



Town of Green Mountain Falls

PRTAC Meeting Agenda

10615 Green Mountain Falls Road

Wednesday January 10, 2024 at 3:00pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88567776639?pwd=MnJkTTkzNjFUL0M5ak9FcUFVDFYUT09>

Meeting ID: 885 6777 6639

Passcode: 681774

3:00 REGULAR MEETING

1. CALL TO ORDER/ROLL CALL
2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
3. CONSENT AGENDA
 - a) Meeting Minutes from the 12.13.2023 PRTAC Meeting
4. PUBLIC COMMENT: 3 Minutes per speaker
5. BUSINESS ITEMS
 - a) Election of 2024 PRTAC officers
 - b) 2024 PRTAC Goals: Review and discuss
 - c) CDBG Grant Application: Reroute of American Discovery Trail (ADT)
6. CORRESPONDENCE
 - a) Committee training: January 30th, 6pm, Town Hall or Zoom
7. REPORTS
 - a) Pool Park Public Forum, Jan 10, 6pm
 - b) Third and final Stilling Basin Public Forum, Jan 31, 6pm
8. ADJOURN



**Town of Green Mountain Falls
Parks, Recreation, and Trails Meeting Minutes
10615 Green Mountain Falls Road
Wednesday, December 13, 2023 at 3:00 p.m.**

REGULAR MEETING MINUTES

Board Members Present

Chair Jesse Stroope
Member Nancy Dixon
Member Phil McIntire
Member Don Walker

Board Members Absent

Vice Chair Jay Kita

Secretary

Member Nancy Dixon

Town Staff Present

Trustees Present

1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 2:57pm by Chair Stroope.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope moved to approve the agenda. McIntire seconded. Motion passed - 4/0.

3. SPEAKERS NOT ON THE AGENDA

No comments. Dani Hains was present.

4. CONSENT AGENDA

Walker moved to approve the meeting minutes from November 8, 2023. Chair Stroope seconded. Motion passed - 4/0.

5. BUSINESS

- a. Due to the PRT committee appointments being tabled at the last meeting, it was on this agenda. On December 12th, the Board had approved all of the PRT members plus Brandy Moralez as an alternate.
- b. Dani Hains application to be an alternate PRT member was reviewed and discussed. Chair Stroope moved that Hains application be recommended to the Board at their January meeting. Dixon seconded. Motion passed - 4/0. **Dixon will compose an advice memo for the Board and send it to the town clerk.**
- c. The third and final stilling basin public forum will be scheduled after the regular PRT meeting at 6pm on January 10th, 2024. Chapman is incorporating changes to the site plan using input from the last public forum. **Dixon will send an email to PRT committee**

members and previous attendees to inform them of the meeting and attach the previous forum's notes.

- d. The first public forum for the new vision of Pool Park will be held January 31st, 2024 at 6pm. The University Technical Assistance Program (UTAP) from University of Colorado, Denver will be assisting with the public forums and site plans. They will have a representative at the January forum. The Pool Park survey should be done by then. Conn Trail and the area by the creek to Maple Street will be part of the overall plan. Architects should be made aware of future growth and zoning in that area. The Sally Bush septic field needs to be taken into consideration also. **Dixon will send out the MOU the town has with UTAP and also a list of park considerations that PRT had generated.**

6. CORRESPONDENCE

No Correspondence

7. REPORTS

Dixon updated the committee about the RREO (recycling) grant. There are two grants: the one due in January is a big grant and the one in April is a mini grant. PRT will be reapplying for the mini grant in April. Dixon will keep the committee informed on when the mini grant gets posted.

Dixon had composed a draft 2023 PRT End of Year report for the committee to discuss. Chair Stroope moved that this draft report be submitted to the Board as a final version without changes. McIntire seconded. Motion passed - 4/0. **Dixon will submit to the town clerk for inclusion in the January Board meeting.**

Walker reported that PW is doing site work at the new commercial dumpster blind site. He was concerned that this was not being done by a contractor per the RFP. **Chair Stroope said he will contact the TM and report back to the committee.**

McIntire reported he had been requested by the Planning Commission to look at the Hotel St guardrail and had TerraNova Engineering give an estimate (\$12,000) for new drainage and removal of the guardrail. He also sent Joe Good, engineer, an HSA sample and request for cost of services.

