



## **Town of Green Mountain Falls**

**Board of Trustees Meeting Agenda  
10615 Green Mountain Falls Road  
Tuesday December 12, 2023 at 7:00pm**

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/88126864344?pwd=ODIELzI5dGQ3V0w3bIBVNHFKNu9XUT09>

**Meeting ID: 881 2686 4344**

**Passcode: 804943**

### **6:00 EXECUTIVE SESSION**

- a) Pursuant to C.R.S § 24-6-402(f) for the Purpose of personnel matters.
- b) Pursuant to C.R.S § 24-6-402(e) for the purpose of receiving legal advice.

### **7:00 REGULAR MEETING**

- 1. CALL TO ORDER/ TECH CHECK/ ROLL CALL/ PLEDGE OF ALLEGIANCE
- 2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
- 3. CONSENT AGENDA
  - a) Meeting Minutes from the 2023-11-14 BoT Meeting
- 4. REPORTS
  - a) Mayor and Trustee Reports
  - b) Staff Reports
- 5. PUBLIC COMMENT: 3 Minutes per speaker
- 6. BUSINESS ITEMS
  - a) 10565 Foster Easement
  - b) Comprehensive Roads Plan
  - c) Resolution 2023-10 - Adopting the CY24 Budget
    - 1) Budget Hearing
  - d) Resolution 2023-11 Adopting the Fee Schedule
  - e) Audit Engagement letter

- f) Resolution 2023-12 Appointing Town Officers
- g) Committee Member Appointments
- h) Waiving Doc Fees for CY24 Election Candidates
- i) TM Memo- Year-End Bonuses

## 7. DISCUSSION ITEMS

## 8. CORRESPONDENCE

- a) MHYC Grant
- b) Kirkpatrick Grant

## 9. PUBLIC COMMENT: 3 Minutes per Speaker

## 10. ADJOURN

**TOWN OF GREEN MOUNTAIN FALLS  
Regular Board of Trustee Meeting  
November 14, 2023 – 7:00 P.M.**

**MEETING MINUTES**

**Board Members Present**

Mayor Todd Dixon  
Trustee Katharine Guthrie  
Trustee Nick Donzello  
Trustee Sean Ives  
Trustee Sunde King

**Town Manager**

Becky Frank

**Town Clerk**

Bo Ayad

**Board Members Absent**

**Town Attorney**

**Marshal's Dept.**

Sean Goings

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**1. Call to Order/Roll Call/Pledge of Allegiance**

Mayor Dixon called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited. A tech check was conducted. All Board members were present.

**2. Additions, Deletions, or Corrections to the Agenda**

Trustee Donzello made a motion to approve and accept the agenda, seconded by Trustee Guthrie. Motion passed unanimously.

**3. Consent Agenda**

Trustee Donzello motioned to approve the minutes from 2023-10-17. Trustee Guthrie seconded the motion which passed unanimously.

**4. Reports**

Mayor Dixon reported on the Governors Special Session regarding property taxes. The mayor proposed that staff use a 4% blanket increase of the CY23 Budget to project the CY24 Budget until the outcome of the Special Session has been determined. This will result in an amended budget for CY24 with a tentative date of March 2024.

The Mayor also reported on the FEMA Emergency Declaration which the Town is part of. He reported on various meetings between the Town and FEMA. He did note that we have recorded and applied for approximately 135K in reimbursements.

Dustin McLain reported for Public Works. Mag Chloride has been applied to all roads. 500 T of road base is staged at the PW yard. Vehicle maintenance is up to date and all regular duties are current.

The Town Marshal reported on 4 calls for service in the past month and highlighted some details. The Marshal's Office reported 106 Reserve Officer Hours in the period.

The Town Manager gave a brief on ongoing grant applications and status.

## **5. Public Comment**

Lisa Bonwell had comments on Town operations. She suggested a regular Treasurers Report. She voiced concerns that the Town Government wasn't representative and that adding a Public Comment period at the end of each BoT Meeting would be an improvement.

## **6. Business**

### **6A) Fountain Creek Water Shed Funding Request**

The Town Manager presented a document form FCWS regarding the Town's annual contribution of \$322. Trustee Guthrie motioned to approve the Town contribution for FCWS, seconded by Trustee Donzello. Motion passed unanimously.

### **6B) Integral Recoveries Contract. The Town Clerk presented on the need to retain a collection agency for delinquent citations and to collect other fees on behalf of the Town.**

Trustee Donzello motioned to approve, seconded by Trustee Guthrie. Motion passed unanimously.

**6C) Kiowa Engineering Contract.** The TM presented on the need to retain an engineering firm to support the Town Planner or Planning Commission. Trustee Guthrie motioned to approve the contract, seconded by Trustee Donzello. Motion passed unanimously.

**6D) RESPEC Reference Request.** The Mayor presented on the firm and his work with them exploring future broadband for the Town. Trustee Guthrie motioned to approve that staff provide the letter of reference, seconded by Trustee Donzello. Motion passed unanimously.

**6E) Team Rubicon Presentation.** Steve Missoula presented on Team Rubicon and their work on other communities and how they may be able to assist our community. A PowerPoint presentation was projected. No BoT action was taken.

**6F) Oath of Office for Andy Tran.** The Town Marshal presented Andy Tran who then was sworn in by Mayor Dixon.

**6G) Rhino Rock Estimate/ Contract.** The TM presented on the need for emergency repairs to restore electricity in the Gazebo. The project will have a second phase to be completed in conjunction with the Gazebo Bridge Repair next spring. Trustee Donzello Motioned to approve the contract, seconded by Trustee Guthrie. Motion passed unanimously.

## **7. Discussion Items**

**A) Pikes Peak Area Council on Aging.** The TM discussed the request for Town representation on the PPACA.

## **8. Correspondence**

None

## **9. Adjournment**

At 7:49 pm Mayor Dixon called to Adjourn the meeting.



## Town Clerk

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**From:** Dustin McLain  
**Sent:** Thursday, December 7, 2023 7:33 AM  
**To:** Becky Frank; Town Clerk  
**Subject:** Public Works Monthly Report November

- Roads
  - Aspen St. culvert partially cleaned out.
  - Catamount/Grandview culvert cleaned out.
  - Roads plowed/sanded on 4 occasions.
  - Total snowfall for November was about 8 inches.
- Parks
  - Water to pond has been diverted to Fountain Creek for the winter season.
  - Thin ice signs have been placed throughout Gazebo park until ice thickness is determined safe.
  - Christmas decorations and lights have been installed on the gazebo and bridge.
  - Bearproof trash emptied as needed.
- Equipment
  - 2015 F-350
    - Front springs and shocks installed.
    - Front and rear brakes installed.
    - Engine oil and filter change.
    - Transmission fluid and filter change.
    - Electrical lighting issues diagnosed and repaired.
    - New 7.5 ft plow moldboard installed.
  - All other equipment will start to receive preventative maintenance based on recommended hourly/mileage intervals.
- Other
  - A part-time on-call employee has been hired, snowplow training on-going.
  - Cirsá's 2023 property survey recommendations have begun implementation.
  - Dustin has completed his Roads Scholar 1 training offered through Colorado's Local Technical Assistance Program.
  - Snow/Ice removal training took place.

Dustin McLain  
Public Works Department  
Green Mountain Falls, Colorado  
719-684-7850  
dustin@gmfco.us  
[www.gmfco.us](http://www.gmfco.us)



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# Town of Green Mountain Falls

## Statement of Financial Position

Comparing 09/30/2022 With 09/30/2023

	Assets	09/30/2023	09/30/2022
<b>Current Assets</b>			
Undeposited Funds		\$0.00	(\$259.47)
Cash - General - PSB		19,172.41	16,648.52
Cash - CTF		28,765.32	20,094.54
Cash -Colo Trust		203,289.81	87,341.88
Petty Cash		193.90	224.15
Cash - Money Market - PSB		281,248.52	488,020.58
State Senior / Veterans Funds		(251.51)	(251.51)
Accounts Receivable - Properties		212,212.00	212,212.00
Accounts Receivable		110,000.00	0.00
Accounts Receivable - Other		(110,000.00)	0.00
Prepaid Expenses		753.00	0.00
	<b>Total Current Assets</b>	<b><u>745,383.45</u></b>	<b><u>824,030.69</u></b>
<b>Fixed Assets</b>			
	<b>Total Fixed Assets</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>Other Assets</b>			
	<b>Total Other Assets</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
	<b>Total Assets</b>	<b><u><u>\$745,383.45</u></u></b>	<b><u><u>\$824,030.69</u></u></b>
<b>Liabilities and Net Assets</b>			
<b>Current Liabilities</b>			
Accounts Payable		\$30,820.90	\$59,887.62
Accounts Payable - Year End		0.00	(1,450.69)
Payroll Taxes Withheld - Federal		0.00	157.38
Payroll Taxes Withheld - State		0.00	(108.00)
State Unemployment Tax Accrual		5,394.08	10,671.39
Accrued Retirement Funds		550.83	0.00
Wages Payable		6,117.70	6,117.70
Deferred Inflows - Property Tax		212,212.00	212,212.00
	<b>Total Current Liabilities</b>	<b><u>255,095.51</u></b>	<b><u>287,487.40</u></b>
<b>Other Liabilities</b>			
	<b>Total Other Liabilities</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
	<b>Total Liabilities</b>	<b><u>255,095.51</u></b>	<b><u>287,487.40</u></b>
<b>Net Assets</b>			
Net Asset - General		439,981.28	463,286.07
Net Asset - Capital Improvement		31,542.99	57,662.68
Net Asset - Conservation Trust		18,763.67	15,594.54
	<b>Total Net Assets</b>	<b><u>490,287.94</u></b>	<b><u>536,543.29</u></b>



To: Board of Trustees  
From: GMF Planning  
Date: 10 December 2023  
Re: Easement Request for 10565 Foster Avenue

### **Background**

The Applicants are requesting a 12' x 46.22' easement to occupy the right-of-way (ROW) at 10565 Foster Avenue. The applicants have been pursuing this easement along with proposed property improvements that will allow safe access. Their initial attempt resulted in an issue with CSU's utility easements that have been resolved with the proposed area.

### **Project Summary**

This easement is the first in a multi-step review and approval process for a proposal to construct new stairs and a deck. The Applicant presented the proposed easement area with the intent of pursuing site plan approval at the Planning Commission, to include grading and erosion control plan with stormwater management and all necessary PPRBD building permits.

### **Conclusion and Recommendation**

This easement agreement between the Town and property owner allows the Applicant to use their front yard, as they and previous owners have been doing to access the home. An easement resolves the encroachment that has existed for decades without the town selling the ROW. There will not be a conflict with the Town's use of the roadway and allows for the utility company to access infrastructure. The proposed easement is in conformance with the 2023 GMF Land Use Code and GMF staff policy. Staff recommends approval of the easement agreement by the Board of Trustees.

## NON-EXCLUSIVE EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT ("Agreement") is dated this [REDACTED] day of [REDACTED], 20[REDACTED], by and between the Town of Green Mountain Falls, a Colorado municipal corporation having an address of 10615 Unit B, Green Mountain Falls Road, Green Mountain Falls, Colorado, 80819 ("Grantor") and the owners of 10565 Foster Avenue, Green Mountain Falls, Colorado 80819, whose mailing address of record, according to the El Paso County Assessor, is 3207 Crockett St., Granbury, TX 76049 ("Grantees"). The owners of record are Donald Ellis Hays and Catherine Ann Hays. Both the Town and the Grantees hereinafter are individually referred to as "Party" and collectively referred to as "Parties."

WHEREAS, Grantor is the owner of the real property more particularly described in **Exhibit A**, attached hereto and incorporated herein by this reference (the "Property"); and

WHEREAS, Grantor desires to grant a non-exclusive easement on a portion of the Property to Grantee as further depicted in **Exhibit B** (the "Easement Area") for the aforesaid purposes, subject to the terms and provisions hereof.

NOW THEREFORE, for the consideration of Ten Dollars (\$10.00) paid to Grantor by Grantee, and for the additional consideration of the performance by the Parties of the terms and conditions hereof, the receipt and adequacy of which is hereby acknowledged, Grantor and Grantee mutually agree as follows:

1. Grant of Easement. Grantor does hereby grant and convey to Grantee, its successors, assigns, lessees, licensees and agents, a non-exclusive perpetual easement upon, over, under, across and through the Easement Area for the purpose of construction, installation, and maintenance of a private stairway and deck in conformance with the plans and specifications in Exhibit C.

2. Covenants of Grantee. Grantee hereby represents, covenants, and warrants in favor of Grantor and its successors and assigns as follows:

A. Grantee shall protect the Property from damage caused in whole or in part by acts or omissions of Grantee, its employees, agents, contractors, subcontractors, assigns, lessees, licensees, and agents. Grantee shall clean, cure, and correct any such damage to any elements of the Property.

B. Grantee or its employees, agents, contractors, subcontractors, successors, assigns, lessees, or licensees shall conduct and construct all work in a good and industry-standard manner.

C. In the event that the construction of any utilities, roadways, or other improvements upon, over, under or across the Easement Area or the violation of any of the warranties made by Grantee herein necessitates the relocation and/or encasement of the Easement Area, then Grantee shall, at its sole cost and expense, timely perform or cause the performance of such relocation and/or encasement of Grantee's improvements in the Easement Area subject to Grantor's specifications. In the event Grantee does not

relocate and/or encase Grantee's improvements in the Easement Area within ninety (90) days after notice thereof from Grantor, then Grantor may do so, at Grantee's expense.

3. Retained Rights of Grantor. Grantor reserves the right of ownership, use and occupancy of the Property.

4. Indemnification of Grantor by Grantee. Grantee agrees to indemnify and hold harmless Grantor and its officers, insurers, volunteers, representative, agents, employees, heirs and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney fees, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, or damage is caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of Grantee, any subcontractor of Grantee, or any officer, employee, representative, or agent of Grantee, or which arise out of a worker's compensation claim of any employee of Grantee or of any employee of any subcontractor of Grantee.

5. Miscellaneous.

A. Binding Effect - Runs with Land. This Agreement shall extend to and be binding upon the successors and assigns of the respective Parties hereto. The rights and responsibilities set forth in this Agreement are intended to be covenants upon the Property and are to run with the land.

B. Governing Law. The terms, covenants and provisions hereof shall be governed by and construed under the applicable laws of the State of Colorado, and exclusive venue for any action relating to this Agreement shall be with the District Court of El Paso County, Colorado.

C. Entire Agreement. This Agreement constitutes the entire agreement between the Parties hereto relating to the Easement and sets forth the rights, duties, and obligations of each to the other as of this date. Any prior agreements, promises, negotiations or representations not expressly set forth in this Agreement are of no force and effect. This Agreement may not be modified, except by a writing executed by both Parties.

D. No Waiver. No waiver of any of the provisions of this Agreement shall be deemed to constitute a waiver of any other of the provisions of this Agreement, nor shall such waiver constitute a continuing waiver, unless otherwise expressly provided herein, nor shall the waiver of any default hereunder be deemed a waiver of any subsequent default hereunder.

E. Assignment. Grantor may assign or license all or a portion of its rights hereunder to another political subdivision of the State of Colorado, provided any assignee shall be bound by all terms and conditions set forth herein.

F. Severability. The invalidity or unenforceability of any portion or provision of this Agreement shall not affect the validity or enforceability of any other portion or provision. If any provision of this Agreement or the application thereof to any person, entity or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Agreement that can be given effect without the invalid provision or application, and to this end, the provisions of this Agreement and each and every provision thereof, are declared to be severable.

