

Development Permit	Code Ref	Fee
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<b>Minor Site Plan Review</b>		5:3(c)	1000
	Fence, Sign		200
	Deck		250
	Retaining wall		350+
	Addition (<25%)		1500

<b>Major Site Plan Review</b>		5:3(d)	2000
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<b>Conditional Use Permit</b>		5:3(e)	3000
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<b>Temporary Use</b>		5:3(f)	500
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<b>Subdivision</b>			
	Minor	5:4(b)	1500
	Major (Preliminary Plat)	5:4(c)	2000
	Major (Final Plat)	5:4(c)	500
	Vacation- Easement		500
	Vacation- ROW		600

<b>Rezoning request</b>		5:5(a)	3000
	Rezone to PUD	5:5(b)	4000

<b>LUC text amendment</b>		5:5(c)	2000
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<b>Variance</b>		5:7(a)	2000
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<b>Annexation</b>			5000+
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<b>Violation of LUC</b>			2X applicable permit fee
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Professional consultant services		5:2(c).iv.	pass
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Minor application revisions		5:2(e)	200
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Excavation permit			350+
Excavation w/out permit			2x permit costs

Road Cut/Driveway -  
Gravel  
Road Cut/Driveway -  
Paved  
Plat Review - Vacation  
by Plat  
Plat Review - Minor  
Subdivision

Address assignment 350

Cancelled projects prior  
to permit, per hour

Pre-plan application  
conference

first 30 minutes, free  
each additional hour  
thereof

175

Historic Preservation

Designation

**INTERNAL NOTES**

admin

1  
2

pre-app, staff report, public hearing

publicshed, mailed, and posted. Two public hearings

pre-app, staff report, public hearing

publicshed, mailed, and posted. One public hearing posted; 2 public hearings

published mailed and posted; 2 public hearings

publicshed, mailed, and posted. One public hearing







engineer pass-through costs may apply  
town atty pass-thru costs may apply

all fees to be collected before staff  
review from any department

Pre application conference is free for 0.5  
hour review with planner

Additional pre-application time is billed  
at 100/hr



## Town of Green Mountain Falls

Regular Board of Trustee Meeting Agenda  
10615 Green Mountain Falls Road  
Tuesday July 18<sup>th</sup> 2023 at 7:00pm  
Work Session at 6:00pm

### Join Zoom Meeting

<https://us02web.zoom.us/j/81505751027?pwd=YXRSQWQwQ0kwU1hsN2JsMTJZbTlzUT09>

Meeting ID: 815 0575 1027 Passcode: 700025 One tap mobile 17193594580

### 6:00 WORK SESSION

- 1) Fee Schedule Updates

### 7:00 REGULAR MEETING

1. CALL TO ORDER/ TECH CHECK/ ROLL CALL/ PLEDGE OF ALLEGIANCE
2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
3. CONSENT AGENDA
  - i. Approve Board of Trustees Meeting Minutes from 2023-06-27
4. PUBLIC COMMENT: 3 Minutes per speaker
5. BUSINESS ITEMS
  - i. 2022 Audit Report- Logan & Associates
  - ii. COLOTRUST- Brett Parsons Presentation
  - iii. Committee Chair Input to the Town Strategic Plan
  - iv. Comprehensive Roads Plan Update-Wilson & Company
  - v. Gazebo Change Order
  - vi. PPRTA Support Letter
  - vii. CDBG
6. DISCUSSION ITEMS
7. CORRESPONDENCE
8. REPORTS



- i. Trustees
- ii. Staff

9. ADJOURN

**TOWN OF GREEN MOUNTAIN FALLS**  
**Regular Board of Trustee Meeting**  
**June 27<sup>th</sup>, 2023 – 7:00 P.M.**

**MEETING MINUTES**

**Board Members Present**

Mayor Todd Dixon  
Trustee Sunde King  
Trustee Nick Donzello  
Trustee Katherine Guthrie  
Trustee Sean Ives

**Town Manager**

Becky Frank

**Town Clerk**

Bo Ayad

**Board Members Absent**

**Town Attorney**

**Marshal's Dept.**

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**1. Call to Order/Roll Call/Pledge of Allegiance**

Mayor Dixon called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. All Board members were present except for Trustee Guthrie.

**2. Additions, Deletions, or Corrections to the Agenda**

Trustee Donzello made a motion, seconded by Trustee King, to accept the agenda. Motion passed unanimously.

**3. Public Comment**

None.

**4. Consent Agenda**

Trustee Donzello motioned to approve the minutes from 2023-06-06. Trustee Guthrie seconded the motion which passed with Trustee King abstaining from the vote.

**5. Business**

5A) Second Reading of Ord. 2023-02. Mayor Dixon read Ordinance 2023-02 for the second reading. Trustee Donzello motioned to approve and adopt which was seconded by Trustee Guthrie. Motion passed unanimously.

5B) Gazebo Maintenance Grant. Trustee Guthrie motioned to approve as recommended by PRT. Trustee Donzello seconded, and the motion carried.

5C) PPRTA Inclusion of Fountain, Co. Mr. Scott Trainer of Fountain made a statement of appreciation. Trustee Guthrie motioned to approve, seconded by Trustee Donzello. Motion approved unanimously.

5D) Haring Fitness Court Grant. Trustee Guthrie motioned to approve and Trustee Donzello seconded the motion. Motion passed unanimously.

#### **6. Discussion Items**

Mayor Dixon presented regarding the potential for receiving technical assistance grants. The Mayor asked for direction from the Board in pursuing such grants.

The Mayor also debriefed the Board on the El Paso County Disaster Declaration related to rain and hail slurry that negatively impacted the County and Town Roads.

#### **7. Reports**

None.

#### **8. Adjournment**

At 7:33 PM Mayor Dixon called to Adjourn the meeting.



## MEMORANDIUM to BOARD of TRUSTEES

To: Board of Trustees  
From: Bo Ayad, Treasurer  
Date: July 18, 2023  
Re: COLOTRUST Account

### **Recommendations**

GMF Staff has realized an opportunity for transferring funds from our PSB&T Account to our existing COLOTRUST Account. A representative from COLOTRUST, Bret Parson is here today to discuss this opportunity in detail.

### **Background**

Currently PSB&T is paying approximately 1/10<sup>th</sup> of 1% in interest on the Town's Accounts which carry a balance of over 400K. COLOTRUST has been producing an average yield of approximately 5% historically. The COLOTRUST Account is in place already and holds a balance of \$89,690.80 as of May 10, 2023. In Dollars, that higher interest rate would earn close to \$1000/MO while the current PSB&T Rate earns under \$50/MO.

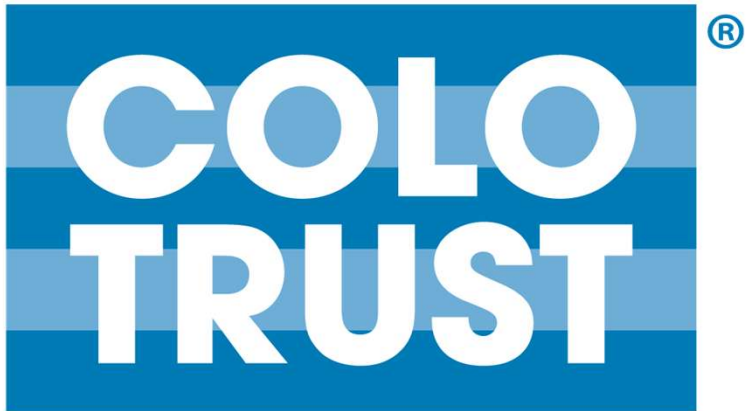
I did reach out to PSB&T regarding the matter and met with Max Levy, the Bank Manager, and was not able to get a competitive rate there.

### **Discussion**

PSB&T Accounts are FDIC insured up to 250K while COLOTRUST Accounts are not.

### **Alternatives**

- 1) Take no action.
- 2) Vote to approve.
- 3) Request additional information.



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## **Investing for Colorado Local Governments**

# DISCLOSURE

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This presentation is for informational purposes only. All information is assumed to be correct, but the accuracy has not been confirmed and therefore is not guaranteed to be correct. Information is obtained from third party sources that may or may not be verified. The information presented should not be used in making any investment decisions and is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. All comments and discussion presented are purely based on opinion and assumptions, not fact. These assumptions may or may not be correct based on foreseen and unforeseen events. All calculations and results presented are for discussion purposes only and should not be used for making calculations and/or decisions. The data in this presentation is unaudited.

Performance results for COLOTRUST and COLOTRUST EDGE are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. COLOTRUST is not a bank. An investment in COLOTRUST is not insured by the Federal Deposit Insurance Corporation or any other government agency. Although the COLOTRUST prime-style and government-style funds seeks to preserve the value of your investment at \$1.00 per share, they cannot guarantee they will do so. Please review the COLOTRUST Information Statement(s) before making an investment decision. **Past performance is not an indicator of future performance or results. Any financial and/or investment decision may incur losses.**

A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. Ratings are subject to change and do not remove credit risk. Visit [www.spglobal.com](http://www.spglobal.com) for more information.