9. ADJOURNMENT at 4:00pm.

***Draft* 2024 PRT Goals**

Pool Park bathroom location/design - **Pool Park Redesign 2026**

Recommend location and plan for Bear Proof Trash Cans/Dumpster Blind design - **CWP Grant, Spring 2024 Completion**

Spring Work Day

Fall Creek Week Clean Up

Engage community to confirm/imagine park names - **Ongoing**

Town Signage Restoration - **Ongoing?**

Informative trailhead signage be installed at all trailheads - **Ongoing**

Recognize private citizens or groups who have improved areas of town property with signage and thank yous

Inventory of the memorials in town and document for town records

Recommend and Review monthly administration of 2023 Park Maintenance Plan and revise for the 2024 Park Maintenance Plan

PRT Master Plan - GOCO grant

ADT Reroute/Town Connector Trails - **CDBG Grant 2024**

Flagstones on Gazebo Island

Renovating the old Marshal's Office

Renovating Creekside areas

Engage community with revisioning 'Memorial Park' (stilling basin): **Public Forums - March 23, August 16, Jan 31 2024**

Repairing/rebuilding Gazebo bridge - **CDBG Grant AWARDED July 2023**

Repairing the Gazebo: **HSA being explored**

Old Gazebo 'Park Rules' sign redesign

Connector Trail Through
the Town of Green
Mountain Falls from the
Road Leading up to the
Turrell Skyspace to the
Joyland Church

Connector Trail

Problem

Currently, no safe pedestrian route exists that allows the visitors for the Skyspace who park at the Joyland Church complex to hike up to exhibit on the gradual grade trail up to the Skyspace and then return through the town back to their vehicles.

Proposed Solution

1. Near Term - Create a trail leading from El Paso Avenue to the Joyland Church using existing HGMFF land and town property routed significantly away from the main road thoroughfare of Ute Pass Avenue.
2. Long Term – Incorporate such a trail into a comprehensive plan to completely take the hiking/biking public off the roads (Chipita Park Avenue/Ute Pass Avenue/Green Mountain Falls Road); which is the current routing for the Ute Pass Trail/America Discovery Trail as it passes through Green Mountain Falls.

Ute Pass Regional Trail Upgrade

- Considerations
 - Physical barriers (distance, terrain, fencing) separating high traffic roads from the trails
 - Keep children, pedestrians, mountain bikers, runners, and hikers away from high traffic areas
 - Maximum to exclusive use of non-private property for trail location (i.e. easements, town and HGMFF owned land)
 - To the greatest extent possible, avoid the use of concrete (i.e. sidewalk) constructions
 - Ensure trail location provides the maximum benefit for the local population while also supporting El Paso County's comprehensive Ute Pass Trail plan