G. Counterpart Execution. This Agreement may be executed in several counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

H. No Third Party Beneficiary. The Parties enter into this Agreement for the sole benefit of the Parties, to the exclusion of any third-party, and no third-party beneficiary is intended or created by the execution of this Agreement.

I. Recording. This Agreement shall be recorded in the official records of the El Paso County Clerk and Recorder upon full execution.

IN WITNESS WHEREOF, the Parties hereto have executed this Easement by their respective duly authorized officers as of the date and year first above set forth.

**GRANTOR:**

By: \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_

STATE OF COLORADO       )  
  ) ss  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was subscribed, sworn to and acknowledged before me this \_\_\_\_  
day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_, as  
\_\_\_\_\_, a \_\_\_\_\_.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public

**GRANTEE:**

By: \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_

STATE OF COLORADO       )  
  ) ss  
COUNTY OF EL PASO       )

The foregoing instrument was subscribed, sworn to and acknowledged before me this \_\_\_\_  
day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_, as  
\_\_\_\_\_, a \_\_\_\_\_.

WITNESS my hand and official seal.

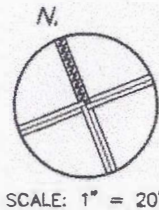
\_\_\_\_\_  
Notary Public

## **EXHIBIT A**

The Property



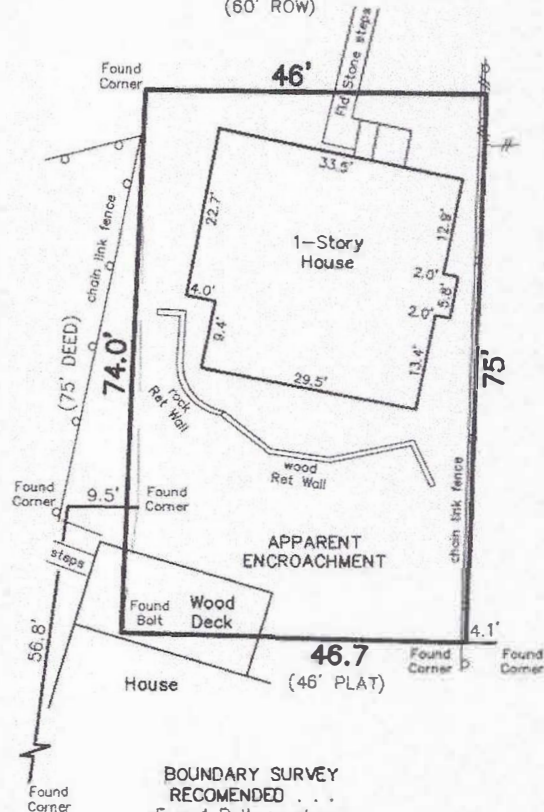
# IMPROVEMENT LOCATION CERTIFICATE



10565 FOSTER AVENUE  
(60' ROW)

CROSSED PATHS SURVEYING SERVICES, INC. has relied upon the COMMITMENT for TITLE INSURANCE issued by EMPIRE TITLE OF WOODLAND PARK, File No. 52731ECS, with regard to any recorded easements, rights-of-way affecting the subject property. No additional research regarding the existence of easements or restrictions of record has been performed by CROSSED PATHS SURVEYING SERVICES, INC.

Due to the consumer thinking an ILC is a PROPERTY BOUNDARY SURVEY the Board of Licensure repealed 6.6.2 (c). Major improvement locations shall be shown with dimensions to the nearest property lines, with a minimum of two dimensions shown, and shall be sufficient to locate structures.



**BOUNDARY SURVEY RECOMMENDED . . .**  
Found Bolt as shown hereon may or may not be a corner;  
Found Corners at 9.5' create a question of Senior Rights

## RECORD TITLE DESCRIPTION:

The Northwesternly 46 feet of the Northeastly 75 feet of Lot 3, Block 11, Green Mountain Falls Addition No. 1, County of El Paso, State of Colorado

I HEREBY CERTIFY THAT THIS IMPROVEMENT LOCATION CERTIFICATE WAS PREPARED FOR

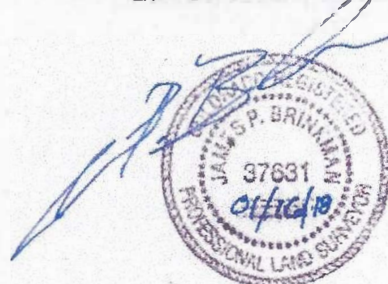
**EMPIRE TITLE OF WOODLAND PARK**

THAT IT IS NOT A LAND SURVEY PLAT OR IMPROVEMENT SURVEY PLAT, AND THAT IT IS NOT TO BE RELIED UPON FOR THE ESTABLISHMENT OF FENCE, BUILDING, OR OTHER FUTURE IMPROVEMENT LINES.

I FURTHER CERTIFY THAT THE IMPROVEMENTS ON THE ABOVE DESCRIBED PARCEL ON THIS DATE,

**January 16, 2018**

EXCEPT UTILITY CONNECTIONS, ARE ENTIRELY WITHIN THE BOUNDARIES OF THE PARCEL, EXCEPT AS SHOWN, THAT THERE ARE NO ENCROACHMENTS UPON THE DESCRIBED PREMISES BY IMPROVEMENTS ON ANY ADJOINING PREMISES, EXCEPT AS INDICATED, AND THAT THERE IS NO APPARENT EVIDENCE OR SIGN OF ANY EASEMENT CROSSING OR BURDENING ANY PART OF SAID PARCEL, EXCEPT AS NOTED.



**CROSSED PATHS  
SURVEYING SERVICES, INC.**  
P.O. BOX 49742  
COLORADO SPRINGS,  
COLORADO 80949  
(719) 661-2349  
jimpls@xpathinc.com

EL PASO COUNTY - COLORADO

8308409011  
10565 FOSTER AVE

Total Market Value  
\$325,863

OVERVIEW

Owner:	HAYS DONALD E
Mailing Address:	3207 CROCKETT ST GRANBURY TX, 76049
Location:	10565 FOSTER AVE
Tax Status:	Taxable
Zoning:	-
Plat No:	R00302
Legal Description:	NWLY 46 FT OF NELY 75 FT OF LOT 3 BLK 11 GREEN MOUNTAIN FALLS ADD 1

MARKET & ASSESSMENT DETAILS

	Market Value	Assessed Value
Land	\$36,900	\$2,470
Improvement	\$288,963	\$19,360
Total	\$325,863	\$21,830

RANCH 1 STORY (1)

Market Value \$288,963

Assessment Rate	6.700	Above Grade Area	1,040
Bldg #	1	First Floor Area	1,040
Style Description	Ranch 1 Story	Above First Floor Area	0
Property Description	Single Family Residential	Lower Level Living Area	0
Year Built	1920	Total Basement Area	-
Dwelling Units	1	Finished Basement Area	
Number of Rooms	4	Garage Description	-
Number of Bedrooms	2	Garage Area	-
Number of Baths	1.00	Carport Area	-

LAND DETAILS

Sequence Number	Land Use	Assessment Rate	Area	Market Value
1	SINGLE FAMILY RESIDENTIAL	6.700	0.079201 Acres	\$34,400
2	WELL AND SEPTIC CONVERSION VALUE	6.700	0 Acres	\$2,500

SALES HISTORY

	Sale Date	Sale Price	Sale Type	Reception
+	05/14/2020	\$261,000	Arms-Length Sale	220066040
+	04/11/2019	\$223,000	Arms-Length Sale	219037346
+	05/16/2018	\$105,000	Estate Sale	218055572
+	05/16/2018	\$84,000	Partial interest conveyed	218055571
+	05/16/2018	\$0	-	218055567
+	04/16/2018	\$0	-	218042339
+	04/16/2018	\$0	-	218042338
+	04/16/2018	\$0	-	218042337
+	04/16/2018	\$0	-	218042336
+	10/23/2000	\$0	Partial interest conveyed	200128576
	06/11/1984	\$0	-	-

TAX ENTITY AND LEVY INFORMATION

County Treasurer Tax Information

Tax Area Code: **HBG**    Levy Year: **2023**    Mill Levy: **97.984**

Taxing Entity	Levy	Contact Name/Organization	Contact Phone
EL PASO COUNTY	7.732	FINANCIAL SERVICES	(719)520-6400
EPC ROAD & BRIDGE SHARE	0.165	-	(719)520-6498
TOWN OF GREEN MOUNTAIN FALLS	17.588	LAURA KOTewa	(719)684-9414
EPC-GREEN MTN FALLS ROAD & BRIDGE SHARE	0.165	-	(719)520-6498
MANITOU SPRINGS SCHOOL DISTRICT #14	51.732	SUZI THOMPSON	(719)685-2011
PIKES PEAK LIBRARY DISTRICT	3.512	RANDALL A GREEN	(719)531-6333
GREEN MTN FALLS/CHIPITA PARK FIRE DISTRICT	17.090	WALKER SCHOOLER DISTRICT MANAGERS	(719)447-1777



Disclaimer

We have made a good-faith effort to provide you with the most recent and most accurate information available. However, if you need to use this information in any legal or official venue, you will need to obtain official copies from the Assessor's Office. Do be aware that this data is subject to change on a daily basis. If you believe that any of this information is incorrect, please call us at (719) 520-6600.

## **EXHIBIT B**

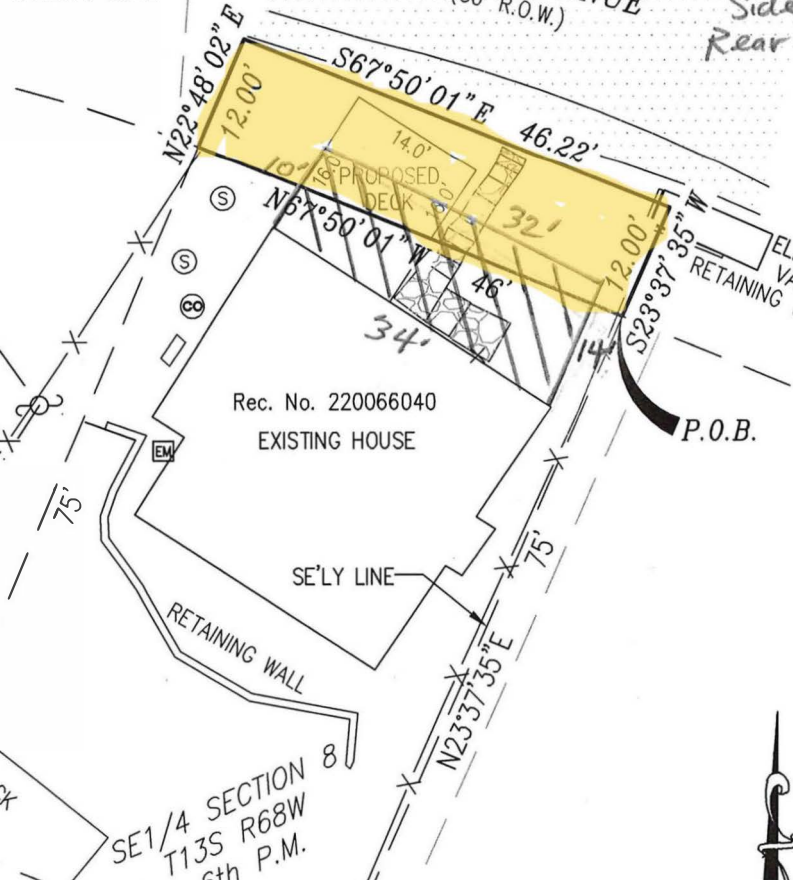
### The Easement Area

# Exhibit B, Easement Area

UTILITY LINE

FOSTER AVENUE  
(50' R.O.W.)

Front  
Side  
Rear



## RESOLUTION NO. 2023-10

### A RESOLUTION TO ADOPT THE TOWN OF GREEN MOUNTAIN FALLS 2024 BUDGET

**A RESOLUTION APPROPRIATING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024.**

**WHEREAS**, the Board of Trustees of the Town of Green Mountain Falls has authorized the Budget Officer to prepare and submit a proposed budget to said governing body at the proper time; and,

**WHEREAS**, the Town's Budget Officer, Becky Frank, submitted a proposed budget to the governing body on December 12, 2023, for consideration; and

**WHEREAS**, a workshop was held for the purpose of receiving input from the Trustees and the public on October 17, 2023; and

**WHEREAS**, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at 10615 Green Mountain Falls Road, Green Mountain Falls, Colorado, a public hearing was held on December 12, 2023, and Residents were given the opportunity to file or register any objections to said proposed budget: and,

**WHEREAS**, changes in the draft budget were done in such a manner that the budget remains in balance, as required by law.

**NOW, THEREFORE, BE IT RESOLVED BY** the Board of Trustees of the Town of Green Mountain Falls, Colorado:

**Section 1.** That estimated expenditures for each fund are as follows:

General Fund	<u>\$ 782,957.05</u>
Capital Improvement Fund	<u>\$ 253,000.00</u>
Conservation Trust Fund	<u>\$ 8,030.00</u>

**Section 2.** That the budget, as submitted herein above summarized by fund, hereby is approved and adopted as the budget of the Town of Green Mountain Falls, Colorado for the year stated above. The Budget hereby adopted shall be signed by the Mayor and made a part of the public records of the Town.

**INTRODUCED, READ, PASSED, AND ADOPTED**, this 12th day of December 2023.

**ATTEST:**

---

**Todd Dixon, Mayor**

---

**Bo Ayad, Town Clerk/Treasurer**



5755 Mark Dabbling Blvd., Ste. 220  
Colorado Springs, CO 80919  
719-520-5800 phone  
719-520-0108 fax

Alaska  
Arizona  
California  
Colorado  
Illinois  
Kansas  
Louisiana  
Minnesota  
Missouri  
Nebraska  
New Mexico  
Oklahoma  
Texas  
Utah

December 11, 2023

Becky Franks  
Town Manager  
10615 Green Mountain Falls Road, Unit B  
P.O. Box 524  
Green Mountain Falls, CO 80819

**Re: Project Delivery Comprehensive Roads Plan  
Tier I DOLA Grant  
Wilson & Company No.2060011400**

Dear Becky:

Enclosed with this correspondence is the submittal for the Roads Plans project. It includes a digital copy of the 294-sheet plan set including all local roads in the Town of Green Mountain Falls. As this is a living document, additional data will be added as maintenance and repair dictate needed improvements. This has been a challenging project to produce detailed maps of all the Town's gravel roads and will prove to be a valuable asset management tool in estimating future repairs and maintenance. This submittal completes the initial phase of producing base plans for the Town's roads so project closeout for the current engineering contract may commence. I have included the improvement plans for the El Paso Road drainage improvements and the Iona Road culvert replacement, as these are critically needed improvements that should be funded when able.

It has been a pleasure for Wilson & Company to develop and produce these plans, and we look forward to assisting the Town in best utilizing this asset management tool. If you have any questions or concerns on the project delivery, please contact me at 719-400-9548 or my email, [Andre.Brackin@wilsonco.com](mailto:Andre.Brackin@wilsonco.com).

Sincerely,

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André P. Brackin, PE  
Senior Water Resources Project Manager  
Wilson & Company, Inc.