The benchmark, the S&P US AAA & AA Rated GIP All 30 Day Net Yield (LGIP30D) is a performance indicator of rated GIPs that maintain a stable net asset value of \$1.00 per share and is an unmanaged market index representative of the LGIP universe. The S&P benchmark utilized in this comparison is a composite of all rated stable net asset value pools. GIPs in the index include only those rated based on S&P's money market criteria. Pools rated 'AAAm' provide excellent safety and a superior capacity to maintain principal value while those rated 'AAm' offer very good safety and a strong capacity to maintain principal value (Source: [S&P Global Ratings](#)). The comparison between this index and the portfolio may differ in holdings, duration, fees, and percentage composition of each holding. Such differences may account for variances in yield. An investor cannot invest directly in an index. Calculation methodology for the LGIP30D is the monthly average of the each week's seven day average rate as provided by Bloomberg.

The 'AAAF' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'S1' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'S1' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit [www.fitchratings.com](http://www.fitchratings.com). Ratings are subject to change and do not remove credit risk.

## PURPOSE

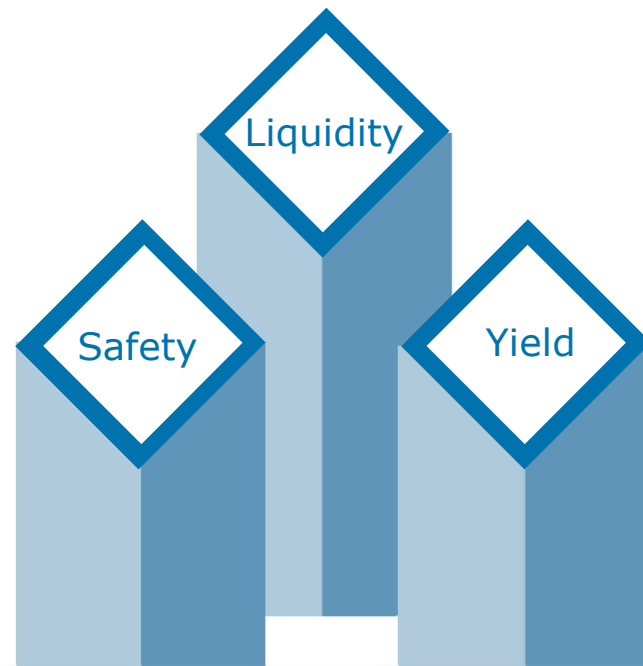
The purpose of COLOTRUST is to provide all Colorado local governments with a convenient, short-term investment opportunity designed to optimize investment income striving to maximize safety and liquidity.

**COLOTRUST was created by and for Colorado local governments.**

Please refer to the disclosure slide for additional information regarding this presentation.

## STRUCTURE

COLOTRUST was established in 1985 in accordance with the “Pooling Act” to allow Colorado local governments to pool their funds to take advantage of short-term investments and maximize net interest earnings.



# DIRECTED BY YOUR PEERS

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COLOTRUST is overseen by a Board of Trustees comprised of eligible Participants of the program. The Board administers the affairs of COLOTRUST, entering into contracts and agreements on behalf of the program.

## **COLOTRUST Chairperson**

**Scott Wright**  
Finance Director  
Town of Avon

**James Covington**  
County Treasurer  
Lincoln County

**Mario Dominguez**  
Senior Investment Portfolio Analyst  
City and County of Denver

**Sandy Farrell**  
Chief Operating Officer  
Eagle County Schools

**Brigitte Grimm**  
County Treasurer and Public Trustee  
Weld County

**Steve Hellman**  
Chief Financial Officer  
Parker Water & Sanitation District

**Lane Iacovetto**  
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Routt County

**Stephanie Juneau**  
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**Meredith Quarles**  
Director of Operations  
Special District Association of Colorado

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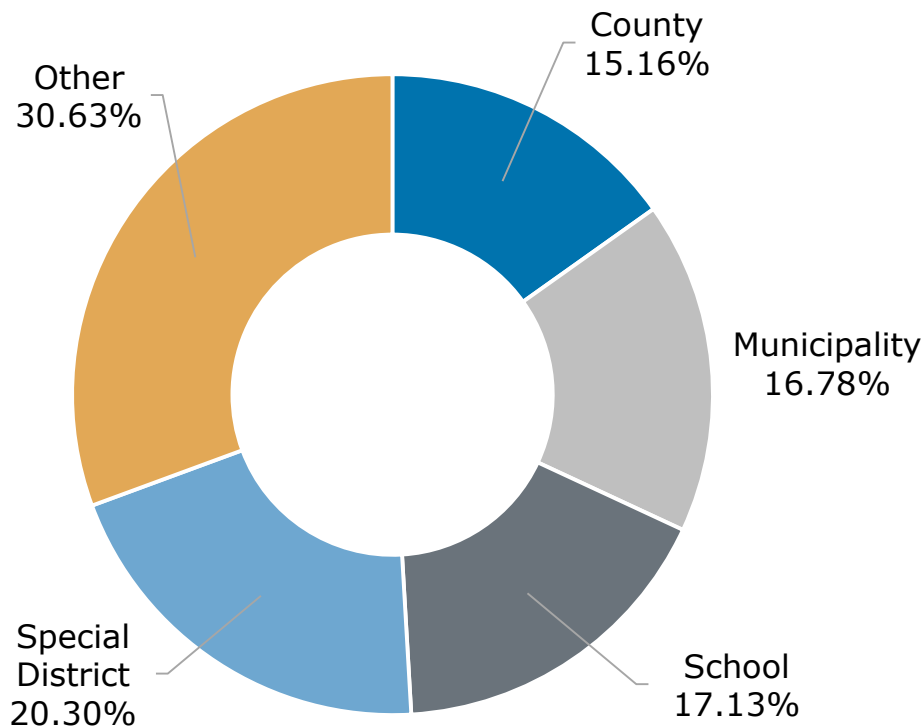
**James Ruthven**  
Designee  
Serenity Ridge Metropolitan District No. 2

As of April 30, 2023. Please refer to the disclosure slide for additional information regarding this presentation.



# PARTICIPANT BREAKDOWN

## Participant Breakdown by Balance



Source: Public Trust Advisors, LLC. Data as of April 30, 2023 and is unaudited. Charts may not equal 100% due to rounding. Participation shown includes local governments that participate in COLOTRUST PRIME, COLOTRUST PLUS+, and COLOTRUST EDGE. Please refer to the disclosure slide for additional information regarding this presentation.

## COLOTRUST Participants

Serving Over 1850  
Colorado Local  
Governments

**70**  
Counties

**185**  
Municipalities

**235+**  
School Districts

**1135+**  
Special Districts

**225+**  
Other Entities

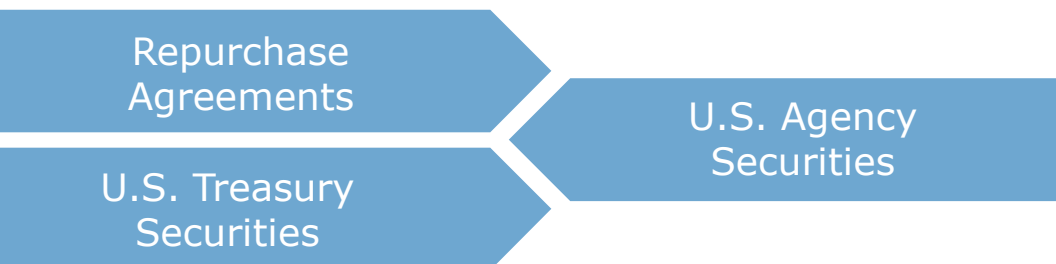
# OFFERING YOUR LOCAL GOVERNMENT A COMPREHENSIVE APPROACH TO INVESTING YOUR FUNDS

Investment Option	PRIME	PLUS+	EDGE
Portfolio Type	Government-style fund	Prime-style fund	Enhanced cash
Purpose	Daily liquidity	Daily liquidity	Short-term liquidity
Rating	'AAAm'	'AAAm'	'AAAf/S1'
Liquidity Offered	Daily	Daily	Next-day
Minimum Investment	None	None	None
Withdrawals	Unlimited	Unlimited	Unlimited
Accounts	Unlimited	Unlimited	Unlimited
Dividend Rate	Apply Daily	Apply Daily	Accrue Daily
WAM	≤ 60 Days	≤ 60 Days	> 60 Days
Net Asset Value (NAV)	Stable \$1.00 per share	Stable \$1.00 per share	Variable \$10.00 per share

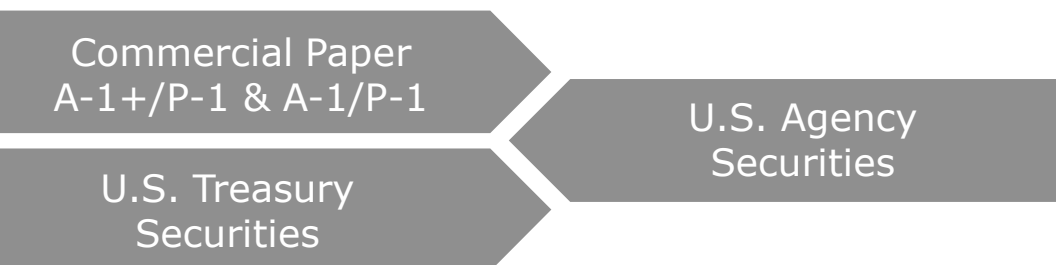
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# SAMPLE PORTFOLIO COMPOSITIONS

## COLOTRUST PRIME



## COLOTRUST PLUS+ & EDGE



Investments are made in accordance with Colorado Statutes and COLOTRUST Investment Policies.