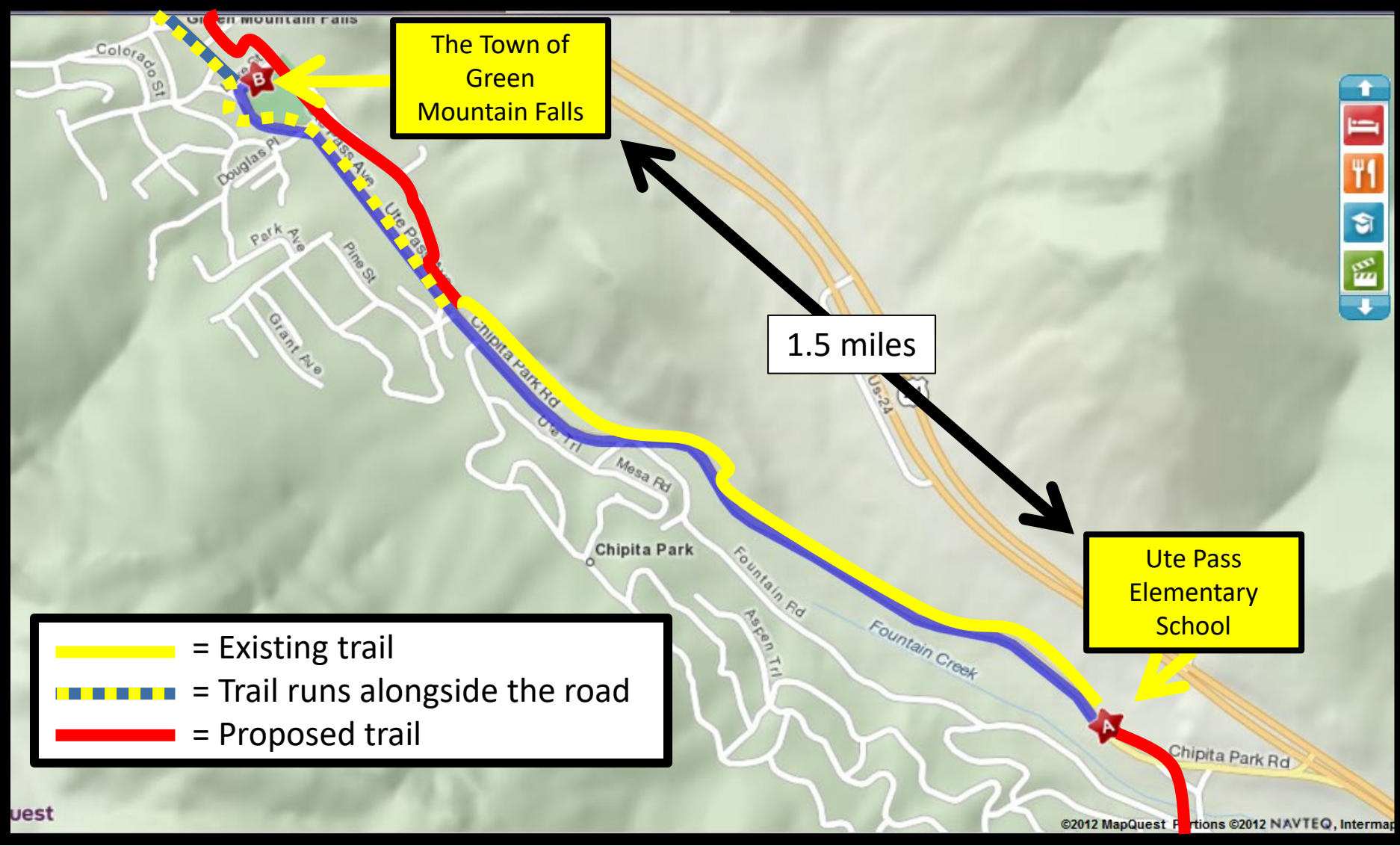
This is what the Ute Pass Trail/America Discovery Trail Currently looks like as it passes through Green Mountain Falls



Ute Pass Regional Trail Upgrade (Comprehensive Plan)

- Re-route the portion of the trail along Chipita Park Road /Ute Pass Avenue to a safer location
- Split rail fence or sidewalk along roadside from the Mountain Road (Kirkpatrick Trailhead) parking area in front of the two properties leading-up to the El Paso Avenue intersection
- Establish a trail along the south side of El Paso Avenue to the Green Mountain Falls pond
- Establish a trail that avoids the high traffic parking areas in front of the Green Mountain Falls' commercial area
- Route the trail along the north side of the Catamount Creek (existing Conn Trail)
- Continue trail behind Green Mountain Falls' pool, basketball court and tennis complex.
- Route trail underneath the Ute Pass Road/Fountain Creek bridge