CC: Central Files

Enclosures:  
Road Plans, Sections & Profiles  
Improvement Plans at Iona and El Paso Streets





## 2024 Budget Message

Town of Green Mountain Falls, Colorado  
10615 Green Mountain Falls Road  
Green Mountain Falls, CO 80863

December 8, 2023

Board of Trustees and Citizens of Green Mountain Falls,

Pursuant to §29-1-103(1)(e) of the Colorado Revised Statutes, it is my pleasure to present the following budget message to accompany the 2024 Annual Budget for the Town of Green Mountain Falls. The following budget sets forth projections of Town expenditures and revenues for the period of January 1, 2024, through December 31, 2024.

For 2024, the Town's overall budget is \$1,043,977.05. Of this total, \$782,957.05 in expenses are attributable to the General Fund. A remaining \$8,030 in expenses are budgeted within the Conservation Trust Fund, as a transfer to the General Fund. The Capital Improvement Fund budget for 2024 is anticipated to be \$253,000. After these expenses, anticipated end-of-year unrestricted fund balance are budgeted as follows:

General Fund – \$782,957.05

Capital Improvement Fund – \$253,000

Conservation Trust Fund – \$8,030

Per C.R.S. §29-1-102(2)(b), the Town's budget is based on a modified accrual basis.

Per C.R.S. §29-1-103(1)(e), this budget will permit the Town to continue to afford the following basic municipal services:

- Public Works
  - Road maintenance and upkeep
  - Parks maintenance and upkeep
  - Facilities maintenance and upkeep
  - Fleet maintenance and upkeep
- Town Marshall
  - Respond to complaints/enforce all provisions of the Town's municipal code
  - Manage all law enforcement-related records
  - Maintain all administrative compliance elements of the department
  - Manage part-time volunteer reserve officers
  - Municipal Court – assist in prosecution of municipal code infractions
  - Serve as general liaison to the public in keeping the peace (community policing)
  - Emergency management – assist in the immediate management of emergency/disaster events
  - Events management – lend operational support to local events to ensure permit compliance, proper traffic management, and the general safety of attendees



- Office of the Clerk-Treasurer
  - Town Board of Trustees and appointed committee management
    - Agenda publication and management
    - Public notifications
    - Recording and publication of minutes of proceedings
    - Vacancy announcements and management
  - Designated Local Election Official
  - Licensing Official (businesses, short-term rentals, animals, liquor, special event permits, etc.)
  - Records Management (financial, personnel, contractual, municipal court, etc.)
  - Municipal Code Updates
    - Ordinance tracking
    - Interface with online code publishing company to maintain updates
  - Municipal Court Clerk
  - Human Resources Support (payroll administration, policy development, professional development, onboarding/offboarding, volunteer management, etc.)
  - Information Technology Support
    - Website content management
    - Interface with independent consultants for network upkeep
    - Software/hardware maintenance
    - Legal Services
    - Interface with Town Attorney's Office as needed/appropriate
  - Insurance Administration – property/casualty, workers compensation, health
    - Enrollment
    - Renewals
    - Claims
  - General Financial Services
    - Procurement officer
    - Accounts payable/receivable management
    - Annual auditing support
    - Banking/credit/investment management
    - Budget tracking/maintenance
    - Fiscal reporting
    - Procurement assistance
  - Events Management
    - Manage Pavilion bookings
    - Provide event support as appropriate (e.g. insurance, scheduling)
- Planning/Land Use
  - Staff support to Planning Commission
  - Liaison between Planning Commission, Board of Trustees, Town residents, applicants, other Town staff
  - Land use/zoning determinations – e.g., vacations, annexations, development
  - Grant writing/administration
  - Capital project planning/management
  - Economic development
  - Trails management
  - Short-term rental administration
  - Plan reviews

- Permit request review/issuance (development, revocable permits, grading, street cuts, etc.
- Primary interface with Regional Building Department, EPC Health, other entities as needed
- Comprehensive Plan monitoring/implementation
- Code enforcement (relating to land use, zoning, construction, etc.)
- GIS technician
- Event support
- Town Manager
  - Liaison between Town staff and Board of Trustees
  - Operations management (principle supervisory authority for Public Works)
    - Hiring/firing non-appointed staff
    - Day-to-day oversight/work plan management
    - Performance reviews/goal setting
    - Disciplinary matters
  - Municipal budget officer
  - Liaison to Town Attorney's Office
    - Communication of Town Board articulated legal questions/concerns
    - Direction on desired legislation
    - Strategizing/negotiating regarding actual or potential legal disputes
  - Capital project budgeting/planning/management
  - Contract management
  - Grant oversight/strategic planning
  - Intergovernmental liaison/representative
  - Organizational health
    - Professional development planning
    - Ongoing staff analyses/evaluation of outsourcing opportunities
  - Public Information Officer
  - Emergency management
  - Insurance administration
  - Event support
  - ADA coordination

Note: All departments are jointly responsible for providing basic administrative support – i.e., general customer service, office management, fielding public inquiries, etc.

Included in the budget is a three (3) percent COLA increase. Significant line-item changes notable is a reduction of administrative part time labor as the Town will contract planning services for 2024 and an overall departmental reduction of expenses.

Relative to the general fund expenses of \$782,957.05 in 2024 are expected revenues of \$764,875.00. The Conservation Trust Fund (lottery proceeds) is projected to bring in \$8,030 in 2024 funds, which per State law will be used for parks maintenance/grant matching funds/parks capital improvements. General Fund net expenses after the transfer from the Conservation Trust Fund are therefore anticipated to be \$10,052.05 requiring support from the general fund balance. The total net revenues after expenses for the Capital Improvement Fund for 2024 is anticipated to be \$81,598. This positive simply represents unearned revenue that will be expended during 2024.

The primary capital achievements contemplated are as follows:

- \$160,000 for the Rehabilitation of the Gazebo Bridge and ADA improvements.

- Funding for fire mitigation efforts in partnership w/the Coalition of the Upper South Platt (CUSP), GOCO, MHYC, etc.
- \$8,030 for parks, rec., and trails related capital improvements (e.g., parks maintenance and operations)
- \$60,000 for ARPA stimulus funds for infrastructure improvements.
- \$18,000 for the installation of infrastructure (CPW Human-Bear Conflict Reduction grant).
- \$55,000 for Park Infrastructure Upgrades

In summary, the Board of Trustees continues to address the Town's financial needs in a prudent and fiscally responsible manner, while investing in the Town's infrastructure. Trustee assistance and guidance in preparation of this document is appreciated.

It has been a pleasure working with the citizens, The Board of Trustees, and Town Staff in the Town of Green Mountain Falls.

Respectfully Submitted,

Becky Frank  
Town Manager

**BOARD OF TRUSTEES AGENDA MEMO**

<b>DATE: 12/12/2023</b>	<b>AGENDA NO 7</b>	<b>SUBJECT:</b>
<b>Presented by:</b> Becky Frank, Town Manager		Consideration of Resolution 2023-10, A Resolution to Adopt the Town of Green Mountain Falls 2024 Budget, A Resolution Summarizing Expenditures and Revenues for each Fund and Adopting a Budget for the Town of Green Mountain Falls Colorado for the Calendar Year Beginning on the First Day of January 2024, and Ending on the last day of December 2024

**Background:** Pursuant to Colorado Revised Statutes (C.R.S. 29-1-106(1)) Governing body must publish “Notice of Budget” upon receiving proposed budget. The notice of budget was published in the Pikes Peak Courier on December 6, 2023.

Pursuant to Colorado Revised Statutes (C.R.S 29-1-05) the Budget officer submitted a proposed budget to the governing body on October 3, 2023, prior to the October 15 submittal requirement.

As part of our priority-based budgeting process, the Board of Trustees, Town Staff and Advisory Boards participated in collaborative work sessions at the Board of Trustees meeting on October 17, and November 14<sup>th</sup>, 2023.

**Discussion:**

The 2024 budget contains some structural changes from prior years budgets. This is because there were several items in prior year’s budgets that were intended for the sole purpose of recording revenues and expenditures for a single project. These have been recategorized into appropriate categories based on type of funding. Prior year’s budgets can be found on the Town’s website here: <https://greenmountainfalls.colorado.gov/budget>

For 2024, staff will continue to focus on efficiency. There are several items that we will be looking at to see if there is a more cost-effective way to operate while still maintaining a high level of service. At the direction of the Board, staff has produced a very lean budget. This was due to unknown factors that may influence the Town’s revenues in the upcoming quarter. As a result, any expenditures that are outside of the budgeted amounts will be brought to you for approval and may have to come out of fund balance reserves.

In calculating our revenues, staff also took a very conservative approach. This prevents the Town from overbudgeting and inadvertently impacting fund balances. Staff will be presenting quarterly financial reports that will monitor these revenues and if it looks like revenues are coming in higher than predicted, you will have the opportunity to amend the 2024 budget.

The 2024 budget must be adopted and submitted to the State of Colorado prior to 12/31/23. If additional work sessions are needed prior to adoption, we will need to publish the adoption hearing in the paper which takes about a week. The 2024 budget contains items that will require support from fund balance reserves. The anticipated support from fund balance reserves for 2024 is \$10,000.

Staff would like to recognize and extend gratitude to all who participated in the priority-based budget sessions.

**Recommended Action:**

Approve Resolution 2023-10, A Resolution to Adopt the Town of Green Mountain Falls 2024 Budget, A Resolution Summarizing Expenditures and Revenues for each Fund and Adopting a Budget and Appropriating funds, for the Town of Green Mountain Falls Colorado for the Calendar Year Beginning on the First Day of January 2024 and Ending on the last day of December 2024.

Respectfully,

Becky Frank

	<b>2022 Budget Adopted</b>	<b>2022 Year-end Projected</b>	<b>2023 Budget Ammended</b>	<b>2023 Budget Year End Projected</b>	<b>2024 Budget Proposed</b>
<b>REVENUE</b>					
<b>Beginning Fund Balance</b>	477,233.00		635,762.00		
<b>Intergovernmental Revenue</b>					
Tranfer in from Conservation Trust Fund	-	-	-	8,030.00	8,030.00
<b>Total Intergovernmental Revenue</b>	-	-	-	8,030.00	8,030.00
<b>Taxes</b>					
Auto Use Tax- El Paso County	33,185.00	31,600.00	32,000.00	32,000.00	32,000.00
Auto Use Tax- Teller County	2,600.00	4,000.00	4,000.00	4,000.00	4,000.00
Motor Vehicle Fees- El Paso County	2,600.00	2,500.00	2,500.00	2,500.00	2,500.00
Motor Vehicle Fees- Teller County	210.00	210.00	150.00	150.00	150.00
HUTF	31,110.00	29,000.00	30,000.00	30,000.00	30,000.00
Road and Bridge- El Paso Count	1,350.00	2,200.00	2,200.00	2,200.00	2,200.00
Road and Bridge- Teller County	155.00	230.00	230.00	230.00	230.00
Reimbursements- PPRTA (Maintenance)	99,806.00	99,806.00	49,324.00	49,324.00	48,830.00
Franchise- Cable	11,303.00	10,400.00	10,500.00	10,500.00	10,500.00
Franchise- Electric	21,777.00	21,777.00	22,000.00	22,000.00	22,000.00
Franchise- Gas	11,400.00	15,000.00	15,000.00	15,000.00	15,000.00
Franchise- Telephone	4,305.00	4,200.00	4,200.00	4,200.00	4,200.00
GMF Sales Tax (3% from State DOR)	175,000.00	230,000.00	220,000.00	220,000.00	220,000.00
PPRBD Construction Use Tax	17,700.00	13,000.00	14,000.00	14,000.00	14,000.00
Property Tax- El Paso County	200,135.08	199,855.00	192,486.00	192,486.00	200,000.00
Property Tax- Teller County	12,356.63	12,357.00	11,946.00	11,946.00	12,000.00
Short Term Rental Occupancy Tax (and regular Lodging Tax - hotels)	28,000.00	69,000.00	70,000.00	70,000.00	70,000.00
Specific Ownership- El Paso County	18,250.00	20,000.00	20,000.00	20,000.00	20,000.00
Specific Ownership- Teller County	850.00	1,500.00	1,500.00	1,500.00	1,500.00
Severance/Mineral Lease	1,820.00	1,339.53	1,340.00	1,340.00	1,340.00
Tobacco Tax	400.00	400.00	400.00	400.00	400.00
<b>Total Taxes Revenue</b>	<b>674,312.71</b>	<b>768,374.53</b>	<b>703,776.00</b>	<b>703,776.00</b>	<b>710,850.00</b>

	<b>2022 Budget Adopted</b>	<b>2022 Year-end Projected</b>	<b>2023 Budget Ammended</b>	<b>2023 Budget Year End Projected</b>	<b>2024 Budget Proposed</b>
<b><u>Fee Revenue</u></b>					
Court- Traffic	350.00	-	350.00	350.00	350.00
Court- Non Traffic Offenses	200.00	160.00	200.00	200.00	200.00
Animal Licenses	1,000.00	275.00	350.00	350.00	350.00
Business Licenses	5,000.00	4,500.00	5,000.00	5,000.00	5,000.00
Land Use- Administrative Review	5,000.00	8,000.00	14,000.00	14,000.00	7,000.00
Land Use- Zoning and Arch. Review	8,075.00	8,000.00	-	-	7,000.00
Land Use- Subdivisions	2,450.00	-	-	-	-
Liquor Licenses	1,200.00	725.00	725.00	725.00	725.00
Short Term Rental Licenses	11,500.00	9,000.00	15,000.00	15,000.00	15,000.00
Special Event Permits	3,000.00	1,400.00	1,400.00	1,400.00	1,400.00
Special Use Permits	6,000.00	1,200.00	1,200.00	1,200.00	1,200.00
Road Cut Permit	-	-	-	-	500.00
Gazebo- Rentals	2,000.00	3,500.00	4,000.00	4,000.00	5,000.00
Pool- Admissions & Passes	5,000.00	3,090.00	2,722.16	2,722.16	5,000.00
Special Events- Traffic Control Fees	400.00	-	-	-	-
VIN Checks	75.00	-	-	-	300.00
Interest	1,000.00	750.00	750.00	750.00	5,000.00
Marshal's Department			-	-	-
Managed Parking	19,000.00	-	-	-	-
Miscellaneous Revenue			-	-	-
<b>Total Fee Revenue</b>	<b>71,250.00</b>	<b>40,600.00</b>	<b>45,697.16</b>	<b>45,697.16</b>	<b>54,025.00</b>
<b><u>Other Revenue</u></b>					
GMF Promotional Merchandise	20.00	-	-	-	-
<b>Total Other Revenue</b>	<b>20.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total General Fund Revenue</b>	<b>745,582.71</b>	<b>808,974.53</b>	<b>749,473.16</b>	<b>757,503.16</b>	<b>772,905.00</b>
<b>Total Available Funds</b>			<b>1,385,235.00</b>		
<b><u>EXPENDITURES</u></b>					
<b><u>Administration Department</u></b>					
<b><u>Salaries and Benefits</u></b>					
Labor	179,491.00	151,600.00	152,410.00	152,410.00	156,500.00
Labor- Health Insurance	22,584.00	40,900.00	38,000.00	38,000.00	20,000.00
Labor- Employee Share Health Insurance	100.00	(16,500.00)	(3,287.00)	(3,287.00)	

