco.us)

### Committee Volunteer Application

Volunteer Position applying for: The Fire Mitigation Advisory Committee

Name: Lisa Huizenga

Street Address: 10775 Grandview Avenue

City, State: GMF, CO Zip Code: 80819

Phone Number: 719-205-1951 Email address: Lmhuizenga@gmail.com

How many years have you been a resident of Green Mountain Falls: 34 yrs.

Current Employer/Occupation: Self employed (Occupational Therapist, STR owner/operator)

Work Experiences that may apply: As a STR owner I am a GMF "ambassador" of sorts for our wonderful town. I communicate with both neighbors + guests so it can be a positive experience. As an OT I've needed to be a problem solver and adaptable.

Other Volunteer Experiences that may apply: Sallie Bush Community Building board member, gardener + participant in community workdays

Any Special Qualifications that may apply to this volunteer position: I've always tried to be a good neighbor and help neighbors when I see a need. Like all of us, I love this town.

Other Current Volunteer Positions you hold: I maintain the triangle garden in town with other volunteers

Reasons for choosing this Volunteer Opportunity: Reducing wild fire risk is a top concern/need for our community. I'd like to do whatever I can help. The committee's strategies involve "neighbors helping neighbors." I believe in that strategy + their goals.

Are you willing to serve as an alternate? Yes  No

*Each committee can have up to three alternates, who may participate in discussion and, in the event of a member's absence, may vote on issues before the committee.*

\*Please attach any other relevant information/documentation that would enhance your application.

By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.

You also agree that all information you have provided in this application is true to the best of your knowledge.

Volunteer Signature: Lisa Huizenga Date: 4-24-23

Are you 18 years or older? YES  NO

If NO, Guardian Signature: \_\_\_\_\_