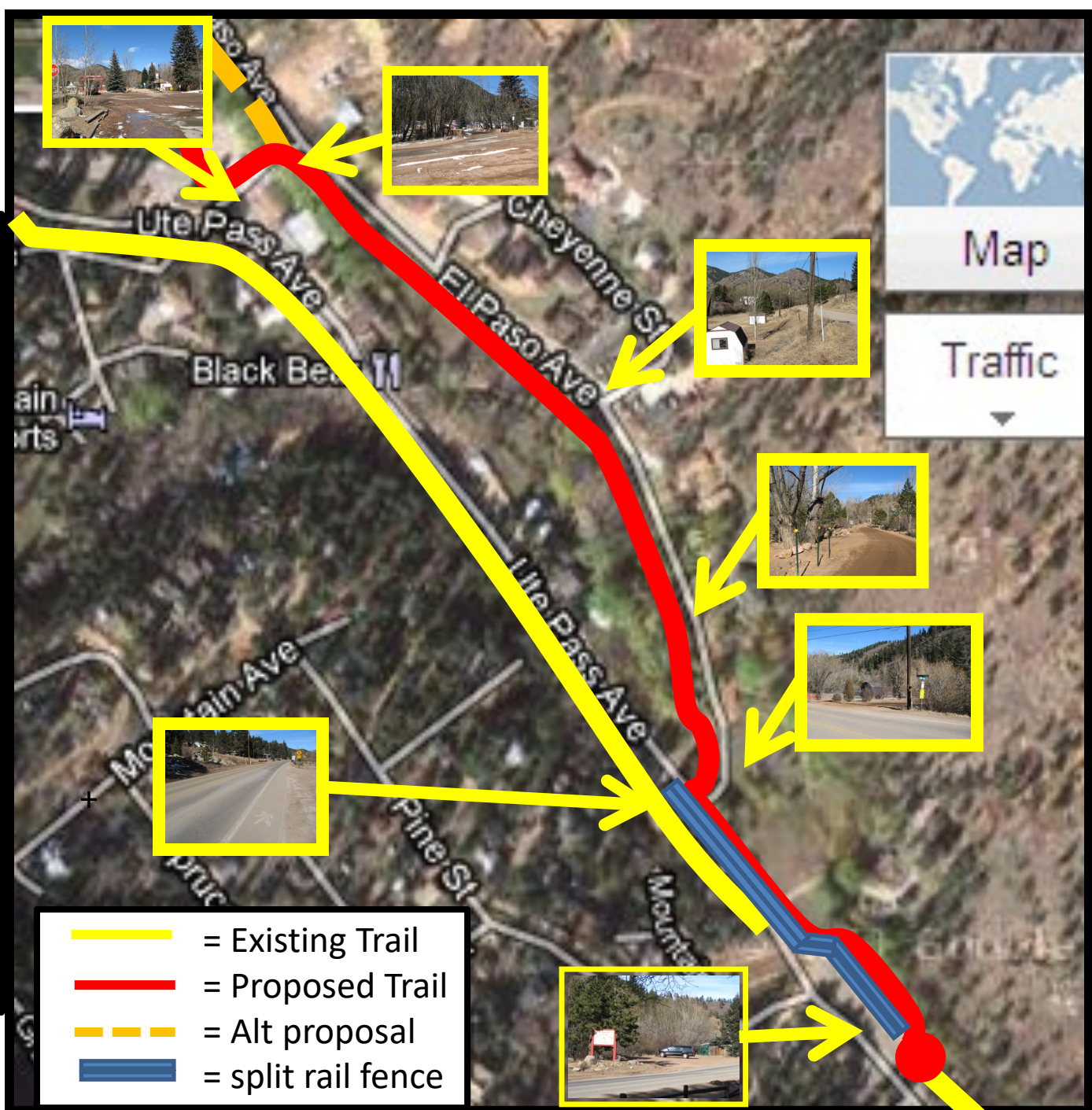
Ute Pass Upper (Western) Portion of the Valley



Comprehensive plan – Long Term

1

Green Mountain Falls' Eastern Boundary to Hotel Street Segment – Long Term



Near Term



El Paso Ave Alternate Trail Segment





Near Term

“Downtown” Green Mountain Falls Segment



The Catamount Creek Segment – Near Term



-  = Existing Trail
-  = Proposed Trail
-  = Alt proposal
-  = split rail fence




Alternate Trail
(requires going through private property)00







Bridge over Fountain Creek – Long Term



Bridge 10' above Fountain Creek

-  = Existing Trail
-  = Proposed Trail
-  = Alt proposal

Alternate Trail

-  = Existing Trail
-  = Proposed Trail
-  = Alt proposal
-  = split rail fence

Main Presentation

7

Green Mountain Falls' Western Boundary to Fountain Creek Bridge Segment – Long Term