	<b>2022 Budget Adopted</b>	<b>2022 Year-end Projected</b>	<b>2023 Budget Ammended</b>	<b>2023 Budget Year End Projected</b>	<b>2024 Budget Proposed</b>
Labor- FICA (SS and Medicare)	12,846.00	12,846.00	11,659.37	11,659.37	11,972.25
Labor- State Unemployment Insurance	300.00	300.00	350.00	350.00	350.00
Labor- Workman's Comp	500.00	4,050.00	4,100.00	4,100.00	4,100.00
Labor- Retirement	8,820.00	8,820.00	9,144.60	9,144.60	9,390.00
Labor- Cell Phone Stipend	720.00	-	-	-	-
<b>Total Salaries and Benefits</b>	<b>225,361.00</b>	<b>202,016.00</b>	<b>212,376.97</b>	<b>212,376.97</b>	<b>202,312.25</b>
<u>Operations</u>					
Insurance- Surety Bond	415.00	415.00	600.00	600.00	600.00
Maintenance- Building	1,000.00	1,000.00	1,500.00	1,500.00	1,500.00
Publications- Code	400.00	-	-	-	-
Publications- Legal Notices	600.00	300.00	500.00	500.00	500.00
Supplies- Office	2,500.00	3,000.00	2,500.00	2,500.00	2,500.00
Training- Professional Development, Per Diem	5,000.00	2,500.00	5,000.00	5,000.00	4,000.00
CARES Act Expenses	-	-	-	-	-
Utilities- Electric	1,400.00	1,600.00	1,600.00	1,600.00	1,600.00
Utilities- Natural Gas	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00
Utilities- Telephone/ Internet	2,500.00	5,000.00	5,000.00	5,000.00	5,000.00
<b>Total Operations</b>	<b>15,215.00</b>	<b>15,215.00</b>	<b>18,100.00</b>	<b>18,100.00</b>	<b>17,100.00</b>
<b>Total Administration Department Expenditures</b>	<b>240,576.00</b>	<b>217,231.00</b>	<b>230,476.97</b>	<b>230,476.97</b>	<b>219,412.25</b>
<u>Elected Officials</u>					
Training-Professional Development			2,000.00	2,000.00	2,000.00
Contributions to Other Organizations			5,400.00	5,400.00	5,400.00
<b>Total Elected Officials Expenditures</b>			<b>7,400.00</b>	<b>7,400.00</b>	<b>7,400.00</b>
<u>Interdepartmental Expenditures</u>					
<u>Professional Services</u>					
Services- Audit	6,250.00	5,500.00	6,000.00	6,000.00	6,000.00
Services- IT	3,500.00	7,000.00	7,000.00	7,000.00	8,000.00
Services- Marketing	1,000.00	-	1,000.00	1,000.00	1,000.00
Services- Professional	20,000.00	22,000.00	30,000.00	30,000.00	35,000.00
Services- Town Attorney	20,000.00	23,000.00	20,000.00	20,000.00	20,000.00
<b>Total Professional Services</b>	<b>50,750.00</b>	<b>57,500.00</b>	<b>64,000.00</b>	<b>64,000.00</b>	<b>70,000.00</b>



	<b>2022 Budget Adopted</b>	<b>2022 Year-end Projected</b>	<b>2023 Budget Ammended</b>	<b>2023 Budget Year End Projected</b>	<b>2024 Budget Proposed</b>
<u>Operations</u>					
Election	6,000.00	2,000.00	-	-	6,000.00
Fees- Annual Dues, Licenses, Memberships	1,700.00	1,800.00	2,500.00	2,500.00	2,500.00
Fees- Banking Charges	500.00	500.00	500.00	500.00	500.00
Fees- Payroll Processing	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Fees- Software	10,500.00	10,500.00	11,000.00	11,000.00	11,500.00
Fees- Tax Collection	2,800.00	2,800.00	2,000.00	2,000.00	2,000.00
Insurance- Property/ Casualty Liability Premiums	22,495.00	24,000.00	25,000.00	25,000.00	27,400.00
Insurance- Workman's Comp- Board Members	150.00	-	-	-	-
Miscellaneous Expense	15,000.00		-	-	-
Transfers- Capital Improvemen	-	-	-	-	-
<b>Total Operations</b>	<b>60,145.00</b>	<b>42,600.00</b>	<b>42,000.00</b>	<b>42,000.00</b>	<b>50,900.00</b>
<b>Total Interdepartmental Expenditures</b>	<b>110,895.00</b>	<b>100,100.00</b>	<b>106,000.00</b>	<b>106,000.00</b>	<b>120,900.00</b>
<u>Judicial Department</u>					
<u>Professional Services</u>					
Services- Professional	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Services- Prosecutor	1,500.00	1,500.00	1,600.00	1,600.00	1,600.00
Total Professional Services	2,500.00	2,500.00	2,600.00	2,600.00	2,600.00
<b>Total Judicial Department Expenditures</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>2,600.00</b>	<b>2,600.00</b>	<b>2,600.00</b>
<u>Public Safety Department</u>					
<u>Salaries and Benefits</u>					
Labor	84,585.00	76,000.00	81,000.00	81,000.00	86,000.00
Labor- Health Insurance	11,292.00	11,700.00	11,000.00	11,000.00	11,000.00
Labor- Employee Share Health Insurance	1,000.00	1,000.00	-	-	-
Labor- FICA	4,806.00	4,806.00	6,200.00	6,200.00	6,200.00
Labor- State Unemployment Insurance	100.00	100.00	100.00	100.00	100.00
Labor- Workman's Comp	1,500.00	4,050.00	4,100.00	4,100.00	4,100.00
Labor-Retirement	14,156.00	10,100.00	3,320.00	3,320.00	3,320.00
Labor- Cell Phone Stipend	-	-	720.00	720.00	720.00
<b>Total Salaries and Benefits</b>	<b>117,439.00</b>	<b>107,756.00</b>	<b>106,440.00</b>	<b>106,440.00</b>	<b>111,440.00</b>

	2022 Budget Adopted	2022 Year-end Projected	2023 Budget Ammended	2023 Budget Year End Projected	2024 Budget Proposed
<u>Operations</u>					
Fees- Annual Dues, Licenses, Memberships	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Insurance- Surety Bond	200.00	200.00	-	-	-
Maintenance- Vehicle	4,250.00	4,250.00	5,000.00	5,000.00	2,000.00
Lease - Vehicle			-	-	-
Supplies- Ammunition	500.00	500.00	1,000.00	1,000.00	1,000.00
Supplies- Clothing	1,000.00	1,000.00	1,200.00	1,200.00	1,200.00
Supplies- Fuel	2,000.00	2,000.00	3,500.00	3,500.00	3,500.00
Supplies- Office	700.00	700.00	700.00	700.00	700.00
Supplies- Operational	4,000.00	6,000.00	6,000.00	6,000.00	6,000.00
Training- Certifications	400.00	400.00	400.00	400.00	400.00
Training- Professional					
Development, Per Diem	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Utilities- Electric	400.00	400.00	400.00	400.00	400.00
Utilities- Natural Gas	900.00	900.00	900.00	900.00	900.00
Utilities- Telephone/Internet	360.00	360.00	702.86	702.86	702.86
<b>Total Operations</b>	<b>18,710.00</b>	<b>20,710.00</b>	<b>23,802.86</b>	<b>23,802.86</b>	<b>20,802.86</b>
<b>Total Public Safety Department Expenditures</b>	<b>136,149.00</b>	<b>128,466.00</b>	<b>130,242.86</b>	<b>130,242.86</b>	<b>132,242.86</b>
<u>Parks and Recreation Department</u>					
<u>Parks Operations</u>					
Part time employee/Contractor for Grounds Maintenance	13,350.00	13,350.00	3,005.00	3,005.00	-
Services - Contracted Labor			-	-	1,500.00
Maintenance- Grounds	-	1,700.00	5,000.00	5,000.00	2,500.00
Maintenance - Facility/Building			-	-	1,000.00
Maintenance - Equipment			300.00	300.00	300.00
Services - Wildfire Mitigation			-	-	-
Services - Wildlife Mitigation	-		1,000.00	1,000.00	
Supplies Operational	-	3,000.00	3,600.00	3,600.00	3,600.00
Trail Ambassadors			300.00	300.00	300.00
Utilities- Electric- Fountain	2,000.00	600.00	2,000.00	2,000.00	2,000.00
Utilities- Electric- Gazebo	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
<b>Total Parks Operations</b>	<b>16,350.00</b>	<b>19,650.00</b>	<b>16,205.00</b>	<b>16,205.00</b>	<b>12,200.00</b>
<u>Pool</u>					
Pool Contractor	20,532.00	20,532.00			

	<b>2022 Budget Adopted</b>	<b>2022 Year-end Projected</b>	<b>2023 Budget Ammended</b>	<b>2023 Budget Year End Projected</b>	<b>2024 Budget Proposed</b>
Labor	-	-	5,529.93	5,529.93	5,500.00
Labor- FICA	-	-	500.00	500.00	500.00
Labor- State Unemployment Insurance	-	-	30.00	30.00	30.00
Labor- Hiring/New Employee Expenses	-	-	200.00	200.00	2,000.00
Labor- Workman's Comp	-	-	500.00	500.00	500.00
Maintenance- Building	-	-	4,074.94	4,074.94	2,000.00
Services- Inspections	130.00	130.00			
Food	-	-			
Supplies- Office	600.00	600.00			200.00
Supplies- Operational	-	-	484.21	484.21	2,000.00
Supplies- Pool Start Up Funds	120.00	120.00			
Utilities- Electric	900.00	900.00	450.00	450.00	450.00
Utilities- Natural Gas	630.00	630.00	500.00	500.00	500.00
Utilities- Telephone/Internet	1,290.00	1,290.00	1,290.00	1,290.00	1,290.00
Utilities- Water	900.00	2,700.00	1,771.94	1,771.94	1,771.94
<b>Total Pool</b>	<b>25,102.00</b>	<b>26,902.00</b>	<b>15,331.02</b>	<b>15,331.02</b>	<b>16,741.94</b>
<b>Total Parks and Recreation Department Expenditures</b>	<b>41,452.00</b>	<b>46,552.00</b>	<b>31,536.02</b>	<b>31,536.02</b>	<b>28,941.94</b>
<b><u>Public Works Department</u></b>					
<b><u>Salaries and Benefits</u></b>					
Labor	116,022.00	116,022.00	127,000.00	127,000.00	127,000.00
Labor- Health Insurance	32,880.00	32,000.00	33,440.00	33,440.00	33,440.00
Labor- FICA	7,468.00	7,468.00	9,750.00	9,750.00	9,750.00
Labor- Overtime	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Labor- State Unemployment Insurance	200.00	200.00	200.00	200.00	200.00
Labor- Workman's Comp	200.00	4,050.00	4,100.00	4,100.00	4,100.00
Labor-Retirement	10,884.00	10,700.00	7,620.00	7,620.00	7,620.00
Labor- Cell Phone Stipend	-	-	-	-	-
<b>Total Salaries and Benefits</b>	<b>170,154.00</b>	<b>172,940.00</b>	<b>184,610.00</b>	<b>184,610.00</b>	<b>184,610.00</b>
<b><u>Operations</u></b>					
Equipment- Rental	-	-	5,000.00	5,000.00	2,000.00
Equipment- Repair and Service	12,500.00	12,500.00	10,495.08	10,495.08	7,000.00
Equipment - Purchase		4,200.00	7,756.74	7,756.74	2,500.00
Maintenance- Building	-	500.00	2,366.38	2,366.38	1,000.00
Maintenance- Roads	99,806.00	72,806.00	100,000.00	100,000.00	50,000.00
Maintenance- Vehicle	4,000.00	700.00	3,000.00	3,000.00	3,000.00

	<b>2022 Budget Adopted</b>	<b>2022 Year-end Projected</b>	<b>2023 Budget Ammended</b>	<b>2023 Budget Year End Projected</b>	<b>2024 Budget Proposed</b>
Supplies- Fuel	6,300.00	7,500.00	7,500.00	7,500.00	7,500.00
Supplies- Office	300.00	300.00	300.00	300.00	300.00
Supplies- Operational	1,600.00	3,000.00	7,055.55	7,055.55	500.00
Supplies- Clothing (Safety)	-	-	644.27	644.27	500.00
Tools	250.00	250.00	250.00	250.00	250.00
Training- Certifications	-	-	-	-	-
Training- Professional	-	-	-	-	-
Development, Per Diem	-	-	1,000.00	1,000.00	1,500.00
Recovery	-	-	-	-	-
Utilities- Electric	3,000.00	4,000.00	3,000.00	3,000.00	3,000.00
Utilities- Natural Gas	900.00	4,000.00	1,000.00	1,000.00	1,000.00
Utilities- Telephone/Internet	1,500.00	-	-	-	-
Utilities- Trash	1,100.00	1,100.00	1,500.00	1,500.00	1,500.00
Utilities- Electric- Street Lights	4,144.00	5,200.00	5,300.00	5,300.00	5,300.00
<b>Total Operations</b>	<b>135,400.00</b>	<b>116,056.00</b>	<b>156,168.02</b>	<b>156,168.02</b>	<b>86,850.00</b>
<b>Total Public Works Department Expenditures</b>	<b>305,554.00</b>	<b>288,996.00</b>	<b>340,778.02</b>	<b>340,778.02</b>	<b>271,460.00</b>
<b>Total Expenditures</b>	<b>837,126.00</b>	<b>783,845.00</b>	<b>849,033.87</b>	<b>849,033.87</b>	<b>782,957.05</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(91,543.29)</b>	<b>25,129.53</b>	<b>(99,560.71)</b>	<b>(91,530.71)</b>	<b>(10,052.05)</b>
<b>OTHER EXPENDITURES</b>					
Transfer TO Capital Improvement Fund	(15,000.00)				
<b>Total Other Expenditures</b>	<b>(15,000.00)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

	2022 Budget Approved	2022 Year End Estimated	2023 Budget Ammended	2023 Year End Estimated	2024 Proposed Budget
<b>REVENUE</b>					
<b>Beginning Fund Balance</b>	8,157.00		153,262.00		
<b><u>Intergovernmental Revenue</u></b>					
Capital-Federal Grants	181,474.00	90,737.00		-	-
Capital- Trail Donation Fund	500.00	-	500.00	500.00	500.00
Capital- Grants- El Paso County	150,000.00	-	-	-	135,998.00
Capital- Pikes Peak Rural Transportation Authority	326,046.00	80,000.00	20,000.00		-
Capital - State Grants	129,300.00	25,000.00	105,150.00	87,150.00	18,000.00
Capital- Local Grant Funds	108,175.00	75,000.00	88,000.00	88,000.00	118,000.00
<b>Total Intergovernmental Revenue</b>	<b>895,495.00</b>	<b>270,737.00</b>	<b>213,650.00</b>	<b>175,650.00</b>	<b>272,498.00</b>
<b><u>Other Revenue</u></b>					
Capital- Bank Interest	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00
Balance Forward - ARPA Funds			157,944.00	157,944.00	60,000.00
*Capital- Donations- Monies	-	-	-	-	-
<b>Total Other Revenue</b>	<b>2,100.00</b>	<b>2,100.00</b>	<b>160,044.00</b>	<b>160,044.00</b>	<b>62,100.00</b>
<b>Total Revenue</b>	<b>897,595.00</b>	<b>272,837.00</b>	<b>373,694.00</b>	<b>335,694.00</b>	<b>334,598.00</b>
<b>EXPENDITURES</b>					
<b><u>Capital Outlay (from General Fund)</u></b>					
<b><u>Capital Outlay</u></b>					
Capital -Federal Grants	181,474.00	8,770.00	83,000.00	83,000.00	
Capital- Administrative Infrastructure (Planning Code Re-write)	75,000.00	60,000.00			
Capital- Fire Mitigation	15,000.00		28,220.00	28,220.00	20,000.00
Capital- Repairs/Improvements- Parks	43,800.00	20,000.00	51,828.00	51,828.00	55,000.00
Capital-CDBG Grant "Access for All" Lake Park Improvements	150,000.00		-	-	160,000.00
Capital-DOLA Comprehensive Roads Plan	104,300.00		104,300.00	104,300.00	
Capital- Repairs- Roads and Infrastructure	-		-	-	-
Stilling Basins	326,046.00	80,000.00	20,000.00	20,000.00	
Comprehensive Signage and Parking Project	30,000.00	3,600.00	8,010.00	8,010.00	
Capital - State Grants (CPW Bear Grant)	-	-	53,000.00	35,000.00	18,000.00
<b>Total Capital Outlay Expenditures</b>					
<b>Total Expenditures</b>	<b>744,146.00</b>	<b>163,600.00</b>	<b>348,358.00</b>	<b>330,358.00</b>	<b>253,000.00</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>153,449.00</b>	<b>109,237.00</b>	<b>25,336.00</b>	<b>5,336.00</b>	<b>81,598.00</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>					
Capital- Transfer from Conservation Trust Fund	10,625.00	8,030.00			