All COLOTRUST portfolios are marked-to-market daily.

COLOTRUST PRIME and COLOTRUST PLUS+ seek to maintain a stable NAV of \$1.00 per share.

## Total Assets\*

**\$12.51b**

COLOTRUST  
PRIME

**\$740m**

COLOTRUST  
PLUS+

**\$420m**

COLOTRUST  
EDGE

**Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Source: Public Trust Advisors. \*As of April 30, 2023. Please refer to the disclosure slide for additional information regarding this presentation.

# PARTICIPANT BENEFITS



Dividends accrue and pay daily, not monthly



Same-day liquidity (11:00 a.m. MT wire cut-off)



No transaction fees, no minimum investment\*



Competitive daily yields and unlimited transactions



Dual authorization available on transactions



Direct investment of state payments



Professional credit research team



Professionally managed portfolios

\*You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no fees charged from COLOTRUST for such transactions. COLOTRUST is not a bank. An investment in COLOTRUST is not insured by the Federal Deposit Insurance Corporation or any other government agency. Although COLOTRUST PRIME and COLOTRUST PLUS+ seek to preserve the value of your investment at \$1.00 per share, COLOTRUST cannot guarantee it will do so. Please review the COLOTRUST Information Statement(s) before making an investment decision. Please refer to the disclosure slide for additional information regarding this presentation.

# PORTAL BENEFITS



## Transparent Reporting

- Monthly statements (by end of first business day)
- Transaction confirmations
- On-demand reports



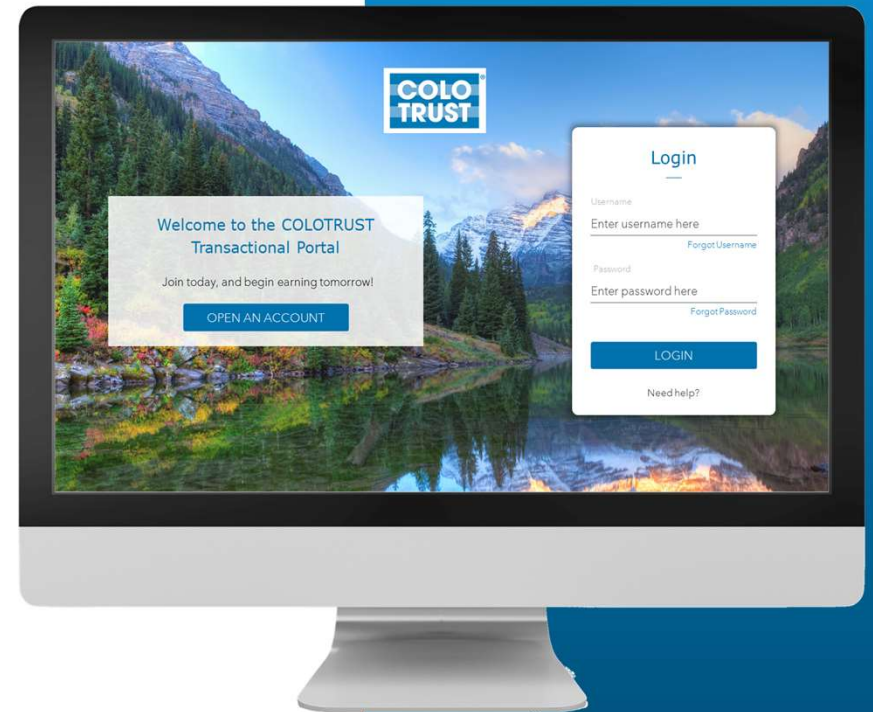
## Built for Ease of Use

- Deposits (contributions)
- Withdrawals (redemptions)
- Future-dated



## 24/7 Online Access

- Historical fund information & balances
- Add/remove contacts
- Add/remove bank details



Please refer to the disclosure slide for additional information regarding this presentation.

# COLOTRUST INVESTMENT INCOME

If you were to invest any of the following amounts in COLOTRUST PRIME, PLUS+, or EDGE for the entire year of 2022, here is what you could have earned on your investment:

Investment	COLOTRUST PRIME	COLOTRUST PLUS+	COLOTRUST EDGE
\$10,000	\$141.14	\$174.97	\$153.03
\$100,000	\$1,411.41	\$1,749.69	\$1,530.19
\$1,000,000	\$14,114.06	\$17,496.92	\$15,301.46
\$10,000,000	\$141,140.63	\$174,969.21	\$153,014.71

## Participant Investment Income Earned for 2022

PRIME

**\$9.14m**

PLUS+

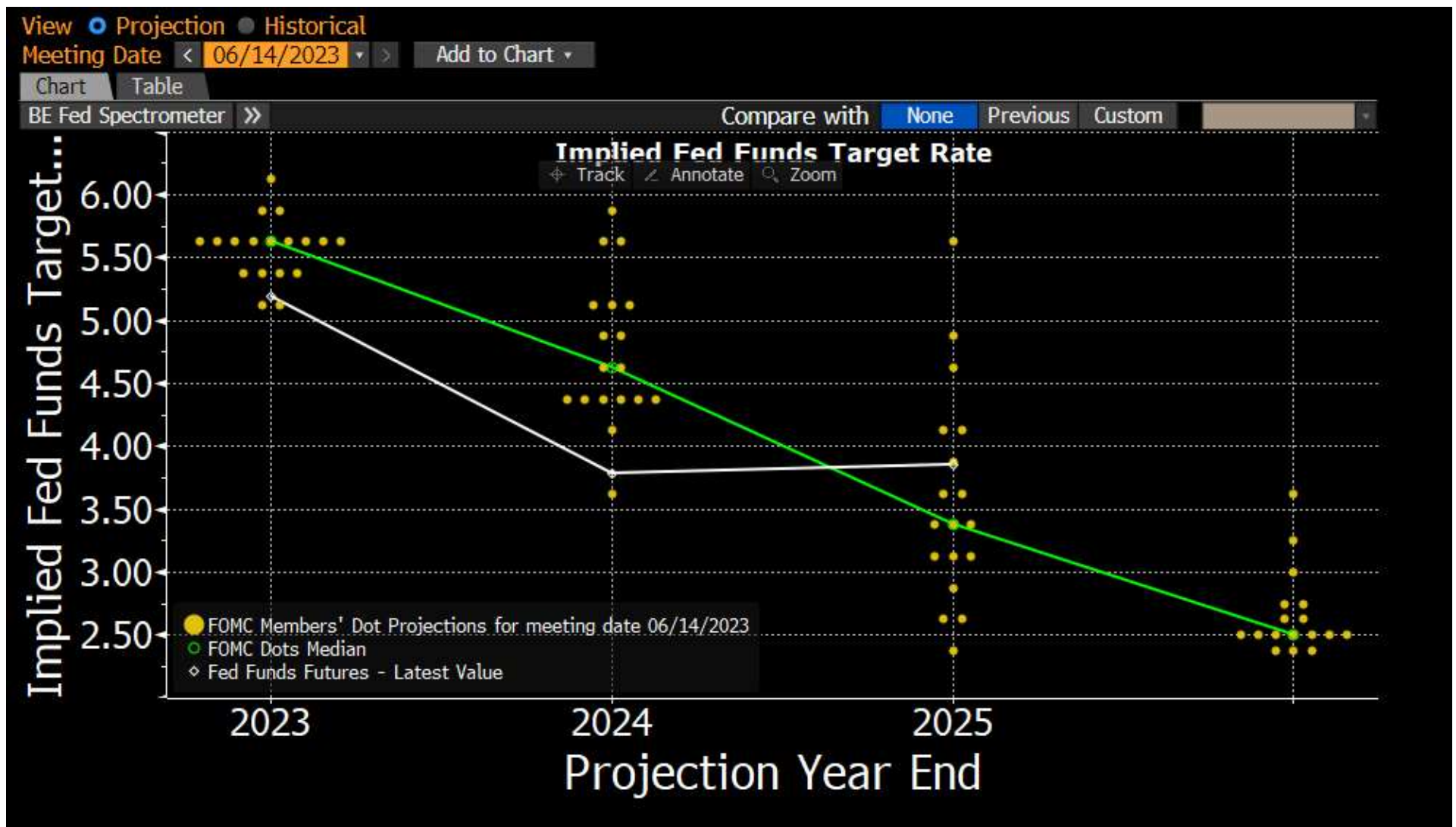
**\$216.80m**

EDGE

**\$8.10m**

Source: [www.colotruster.com](http://www.colotruster.com) Data unaudited and as of December 31, 2022. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Please refer to the disclosures slide at the end of this presentation for more information. Performance results for COLOTRUST are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.** Please visit the COLOTRUST website at [www.colotruster.com/rates-disclaimer](http://www.colotruster.com/rates-disclaimer) for more information. Visit [www.colotruster.com/rates](http://www.colotruster.com/rates) for more information on historical yields and performance. Refer to the disclosure slide for more information regarding this presentation.