Ute Pass Regional Trail Upgrade

End of Presentation

Hyperlinked slides embedded in the
hidden slides

PRT Purpose and Membership/Officers 2024

- **Sec. 2-206. - Officer positions.**
- **Each board, committee and commission shall appoint a chair and vice-chair annually during the first meeting of each calendar year.** Each board, committee and commission shall appoint a secretary from among the remaining members of each respective board, committee, or commission. Each board, committee or commission shall operate in accordance with the rules of procedure in [section 2-207](#). The board, committee or commission chair shall notify the town clerk in writing within one week post-election of the names of officers.
- **Sec. 2-181. - Purpose.**
- The town's health, welfare, beauty, and economic vitality would best be served if there was more coordination in planning for the maintenance and improvement of its parks, recreation, and trails; therefore, the parks, recreation and trails advisory committee, a standing committee, is hereby created.
- **Sec. 2-182. - Powers and duties.**
- (a) The parks, recreation and trails advisory committee shall have the power and duty to formulate and approve a parks, recreation, and trails master plan; to review the maintenance and capital needs of the town's parks, recreation facilities, and trails; to make recommendations to the board of trustees for additional resources that may be needed to address these needs; to recommend trail construction, maintenance, planning and acquisition; and to recommend capital projects that the town should undertake to improve recreation facilities. The decision of the parks, recreation and trails advisory committee shall be purely advisory in nature to the board of trustees. Upon the final adoption of any new version of the master plan by the committee, the same shall be presented to the board of trustees for its approval.
- (b) The parks, recreation and trails advisory committee shall have the power to solicit donations and carry out fundraising campaigns as approved by the board of trustees and in accordance with the town's donation solicitation policy. All funds donated shall be accepted in accordance with the town's donation acceptance policy and given to the town clerk for deposit in a special designated fund maintained for this purpose by the town.
- **Sec. 2-183. - Membership.**
- The parks, recreation and trails advisory committee shall consist of five members appointed by the board of trustees. **All members shall be residents of the town.** In addition to regular appointed members, one board of trustee member shall serve as an ex officio member of the parks, recreation and trails advisory committee and may take part in discussions but shall not vote.
- **Sec. 2-184. - Annual report.**
- At the first regular meeting of the board of trustees in February of each year, the chair of the parks and recreation advisory committee will submit a written report to the board of trustees summarizing the work of the committee during the preceding calendar year. At that time, the chair of the parks, recreation and trails advisory committee shall also present for the board of trustees review and approval a proposed work plan for the new year.

Save the Date!

Town of Green Mountain Falls

Annual All Boards Training

Tuesday, January 30th 2024-6:00PM

**Location: Green Mountain Falls Town Hall
(10615 Green Mountain Falls Road)**

Zoom Link for Remote Participants can be found on the Town's Website:

<https://greenmountainfalls.colorado.gov/government/board-of-trustees/bot-agendas-and-minutes>

Agenda at a Glance:

- Organizational Structure
- Board Members Roles & Responsibilities
- Meeting Protocols & Procedures
- Ethics, Liability & Best Practices

Who Should Attend?

- ⇒ Elected Officials and Candidates
- ⇒ Committee & Commission Members
- ⇒ Town Staff
- ⇒ Anyone interested in learning more about serving on a board, committee or commission

pagination.com/calendars

JANUARY							2024
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30 6PM	31				

For more information please contact Town Hall at 719-684-9414 x. 5

Pool Park Ideas
From GMF Residents
2024

- Nature inspired playground
- Hot tub/jacuzzi year round
- Pool memberships
- Recycling bin
- Keep the park look cohesive with GMF style
- Replace wood chip mulch
- Earth structure fort
- Replace picnic tables by the creek, more uniform - 2x
- Establish picnic/family spaces
- Add ADA to playground equipment
- Year round restroom facilities
- Pool lighting for nighttime swimming