	<b>2022 Budget Approved</b>	<b>2022 Year End Estimated</b>	<b>2023 Budget Ammended</b>	<b>2023 Year End Estimated</b>	<b>2024 Proposed Budget</b>
Capital- Transfer from General Fund	-	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>10,625.00</b>	<b>8,030.00</b>	-	-	-
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES AND OTHER FINANCING SOURCES (USES)</b>	<b>164,074.00</b>	<b>117,267.00</b>	<b>25,336.00</b>	<b>5,336.00</b>	<b>81,598.00</b>

Town of Green Mountain Falls

CONSERVATION TRUST FUND DETAIL

Budget Status Report - GAAP Basis

Proposed 2024 Budget

	2022 Budget	2022 Projected	2023 Budget Amended	2023 Year-end	2024 Budget Proposed
REVENUE					
Beginning Fund Balance	13,986.00		22,318.00		
Intergovernmental Revenue					
CTF- Lottery Proceeds	10,600.00	8,000.00	8,000.00	8,000.00	8,000.00
Total Intergovernmental Revenue	10,600.00	8,000.00	8,000.00	8,000.00	8,000.00
Other Revenue					
CTF- Bank Interest	25.00	30.00	30.00	30.00	30.00
Total Other Revenue	25.00	30.00	30.00	30.00	30.00
Total Conservation Trust Fund Revenue	10,625.00	8,030.00	8,030.00	8,030.00	8,030.00
EXPENDITURES					
Parks and Recreation					
Parks and Recreation Expenses (via transfer to General Fund)	10,600.00	8,030.00	8,030.00	8,030.00	8,030.00
Total Expenditures					
Total Parks and Recreation Expenditures	10,600.00	8,030.00	8,030.00	8,030.00	8,030.00
Total Expenditures	10,625.00	8,030.00	8,030.00	8,030.00	8,030.00
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	25.00	-	-	-	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	25.00	-	-	-	-
FUND BALANCE - BEGINNING	13,986.00	13,986.00	13,986.00	13,986.00	13,986.00
FUND BALANCE - ENDING	14,011.00	13,986.00	13,986.00	13,986.00	13,986.00

## RESOLUTION NO. 2023-10

### A RESOLUTION TO ADOPT THE TOWN OF GREEN MOUNTAIN FALLS 2024 BUDGET

**A RESOLUTION APPROPRIATING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024.**

**WHEREAS**, the Board of Trustees of the Town of Green Mountain Falls has authorized the Budget Officer to prepare and submit a proposed budget to said governing body at the proper time; and,

**WHEREAS**, the Town's Budget Officer, Becky Frank, submitted a proposed budget to the governing body on December 12, 2023, for consideration; and

**WHEREAS**, a workshop was held for the purpose of receiving input from the Trustees and the public on October 17, 2023; and

**WHEREAS**, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at 10615 Green Mountain Falls Road, Green Mountain Falls, Colorado, a public hearing was held on December 12, 2023, and Residents were given the opportunity to file or register any objections to said proposed budget: and,

**WHEREAS**, changes in the draft budget were done in such a manner that the budget remains in balance, as required by law.

**NOW, THEREFORE, BE IT RESOLVED BY** the Board of Trustees of the Town of Green Mountain Falls, Colorado:

**Section 1.** That estimated expenditures for each fund are as follows:

General Fund	<u>\$ 782,957.05</u>
Capital Improvement Fund	<u>\$ 253,000.00</u>
Conservation Trust Fund	<u>\$ 8,030.00</u>

**Section 2.** That the budget, as submitted herein above summarized by fund, hereby is approved and adopted as the budget of the Town of Green Mountain Falls, Colorado for the year stated above. The Budget hereby adopted shall be signed by the Mayor and made a part of the public records of the Town.

**INTRODUCED, READ, PASSED, AND ADOPTED**, this 12th day of December 2023.

**ATTEST:**

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**Todd Dixon, Mayor**

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**Bo Ayad, Town Clerk/Treasurer**



## 2024 Town of Green Mountain Falls Fee Schedule

Code Authority	Description	Fees
	<b>Publications, Hard Copy</b>	
1-50	Comprehensive Plan	\$0.50/page
1-50	Municipal Code Book	\$0.50/page
1-50	Zoning Code section of Code Book	\$0.50/page
	Copies	\$0.50/page
	<b>Administrative</b>	
State law	Notary Public services	\$10.00/Document
State law	Open Records Fees (CORA)	\$33.58/HR- see CORA Request Doc for details
	<b>Law Enforcement Fees</b>	
The Town of GMF Colorado follows Model Traffic Code (MTC) and may write citations for any item in the MTC of the State of Colorado. The Municipal Court Judge has discretion to order a higher fee amount for violations of the model traffic code and for GMF municipal code violations pursuant to Sections 8-5, 1-42, and 1-43 of the GMF Municipal Code.		
1-43, 6-32 & 6-33	Bear Trash Violation (1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> /4 <sup>th</sup> /5 <sup>th</sup> ) Per Year	n/c, \$50, \$100, \$200, \$400
6-72	Dog at Large (1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> /4 <sup>th</sup> /5 <sup>th</sup> ) Per Year. If pet has not been licensed, then an Animal License will be required.	n/c, \$50, \$75, \$100, \$150
10-101	Illegal Dumping or Littering	\$500
MTC202	Driving a Defective or Unsafe Vehicle	\$75
MTC608	Vehicle not equipped with turn signals	\$75
MTC1409	Operating and Uninsured Vehicle	Summons
MTC234	Operating a slow-moving vehicle without emblem	\$75
MTC1008	Following too closely	\$75
MTC1413	Eluding or attempting to elude an Officer	Summons
MTC107	Disregard of Officer conducting traffic	Summons
MTC204	Failed to display lamps when required	\$75
MTC202	Operated vehicle with missing or defective head lamp	\$75
MTC206	Vehicle no equipped with taillamps	\$75
MTC208	Vehicle had no working stop lamps/turn signals	\$75
MTC217	Failed to dim lights when following another vehicle	\$75
MTC209	Lamps of flag on projecting load	\$75
MTC232	Moto/ATV operator or passenger- no protective eyewear	\$75
MTC802	Passed vehicle stopped for pedestrian	\$75
MTC1002	Failed to yield ½ of roadway to oncoming vehicle	\$75
MTC802	Pedestrian suddenly entered path of vehicle. Failed to yield to pedestrian	\$75

## 2024 Town of Green Mountain Falls Fee Schedule

MTC703	Failed to yield ROW at Intersection	\$75
MTC705	Failed to yield to emergency vehicle	\$75
MTC710	Failed to yield to pedestrian	\$75
MTC236	Failed to provide or properly use a rear facing child restraint	\$75
MTC237	Operated a vehicle when front passenger not secured by seatbelt	\$75
MTC1405	Riding in trailers	\$75
MTC1903	Failed to stop for school bus displaying flashing red lights	Summons
MTC608	Failed to use turn signal	\$75
MTC1101	Speeding 1-9 MPH Over Speed Limit	\$50
MTC1101	Speeding 10-14 MPH Over Speed Limit	\$75
MTC1101	Speeding 15-20 MPH Over Speed Limit	\$100
MTC1101	Speeding 21-25 MPH Over Speed Limit	\$150
MTC1101	Speeding 26 MPH Over Speed Limit	Summons
MTC712	Disregard of authorized Person in Work Zone	\$75
MTC1001	Failed to drive on right side of road	\$75
MTC1409	Operating an uninsured motor vehicle	\$75
	False Alarm (1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> /4 <sup>th</sup> /5 <sup>th</sup> ) Per Year	n/c, \$50, \$100, \$200, \$400
MTC1412	Bicycle Rider failed to ride on right side of road	\$50
MTC710	Drove vehicle on sidewalk	\$75
MTC1401	Reckless Driving	Summons
Service	Personal service of documents	\$50.00
1-44 & 12-59	Code Violation	Up to \$2,650
MTC1204	Parking Violations	\$100.00
Service	VIN Number Certification	\$75/Each
Service	Extra Duty Extra Duty with Patrol Vehicle	\$50/HR \$75/ HR
MTC221	Bicycle not equipped with front lamp, rear or sides reflectors,	\$50
MTC224	Unlawful use of or defective horn	\$50
MTC225	Defective or improper muffler	\$50
MTC226	No rear-view mirror/ windows prohibiting view	\$50
MTC227	No/Defective windshield wipers	\$50
MTC228	Operating vehicle with unsafe tires	\$50
MTC710	Driving on sidewalk	\$75
MTC711	Improper driving on mountain highway	\$50

## 2024 Town of Green Mountain Falls Fee Schedule

MTC1402	Careless driving	\$150
MTC1007	Unsafe lane change, failed to drive in single lane or designated lane	\$75
MTC205.5	Motor Vehicle lights- additional requirements	\$50
MTC1502	Motorcycle driver/passenger not wearing helmet under age 18 or improper riding on motorcycle	\$50
MTC1503	Illegal operation of moto on laned roads	\$75
MTC109	Low-powered scooters, animals, skis, skates or toy vehicle on roadways	\$75
MTC201	Driver of vehicle allowed passengers to ride in unsafe manner	\$75
MTC201	Television visible to driver	\$75
MTC226	Load obstructed view to rear	\$50
MTC503/MTC504	Load projected beyond front, side or rear allowance	\$50
MTC1207	Opened door into lane of traffic when not safe	\$50
MTC1208	Improper use of Disabled Parking Privileges	\$75
MTC1205	Double parking, parked facing wrong way etc.	\$75
MTC805	Pedestrian on roadway under the influence of alcohol or substances	Summons
MTC801	Pedestrian obedience to traffic control devices	\$50
MTC701	Failed to yield ROW at uncontrolled intersection	\$75
MTC808	Driver failed to yield ROW to disabled person	Summons
MTC710	Unsafely emerging from or entering alley, driveway or building	\$75
MTC1105	Engaged in exhibition of speed	Summons
MTC1406	Left, deposited or threw foreign matter on roadway	\$75
MTC106	Disobeyed sign closing roadway construction/event	\$75
MTC703	Failure to stop at Stop Sign	\$75
MTC702	Failure to yield ROW when making turn	\$75
MTC901	Made turn from incorrect lane	\$75
MTC902	Unsafe U-turn	\$75
MTC1006	Driving wrong way on one-way road	\$75
MTC239	Minor using cell phone while driving	\$50
MTC239	Driver testing or conducting data entry	\$50
	<b>Court fees:</b>	See State Fee Schedule
8-9(e)	Court costs	\$30.00 per appearance
2-138	Subpoena issue fee	\$30.00
8-9(e)	Surcharge (applies to all charges on the citation)	\$25.00 per offense
	<b>License fees</b>	

## 2024 Town of Green Mountain Falls Fee Schedule

6-6	Business license	\$75.00
10-294	Fireworks Sales License	\$500.00
6-53	Liquor Licenses	See State Fee Schedule
Ord. 2018-02	Mobile Food Vendor license	\$50.00
6-103	Peddler and Solicitor	\$50.00
6-122	Restaurant fee	\$500.00
	<b>Animals</b>	
7-132	Dog license fee-2 year (Exception-Service Animals)	\$50.00
7-135	Dog license - Duplicate	\$10.00
7-164	Horse permit	\$30.00
	<b>Planning/Land Use Administrative</b>	
11-114	Easement fee	\$50.00/year
11-41	Sidewalk/Curb permit	\$125.00
11-71	Address number fee	\$350.00
15	Annexation fee	\$750 + <b>Legal Retainer</b> + \$50/acre for 1-5 acres; + \$25/each acre over 5
18-61	Revocable Permit - Initial Permit	\$400.00/year
18-64	Revocable Permit - Relicense/Renewal Fee	\$200.00/year
18-65	Late Fee for Revocable Permit	\$50.00/year
*** See Note Below***	<b>Zoning and Architectural Review</b>	*** See Note Below***

16-601, 16-705	Building- Architectural Plan Review	\$125.00
12-51	Minor Site Plan Review	\$125.00
12-51	Major Site Plan Review	\$750.00
16-705	Building - Deck	\$250.00
16-706	Sign Permits	\$200.00
16-707(c)	Building - Fence permit/ Retaining Wall	\$200.00
16-709	Variance	\$500.00
16-709	Variance - Zoning	\$500.00
16-711	Special Use Permit	\$350.00
16-711	Zoning Amendment	\$500.00
16-713	Re-Zone to Planned Use Development Re-Zoning- Other	\$2000.00 \$1500.00
16-714	Waiver - Hillside Overlay	\$100.00
16-813	Development in Flood Hazard Zone	\$200.00/lot
18-5	Building Addition	\$1500.00

## 2024 Town of Green Mountain Falls Fee Schedule

***See Note Below***	Subdivisions	***See Note Below***
17-22	Plat Review - Preliminary	\$400.00 + \$50.00/lot
17-23	Plat Review - Final Plat	\$450.00 + \$50.00/lot
17-83	Grading Permit	\$100.00
17-83, 17-96	Grading Permit < 300 sq ft or 50 yd <sup>3</sup>	\$250 + engineer review
17-92	Engineering Review	\$150 + engineer review
17-101	Road Cut/Driveway - Gravel	\$200 + engineer review
17-101	Road Cut/Driveway - Paved	\$300 + engineer review
17-131	Plat Review – Major Subdivision	\$800.00
17-133	Plat Review - Minor Subdivision	\$1000.00
17-136	Vacation - Road Right of Way	\$800.00
	Vacation - Lot Line with Easement	\$800.00
17-135		
	Vacation - Lot Line without Easement	\$500 + Legal Review Passthrough cost
17-135		
	<b>Short Term Rental</b>	
6-155	Initial License	\$500.00
6-156	Renewal	\$250.00
6-156	STR Paper Processing	\$50.00
6-156	Lodging Tax Remit Late Fee	15%
6-156	Admin Processing Fee	\$20.00
	<b>Facilities Use</b>	
11-95	Facilities Rental Permit (Gazebo, Pool Etc.)	\$200.00/HR
	Special Event Fee for use of public property or rights of way	\$750.00/Day OR \$200.00/HR
18-74(12)		
	Traffic control fee (Accounts for the placement of barricades only; applicant is responsible for preparing traffic control plan and is responsible for supporting personnel costs)	\$100.00/hr (2 hour minimum)
18-74(12)		

\*\*\*For all subdivision & Re-Zoning applications, pass-thru costs for planning, legal and other technical services may apply\*\*\*

## RESOLUTION 2023-11

### A RESOLUTION ADOPTING THE TOWN OF GREEN MOUNTAIN FALLS 2024 MUNICIPAL FEE SCHEDULE

**WHEREAS**, the Board of Trustees of the Town of Green Mountain Falls, Colorado, pursuant to Colorado statute and the Town of Green Mountain Falls Municipal Code, is vested with the authority of administering the affairs of the Town of Green Mountain Falls, Colorado; and

**WHEREAS**, it is a best practice to compressively review and authorize a fee schedule for all Town services at least annually, or as appropriate; and

**WHEREAS**, fees should reflect actual costs for providing services, and these costs may change outside of a regular basis;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, THAT:**

#### **Section 1.**

The Appendix to this Resolution titled "Town of Green Mountain Falls 2024 Fee Schedule" containing the detailed fee schedule is in its entirety incorporated as fully as if set out at length herein, and shall become effective immediately upon adoption of this Resolution, and shall remain effective until altered by further Resolution of the Board of Trustees.