# Federal Reserve Dot Plot Rate Outlook




Source: Bloomberg


# Contact Us



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 [dylana.gross@colotrust.com](mailto:dylana.gross@colotrust.com)

Please refer to the disclosure slide of this presentation for more information.



# How Much Could You Have Earned With PLUS+?

**Start Date**

January 1, 2022

**End Date**

December 31, 2022

**Amount Invested**

\$100,000

[Calculate My Investment](#)

You would have earned

**\$1,749.69**

on your investment if you started on

**January 1, 2022**

[Disclaimer](#)

**Custom Account Statement PLUS+**

<b>Entity Name</b>	<b>Investor ID</b>	<b>Report Period</b>	<b>Start Date</b>	<b>End Date</b>	<b>Average Yield for the Period</b>
Town of Green Mountain Falls	CO-01-0554		1/1/2023	5/9/2023	4.8157%

<b>Account Number</b>	<b>Account Name</b>	<b>Beginning Balance</b>	<b>Contributions</b>	<b>Withdrawals</b>	<b>Ending Balance</b>	<b>Income Earned for Period</b>
CO-01-0554-8001	CONTINGENCY FUND	32,717.55	0.00	0.00	33,279.05	561.50
CO-01-0554-8002	PARKS FUND - 8002	0.00	0.00	0.00	0.00	0.00
CO-01-0554-8003	SAVINGS ACCOUNT	38,295.35	0.00	0.00	38,952.62	657.27
CO-01-0554-8004	TABOR RESERVE	17,164.55	0.00	0.00	17,459.13	294.58
	<b>Total</b>	88,177.45	0.00	0.00	89,690.80	1,513.35

**Transactional Activity**

**CO-01-0554-8001 CONTINGENCY FUND**

<b>Date</b>	<b>Transaction Description</b>	<b>Contributions &amp; Income Earned</b>	<b>Withdrawals</b>	<b>Balance</b>	<b>Confirmation Number</b>
01/01/2023	Beginning Balance			32,717.55	
05/09/2023	Income Dividend Reinvestment	561.50	0.00		
05/09/2023	Ending Balance			33,279.05	

**CO-01-0554-8002 PARKS FUND - 8002**

<b>Date</b>	<b>Transaction Description</b>	<b>Contributions &amp; Income Earned</b>	<b>Withdrawals</b>	<b>Balance</b>	<b>Confirmation Number</b>
01/01/2023	Beginning Balance			0.00	
05/09/2023	Income Dividend Reinvestment	0.00	0.00		
05/09/2023	Ending Balance			0.00	



**CO-01-0554-8003 SAVINGS ACCOUNT**

<b>Date</b>	<b>Transaction Description</b>	<b>Contributions &amp; Income Earned</b>	<b>Withdrawals</b>	<b>Balance</b>	<b>Confirmation Number</b>
01/01/2023	Beginning Balance			38,295.35	
05/09/2023	Income Dividend Reinvestment	657.27	0.00		
05/09/2023	Ending Balance			38,952.62	

**CO-01-0554-8004 TABOR RESERVE**

<b>Date</b>	<b>Transaction Description</b>	<b>Contributions &amp; Income Earned</b>	<b>Withdrawals</b>	<b>Balance</b>	<b>Confirmation Number</b>
01/01/2023	Beginning Balance			17,164.55	
05/09/2023	Income Dividend Reinvestment	294.58	0.00		
05/09/2023	Ending Balance			17,459.13	



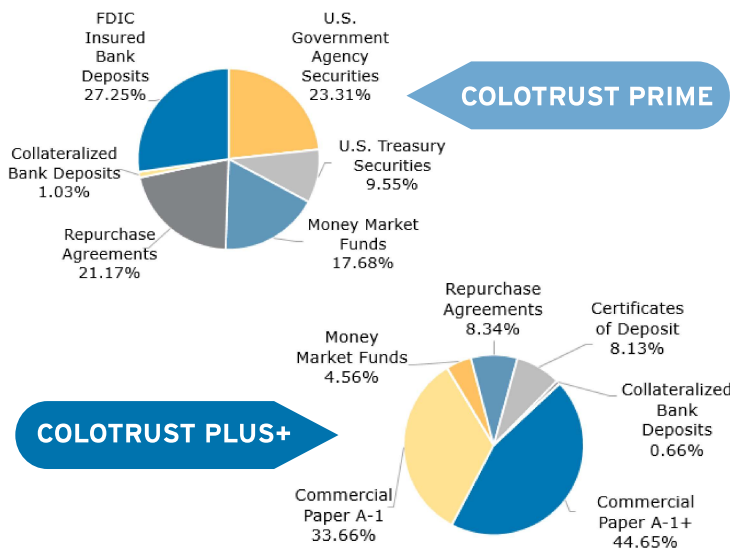


Serving Over  
1,830  
Participants\*

## Get to Know COLOTRUST

COLOTRUST is a local government investment pool that allows local governments, such as yourself, to pool funds together to collectively earn interest on investments. Our goal is, and has always been, to provide competitive returns while adhering to all objectives of safety and liquidity. Both COLOTRUST PRIME and COLOTRUST PLUS+ carry a 'AAA+' rating from S&P Global Ratings.

### Portfolio Allocations\*



The COLOTRUST portfolio investment strategies focus on minimizing market risk and enhancing safety via diversified investments. Funds of the Participants are invested in prime or high grade, short-term fixed income instruments as illustrated to the left.

### COLOTRUST Board of Trustees

**Scott Wright, Chairman**  
Asst. Town Manager  
Town of Avon

**James Covington**  
Treasurer  
Lincoln County

**Mario Dominguez**  
Sr. Investment Portfolio Analyst  
City and County of Denver

**Sandy Farrell**  
Chief Operations/Financial Officer  
Eagle County Schools

**Brigitte Grimm**  
Chief Deputy Treasurer  
Larimer County

**Steve Hellman**  
Chief Financial Officer  
Parker Water & Sanitation District

**Lane Iacovetto**  
Treasurer  
Routt County

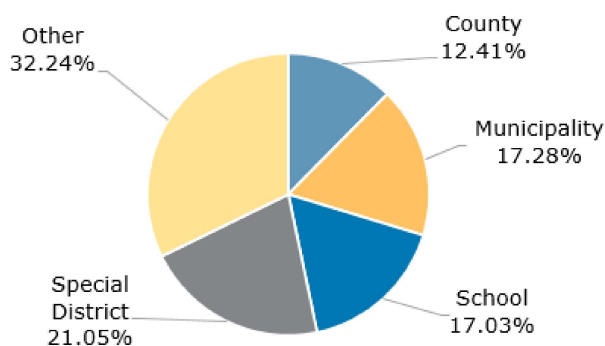
**Stephanie Juneau**  
Director of Finance & Ops  
Steamboat Springs School District

**Meredith Quarles**  
Director of Operations  
Special Districts Association of Colorado

**Brett Ridgway**  
Chief Business Officer  
Lewis-Palmer Consolidated School District No. 38

**James Ruthven**  
Designee  
Serenity Ridge Metropolitan District No. 2

### Participant Breakdown by Balance\*



COLOTRUST welcomes all local governments without favor to one type. The Board membership represents the diversity of such entities and works to maintain a product that services the needs of all.

