

**TOWN OF GREEN MOUNTAIN FALLS**  
**Planning Commission Meeting**  
**2023-09-20 at 6:30 P.M.**

**REGULAR MEETING MINUTES**

**Commission Members Present**

Lamar Mathews, Chair

Ann Esch

Rocco Blasi

Mike Frey

**Town Clerk**

Bo Ayad

**Commission Members Not Present**

Lisa Bonwell

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**1. Call to Order & Roll Call**

Chair Lamar Mathews called the meeting to order at 6:30 p.m. Roll was taken and all commissioners were present except for Commissioner Bonwell. Mayor Dixon and Commissioner Esch joined the meeting on Zoom.

**2. Additions, Deletions, or Corrections to the Agenda**

Commissioner Frey made a motion, seconded by Commissioner Blasi, to accept the Agenda. Motion passed unanimously.

**3. Consent Agenda**

A motion to approve PC Meeting Minutes as amended from 08/22/2023 was made by Commissioner Frey and seconded by Commissioner Blasi. The amendments are adding the word “be” in section 6B and noting that Chair Mathews made the motion under Items 2 & 3. Motion passed unanimously.

**Public Input 3 Minutes Per Speaker**

The Mayor reported on the receipt of a grant from the Broadband Office to research feasibility for future Broadband in the Town.

#### **4. Staff Report**

The Town Clerk gave a brief update that many permits have been received by the office and are in progress. The Town Planner is in the process of interviewing Engineers for applications where that pass-thru is pertinent. No application details were available.

#### **5. New Business**

- A.** Stilling Basin. Phil McIntire gave a presentation on the future landscaping options for the Stilling Basin finishing touches. Chair Mathews asked about post-installation maintenance expenses and practices. Mr. McIntire explained that the mechanical removal of silt would be necessary on an ongoing basis. Several photos and to-scale site plans were projected that depicted the various options. Options included prefab retaining wall materials called “Dirt Lockers” and concrete block as well as natural stone were presented. Chair Mathews recommended these options be presented to the PRTAC at their next meeting.
- B.** Guard Rail. Mr. McIntire presented the “Option B” slide that was previously approved for further consideration and gave an update on that progress. He is awaiting a site visit with the local engineer. It was recommended to Mr. McIntire that a paving contractor may be another alternative rather than utilizing engineers for that project. Chair Mathews mentioned the lack of a grate covering the entry hole of the catch basin behind the guard rail and felt that it could be a potential safety hazard.

#### **7. Old Business**

**A.** Construction Staging Policy. Staging Alternatives to Olathe St. Commissioner Esch asked about the use of staging areas for residential projects and recommended removing “town projects” from the first paragraph to include residential construction under the policy. Commissioners discussed removing the word “Town” (4<sup>th</sup> usage in 1<sup>st</sup> paragraph). Chair Mathews will provide a final draft for inclusion in the next BoT agenda packet. Commissioner Frey motioned to approve the policy to move on to Bot, seconded by commissioner Blasi before passing unanimously.

#### **8. Correspondence**

Mayor Dixon gave an update on the FEMA Disaster Declaration which was signed and applied for by the Town. It seems likely that additional items can be added under Section 406 which provides for preventative items like culverts and ditch work. The Mayor did an inventory of areas in Town where culverts would improve road drainage and counted over 80.

**9. Adjournment** Meeting adjourned at 7:15 p.m. By Chair Mathews.