#### **Section 2.**

Severability. If any article, section, paragraph, sentence, clause, or phrase of the Resolution is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Town Board hereby declares that it would have passed this Resolution and each part or parts thereof irrespective of the fact that any one part of parts be declared unconstitutional or invalid.

#### **Section 3.**

Repeal. Existing Resolutions or parts of Resolutions covering the same matters embraced in this Resolution are hereby repealed and all Resolutions or parts of Resolutions inconsistent with the provisions of this Resolution are hereby repealed, except that this repeal shall not apply to any fee provisions contained in the Code of Ordinances.

**INTRODUCED, READ, PASSED, AND ADOPTED** at a regular meeting of the board of trustees of the Town of Green Mountain Falls on this 12th day of December 2023.

TOWN OF GREEN MOUNTAIN FALLS, COLORADO

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Todd Dixon, Mayor

ATTEST:

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Bo Ayad, Town Clerk/Treasurer



December 6, 2023

Honorable Mayor and Members of Board of Trustees  
Town of Green Mountain Falls  
10615 Green Mountain Falls Road  
Green Mountain Falls, Colorado 80819

We are pleased to confirm our understanding of the services we are to provide the Town of Green Mountain Falls for the year ended December 31, 2023. We will audit the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Town of Green Mountain Falls as of and for the year ended December 31, 2023. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town of Green Mountain Falls's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB) who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, if applicable, we will apply certain limited procedures to the Town of Green Mountain Falls's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtain during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Budgetary Comparison Schedule – General Fund

We have also been engaged to report on the supplementary information other than RSI that accompanies the Town of Green Mountain Falls's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and will provide an opinion on it in relation to the financial statements as a whole.

- Local Highway Finance Report

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue and auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

### **Audit Procedures—Internal Control**

We will obtain an understanding of the Town and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Town of Green Mountain Falls's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.



### **Other Services**

We will also prepare (or assist in preparing) the financial statements of Town of Green Mountain Falls in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. These other services are limited to the financial statements services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the Town from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the Town involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Town received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the Town complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with US-GAAP. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe that supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We understand that your staff will prepare all cash or other confirmations we request and will assist in locating any documents selected by us for testing.

The audit documentation for this engagement is the property of Logan and Associates, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to certain governmental agencies or their designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Logan and Associates, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to certain governmental agencies or their designee.

Kyle Logan is the engagement partner and is responsible for supervising the engagement and signing the report. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, postage, copies, etc.) except that we agree that our gross fee, including expenses will not exceed \$6,700. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your staff and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

If the Town is required to perform a Single Audit, additional fees will be required, however, we will discuss the fees with management prior to our commencement of the Single Audit.

### Reporting

We will issue a written report upon completion of our audit of Town of Green Mountain Falls's financial statements. Our report will be addressed to the Honorable Mayor and Members of Board of Trustees of Town of Green Mountain Falls. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Town of Green Mountain Falls and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely yours,



Logan and Associates, LLC

### RESPONSE:

This letter correctly sets forth the understanding of the Town of Green Mountain Falls.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**RESOLUTION NO. 2023-12**

**A RESOLUTION OF THE TOWN OF GREEN MOUNTAIN FALLS  
COLORADO, MAKING APPOINTMENT OF TOWN OFFICIALS FOR 2024**

**WHEREAS**, C.R.S. § 31-4-304 requires the Town Board of Trustees to appoint a Clerk, Treasurer, and Town Attorney, as well as any other officers it deems necessary;

**WHEREAS**, C.R.S. § 31-4-304 further specifies that the appointment of officers shall not extend more than 30 days after compliance with C.R.S. § 31-4-401 by the members of the succeeding Board of Trustees;

**WHEREAS**, Section 2-21(b) of the Green Mountain Falls Municipal Code authorizes the Board of Trustees to appoint officers; and

**WHEREAS**, in addition to the Clerk, Treasurer, and Attorney, the Board of Trustees desires to appoint a Town Manager, Marshal & Judge.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, THAT:**

Town Officials are appointed as follows:

Town Attorney – The Firm of Hoffmann, Parker, Wilson & Carberry, P.C.  
Town Manager – Becky Frank  
Town Marshal – Sean Goings  
Town Clerk/Treasurer – Bo Ayad  
Municipal Court Judge- Douglas Price

INTRODUCED, READ and PASSED this 12th day of December 2023.

TOWN OF GREEN MOUNTAIN FALLS,  
COLORADO

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Todd Dixon, Mayor

(SEAL)

ATTEST:

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Bo Ayad, Town Clerk/Treasurer

## PARKS, RECREATION AND TRAILS ADVISORY COMMITTEE AGENDA MEMO

<b>DATE: 12-14-2023</b>	<b>AGENDA NO</b>	<b>SUBJECT:</b> 2024 PRTAC Committee Appointment Recommendations
<b>Presented by PRTAC</b>		

### **2023 Terms**

<b>Name</b>	<b>Role</b>	<b>Date of Appointment</b>	<b>End Term Date</b>	<b>Term Length</b>
Jesse Stroope	Chair	9/1/2020	12/31/2023	
Jay Kita	Co-Chair	3/2/2021		
Nancy Dixon	Secretary	6/2021		
Don Walker	Member	8/4/2020		
Phil McIntire	Member	3/7/2023		

### **2024 Recommendations for Appointment to Board of Trustees**

<b>Name</b>	<b>Role</b>	<b>Date of Appointment</b>	<b>End Term Date</b>	<b>Term Length</b>
Jesse Stroope	Chair	12/31/2023	12/31/2025	2 years
Jay Kita	Co-Chair	12/31/2023	12/31/2024	1 year
Nancy Dixon	Member/Sec	12/31/2023	12/31/2025	2 years
Don Walker	Member	12/31/2023	12/31/2025	2 years
Phil McIntire	Member	12/31/2023	12/31/2024	1 year

*Please complete the above table with recommendations for 2024 appointments. Two members will be for 1-year terms ending 12/31/2024 and three members will be for 2-year terms ending 12/31/2025. After these initial terms have been fulfilled, all subsequent terms will be for two years. Refer to Ordinance 2023-04 for guidance:*

<https://greenmountainfalls.colorado.gov/sites/greenmountainfalls/files/documents/Ordinance%202023-04%20Terms-%20Residency.pdf>



## The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819

(719) 684-9414 [www.gmfco.us](http://www.gmfco.us)

### Committee Volunteer Application

Volunteer Position applying for: \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email address: \_\_\_\_\_

How many years have you been a resident of Green Mountain Falls: \_\_\_\_\_

Current Employer/Occupation: \_\_\_\_\_

Work Experiences that may apply: \_\_\_\_\_

Other Volunteer Experiences that may apply: \_\_\_\_\_

Any Special Qualifications that may apply to this volunteer position: \_\_\_\_\_

Other Current Volunteer Positions you hold: \_\_\_\_\_

Reasons for choosing this Volunteer Opportunity: \_\_\_\_\_

Are you willing to serve as an alternate? Yes \_\_\_\_ No \_\_\_\_

*Each committee can have up to three alternates, who may participate in discussion and, in the event of a member's absence, may vote on issues before the committee.*

\*Please attach any other relevant information/documentation that would enhance your application.

By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.

You also agree that all information you have provided in this application is true to the best of your knowledge.

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Are you 18 years or older? YES \_\_\_\_ NO \_\_\_\_

If NO, Guardian Signature: \_\_\_\_\_

## FIRE MITIGATION ADVISORY COMMITTEE AGENDA MEMO

DATE: 2023-12-12	AGENDA NO	SUBJECT: 2024 FMAC Committee Appointment Recommendations
Presented by David Douglas		

### **2023 Terms**

<b>Name</b>	<b>Role</b>	<b>Date of Appointment</b>	<b>End Term Date</b>	<b>Term Length</b>
David Douglas	Chair	11/17/2020	12/31/2023	
Lisa Huizinga	Member	3/2/2021		
Vacant	Member			
Kelly Hunter	Member	3/15/2022		
Paul Yingling	Member	8/16/2022		

### **2024 Recommendations for Appointment to Board of Trustees**

<b>Name</b>	<b>Role</b>	<b>Date of Appointment</b>	<b>End Term Date</b>	<b>Term Length</b>
David Douglas	Chair	12/31/2023	12/31/2024	1 Year
Paul Yingling	Co-Chair	12/31/2023	12/31/2025	2 year
Kelly Hunter	Member	12/31/2023	12/31/2025	2 year
Vacant	Member	12/31/2023	12/31/2024	1 year
Lisa Huizenga	Member	12/31/2023	12/31/2025	2 year

*Please complete the above table with recommendations for 2024 appointments. Two members will be for 1-year terms ending 12/31/2024 and three members will be for 2-year terms ending 12/31/2025. After these initial terms have been fulfilled, all subsequent terms will be for two years. Refer to Ordinance 2023-04 for guidance:*

<https://greenmountainfalls.colorado.gov/sites/greenmountainfalls/files/documents/Ordinance%202023-04%20Terms-%20Residency.pdf>

## PLANNING COMMISSION AGENDA MEMO

DATE: 12.12.2023	AGENDA NO	SUBJECT: 2024 Planning Commission Appointments
Presented by Lamar Mathews		

### 2023 Terms

Name	Role	Date of Appointment	End Term Date	Term Length
Lamar Mathews	Chair	9/1/2020		
Lisa Bonwell	Co-Chair	6/7/22 BoT meeting		
Mike Frey	Member	2/25/22 BoT meeting		
Ann Esch	Member	6/7/22 BoT meeting		
Rocco Blasi	Member	8/16/22 BoT meeting		

### 2024 Recommendations for Appointment to Board of Trustees

Name	Role	Date of Appointment	End Term Date	Term Length
Lamar Mathews	Chair	01/01/2024	12/31/2025	2 Years
Lisa Bonwell	Co-Chair	01/01/2024	12/31/2024	1 Year
Rocco Blasi	Member	01/01/2024	12/31/2025	2 Years
Mike Frey	Member	01/01/2024	12/31/2025	2 Years
Ann Esch	Member	01/01/2024	12/31/2024	1 Year

*Please complete the above table with recommendations for 2024 appointments. Two members will be for 1-year terms ending 12/31/2024 and three members will be for 2-year terms ending 12/31/2025. After these initial terms have been fulfilled, all subsequent terms will be for two years. Refer to Ordinance 2023-04 for guidance:*

<https://greenmountainfalls.colorado.gov/sites/greenmountainfalls/files/documents/Ordinance%202023-04%20Terms-%20Residency.pdf>





## The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819

(719) 684-9414 [www.gmfco.us](http://www.gmfco.us)

### Committee Volunteer Application

Parks, Recreation & Trails Advisory Committee ☐

Fire Mitigation Advisory Committee ☐

Planning Commission ☒

Name: Lamar Mathews

Address of Primary Residency: 11145 Hondo Ave., GMF

Alternate Address: \_\_\_\_\_

Phone Number: 713 8511304

Email address: lamar@falconpartnersltd.com

Are you willing to serve as an alternate? Yes ☐ No ☒

*Each committee can have up to three alternates, who may participate in discussion and, in the event of a member's absence, may vote on issues before the committee.*

**Planning Commission Requirements:** Green Mountain Falls Municipal Code, Ordinance 2023-04 requires that Planning Commission Members hold their primary place of residency within Green Mountain Falls Town Limits.

#### Planning Commission Only

**Applicants for the Planning Commission must submit proof of residency along with this application.**

**Proof of residency may be obtained on the Colorado Secretary of State Website**

*see attached*

Signature and Acknowledgement: \_\_\_\_\_

(to be signed before a Notary Public)

Notary Public \_\_\_\_\_



All applicants please proceed to page two.



Please describe your relationship to the community/Town of Green Mountain Falls:

We have lived in GMF for 6 years. I have been very active in volunteering for GMF in various capacities: Planning Commission, Bronc Day, Green Box, etc.

Current Employer/Occupation: Self-employed

Work Experiences that may apply: Served on a National Bank board for 10 yr. Served on a number of other for-profit & non-profit boards

Other Volunteer Experiences that may apply: in my service for the GMF

Planning Commission, I have learned a great deal about Land Use code & the laws surrounding that area.

Service on other non-profit boards in a leadership capacity

Any Special Qualifications that may apply to this volunteer position: I am uniquely qualified to serve in a leadership position on a board. I have had very strong training & experience for years. I also have a great deal of experience working with attorneys & managing their work. I have been willing, & continue to be willing, to devote these skills to GMF.

Other Current Volunteer Positions you hold: Planning Commission Chair  
Bronc Day volunteer

Reasons for choosing this Volunteer Opportunity: I feel this work is well suited to my skills, talents & abilities and I want to devote those skills & abilities in service to GMF.

**Affidavit:** By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.

**I swear and affirm that all information I have provided in this application is true to the best of my knowledge.**

Signature: \_\_\_\_\_

Date: 12/18/23

Parent/Guardian Signature: \_\_\_\_\_

(If under 18)

Date: \_\_\_\_\_

**\*Please attach any other relevant information/documentation that would enhance your application.**

**Residency Proof: Lamar Mathews**

Per the Town Attorney's statement regarding determining residency:

*"Accordingly, one factor alone is not dispositive, and a complete analysis must be undertaken to determine residence. Because determining a person's residency is so subjective, it is extremely difficult to reach a definitive conclusion in most situations. Such a determination is ultimately one that can only be definitively made by a court."*

Due to this statement by the attorney above, I chose to provide more than one document in proof of my residency. They are attached.



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Providing Insurance and Financial Services

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Bloomington IL 61702-2358



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- Print your cards and keep them in your car.
- You can access your digital cards through our app.

If you requested replacement cards, we'll mail a paper copy to you.

If these versions of your ID cards are not accepted by law enforcement or your local Department of Motor Vehicles office, please contact your agent for help.

Thank you for choosing State Farm® for your insurance needs.