Contact us to get started!  
[www.colotrust.com](http://www.colotrust.com)

Source: Public Trust Advisors® \*Data as of March 31, 2023. Data unaudited. Charts may not equal 100% due to rounding. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. COLOTRUST is not a bank. An investment in COLOTRUST is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although COLOTRUST PLUS+ and COLOTRUST PRIME seek to preserve the value of your investment at \$1.00 per share, they cannot guarantee they will do so. A 'AAA+' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. Ratings are subject to change and do not remove credit risk. For a full description on rating methodology, please visit [www.spglobal.com](http://www.spglobal.com). Please review the COLOTRUST Information Statement before investing. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

# Committee Chair Input to the Town Strategic Plan

July 18, 2023

- Process
- Best Practices and Success Stories
- Areas for Improvement

# Process for Soliciting Committee Input

- February: Concept Development for Committee Input
- March: Board approval of Concept, Template to Committee Chairs
- April: Committee workshops
- May: Committee Chair Workshop
- June: Committee Input to Town Staff
- July: Committee Input to Board of Trustees



# FMAC Best Practices and Success Stories

- Engaging public & community of wildfire prevention activists to develop fire mitigation practices
- Ongoing education program of monthly fire mitigation tips
- Develop database to enhance community outreach and information on fire mitigation programs (e.g. Red Cross assessment and mitigation with financial assistance)
- Remediation with CUSP, MHYC, ROW mitigation (successful but ongoing challenge to reduce fuel loads / BTU content in the forest)
- In 3d year as a committee, full membership, strong team with common vision

# PRT Best Practices and Success Stories

- Wayfinding signage
- Volunteer days (Creek week)
- Trails Ambassador Program (aiding hikers, providing information)
- Grants – anticipate and remove obstacles proactively
  - Gazebo Park Phase II Renovation (Bridge)
  - Bear Aware Dumpster Blind (with recycling blind)
  - Applied for grant for Gazebo itself
- Adhere to sunshine laws and other transparency measures
- Focus on positive achievements and recommendations

# PC Best Practices and Success Stories

- Rewriting the Land Use Code – enforceable, easier to understand, reduced in size by at least 100 pages
- 2x monthly meetings among commissioners to achieve code rewrite in the short amount of time and money left to meet the grant deadlines
- Relationship with town legal team member (Austin) was excellent and facilitated LUC process
- Enhancing PC processes to rectify engineering problems (e.g. guardrail project on Hotel St.) including volunteer engineer support from residents (Phil McIntyre joined PC sub-committee)
- Proactive engagement of town resident engineer support for future infrastructure projects
- Contract planner was hired and began work in June. (The contract nature of the employment saves the town a great deal of money because she will only work as

# Areas for Improvement: Urgent and Important

- Fire mitigation (holistic: education, notification, evacuation, mitigation, budget planning, funds availability) Current CUSP grants are ending without full utilization because BOT failed to appropriate enough matching funds. (Short \$20K to fully use grant funds made available to GMF in year 3.)
- Enforcement of town laws and codes
- Public safety (ROAD maintenance, cross walks, speed bumps, rights of way, parking and traffic enforcement)
- Resolution of guard rail on Hotel St. and stilling basin issues
- Maintaining, improving and adding public restrooms
- Gazebo Island improvements (safety: failure of Gazebo Island Bridge and structure)

# Areas for Improvement: Important but not Urgent (1 of 2)

- Regular maintenance of town assets (pool, Marshal's office, all equipment)
- Confirming Town Plat (develop plan that incorporates private property owner surveys and town initiatives, identify discrepancies and use PC for resolution)
- Town connectivity / wifi coverage
- Staging area (new plan needed)
- Flood mitigation
- Greater clarity and transparency in town budgets (e.g. public works); at least quarterly reconciliation of town budget and actual financial statement in public BoT meetings

## Areas for Improvement: Important but not Urgent (2 of 2)

- Town Beautification
- Insufficient number of public works employees through the summer; develop staffing plan to address year round public works workforce
- Need clear reporting structure, management oversight and accountability for ALL town employees documented (and made available to the public) and strictly adhered to.

## Areas for Improvement: Neither Important nor Urgent

- **The lack of Law Enforcement presence during high priority times (e.g. working weekday mornings, vs. weekends and nights) as well as the lack of designated parks employees during the high season and lifeguards during posted pool hours indicate a perceived failure in the management of town staff. Who is accountable to this and to what extent?**

# Contract Change Order

**Town of Green Mountain Falls**

P.O. Box 524; 10615 Green Mountain Falls Rd.  
Green Mountain Falls, CO 80819  
719-684-9414 ext. 5  
manager@gmfco.us

July 12, 2023

**Vendor Information**

Penman Construction & Properties  
BOX 527  
Green Mountain Falls, CO 80819

719-492-3342

RE: Contract Amendment Re Gazebo Repair

DESCRIPTION	AMOUNT
Labor and Materials to remove and replace rotted shingles. 100 sq feet of shingles custom cut to match existing. Structural repairs to roof. Extensive Bondo patching.	\$7,000.00
Total	\$ 7,000.00

**THANK YOU!**





June 20, 2023

Green Mountain Falls PPRTA Board of Directors  
Mayor Todd Dixon

Dear Mayor Dixon,

On behalf of the City of Fountain we wanted to reach out and express our community's interest in joining the Pikes Peak Rural Transportation Authority (PPRTA) at the upcoming November 2023 election. As you are aware, PPRTA has been instrumental in promoting and improving transportation infrastructure in our region. The authority's efforts have significantly contributed to enhancing connectivity, easing traffic congestion, and fostering sustainable mobility options for our communities. The City of Fountain has followed your efforts over the years and recognizes the benefits of being a part of this collaborative effort. We believe that joining PPRTA will greatly benefit our residents, businesses, visitors and the entire region.

In light of the upcoming election, we kindly request your support for the City of Fountain's inclusion within the PPRTA, just as you have allowed other communities to join. We believe that our participation will not only strengthen the regional transportation network but also bring fresh perspectives and ideas to the table. Our city's unique needs and aspirations will contribute to the overall success of PPRTA's mission.

To address any questions or concerns you may have regarding the City of Fountain's intentions, please do not hesitate to reach out to our Deputy City Manager, Todd Evans, at 719-322-2022. Mr. Evans oversees our local transportation operations and is our designated point of contact. He will be more than happy to provide any additional information or engage in further discussions to help facilitate a smooth transition for our city.

We greatly appreciate your time, attention, and consideration of our request. We firmly believe that the City of Fountain's inclusion within PPRTA will foster a more cohesive and robust regional transportation system. Together, we can continue to create a brighter future for our communities and for our region as a whole.

Thank you once again for your support, and we look forward to hearing from you soon.

Sincerely,

A handwritten signature in cursive script that reads "Sharon Thompson".

Sharon Thompson  
Mayor

*Tamara Estes*

Tamara Estes  
Mayor Pro-tem

*Gordon Rick*

Gordon Rick  
Councilmember

*Corey Applegate*

Corey Applegate  
Councilmember

*Detra Duncan*

Detra Duncan  
Councilmember

*Richard B. Applegate*

Richard Applegate  
Councilmember

*Fred Hinton*

Fred Hinton  
Councilmember

**Economic Development Department**

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**El Paso County, Colorado**  
**CDBG Application**  
Program Year: 2023

El Paso County, Economic Development Department  
9 E. Vermijo Ave.  
Colorado Springs, CO 80903  
Phone: 719-520-6249

## 2023 EL PASO COUNTY CDBG APPLICATION

**IMPORTANT:** Please read the [Application Instructions](#) before completing the application below.

Applicant/Organization Name	Town of Green Mountain Falls

Type of Organization	<input type="checkbox"/> Non-Profit <input checked="" type="checkbox"/> Government <input type="checkbox"/> CBDO <input type="checkbox"/> Faith-based	
Tax ID Number		
DUNS/UEI Number		
Chief Official or Primary Contact	Becky Frank	
Contact Information	Phone 719-684-9414	Email: Manager@gmfco.us
Mailing Address	PO Box 524 Green Mountain Falls Colorado, 80904	

Project Name	Gazebo Bridge Accessibility and Rehabilitation Project		
Project Address	Lake St. and Ute Pass Ave., Green Mountain Falls		
Project Priority <i>(if submitting multiple applications)</i>	1		
Project Start Date* MM/DD/YYYY	08/01/2023	Project End Date MM/DD/YYYY	11/30/2023
<i>*NOTE: the project start date must occur <b>after</b> funding has been approved and made available, projected for July 2023.</i>			

Amount of CDBG Funds Requested	\$207,167

<p>Provide a short summary of the proposed project in the space listed below. More detail will be requested in other sections.</p> <p>The present Gazebo bridge was constructed in 1990 with no major repairs done in its 32-year life. The bridge itself and the causeway leading to it are in need of much needed upgraded that will provide for improved ADA accessibility from the existing concrete pathway to the gazebo. This grant will provide much needed funding to replace the bridge with more accessible materials so the bridge to the beloved, iconic Gazebo can be enjoyed by the many visitors who come to Green Mountain Falls annually. The grant monies will also provide the opportunity to replace old benches, railing and lighting to reflect the 1890s era when the historical Gazebo was built and improve accessibility and safety for users of all ability levels.</p>	

## 2023 EL PASO COUNTY CDBG APPLICATION – PROGRAM PRIORITIES ALIGNMENT

Below you will find the El Paso County CDBG priority areas as outlined in our program planning documents. Please check which goal(s) will be met by your project. At least one goal must be checked.

