



Town of Green Mountain Falls
10615 Green Mountain Falls Road
Planning Commission Meeting Agenda
Monday November 13th 2023 at 6:30 pm
In Person and on Zoom

Town Clerk is inviting you to a scheduled Zoom meeting.
Join Zoom Meeting

<https://us02web.zoom.us/j/86730099241?pwd=M0ZiYm5mSWVJZ1cvVFh1bjFETVFDdz09>

Meeting ID: 867 3009 9241 Passcode: 376082

1. CALL TO ORDER / ROLL CALL / TECH CHECK

2. ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA

3. CONSENT AGENDA

Approval of Meeting Minutes from last meeting on 10/24/2023

4. PUBLIC INPUT: 3 Minutes per speaker

5. REPORTS

a) Austin Flannigan- Best Practices

6. BUSINESS

a) Commission Re-Appointments & Discussion

7. CORRESPONDENCE

8. DISCUSSION ITEMS

a) Guard Rail- Phil McIntire

b) Budget Recommendations

8. ADJOURNMENT

TOWN OF GREEN MOUNTAIN FALLS

Planning Commission Meeting

2023-10-24 at 6:30 P.M.

REGULAR MEETING MINUTES

Commission Members Present

Lamar Mathews, Chair
Ann Esch
Rocco Blasi
Mike Frey
Lisa Bonwell

Commission Members Not Present

Town Clerk

Bo Ayad

1. Call to Order & Roll Call

Chair Lamar Mathews called the meeting to order at 6:31 p.m. Roll was taken and all commissioners were present. Mayor Dixon was present, Commissioner Esch joined the meeting on Zoom.

2. Additions, Deletions, or Corrections to the Agenda

Commissioner Blasi made a motion, seconded by Commissioner Frey, to accept the agenda with the addition of Item 6A-Coordination with town Committees. Motion passed unanimously.

3. Consent Agenda

A motion to approve PC Meeting Minutes as amended from 09/20/2023 was made by Commissioner Blasi and seconded by Commissioner Frey. Motion passed unanimously.

4. Public Input 3 Minutes Per Speaker

None

5. Staff Report

The Town Planner gave an update on the list of approved and in-process permits in the current quarter. A discussion took place on why property

addresses could not be included in the reporting. Commissioners felt that address information should be provided. Town Clerk will facilitate a meeting between the PC and the Town's legal team to provide additional clarity and best practices procedures. Chair Mathews asked that commission members provide questions for the attorney via email to her.

6. New Business

6a) Communication with Committees. Commissioner Blasi led a discussion on improving communication between the various committees and the BoT. The Town passed Ordinance 2023-04 and Resolution 2023-09 on October 3rd without any consultation from the Commissioners or Committee Members. Members and PC identified discrepancies with terms of appointment. PC asked that the Town Staff and BoT make a better effort to communicate about topics that are related to or have an impact on the Committees or Commission. No motion was made.

7. Discussion Items

A. Guard Rail. Chair Mathews discussed items provided by Phil McIntire. The items that were projected were from EnTech and a spreadsheet related to cost. The estimate for the necessary engineering is 5K. A discussion took place about the merits of continuing this topic under the PC or sending it on to Public Works & BoT for final steps. Commissioners agreed that the Town Manager should be responsible for tracking and budgeting this project.

B. Budget Recommendations. A discussion took place about budget needs for CY24 for the Planning Commission. So far, only \$5,000.00 for Legal expenses for Land Use Code updates is on the list. The 2023-11-13 PC Meeting will be held to finalize budget recommendations ahead of the 2023-11-14 BoT Meeting. Commissioner Bonwell motioned to present BoT with a 5K budget request titled "Land Use Code Updates & Maintenance", seconded by Commissioner Frey before passing unanimously.

8. Correspondence Mayor Dixon provided updates on the Broadband feasibility study currently underway. Also gave updated on the FEMA Emergency Grant and that timeline & reporting requirement.

9. Adjournment Meeting adjourned at 8:09 p.m. By Chair Mathews.

PLANNING COMMISSION AGENDA MEMO

| | | |
|-------------------------|------------------|---|
| DATE: 2023-11-13 | AGENDA NO | SUBJECT: 2024 Planning Commission Appointments |
| Presented by | | |

2023 Terms

| Name | Role | Date of Appointment | End Term Date | Term Length |
|---------------|-------------|----------------------------|----------------------|--------------------|
| Lamar Mathews | Chair | 9/1/2020 | 12/31/2023 | |
| Lisa Bonwell | Co-Chair | 6/7/22 BoT meeting | | |
| Mike Frey | Member | 2/25/22 BoT meeting | | |
| Ann Esch | Member | 6/7/22 BoT meeting | | |
| Rocco Blasi | Member | 8/16/22 BoT meeting | | |

2024 Recommendations for Appointment to Board of Trustees

| Name | Role | Date of Appointment | End Term Date | Term Length |
|-------------|-------------|----------------------------|----------------------|--------------------|
| | Chair | | | |
| | Co-Chair | | | |
| | Member | | | |
| | Member | | | |
| | Member | | | |

Please complete the above table with recommendations for 2024 appointments. Two members will be for 1-year terms ending 12/31/2024 and three members will be for 2-year terms ending 12/31/2025. After these initial terms have been fulfilled, all subsequent terms will be for two years. Refer to Ordinance 2023-04 for guidance:

<https://greenmountainfalls.colorado.gov/sites/greenmountainfalls/files/documents/Ordinance%202023-04%20Terms-%20Residency.pdf>