### IMPORTANT - IDENTIFICATION CARDS STATE FARM

<b>State Farm</b>		<b>COLORADO INSURANCE CARD</b>	
INSURED	MATHEWS, LAMAR & DOUGLAS, DAVID	MUTL VOL	
POLICY NUMBER	531 7448-C10-06	EFFECTIVE	
YR 2010	MAKE TOYOTA	SEP 10 2023	TO MAR 10 2024
MODEL	4 RUNNER	VIN	JTEBUSJR2A5017308
AGENT	MCADAMS INSURANCE AGENCY INC		
PHONE	(719)528-5300	NAIC	25178
THE COVERAGE PROVIDED BY THE POLICY MEETS THE MINIMUM LIABILITY LIMITS PRESCRIBED BY LAW.			
A BODILY INJURY/PROPERTY DAMAGE LIABILITY			
C MEDICAL PAYMENTS			
DWG 1000 DEDUCT COMPREHENSIVE			
G 1000 DEDUCT COLLISION			
H, R1, U			

<b>State Farm</b>	THIS CARD MUST BE KEPT IN THE INSURED MOTOR VEHICLE FOR PRODUCTION UPON DEMAND.
<b>IF YOU HAVE AN ACCIDENT - NOTIFY THE POLICE IMMEDIATELY</b>	
1. Get names, addresses, and phone numbers of persons involved and witnesses. Also get driver license numbers of persons involved and license plate numbers/states of vehicles.	
2. Don't admit fault or discuss the accident with anyone but State Farm or police.	
3. Promptly notify your agent, log on to statefarm.com®, or use the State Farm mobile app to file a claim.	
For EMERGENCY ROAD SERVICE use the State Farm mobile app, log on to statefarm.com, or call 1-877-627-5757. EXAMINE POLICY EXCLUSIONS CAREFULLY. THIS FORM DOES NOT CONSTITUTE ANY PART OF YOUR INSURANCE POLICY.	
How to identify your coverage. See policy for full name and definition	
A Liability	H Emergency Road Service U Uninsured Motor Vehicle-BI
C Medical Payments	L Physical Damage U1 Uninsured Motor Vehicle-PD
D Comprehensive	R1 Car Rental and Travel Expenses
DWGComp. With Full Glass	S Death, Dismemberment and UNOC Use of Nonowned Cars
G Collision	Loss of Sight

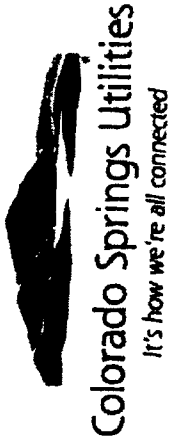
KEEP A CARD IN YOUR CAR.  
THIS CARD IS INVALID IF THE POLICY FOR WHICH IT WAS ISSUED LAPSES OR IS TERMINATED.  
**KEEP YOUR CURRENT CARD UNTIL THE EFFECTIVE DATE OF THIS CARD.**  
PLEASE KEEP ONE ID CARD FOR YOUR VEHICLE. THE SECOND ID CARD MAY BE SUBMITTED WITH YOUR APPLICATION FOR AUTO REGISTRATION.  
**Emergency Road Service information is located on your insurance card.**

### IMPORTANT - IDENTIFICATION CARDS STATE FARM

<b>State Farm</b>		<b>COLORADO INSURANCE CARD</b>	
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<b>IF YOU HAVE AN ACCIDENT - NOTIFY THE POLICE IMMEDIATELY</b>	
1. Get names, addresses, and phone numbers of persons involved and witnesses. Also get driver license numbers of persons involved and license plate numbers/states of vehicles.	
2. Don't admit fault or discuss the accident with anyone but State Farm or police.	
3. Promptly notify your agent, log on to statefarm.com®, or use the State Farm mobile app to file a claim.	
For EMERGENCY ROAD SERVICE use the State Farm mobile app, log on to statefarm.com, or call 1-877-627-5757. EXAMINE POLICY EXCLUSIONS CAREFULLY. THIS FORM DOES NOT CONSTITUTE ANY PART OF YOUR INSURANCE POLICY.	
How to identify your coverage. See policy for full name and definition	
A Liability	H Emergency Road Service U Uninsured Motor Vehicle-BI
C Medical Payments	L Physical Damage U1 Uninsured Motor Vehicle-PD
D Comprehensive	R1 Car Rental and Travel Expenses
DWGComp. With Full Glass	S Death, Dismemberment and UNOC Use of Nonowned Cars
G Collision	Loss of Sight

KEEP A CARD IN YOUR CAR.  
THIS CARD IS INVALID IF THE POLICY FOR WHICH IT WAS ISSUED LAPSES OR IS TERMINATED.  
**KEEP YOUR CURRENT CARD UNTIL THE EFFECTIVE DATE OF THIS CARD.**  
PLEASE KEEP ONE ID CARD FOR YOUR VEHICLE. THE SECOND ID CARD MAY BE SUBMITTED WITH YOUR APPLICATION FOR AUTO REGISTRATION.  
**Emergency Road Service information is located on your insurance card.**



AutoPay scheduled for 09/15/23 **\$144.57**

**MATHEWS, LAMAR D**

Statement Date: 09/01/23  
Account Number: 1486150278  
Service Address: 11145 HONDO AVE

**Contact Us**



24-Hour Self-Service [csu.org](http://csu.org)



Customer Service Monday-Friday, 8am-5pm  
or for 24-Hour Emergency Contact (719) 448-4800

For TDD Services please call Relay at 711 or  
1-800-659-2656 and request a call to (719) 448-4800

**Ways to Pay**



Online at [csu.org](http://csu.org)



By Kiosk 24/7 at 111 S. Cascade Ave.



By Mail with stub below



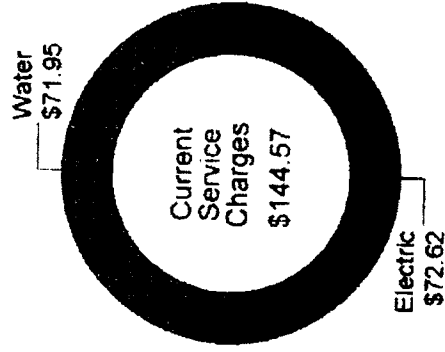
In Person at 111 S. Cascade Ave.  
Monday - Friday, 8 am - 5 pm

**Summary of Charges**

Previous Account Balance	\$174.38
Payments Received	\$-174.38
<b>Past Due Amount</b>	<b>\$0.00</b>
Current Service Charges	\$144.57
<b>New Account Balance</b>	<b>\$144.57</b>

If you need help paying your bill, we offer flexible payment options, assistance programs and a 16-day grace period. We do not charge late fees. Making a manual payment will result in an additional payment on account.

**Monthly Service Charges Overview**



We offer several ways to make  
convenient and  
secure. Options at [csu.org](http://csu.org).

with a qualified contractor now  
before cold weather hits.



**ROCKY MOUNTAIN DISTRICT**  
**ROCKY MOUNTAIN DISTRICT**  
**ROCKY MOUNTAIN DISTRICT**

**ROCKY MOUNTAIN DISTRICT**

Please present this card each time you check out items.  
If you have any change or lost card immediately.  
I accept responsibility for all materials borrowed on this card  
and for any fines or fees incurred.

**Lester Anthony S**

**SENATE**



**2 4342 600 4200 5**





## The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819

(719) 684-9414 [www.gmfco.us](http://www.gmfco.us)

### Committee Volunteer Application

Parks, Recreation & Trails Advisory Committee ☐ Fire Mitigation Advisory Committee ☐

Planning Commission ☒

Name: Lisa Bonwell

Address of Primary Residency: 10691 Illinois Ave GMF 80819

Alternate Address: PO Box 407 GMF 80819

Phone Number: 719-460-5273 Email address: lisa.bonwell@gmail.com

Are you willing to serve as an alternate? Yes ☒ No ☐

*Each committee can have up to three alternates, who may participate in discussion and, in the event of a member's absence, may vote on issues before the committee.*

**Planning Commission Requirements:** Green Mountain Falls Municipal Code, [Ordinance 2023-04](#) requires that Planning Commission Members hold their primary place of residency within Green Mountain Falls Town Limits.

Planning Commission Only

**Applicants for the Planning Commission must submit proof of residency along with this application.**

Proof of residency may be obtained on the [Colorado Secretary of State Website](#)

Signature and Acknowledgement: Lisa Bonwell

Subscribed and sworn to (or affirmed) before me this 14th day of November, 2023.

By LISA BONWELL

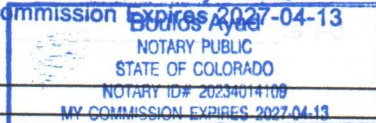
Personally known X OR produced identification X

Type of identification produced QCDL  
#071940498

BOULOS AYAD, Notary Public

My Commission Expires 2027-04-13

Notary Public



All applicants please proceed to page two.

Please describe your relationship to the community/Town of Green Mountain Falls:

Part time resident 2007 - 2021, Full time resident  
2021 to present.

Current Employer/Occupation: Matthews Via Medical Group / Physician

Work Experiences that may apply: Participation on various hospital boards.

Other Volunteer Experiences that may apply: \_\_\_\_\_

Participation various nonprofit boards

Any Special Qualifications that may apply to this volunteer position: \_\_\_\_\_

No

Other Current Volunteer Positions you hold: President Woman's Educational Society of

Reasons for choosing this Volunteer Opportunity: \_\_\_\_\_

The Colorado College Director Friends of Ute Park Trails member  
Ute Park Chamber of Commerce, Chair of Bursary Committee

**Affidavit: By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.**

**I swear and affirm that all information I have provided in this application is true to the best of my knowledge.**

Signature: \_\_\_\_\_

Date: 11/4/2023

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

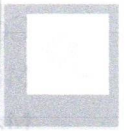
(If under 18)

**\*Please attach any other relevant information/documentation that would enhance your application.**





Colorado  
Secretary of State  
Jena Griswold



Voter menu

# My Voter Registration

[Versión en Español](#)

**Warning:** It is against the law to knowingly submit false information or to tamper with another person's voter registration information.

**Name** LISA M BONWELL

Voter Details	Ballot Information	In Person Voting
County & District Information		

## Contact Voter County

El Paso  
1675 W Garden of the Gods Rd Suite 2202, Colorado Springs, CO, 80907  
719-575-8683  
[website](#)

## District Information

Precinct 7121821746 [What does this number mean?](#)

Congressional 7

State of Colorado

State Board of Education At Large

State Board of Education 7

University of Colorado Regents At Large

University of Colorado Regents 7

State Senate 12

State House 18

Judicial 4

County Commissioner Dist 3

[^ Top](#)



County El Paso County  
Municipality City of Green Mountain Falls  
Manitou Springs School District 14  
County EPC Road and Bridge Share  
Green Mountain Falls - Chipita Park Fire Protection  
Pikes Peak Library  
EPC - Green Mtn Falls Road and Bridge Share  
Pikes Peak Rural Transportation Authority

Colorado Secretary of State | 1700 Broadway, Suite 550, Denver CO 80290 | 303-894-2200

[Terms & conditions](#) | [Accessibility statement](#) | [Browser compatibility](#)

Contact Voter County

Official Information

# My Voter Registration

[Versión en Español](#)

**Warning:** It is against the law to knowingly submit false information or to tamper with another person's voter registration information.

**Name** LISA M BONWELL

Voter Details	Ballot Information	In Person Voting
County & District Information		

**Name** LISA M BONWELL

**Birth Year** 1956

## Registration

**Voter ID** 532131  
**County registration date** 07/13/2007  
**Registration Status** Active  
**Party Affiliation** Unaffiliated  
**Date of Affiliation** 04/26/2021

## Voter Information

**Residential Address** 10691 ILLINOIS AVE, GRN MTN FLS, CO, 80819-5063  
**Mailing Address** PO BOX 407, GRN MTN FLS, CO, 80819-0407



## The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819

(719) 684-9414 [www.gmfco.us](http://www.gmfco.us)

### Committee Volunteer Application

Parks, Recreation & Trails Advisory Committee ☐

Fire Mitigation Advisory Committee ☐

Planning Commission ☒

Name: ANN SPEIR Esch

Address of Primary Residency: 6830 Colorado St. Green Mt. Falls CO 80819

Alternate Address: P.O. BOX 303 Green Mt. Falls, CO 80819

Phone Number: 336-624-2958 Email address: aesch1234@aol.com

Are you willing to serve as an alternate? Yes ☐ No ☒

*Each committee can have up to three alternates, who may participate in discussion and, in the event of a member's absence, may vote on issues before the committee.*

**Planning Commission Requirements:** Green Mountain Falls Municipal Code, [Ordinance 2023-04](#) requires that Planning Commission Members hold their primary place of residency within Green Mountain Falls Town Limits.

#### Planning Commission Only

**Applicants for the Planning Commission must submit proof of residency along with this application. Proof of residency may be obtained on the [Colorado Secretary of State Website](#)**

Signature and Acknowledgement: Ann Speir Esch

State of Colorado County of Jefferson (to be signed before a Notary Public)

Subscribed and sworn to (or affirmed) before me  
this FIRST day of NOVEMBER, 2023.

By ANN SPEIR ESCH

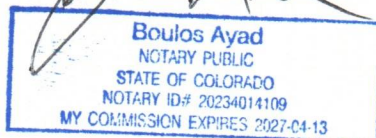
Personally known ☒ OR produced identification ☒

Type of identification produced CDL #  
38100955306

BOULOS AYAD, Notary Public  
My Commission Expires 2027-04-13

Notary Public

All applicants please proceed to page two.



State of Colorado  
County of Teller  
Subscribed and sworn to (or affirmed) before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
By \_\_\_\_\_  
Personally known \_\_\_\_\_ OR produced identification \_\_\_\_\_  
Type of identification produced \_\_\_\_\_  
BOULOS AYAD, Notary Public  
My Commission Expires 2027-04-13

BOULOS AYAD  
Notary Public  
STATE OF COLORADO  
My Commission Expires 2027-04-13



Please describe your relationship to the community/Town of Green Mountain Falls:

Family here since 1914 (Two cabins built by my great grandfather)

Current Employer/Occupation: (Retired) / occupation: volunteer

Work Experiences that may apply: Editor, Law school publication (1980's)

Other Volunteer Experiences that may apply: Commissioner, Green Mt. Falls Planning Commission (one year)  
Chrm. Court Watch Committee, North Carolina  
Citizens Against Intoxicated Drivers (15 years)

Any Special Qualifications that may apply to this volunteer position: LAW DEGREE  
Long history in green Mt. Falls 1937 to present  
attendance at Green Mt. Falls government meetings for many years.

Other Current Volunteer Positions you hold: Citizens Advisory Committee  
PPRTA and PPACG

Reasons for choosing this Volunteer Opportunity: I love Green Mt. Falls and hope that my experience and interest may be of service to my fellow citizens.

**Affidavit:** By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.

I swear and affirm that all information I have provided in this application is true to the best of my knowledge.

Signature: John Speir Esch Date: Nov. 1, 2023

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(If under 18)

\*Please attach any other relevant information/documentation that would enhance your application.