*\*Actual goals reported subject to CDBG staff discretion\**

Housing Goals	Check
<b>H1 Goal</b> – Improve access to transportation services and infrastructure, remove impediments to mobility and increase access to opportunities.	<input type="checkbox"/>
<b>H2 Goal</b> – Rehabilitation of pre-existing housing inventory to increase affordable, accessible housing choices.	<input type="checkbox"/>
<b>H3 Goal</b> – Increase fair housing education, outreach, and enforcement.	<input type="checkbox"/>

Homelessness & Special Needs Goals	Check
<b>HM1 Goal</b> – Assist in ensuring that homelessness is brief, rare, and non-recurring.	<input type="checkbox"/>
<b>SN1 Goal</b> – Help special needs residents obtain housing and remain housed while living independently as they choose.	<input type="checkbox"/>
<b>SN2 Goal</b> – Reduce accessibility barriers (ADA compliance).	<input checked="" type="checkbox"/>
<b>SN3 Goal</b> - Provide for and improve access to services to stabilize living situations and enhance quality of life, particularly for seniors, youth, and special needs populations.	<input type="checkbox"/>

Community Development Goals	Check
<b>CD1 Goal</b> – Improve infrastructure to foster accessible and livable neighborhoods and improve access to public amenities.	<input checked="" type="checkbox"/>
<b>CD2 Goal</b> – Develop or improve facilities that provide services to low- to moderate income residents and special needs populations.	<input checked="" type="checkbox"/>
<b>CD3 Goal</b> – Expand economic opportunities for low- to moderate income residents.	<input type="checkbox"/>

## 2023 EL PASO COUNTY CDBG APPLICATION – PROJECT CLASSIFICATION

Please review the National Objectives (pages 6-8) in the [Application Instructions](#) to ensure you classify your project correctly or contact the program directly using the contact information listed.

Project Category ( <i>check only one</i> )	<input type="checkbox"/> Public Service <input checked="" type="checkbox"/> Public Facility/Infrastructure <input type="checkbox"/> Housing/Economic Development
Project Subgroup ( <i>terms listed in instructions; list only one</i> )	
National Objective ( <i>check only one</i> )	<input type="checkbox"/> Low-to-Moderate Income Benefit <input type="checkbox"/> Slum/Blight <input type="checkbox"/> Urgent Needs

<p>National Objective Benefit Type (<i>check only one</i>)</p> <p><b>Please note for LMA benefit:</b>          For projects qualifying on a low-to-moderate income area basis (LMA), all census tracts block groups in which the project will take place must be listed in the available space. Be sure to carefully check the boundaries of your project. For more information, refer to the <a href="#">El Paso County LMI Maps</a>.</p>	<input type="checkbox"/>	LMA	Census Tract		
			Block Group		
			Total Population		
			LMI Population		
			% of LMI		
		<input type="checkbox"/>	LMC	How many additional low-to-moderate income <i>clients</i> will be assisted with these CDBG funds?	
				How many very low-income (0-30% AMI)?	
				How many low-income (31-50% AMI)?	
				How many moderate-income (51-80% AMI)?	
		<input type="checkbox"/>	LMH	How many additional low-to-moderate income <i>households</i> will be assisted with these CDBG funds?	
				How many very low-income (0-30% AMI)?	
				How many low-income (31-50% AMI)?	
				How many moderate-income (51-80% AMI)?	
		<input type="checkbox"/>	LMJ	How many additional <i>jobs</i> will be created for low-to-moderate income resides with these CDBG funds?	
		<input type="checkbox"/>	SBA	Have you confirmed Slum/Blight Area objective criteria with County staff?	
		<input type="checkbox"/>	SBS	Have you confirmed Slum/Blight Spot objective criteria with County staff?	
		<input type="checkbox"/>	URG	Have you confirmed Urgent Need objective criteria with County staff?	

## 2023 EL PASO COUNTY CDBG APPLICATION – AGENCY DESCRIPTION

### Agency Description

Please include information about your agency, its goals, mission, incorporation date, management structure and experience, clientele served, and services offered. Please include an organizational chart and a list of board of directors with appointment dates and term expiration dates. Feel free to attach additional information to the back of the application.

Green Mountain Falls (GMF) is a small mountain community incorporated in 1890. With a year-around population of about 700 and a summer population of 1200, the Town is a peaceful but vibrant community with a strong interest in the outdoors and the Town Park system, which centers around Gazebo Lake Park. The proposed project would be an improvement to inclusivity at this important Town Park.

As a government entity, the municipality of GMF is dedicated to serving every resident and visitor to the best of our abilities.

The Town is served by:

Mayor — Todd Dixon - elected 4/2022; term expiration 4/2024

Mayor Pro Tem — Sunde King - elected 4/2022; term expiration 4/2026

Trustee — Katharine Guthrie - elected 4/2020; term expiration 4/2024

Trustee — Nicholas Donzello - — elected 4/2022; term expiration 4/2024

Trustee — Sean Ives - elected 4/2022; term expiration 4/2026

Town Manager: Becky Frank

Town Clerk/Treasurer: Boulos Ayad

The government system is considered a “weak” mayor system, with all Trustees and Mayor having an equal vote and equal responsibilities. The mayor is considered the ceremonial head of the town and presides over the Board of Trustees meetings. We also have a team of dedicated employees including the Department of Public Works and Marshal’s Department.

## 2023 EL PASO COUNTY CDBG APPLICATION – COMPLETE PROJECT DESCRIPTION & TIMELINE

### Complete Project Description

Clearly explain what will be accomplished with the CDBG funding that you are requesting, including who will benefit from the project. **Be specific as to what the CDBG funds will be used for.** Attach additional information as needed.

We are seeking funding for Phase II of Access for All, a project to create inclusive public park areas for the recreation of people of all ages and abilities in Green Mountain Falls, CO. Through several phases, the existing parks will be upgraded for accessibility and everyone's safety. In addition, Access for All will create more inviting year-round multi-use spaces for the enjoyment of our residents and visitors including routine outings made by a group of differently abled persons and their providers. Gazebo Lake Park anchors our town, and its natural beauty draws visitors from surrounding areas and beyond. Annual events including Bronc Day, Green Box Arts, the Holiday tree lighting that take place in Gazebo Lake Park will be accessible to participants of all ages and abilities with the addition of the ADA complaint pathway. The Gazebo hosts many weddings, concerts, and social events throughout the year. In 2022, during the 2 weeklong art festival hosted by Green Box Arts, there were 6,000 participants. There were approximately 1000 participants who launched hand crafted water lanterns from Gazebo Island. These lanterns were made by children in the art camp and as family projects during 4th of July. The proximity of Green Mountain Falls and Gazebo Lake Park to the City of Colorado Springs makes it a popular choice for individual and family outings, senior day trips, and a place to relax and rejuvenate for active and retired military personnel. Because the park is available for use at no cost, it is a destination for moderate to low-income families looking to enjoy the outdoors and fish at one of the only no-fee areas in the region. This project will make the facility not only more inclusive for individuals who have accessibility needs, but also for families and individuals who are seeking affordable opportunities for outdoor recreation.

#### Phase II: Gazebo Lake Park

- a. Remove and replace bridge deck planks (with accessible materials), handrail, benches, light poles
- b. Connect gazebo bridge to existing concrete pathway to allow wheelchair accessibility from gazebo island to designated accessible parking area.
- c. Reinforce side beams, add new center beam and new cross beams to gazebo bridge
- d. Repair piers (sandblast concrete spalling, epoxy patching of spalling, sealing on concrete and perma-jack buttress.
- e. Upgrade electrical service to island.
- f. Add additional lighting to causeway.

### Project Timeline

Please include a timeline to show how you will expend all funding within 12 months of receiving your grant (note that project start time is dependent on Congress and when federal funding is released to our program).

Weeks 1-4: RFP-Project Bids-Contractor Selection

Week 5-6: Demo of existing materials needing repair

Week 6-7: Repair of piers/installation of connecting concrete pathway

Week 8-10: Replacement of decking/handrails

Week 10-12: installation of light fixtures/benches

Week 13-Final Walk Through and Project Closeout





**2023 EL PASO COUNTY CDBG APPLICATION – COMMUNITY COMPONENTS**

**Briefly** explain why this project is necessary in the community, and why CDBG funds should be used to address the need.

This project is critical to the social and financial health of the community. This is the second phase of ADA improvements at the park which will allow for improved access to the gazebo through ADA improvements to the bridge itself as well as the causeway that connects the path to the designated parking areas. The gazebo is listed on the National and State register for historic structures <https://www.historycolorado.org/location/green-mountain-falls-gazebo> and has been identified as needing rehabilitation work. The Town intends to submit a grant application for the completion of a historic structure assessment, but the bridge is in such disrepair that no rehabilitation work can occur on the gazebo until the bridge repairs have occurred. The current condition of the bridge is prohibitive of safe access by wheelchairs as there are surface areas that are uneven. The Town’s insurance carrier (CIRSA) has also noted these safety concerns and the bridge accessing the gazebo is in imminent threat of closure without the repairs. The Town has a very limited budget and receives some Conservation Trust Funds that will be allocated to this project if the necessary CDBG funds are awarded. This project supports the national objective of improving a public facility that serves low-moderate income families and individuals. Because this is one of the few no-fee fishing lakes in the region, it has become a popular destination for families with little to no disposable income to visit. Additionally, through this phase of the proposed project, the gazebo bridge and causeway that goes to the main part of the park will be resurfaced with materials more suitable for people who are experiencing mobility impairments.

What are the quantifiable goals of this project? How will they be measured?

*(Example: Build 10 low-income rental units, provide healthcare for 100 low-income residents)*

Stabilization of bridge to allow continued access to gazebo island. Goals will be measured through annual usage auditing.

How many persons/households in the following jurisdictions will be served by the CDBG funded part of this project?

Unincorporated El Paso County		Calhan	
-------------------------------	--	--------	--

Fountain		Green Mountain Falls	680
Palmer Lake		Ramah	
Manitou Springs		Monument	

List other organizations, if any, participating in the program (collaborative efforts). Describe how you ensure that duplication of services is not happening.

**2023 EL PASO COUNTY CDBG APPLICATION – CAPACITY**

If we are unable to grant your full request, what is the minimum amount that you would be willing to accept that would still allow your project to be viable?

\$118,912

If the project is not awarded this amount of CDBG funding, how will it be affected?

If not awarded the full amount, the repairs of the piers will have to wait until funding from another source becomes available. The town will need to lower the water level in the lake to make any repairs. Each time the lake is lowered, it has an economic impact on town as the gazebo is a popular destination for wedding ceremonies. Additionally, the lake is stocked with fish (by CPW). Each time the water level is lowered, it disrupts the fish habitat as well as other ecosystems in the lake.

Leveraging funds is important to our program’s mission. What other funds are currently available to support this project or leverage CDBG funds? Please include sources, dollar amounts and status of such funds.

The Town’s Conservation Trust Fund (CTF) will be used to support this project. For 2023, the town will receive a projected \$8030.

Has your organization ever received CDBG funds in the past, either through the city, state or otherwise? Please briefly describe.

Yes, the Town Received \$150,000 in 2021 (applied to 2022 project-delayed start due to COVID) from El Paso County CDBG program to complete phase 1 of Gazebo Lake Park Accessibility for All Project. GMF is grateful for the many improvements that were made possible by CDBG Phase I which included: an ADA fishing pier accessible by a handicap pathway, a more sustainable lake rock wall, an organic spillway design that invites waterplay and a handicap accessible pathway through Gazebo park. These improvements are the beginnings for Gazebo Park to be more inclusive. This project was completed in December 2022.

Please specify the name(s) and job title(s) of the staff that will be assigned to the grant administration. For each person listed, please include their years of experience working with federal funding and specify any other federal grants they have worked with in the past.

Becky Frank, Town Manager: 10 years experience working with CDBG, ARPA, FEMA, GOCO, etc.

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Please check each item that already exists within your organization:

<input checked="" type="checkbox"/> Financial auditing system	<input type="checkbox"/> Client eligibility	<input type="checkbox"/> Demographic data collection
<input checked="" type="checkbox"/> Written conflict of interest policy	<input checked="" type="checkbox"/> Written procurement procedures	<input checked="" type="checkbox"/> Staff salary tracking

--

Can the project be completed within one year of receiving this grant?  Yes  No

**2023 EL PASO COUNTY CDBG APPLICATION – PROJECT BUDGET**

<b>Source of Funds for this Program/Project</b>		
<b>Source of Funds</b>	<b>Status of Funds (<i>check only one</i>)</b>	<b>Amount</b>
El Paso County Community Development Block Grant	<input type="checkbox"/> On Hand <input type="checkbox"/> Pending <input checked="" type="checkbox"/> Applied For	207,167
Town Match (CTF)	<input checked="" type="checkbox"/> On Hand <input type="checkbox"/> Pending <input type="checkbox"/> Applied For	8030.00
	<input type="checkbox"/> On Hand <input type="checkbox"/> Pending <input type="checkbox"/> Applied For	
	<input type="checkbox"/> On Hand <input type="checkbox"/> Pending <input type="checkbox"/> Applied For	
	<input type="checkbox"/> On Hand <input type="checkbox"/> Pending <input type="checkbox"/> Applied For	
	<input type="checkbox"/> On Hand <input type="checkbox"/> Pending <input type="checkbox"/> Applied For	
Total Amount of Funds for this Program/Project		215,197

<b>Project/Program Specific Budget (<i>adjust categories as needed</i>)</b>		
<b>Budget Category</b>	<b>Amount</b>	
Personnel (Salaries, Trainings, etc.)		
Benefits (FICA, Unemployment, Health, Dental, Etc.)		
Consultants		
Insurance (D&O, Liability, Vehicle, Etc.)		
Facility (Rent, Utilities, Janitorial, Maintenance, Etc.)		
Supplies and Materials		
Leased or Purchased Equipment		
Acquisition Costs		
Construction/Rehabilitation Costs	215,197	
Other Operating Costs (please specify)		
Total Program/Project Costs		215,197

<b>Total Annual Organizational Budget Amount</b>	<b>1,046,576.47</b>
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What will the CDBG funds be used for? Please be as specific as possible (*i.e., \$1,000 for engineer, \$5,000 for building materials*).

Please see attached project detail sheet.

How much program income do you anticipate that this project will generate, if any?

N/A

2023 EL PASO COUNTY CDBG APPLICATION – PUBLIC SERVICE PROJECTS ONLY

1. How many persons in El Paso County received this service during your last fiscal year?
2. How many more persons will be served if you receive CDBG funding?
3. How long would clients receive services from your organization under this project?
4. Does your organization charge for services? If so, how much, and can the fees be waived for CDBG-supported clients?
5. What days and times will services be made available to the public?
6. Does your agency have experienced staff that will provide the service, or will you hire and train new staff?
7. How does your agency plan to sustain this project/program after CDBG funds have been expended? If CDBG funds will pay for staff positions, please elaborate on how these positions will be maintained.
8. What is the CDBG-cost per client for this project ( <i>total CDBG funds requested divided by number of clients served</i> )?
9. How do you determine current eligibility? What client demographic information does your organization collect?

--

10. Does your agency have the capacity to safely store the private information of eligible clients, such as proof of income, copies of bills, and other personally identifying information (PII)?

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11. How have you collaborated with other agencies to decrease service duplication and increase effectiveness?

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**2023 EL PASO COUNTY CDBG APPLICATION – PUBLIC FACILITY PROJECTS ONLY**

1. How many persons in El Paso County are currently being served by the facility?
Approximately 8,250
2. How many more persons will be served if you receive CDBG funding?
Completing this project will ensure that current use is not interrupted due to potential closure. Post project, we estimate that facility use will increase by 20%
3. Does the project manager have experience with federal procurement regulations and labor requirements? Please briefly describe size and scope of projects previously administered.
Yes-CDBG 2022 small ADA project. 2020-2021-COVID FEMA grant funded response and documentation, CDBG (City of Victor) certified payroll documentation and various local and state grants.
4. Has the project’s architectural/engineering work been completed? If not, when will it be complete?
N/A
5. Does your organization own the building or park you will be improving? If not, when will it own the property?
Yes
6. How long will the facility be used for its intended purpose?
Indefinitely
7. Is a fee charged for the use of the facility or for services provided at the facility? If so, how much?
No
8. Are funds already in place to operate the facility after improvements?
N/A



9. What days and times will the facility be open to the public?

7 days a week during daylight hours and frequent events after dark.

2023 EL PASO COUNTY CDBG APPLICATION – ACQUISITION PROJECTS ONLY

1. Has a site been selected ( <i>check only one box; if <b>no</b>, skip to question 6</i> )? <input type="checkbox"/> Yes <input type="checkbox"/> No
2. Does the site require rezoning ( <i>check only one box</i> )? <input type="checkbox"/> Yes <input type="checkbox"/> No
3. Has your organization made an offer to purchase the property ( <i>check only one box</i> )? <input type="checkbox"/> Yes <input type="checkbox"/> No
4. Has your organization executed a contract to purchase the property ( <i>check only one box</i> )? <input type="checkbox"/> Yes <input type="checkbox"/> No
5. Will any persons or businesses be displaced by this acquisition ( <i>check only one box</i> )? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, does your organization have non-CDBG funds available to pay relocation expenses? <input type="checkbox"/> Yes <input type="checkbox"/> No
6. Does the project manager have experience working with the Uniform Relocation Act and/or section 104D of the Housing and Community Development Act? If so, please describe.
7. How long will the site be used for its intended purpose?
8. Are funds already in place to operate the property after improvements ( <i>check only one box</i> )? <input type="checkbox"/> Yes <input type="checkbox"/> No
9. Will you charge a fee for services provided at this property? If so, how much?
10. What days and times will the property be open to the public?