OFFICE OF THE CLERK AND RECORDER

**Official New Voter Registration Notification**

09/29/2021

ANN SPEIR ESCH  
PO BOX 303  
GRN MTN FLS, CO 80819

601782912



Dear ANN SPEIR ESCH,

Our records show that you recently applied to register to vote. Your application has been processed and your voter registration record currently reflects the following information:

**Name** : ANN SPEIR ESCH  
**Residential address** : 6830 COLORADO ST  
GRN MTN FLS, CO 80819  
**Mailing address (if different)** : PO BOX 303  
GRN MTN FLS, CO 80819  
**Precinct number** : 5022021740

**REDACTED**

**Email address** : aesch1234@aol.com

**Request to receive election notices by email?** Yes

If this information is correct, no further action is required on your part. If this information is not accurate, please correct or update your voter registration now. If you have a valid Colorado driver's license or state identification card issued by the Colorado Department of Revenue, you may affiliate with a political party and update your voter registration record by using the online voter registration system at [www.GoVoteColorado.gov](http://www.GoVoteColorado.gov). You may also complete the form printed on the reverse side of this letter, and return the completed form to us by any of the following methods you find most convenient:

- By U.S. mail to PO Box 2007, Colo Springs, CO 80901;
- By fax to 719-520-7327 (Fax); or
- As an email attachment to [elections@elpasoco.com](mailto:elections@elpasoco.com).

Thank you for your prompt attention to this matter, and please contact the El Paso Elections Office at 719-575-8683 if you have any questions.

Sincerely,

Chuck Broerman  
Clerk And Recorder  
El Paso County, Colorado



# Colorado Voter Registration Form Fill out all fields marked with an asterisk (\*)

**Eligibility** **1** \* Are you a citizen of the United States? ☐ Yes ☐ No If you answered "No", do not complete this form.

**Name** **2** \* Last Name \_\_\_\_\_ \* First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Suffix \_\_\_\_\_

## Identification

Provide your birth date and your identification information.

**3**

Remember to write your birth date below.

\*MM \*DD \*YYYY

☐ I have a valid CO Driver's License or ID card.

**Write that number here:** \_\_\_\_\_

☐ I do not have a CO Driver's License or ID card.

**Write the last four digits of your SSN here:** \_\_\_\_\_

☐ I do not have a Colorado Driver's License, ID card, or a Social Security Number.

**The address where you live**

**4**

\* Address (no P.O. Boxes) \_\_\_\_\_

Unit Number \_\_\_\_\_

\* City or Town \_\_\_\_\_

State \_\_\_\_\_

\* Zip Code \_\_\_\_\_

Colorado County \_\_\_\_\_

☐ I am homeless. This is a location I regularly return to. I have also provided a mailing address in Section 5.

**The address where you receive mail**

**5**

☐ Same as above

Address \_\_\_\_\_

City or Town \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

**The address to mail your ballot**

The County will mail your ballot here until you say otherwise.

**6**

☐ Same as above

Address \_\_\_\_\_

City or Town \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

## Political affiliation

Choose only 7a or 7b

**7a**

I would like to be a member of the following political party:

☐ American Constitution

☐ Approval Voting

☐ Democratic

☐ Green

☐ Libertarian

☐ Republican

☐ Unity

or **7b**

☐ I would like to be Unaffiliated, but I want to receive the following party's ballot in the next primary election:

☐ All Major Parties' Ballots

☐ American Constitution

☐ Approval Voting

☐ Democratic

☐ Green

☐ Libertarian

☐ Republican

☐ Unity

**Updating a current record?**

If so, you must provide the applicable changes here.

**8**

☐ I am not updating a current record

☐ I am no longer overseas

☐ I am no longer absent from Colorado due to military service

Previous home address \_\_\_\_\_

Previous legal name \_\_\_\_\_

Previous mailing address \_\_\_\_\_

Previous party affiliation \_\_\_\_\_

**Warning:** It is a Class 1 misdemeanor to swear or affirm falsely as to your qualifications to register to vote.

**Self-Affirmation:** I affirm that I am a citizen of the United States; I have been a resident of Colorado for at least twenty-two days immediately before an election I intend to vote in; I am at least sixteen years old; and I understand that I must be at least seventeen and turning eighteen on or before the date of the next general election to be eligible to vote in a primary election, and at least eighteen to be eligible to vote in any other election. I further affirm that the residence address I provided is my sole legal place of residence. I certify under penalty of perjury that the information I have provided on this application is true to the best of my knowledge and belief; and that I have not, nor will I, cast more than one ballot in any election.

**Declaration**



**9**

\* Signature or mark \_\_\_\_\_

\* Date \_\_\_\_\_

Witness Signature \_\_\_\_\_

Date \_\_\_\_\_

If you are unable to sign, you must make a mark and have the mark witnessed by another person.

**Optional information**

**10**

Phone number with area code \_\_\_\_\_

Gender Identity \_\_\_\_\_

☐ I would like to be an election judge

I want to receive election information by email:  
(You will not receive a ballot by email)

Email address \_\_\_\_\_



## The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819

(719) 684-9414 [www.gmfco.us](http://www.gmfco.us)

### Committee Volunteer Application

Parks, Recreation & Trails Advisory Committee ☐

Fire Mitigation Advisory Committee ☐

Planning Commission ☒

Name: Michael D. Frey

Address of Primary Residency: 11155 Falls Ave

Alternate Address: Box 744

Phone Number: 303-378-7831 Email address: Frey30@juno.com

Are you willing to serve as an alternate? Yes ☐ No ☒

*Each committee can have up to three alternates, who may participate in discussion and, in the event of a member's absence, may vote on issues before the committee.*

**Planning Commission Requirements:** Green Mountain Falls Municipal Code, [Ordinance 2023-04](#) requires that Planning Commission Members hold their primary place of residency within Green Mountain Falls Town Limits.

Planning Commission Only

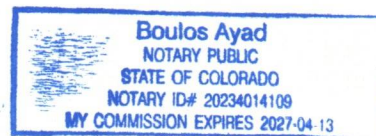
**Applicants for the Planning Commission must submit proof of residency along with this application.**

**Proof of residency may be obtained on the [Colorado Secretary of State Website](#)**

Signature and Acknowledgement: Michael Frey  
(to be signed before a Notary Public)

State of Colorado County of Teller  
Subscribed and sworn to (or affirmed) before me  
this 15th day of NOVEMBER, 2023.  
By MIKE FREY  
Personally known ☒ OR produced identification ☒  
Type of identification produced CDL

Notary Public BOULOS AYAD, Notary Public  
My Commission Expires 2027-04-13



All applicants please proceed to page two.



*\*Please attach any other relevant information/documentation that would enhance your application.*

Parent/Guardian Signature: \_\_\_\_\_  
(If under 18)  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

**Affidavit: By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.**  
**I swear and affirm that all information I have provided in this application is true to the best of my knowledge.**

Reasons for choosing this Volunteer Opportunity: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Current Volunteer Positions you hold: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any Special Qualifications that may apply to this volunteer position: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Volunteer Experiences that may apply: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Work Experiences that may apply: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current Employer/Occupation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please describe your relationship to the community/Town of Green Mountain Falls:



## Registered Voter Information

[Versión en Español](#)

**Name** MICHAEL DEAN FREY

Voter Details	Ballot Information	In Person Voting	County & District Information
---------------	--------------------	------------------	-------------------------------

**Name** MICHAEL DEAN FREY

**Birth Year** 1944

### Registration

**Voter ID** 592107

**County registration date** 12/13/2021

**Registration Status** Active

**Party Affiliation** REDACTED

**Date of Affiliation** 07/07/2004

### Voter Information

**Gender Identity** M

**Phone** [Unlisted]

**Residential Address** 11155 FALLS AVE, GRN MTN FLS, CO, 80819-5028

**Mailing Address** PO BOX 744, GRN MTN FLS, CO, 80819-0744, UNITED STATES OF AMERICA

**Ballot Mailing Address** PO BOX 744, GRN MTN FLS, CO, 80819-0744, UNITED STATES OF AMERICA

Search Results



## The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819

(719) 684-9414 [www.gmfco.us](http://www.gmfco.us)

### Committee Volunteer Application

Parks, Recreation & Trails Advisory Committee ☐

Fire Mitigation Advisory Committee ☐

Planning Commission ☒

Name: Rocco BLASI

Address of Primary Residency: PO Box 194

Alternate Address: 10955 BELVIDERE AVE GMF CO 80819

Phone Number: 719 684 2481 Email address: roccblasia@gmail.com

Are you willing to serve as an alternate? Yes ☐ No ☒

*Each committee can have up to three alternates, who may participate in discussion and, in the event of a member's absence, may vote on issues before the committee.*

**Planning Commission Requirements: Green Mountain Falls Municipal Code, Ordinance 2023-04 requires that Planning Commission Members hold their primary place of residency within Green Mountain Falls Town Limits.**

Planning Commission Only

**Applicants for the Planning Commission must submit proof of residency along with this application.**

**Proof of residency may be obtained on the Colorado Secretary of State Website**

Signature and Acknowledgement: \_\_\_\_\_

(to be signed before a Notary Public)

State of Colorado

County of Teller

Subscribed and sworn to (or affirmed) before me  
this 15<sup>th</sup> day of November, 20 23.

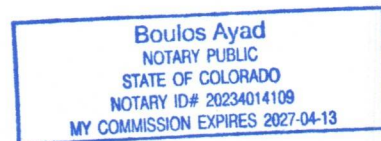
By Rocco BLASI

Personally known ☒ OR produced identification ☒

Type of identification produced COOL #  
14-322-0580

BOULOS AYAD, Notary Public

Notary Public My Commission Expires 2027-04-13



All applicants please proceed to page two.



Please describe your relationship to the community/Town of Green Mountain Falls:

17 YEAR RESIDENT.

Current Employer/Occupation: UNIV. OF COLORADO, COLORADO SPRINGS

Work Experiences that may apply:

Other Volunteer Experiences that may apply: PRESIDENT, FRIENDS OF UTE  
PASS TRAILS

Any Special Qualifications that may apply to this volunteer position:

MULTIPLE YEARS ON G.M.F. PC.  
INVOLVED IN 2019 COMP PLAN  
AND 2022 LAND USE CODE UPDATE.

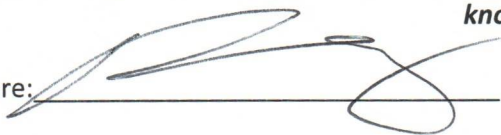
Other Current Volunteer Positions you hold:

Reasons for choosing this Volunteer Opportunity: TO SERVE THE TOWN I LOVE.

**Affidavit: By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.**

**I swear and affirm that all information I have provided in this application is true to the best of my knowledge.**

Signature:



Date: 11/15/2023

Parent/Guardian Signature:

Date:

(If under 18)

**\*Please attach any other relevant information/documentation that would enhance your application.**

## Registered Voter Information

[Versión en Español](#)

**Name** ROCCO ANDREW BLASI II

Voter Details	Ballot Information	In Person Voting	County & District Information
---------------	--------------------	------------------	-------------------------------

**Name** ROCCO ANDREW BLASI II

**Birth Year** 1971

### Registration

<b>Voter ID</b>	601029791
<b>County registration date</b>	11/20/2014
<b>Registration Status</b>	Active
<b>Party Affiliation</b>	Unaffiliated
<b>Date of Affiliation</b>	11/20/2014

### Voter Information

<b>Gender Identity</b>	M
<b>Phone</b>	
<b>Residential Address</b>	10955 BELVIDERE AVE, GRN MTN FLS, CO, 80819-0194
<b>Mailing Address</b>	PO BOX 194, GRN MTN FLS, CO, 80819-0194, UNITED STATES OF AMERICA
<b>Ballot Mailing Address</b>	PO BOX 194, GRN MTN FLS, CO, 80819-0194, UNITED STATES OF AMERICA

Search Results



## MEMORANDUM to BOARD of TRUSTEES

To: Board of Trustees  
From: Becky Frank, Town Manager  
Date: December 12, 2023  
Re: Staff Bonuses

### **Request**

Staff is requesting the total amount of \$2,750.00 for distribution between the 5 F/T & 3 P/T employees that are currently on staff. This would be a year- end bonus to be added to each employees check before 2024.



## COLORADO

### Strategic Wildfire Action Program

Department of Natural Resources

Office of the Executive Director  
1313 Sherman Street, Room 718  
Denver, CO 80203

Becky Frank  
Town of Green Mountain Falls  
PO Box 524  
Green Mountain Falls, CO 80819

Dear Becky,

The Department of Natural Resources Executive Director's Office has determined the GMF Health Forest Project aligns with the Colorado Strategic Wildfire Action Program (COSWAP) Workforce Development Grant. COSWAP is conditionally awarding the Town of Green Mountain Falls 22 weeks of Mile High Youth Corps crew time to complete the project. Receipt of this letter does not guarantee a COSWAP grant award. Please read the following letter for the next steps to determine if your project can receive an official award.

#### NEXT STEPS

##### **Schedule Site Visit with Mile High Youth Corps**

A site visit is required to determine if the project is appropriate and achievable by the workforce development partner. Please contact CJ Runge (cassandrar@mhyc.net or 719-822-6046) to schedule a site visit within three weeks of receipt of this letter. Your workforce partner may decide to waive the site visit if they are familiar with the project location and prescription. The site visit needs to address the entire project area, including access and all technical sections of the project such as power lines and other infrastructure. After visiting the site, the workforce development partner has the option to decline the project if they believe it's not suitable. If you are unable to schedule a site visit within three weeks please contact Alison Lerch and Courtney Young as soon as possible.

##### **Post Site Visit Report Back**

After a site visit is completed, please email Alison Lerch (alison.lerch@state.co.us) and Courtney Young (courtney.young@state.co.us) cc'ing the workforce development partner. Include the date of the site visit, any obstacles identified, and if the number of weeks is sufficient for the project. If the site visit determined that the project is achievable, COSWAP will check with the workforce partner and then send an official award letter. If the project requires more than one additional week of crew time, COSWAP staff will need to determine if the additional time can be granted. If sections of the project are not achievable and the project acreage needs to be reduced, please explain how the reduced project size will still



carry out the intent of the original grant application.

As a reminder, this conditional award letter does not guarantee a COSWAP Workforce Development Grant. Please contact us if you have any questions about the process moving forward.

Alison Lerch  
720.762.6169

Courtney Young  
720.762.6176







## KIRKPATRICK FAMILY FUND

November 27, 2023

Ms. Becky Frank  
Town of Green Mountain Falls  
P.O. Box 524  
Green Mountain Falls, CO 80819

Grant ID: 2024121299  
Organization ID: 195552

Dear Ms. Frank,

On behalf of the Board of Trustees of the Kirkpatrick Family Fund, it is our pleasure to inform you that a grant in the amount of \$65,000 was approved for the Town of Green Mountain Falls. Funds are awarded to support fire fuels mitigation in and around Green Mountain Falls. Conditions of this grant will be included in the grant agreement that will be available on your dashboard. You must log into your account and complete the grant agreement form to receive your grant payment.

The Kirkpatrick Family Fund appreciates that organizations wish to express their thanks for our support. While we ask that you promote the grant, the Kirkpatrick Family Fund staff and trustees cannot accept gifts, awards, etc. We prefer the funds be utilized to support your organization's mission and programs.

When recognizing this grant in promotion or print materials please use **Kirkpatrick Family Fund**. Recognition level should be consistent with your organization's policies for donor recognition. If you require an electronic copy of the Kirkpatrick Family Fund logo, please visit the Media Kit under the Press Room section of our website, [www.kirkpatrickfamilyfund.org](http://www.kirkpatrickfamilyfund.org).

We request that you provide photographs of your program in action as they become available. These may be used in publications and/or shared with Trustees. Please include appropriate credit information.

The grant should not provide personal benefit to the Kirkpatrick Family Fund or any individual affiliated with your organization.

Congratulations, and we look forward to keeping up to date on your organization and its programs.

Sincerely,

Christian Keese  
President

Elizabeth K. Eickman  
Director