**2023 EL PASO COUNTY CDBG APPLICATION – CERTIFICATIONS AND SIGNATURES**

<b>I hereby certify by reading and initialing each statement listed below that the:</b>		<b>Check</b>	
Information contained in this application is complete and accurate.		<input checked="" type="checkbox"/>	
Applicant has read and understands the application instructions and requirements of the program.		<input checked="" type="checkbox"/>	
Project will serve low- to moderate-income residents in the qualified CDBG areas.		<input checked="" type="checkbox"/>	
Applicant acknowledges that only an executed contract and a notice to proceed with the County authorizes the initiation of project, services or activities and incurring expenditures.		<input checked="" type="checkbox"/>	
Applicant acknowledges that a National Environmental Policy Act (NEPA) review may be required for CDBG funded projects, which may delay the project start.		<input checked="" type="checkbox"/>	
Applicant acknowledges that the project should be completed within the fiscal year awarded; if not, CDBG funds may be subject to reprogramming.		<input checked="" type="checkbox"/>	
Applicant will comply with all federal and County statutes, regulations and requirements imposed on the project funded in full or in part by the CDBG program.		<input checked="" type="checkbox"/>	
Applicant will not use CDBG funds for grant writing, fundraising, or lobbying per 2 CFR Part 200.		<input checked="" type="checkbox"/>	
Applicant confirms that the organization has an antidiscrimination policy.		<input checked="" type="checkbox"/>	
Applicant acknowledges that current policies for general liability, automobile and workers compensation insurance are required to contract with the County.		<input checked="" type="checkbox"/>	
Applicant acknowledges that CDBG funds are subject to review of supporting expenditure documentation and must be approved by County staff prior to payment.		<input checked="" type="checkbox"/>	
Applicant has the ability to perform the duties for the activity or services applied for in accordance with CDBG program regulations.		<input checked="" type="checkbox"/>	
Applicant possesses the legal authority to apply for CDBG funds and to execute the proposed project.		<input checked="" type="checkbox"/>	
Applicant does not have any unresolved audit findings for prior CDBG or other federally funded projects. If your agency had a single audit performed last year, please attach a copy to this application.		<input checked="" type="checkbox"/>	
Applicant has no pending lawsuits that would impact the implementation of this project.		<input checked="" type="checkbox"/>	
Person named below is authorized to execute the application on behalf of the agency.		<input checked="" type="checkbox"/>	
<p><i>The statements and data in this application are correct and true to the best of my knowledge, and its submission has been authorized by the governing body of the applicant. I understand that El Paso County may verify any or all statements contained in this application, and that any false information or omission may disqualify my organization from further consideration for County CDBG funds. I also understand that, upon submission, my application becomes property of El Paso County and will not be returned to my organization in whole or in part.</i></p>			
Print Name	Becky Frank	Title	Town Manager, Town of Green Mountain Falls
Date	02.01.2023		

**Please submit your completed application via email no later than 5:00pm on Friday, February 3, 2023. Submit applications via email to: [CDBG@elpasoco.com](mailto:CDBG@elpasoco.com)**

Any application received after the deadline will not be considered.  
Faxed or mailed applications will NOT be accepted.

**Questions may be directed to:**

Luke Houser □ Community Development Analyst  
 719-520-6249 □ [lukehouser@elpasoco.com](mailto:lukehouser@elpasoco.com)

**Parks, Recreation, Trails, Committee**

**Gazebo Bridge Project**

**Emergency Public Safety Work Proposal**

+

**Restoration of the Historic Gazebo Lake Bridge Proposal**

+

**Merged Work**

**Job Description:**

A wood pedestrian walk bridge, spanning 60' from the 50' causeway to Gazebo Island on Gazebo Lake.

The bridge deck is 60' long, comprised of 75, 1.5"x9"x12' spaced wood planks.

The bridge deck is 12' wide with a wood handrail on each side, 38" high, on 5' center posts, with 1 center rail.

The bridge deck carries 8 wood benches and 6 light-poles spanning the length.

The bridge deck carries water and electric services to the island underneath.

The bridge deck is supported by 4 wood laminated beams, in 3 segments ~20' in length.

The 2 main support beams are 7"x12" in girth.

The 2 side beams are 3"x12" in girth.

The support beams are founded by 3 concrete piers and 1 concrete buttress, at each 20' intersections of the beam-spans.

The 3 piers are comprised of 2 steel-reinforced concrete columns 16" in diameter, rising ~5' from the bottom of the lake tied into a concrete header 22"x12"x12'.

The 1 buttress is 22"x12"x12' on the island.

**Work Classification: Emergency Public Safety Work**

<u>Demolition:</u>	Labor	Mat.
Deck: remove 6 light-poles	\$2100	
remove 8 benches	1050	
remove handrails	4200	
remove 75 deck planks	8400	
equipment - skid-steer rental	1500	
40 yd dumpster rental	1500	
<u>Repairs:</u>		
Beams: lamination water damage	8400	
Hardware:		1500
<u>Renewals:</u>		
New deck-planks 75, 3"x12"x12' fir	14000	10000
New hand-rail	11200	8000
New benches 8	2800	4000
New light-poles 6	2100	3000
Hardware		3500
	57250	24000

Concrete ADA Path	\$ 25,000
Total:	\$88,250
5% Estimate Error	\$5662
<b>Grand Total:</b>	<b>\$118,912</b>

**Work Classification: Restoration Work + Emergency Public Safety Work**

<u>Demolition:</u>	Labor	Mat.
Deck: remove 6 light-poles	\$2100	
remove 8 benches	1050	
remove handrails	4200	
remove 75 deck planks	8400	
equipment - skid-steer rental	1500	
40 yd dumpster rental	1500	
<u>Repairs:</u>		
Beams: lamination water damage	8400	
Hardware:		1500
Piers: sand-blast concrete spalling	5600	500
epoxy patching of spalling	5600	1200
epoxy sealer of concrete	5600	1200
perma-jack concrete buttress	2500	
Hardware:		1500
<u>Renewals:</u>		
New deck-planks 75, 3"x12"x12' fir	14000	10000
New hand-rail	14000	16000



New benches 8	2800	6000
New light-fixtures w/overhead trellis	4200	18000
Hardware:		5000

**Additions:**

New center beam (3) 8"x12"x20' fir	5600	1500
Reinforce side beams (6) 6"x12"x20' fir	11200	2500
New cross beams (16) 3"x12"x12' fir	11200	2200
Equipment: light crane	3400	
	112850	67100

Concrete ADA Path	\$25,000
Total:	\$179,950
20% Estimate Error	\$ 10,247
<b>Grand Total:</b>	<b>\$215,197</b>



## The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819  
(719) 684-9414 www.gmfco.us

To: Mayor and Board of Trustees  
From: Becky Frank, Manager  
Re: Staff Report, July 18, 2023

### Rolling Project Roster:

- Stilling Basins-Complete! Working with volunteers to identify alternatives to the guardrail.
- Comprehensive Roads Plan-Near Completion-will be working to close out this project and do final reporting.

### **Public Works:**

- Public Works opening is posted to the Town Website. We have 2 interim contract employee assisting with roads/equipment maintenance until we are able to fill the position with a full time employee.
- Thanks to Bo and Mayor Dixon for working with PPROEM/EI Paso County on the emergency declaration. Some materials and labor costs to repair roads damaged during the June storm events will be covered under this. Public Works has stockpiled a lot of road base build up material on Mountain Avenue leading up to Grant. This material will be installed beginning this week and capped with spec material which has been delivered.
- Numerous patches have been completed.
- Raised culvert on Catamount and Grandview.
- Assisted with remaining slash from Chipper Day and Tree removal at Oak Street.

### **Town Manager:**

- Wrapping up 2022 audit.
- Working with Town Clerk to identify areas of process improvement. We anticipate bringing you an amended budget for consideration in August. This is necessary because of some unbudgeted expenses (pool, PW, etc.) and some additional revenues that the Town has received.
- CPW Human-Bear Conflict Resolution Program. PO received. Design concepts from the PRTAC were approved by CPW. Site prep has begun.
- Pool-Currently have 3 guards on staff. Thanks to the volunteers who have been supporting this project.
- Attended Emergency Evacuation Tabletop Exercise. Thanks to all who participated. We will have a full-scale exercise this fall. They will be seeking participants including any AFN individuals to participate in the exercise. There will be more info on this at Bronc Day.
- Working to update Town Continuity of Operations Plan (COOP)
- Planning-Thanks to Bo and Julia for getting the Fee and Fine Schedule research completed. We have also brought on a consultant to assist with updating the zoning map.
- CDBG Phase 2-will be working with PRT to draft RFP documents.